

CITY HALL, SALISBURY, MARYLAND, JANUARY 3, 1938

The Mayor and Council met in regular session Monday night 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Captain Holland's weekly reports for 12/27/37 and 1/3/38 and Car expense for December be received and filed.

Motion made and passed that Harbor Master salary be increased to \$520.00 per year as of 12/1/37.

Motion made and passed that City Engineer be authorized to purchase parking signs at a sum not to exceed \$50.00.

Motion made and passed that City Engineer submit to the Works Progress Administration supplementary drawings covering proposed sanitary sewer extensions in Wade Street and E. Main Street at Saratoga Street.

Motion made and passed that Citizens Gas Company be granted a permit for construction a 2-inch gas main in Royal Street, between W. Locust and W. Vine Streets, in accordance with their application of December 27, 1937, the exact location of which is shown by plan under Permit No. G-103.

Motion made and passed that City Engineer be authorized to insert an advertisement in the Salisbury Times, publication issue of January 6, 1938, regarding a prospective purchase of vitrified terra cotta pipe to be used in sanitary sewer extensions under City Contract 366 M-1b and WPA Project application No. 20,070.

Motion made and passed that City Engineer be authorized to erect "NO PARKING" signs on Water Street on the Court House side for loading and unloading purposes.

Motion made and passed that Building Inspectors report of December be received and filed.

Motion made and passed that City Clerk be authorized to transfer \$ 8000.00 from Capital fund to Water Department to repay loan.

Motion made and passed that vouchers from 8715 to 8792 incl. be approved for payment.

There being no further business meeting adjourned at 11:30 P.M.

Hillary M. Taylor, Pres.

L. T. Parker Jr. D.C

CITY HALL, SALISBURY, MARYLAND, JANUARY 10, 1938.

The Mayor and Council met in regular session Monday night 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris and Dixon.

The Minutes of the last meeting were read and approved.

Motion made and passed that Captain Hollands weekly report be received and filed.

Motion made and passed that the following resolution be adopted as read.

"Resolved by The Mayor and Council of Salisbury that the action sale held on December 9, 1937 by S. Franklyn Woodcock, Real Estate Broker, of certain pieces of real estate and buildings adjacent to the Salisbury By-Pass road, said properties being the residue left from certain properties acquired, in excess of necessary land for right of way to construct said road, said property having been sold to the purchasers and at the prices set out in the report of such sale submitted by said S. Franklyn Woodcock, duly filed with the Minutes, be finally ratified and approved and all action to date connected with said sale and arrangements therefor be ratified and approved: and Hilary W. Taylor, President of the Council of Salisbury, is hereby authorized to execute valid and effectual deeds and/or bills of sale for said properties, duly attested by J. R. Laws, Clerk of Salisbury, with the corporate seal of the Mayor and Council thereunto attached, and for so doing this shall be full authority unto said officers.

Motion made and passed that Superintendent of Water Department be authorized to allow a credit to Phillips Brothers Cannery located on Fitzwater Street, in the amount of \$45.00 covering meter service charge from October, 1936 to July, 1937 due to non-occupancy of buildings.

Motion made and passed that a Committee, composed of Mayor Truitt, City Councilmen, and the City Engineer, appear before the State Roads Commission in Baltimore on Tuesday, January 11, and request the continuation of curbing and guttering, together with appurtenant grading, on the Salisbury By-Pass between the limits of Maryland Ave. and College Ave.

Motion made and passed that City Engineer be authorized to award a contract to O. S. Lloyd for constructing timber trestle across the North Branch of the Wicomico River at the Salisbury By-Pass for supporting 12-inch water main for the sum of \$308.00. All work to be done in accordance with City Engineer's specifications.

Motion made and passed that Superintendent of Water Department be authorized to credit water rent for Quarter beginning January 1, 1938, in the amount of \$4.75, on the account of Jackson Brothers office, located at the intersection of S. Divl and Newton Sts. This credit allowed due to the fact that building is in the process of demolition, and Owner authorized water discontinued as of January 5, 1938.

Monday Night
January 10, 1938.

Motion made and passed that Superintendent of Water Department be authorized to allow a credit in the amount of \$18.00 for overpaid water rent on the property of Miss M. Lizzie Powell, 107 W. Chestnut Street. This property was billed at \$15.00 per annum from January 1, 1932 until January 1, 1938 and the correct rate should have been \$12.00 per annum throughout this period.

Motion made and passed that petition from property owners requesting curb and gutter residing on the North side of College Avenue, between Camden Avenue and Pennsylvania Railroad, be received and filed.

Motion made and passed that City Engineer advise Mrs. Madora H. Morris to the effect that the cost of a sanitary sewer extension on E. Main Street, in accordance with application dated January 3, 1938, will require a deposit in the amount of \$ 50.00. The extension involves the construction of 110 linear feet of 10-inch sanitary sewer, of which a credit of 75 linear feet is allowed, leaving a residue of 35 linear feet, the cost of which will be approximately \$50.00. Further, the above deposit-- to be made to the Mayor and Council, shall not be refundable.

At 8:00 P.M. the City Engineer presented sealed bids, involving the prospective purchase of Vitrified Terra Cotta Pipe under Contract 366-S, to be used on sanitary sewer extension project to be constructed in conjunction with the Works Progress Administration under Sponsor's Proposal No. 21.

The Following bids were received.

Name of Bidder	Address	Total Bid	Discount
Monumental Brick & Supply Co.	Baltimore, Md.	\$2647.08	--
Secor & Co.	Baltimore, Md.	2671.25	--
Standard Clay Product Co.	Philadelphia, Pa.	2719.04	--
Robinson Clay Product Co.	New York, N.Y.	3145.09	--
Steele & Company	Baltimore, Md.	3195.75	2% - 15 Da.
Baltimore Clay Products Co.	Baltimore, Md.	3284.34	2% - 15 Da.

Note: (a) Each bid was accompanied by a certified check in the amount of \$ 250.00 made payable to the Mayor and Council of Salisbury.

(b) The total bids, as shown above, represents cost of materials based on estimated quantities.

Motion made and passed that City Engineer be authorized to award a contract to the lowest bidder, Monumental Brick & Supply Company of Baltimore, Maryland in accordance with unit bid prices submitted subject to General Provisions and conditions outlined in City Engineer's letter dated January 5 and City of Salisbury Specifications, Serial Designation S-VTC*37.

Motion made and passed that a Committee, composed of Mayor Truitt, City Solicitor Williams and City Engineer Gardner, be authorized to contact Doctor Blackwell of the State Teachers College to see if a proposition involving the use of the College Avenue Sewer by the City can be arranged.

Monday Night
January 10, 1938

Motion made and passed that City Engineer be authorized to re-locate fire hydrant on Liberty Street in front of drive way of S. S. Lecates.

Motion made and passed that vouchers from 8793 to 8709 be approved for payment.

There being no further business meeting adjourned at 12:00 P.M.

H. M. Taylor, President

L.T.Parker Jr. D.C.

SALE SHEET

PROPERTY SOLD FOR CITY OF SALISBURY - THURSDAY - DEC. 9th, 1937.

[illegible]

CITY HALL, SALISBURY, MARYLAND, JANUARY 17, 1938

The Mayor and Council met in regular session Monday night 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Captain Holland weekly and monthly report be received and filed.

Mr. Curtis Long was before the council in regards to curb and gutter on certain streets in Glen Haven.

Motion made and passed that City Engineer be authorized to construct a 6-inch water main and appurtenances on Poplar Hill Avenue, between William Street and W. Isabella Street.

Motion made and passed that City Engineer be authorized to arrange for the grading of Adams Street, utilizing the facilities of the Street Department.

Motion made and passed that City Engineer be authorized to purchase the following gate valves from the Darling Valve and Manufacturing Company, which are to be used as replacement units in the water distribution system: Six (6) 6-inch Gate Valves; Three (3) 4-inch Gate Valves.

Motion made and passed that City Engineer be authorized to construct a sanitary sewer on E. Main Street, between Saratoga Street and Bell Avenue.

Motion made and passed that City Engineer be authorized to prepare a work project for repairs to roadway and bridge at Schumakers Dam and submit same to Works Progress Administration for approval.

Motion made and passed that Sponsor's Proposal No. 22, covering improvements in Municipal Park, be executed by Mayor Truitt and City Treasurer Laws; and the City Engineer be authorized to submit same to the Works Progress Administration.

Motion made and passed that Sponsor's Proposal No. 22, covering improvements in Municipal Park, be executed by Mayor Truitt and City Treasurer Laws; and the City Engineer be authorized to submit same to the Works Progress Administration.

Motion made and passed that City Solicitor be authorized to prepare an ordinance covering the curbing and guttering of the following streets, which are to be done in conjunction with the Works Progress Administration, under Sponsors Proposal No. 16, subject to the availability of funds from the Works Progress Administration and the Property Owners involved:

January 17, 1938
Monday Night

Con't.

- (a) Monument Street, E. Main St. to Alvin Ave.;
- (b) Alvin Avenue, Glen Ave. to Long Ave.;
- (c) Parkway Avenue, Glen Ave. to Long Ave.;
- (d) Monument Square, Alvin Ave. to Parkway Ave.;
- (e) Parkside Street, Parkway Ave. to Parkview St.;
- (f) Parkview Street, Parkway to Parkside St.;
- (g) E. College Avenue, Camden Ave. to Pennsylvania Railroad right of Way.
- (h) East side of Linwood Avenue, E. Church St. to Public Alley

The Curbing and guttering of the above mentioned streets, pertaining to the Glen Haven section ("a" to "f" inclusive) are subject to an agreement being drawn which will permit the City to discharge surface water on certain lots, owned by Long and Johnson.

Motion made and passed that City Engineer be authorized to purchase three hundred (300) tons of 3/4-inch Gravel Commercial Grade, for use in street improvements, from the Wicomico Sand and Gravel Company at the rate of \$1.75 per ton delivered to stock pile in Municipal Park.

Motion made and passed that City Treasurer prepare a voucher, in the Amount of \$246.00, payable to the Board of Education for refund due in connection with the construction of a cast iron water main on S. Pinehurst Avenue, as outlined in City Engineer's letter of October 8, 1936 and the Board of Education's acceptance by letter of April 17, 1937. Refund based on three times annual Water rent of new dwellings constructed on S. Pinehurst Ave. in Block H, Lots 3, 4, 8, and 10.

Motion made and passed that City Engineer be authorized to make surveys and prepare plats for the closing of certain sections of Livingston Street and Boston Avenue in order that the Board of Education may proceed with the construction of an elementary school in North Salisbury, subject to a petition from the Property owners in this vicinity requesting the Mayor and Council to close certain sections of the above mentioned streets for the aforesaid purpose.

Motion made and passed that City Engineer install "NO PARKING" signs on the north side of E. Church Street between Broad Street and E. William Street.

Motion made and Passed that the City Treasurer draw voucher to the Board of Education in the amount of \$ 25.50 for refund on building permit on Colored High School.

Motion made and passed that James A. White Jr. be employed as Plumbing Inspector for a period from February 1, 1938 to June 1, 1938 salary to be \$ 30.00 per week. (This job is to be under the supervision of the Water Department.)

January 17, 1938.
Monday night

At 9:00 P.M. the City Engineer presented sealed bids on a prospective purchase of 8000 gallons of Maryland "G" Asphalt from the following contractors:

Base Bid - Tank Car Delivery to Mill Street Siding:

Standard Oil Co. of N. J., Balto., Md.,	\$576.00 - Disc. 2% 10 days
Pan American Petroleum Co., " " ,	576.00 - Disc. 2% 10 days

Alternate Bid - Delivered to Mill Street Siding in 50-Gallon Drums:

Standard Oil Co. of N.J. , Balto., Md.,	\$828.00 - Disc. 2% 10 Days
Pan American Petroleum Co., " " ,	820.00 - Disc. 2% 10 Days

The above prices include prepaid freight to Mill Street Siding, Salisbury, Maryland.

Motion made and passed that City Engineer be authorized to award a contract to The Standard Oil Company of New Jersey for furnishing and delivering 8,000 gallons of Maryland "G" Asphalt, in tank Car to Mill Street Siding, for the sum of \$576.00 subject to a discount of two per cent for payment within ten days.

Both bids being identical, lots were drawn and the successful bidder was The Standard Oil Company of New Jersey, Baltimore, Maryland.

Motion Made and passed that a truck be purchased for the Street Department from Donal H. Baysinger, meeting with the following specifications, for and at the prices noted:

One (1) International Truck, Model D-30, 1½ ton Chassis and Cab, 6- 50x20 Front Tires, 32x6 Dual Truck Type Rear	\$ 939.00
Freight and Handling.....	97.00
	<u>\$1036.00</u>
Wood Hydraulic 2-Yards Body, 8' Body with D-6 Hoist, Model C-12	278.46
Freight, Handling & Mounting.....	30.00
	<u>\$1344.46</u>
Allowance for Six Speed Special.....	200.46
NET.....	<u>\$1144.00</u>

The above prices includes Chassis with Full Floating Axle, Auxiliary Spring, Standard Cab with Safety Glass, and Oil type Air Filter.

January 17, 1938
Monday Night.

Motion made and passed that City Treasurer be authorized to transfer \$5,000.00 from the Mayor and Council-FPW Account in the Salisbury National Bank to the Street Improvement Fund in the Farmers & Merchants Bank.

Motion Made and passed that the following increases in salaries become effective, week beginning January 14, 1938:

Clarke Gardner	Water Department	\$ 2400.00 per year
Filbert Hitch	Engineering Dept.	19.10 per week
Oakley Valliant	" "	18.00 per week
Wesley Nottingham	Police Department	18.00 per week

Motion made and passed that voucher from 8810 to 8848 inclusive be approved for payment.

There being no further business meeting adjourned at 12:30 A.M.

H. M. Taylor, President.

L. T. Parker Jr., D.C.

CITY HALL, SALISBURY, MARYLAND, JANUARY 24, 1937.

The Mayor and Council met in regular session Monday Night 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Captain Holland weekly report be received and filed.

Motion made and passed that ordinance #326 for the closing of Pine Street between right of way of the Penna. R.R. Co. and the By-Pass Road be passed for first reading and posted.

Motion made and passed that ordinance #327 to establish new schedule of fees to be paid the Mayor and Council for building permits be passed for first reading and posted.

Motion made and passed that ordinance #329 to be known as "Regulations Governing Depressed Curbs and Walks for Driveway Purposes" be passed for first reading and posted.

Motion made and passed that City Engineer be authorized to install "No Parking" signs on the south side of Walnut street, between North Division and Poplar Hill Avenue.

Motion made and passed that City Engineer be authorized to construct 18-inch storm water drain on W. Isabella Street and Lake Street, from the spillway at Johnson's Pond to the B and E Railroad right of way, contingent upon Federal aid being secured from the Works Progress Administration. (appropriation authorized \$1,400.00)

Motion made and passed that Mayor Truitt and City Clerk J. R. Laws be authorized to execute Sponsor's Agreement (WPA form 308), covering Proposal No. 23 relative to further development of Municipal Park; also, Mayor Truitt be authorized to execute WPA Form 303 showing a Work Schedule and Analysis of Labor on this project.

Motion made and passed that City Engineer be authorized to replace 2-inch water main on Parkway Avenue, Parkside street and Parkview Street, in Glen Haven, with a 6-inch water main together with necessary valves and hydrants.

Motion made and passed that City Engineer be authorized to construct combination curb and gutter around Monument Park and Monument Square, in Glen Haven, in conjunction with the Works Progress Administration under Sponsor's Proposal No. 16. (appropriation authorized, \$750.00)

Motion made and passed that Superintendent of Water Department be authorized to mark off \$23.95 as non-collectible, on the account of D. Ray Gordy, tenant in property owned by the Brewington Estate.

Monday Night
January 24, 1938

Motion made and passed that City Solicitor be authorized to prepare an ordinance for the closing of Boston Avenue, between Union Avenue and Livingston Street; also, Livingston Street, between N. Division Street and the Board of Education Property, as shown on plats prepared by City Engineer noted as Drawings Nos. P-38-6 and P-38-7 dated January 21, 1938. The closing of the above mentioned streets is conditioned upon the Board of Education deeding to the Mayor and Council of Salisbury a small parcel of land at the foot of Livingston Street; also, a strip of land 15-feet in width, to be used for street purposes, abutting the property of Handy W. Livingston.

Motion made and passed that Superintendent of Water Department be authorized to allow credits on the following Water Department accounts, due to water leakage on private property.

1. Bill rendered to Dr. Charles T. Fisher, in the amount of \$47.94, for quarter ending December, 1937, be credited in the amount of \$15.94 and a correct bill rendered in the amount of \$32.00, which includes meter service charge.
2. Bill rendered to Peter Linnett, 505 and 511 W. Main Street, in the amount of \$84.50, for quarter ending December, 1937, be credited in the amount of \$33.75 and a correct bill rendered in the amount of \$50.75, which includes meter service charge.
3. Statement rendered to James A. Kenny, W. Main Street, in the amount of \$142.98, for period from September 1936 to December 20, 1937 be credited in the amount of \$29.52 and a correct bill rendered in the amount of \$113.46, which includes meter service charge.

Motion made and passed that vouchers from 8849 to 8866 incl. be approved for payment.

There being no further business meeting adjourned at 12:00 P.M.

H. M. Taylor, President

L. Thos. Parker Jr., D;C.

CITY HALL, SALISBURY, MARYLAND, JANUARY 31, 1938.

The Mayor and Council met in regular session Monday night 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Captain Holland Weekly report be received and filed.

Motion made and passed that Building Inspectors report for January be received and filed.

Motion made and passed that ordinance #326 for the closing of Pine Street between right of way of the Penna. R. R. Co. and the By-Pass road be passed for last reading.

Motion made and passed that ordinance #327 to establish new schedule of fees to be paid the Mayor and Council for building permits be finally passed.

Motion made and passed that ordinance #328 providing for curbing and guttering of certain streets, in the City of Salisbury, Maryland be passed and posted for first reading.

Motion made and passed that ordinance #329 to be known as "Regulations Governing Depressed Curbs and walks for Driveway Purposes" be finally Passed.

Motion made and passed that City Engineer advise Superintendent Cook, of the State Board of Education, that the Mayor and Council will connect the College Avenue sewer into the city's trunk sewer at the intersection of Russell and College Avenues in exchange for free taps on the State's sewer, between the limits of Smith Street and Russell Avenue: further, the representatives of the City Council will meet with the State Board of Education in Baltimore in order to discuss the sewer in question.

Motion made and passed that the Superintendent of the Water Department be authorized to install a 5/8x3/4" water meter on the property of J. Roland Johnson, E. Main Street.

Motion Made and passed that petition, dated January 31, and signed by the property owners on Powell Avenue, requesting curb and gutter, be received and filed.

Monday Night
January 31, 1938

At 8:00 P.M. the City Engineer presented sealed bids on Cast iron pipe and fittings under contract 384-WD in accordance with City Engineer's request by letter dated January 26, 1938. The following bids were received:

Name of Bidder	Address	Total Bid
Warren Pipe and Foundry Co.,	New York City	\$583.23
R. D. Wood Co.,	Philadelphia, Pa.	532.25
United States Pipe & Foundry Co.,	Philadelphia, Pa.	536.04

Motion made and passed that City Engineer be authorized to award a contract to the lowest bidder; namely, R. D. Wood Co. of Philadelphia, for furnishing and delivering cast iron pipe and fittings to the Willow Street Storage Yard for the sum of \$532.25.

At 8:15 P.M. the City Engineer presented sealed bids on 520 linear feet of 18-inch terra cotta pipe, no. 1 grade, double strength, in 3-ft. lengths, A.S.T.M. Specifications C13-35. The following bids were received.

Name of Bidder	Address	Total Bid	Discount
Steele & Co.	Baltimore	\$469.48	None
Hubert White Hdwe. Co.	Salisbury	455.00	"
Monumental Brick & Supply	Baltimore,	452.40	"
National Bldg. Supply Co.	Baltimore	494.00	5% - 15 days
Baltimore Clay Products	Baltimore	468.00	2% - 15 days
(x) L. W. Gunby Company	Salisbury	481.00	2% - 10 days

(x) Bid was telephoned in by Mr. Graham Gunby at 7:50 P.M. on 1-31-38,

The above prices include prepayment of freight to Mill Street Siding, Salisbury, Maryland.

Motion made and passed that action on the award of this contract be deferred until receipt of approval from the Works Progress Administration pertaining to the construction of storm water drain on Isabella and Lake Streets, between the Wicomico River and the B&E Tracks

Motion made and passed that petition, dated January 31, received from Juanita R. Merryman, W. E. Parsons and Anita D. Weaver requesting curb and gutter on the West Side of River Road, be received and filed.

Motion made and passed that City Engineer be authorized to purchase materials and construct a 10-inch sanitary sewer, in conjunction with the Works Progress Administration, on College Avenue, between Russell Avenue and Riverside Road.

Monday Night
January 31, 1938

Motion made and passed that City Solicitor prepare an amendment to the Zoning Ordinance changing certain residential areas in East Salisbury District from R-40-C to R-40-B, in accordance with map prepared by the City Engineer.

Motion made and passed that City Solicitor be authorized to prepare deeds involving the acquisition of property from Handy W. Livingston and the Board of Education for street purposes; also, involving the acquisition of property from the Board of Education at the foot of Livingston Street for the purpose of constructing a "turning circle" in order to eliminate a "dead end" street. All deeds to be prepared in accordance with City Engineer's surveys and plats. No. cash considerations involved.

Motion made and passed that City Engineer be authorized to extend a 2-inch water main in Russell Avenue for a distance of approximately 160 linear feet in order to furnish water service to property owned by George Chandler, noted as Lot 8, Block "J" Druid Hill Avenue.

Motion made and passed that vouchers from 8867 to 8944 incl. be passed for payment.

There being no further business meeting adjourned at 11:00 P.M.

H. M. Taylor, President

L. Thos. Parker Jr., D.C.

CITY HALL, SALISBURY, MARYLAND, FEBRUARY 7, 1938.

The Mayor and Council met in regular session Monday night 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens, and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Captain Holland weekly report be received and filed.

Motion made and passed that ordinance #329 be deferred.

Motion made and passed that Building Inspector establish Building line of West Main Street between Third Street and Mitchells Road. This is on the South side of W. Main St. and is sixteen feet from face of curb line.

Motion made and passed that Building Inspector be authorized to grant permit to Mr. Louder Dukes to construct a house six foot from west property line.

Motion made and passed that Wm. P. Young be credited with \$11.28 for Curb and Gutter on Russell Avenue for consideration of land donated by Wm. P. Young.

Motion made and passed that a permit be granted to the C & P Telephone Company for the purpose of constructing 106 linear feet of underground conduit in E. Vine Street, between South Division Street and the Salisbury By-pass, in accordance with plan dated February 7, 1938.

Motion made and passed that Superintendent of Water Department be authorized to allow a credit in the amount of \$19.17 to the Bethesda M. P. Church for water leak on property for quarter ending December, 1937 and that a corrected bill be rendered in the amount of \$28.49 which includes the meter service charge.

Motion made and passed that City Solicitor be authorized to prepare and ordinance covering the curbing and guttering of the North side and South side of Powell Avenue, between Camden Avenue and Hanover Street.

Motion made and passed that City Solicitor be authorized to notify Messrs. John Holt, Harry S. Hastings and the owners of the Jackson's office building, be remove buildings and clean debris from locations at the earliest possible date in order that construction work on the Salisbury By-Pass will not be unnecessarily delayed.

Motion made and passed that City Engineer's report of operations of the Water and Sewer Department for the six months' ending December 31, 1937 be received and filed.

Monday Night
February 7, 1938.

Motion made and passed that contract for furnishing 520 linear feet of 18-inch terra cotta. No. 1 pipe, in 3-ft. lengths, freight prepaid to Mill Street Siding, be awarded to the Monumental Brick and Supply Company of Baltimore, Maryland for the sum of \$452.40 in accordance with their bid presented to the Mayor and Council on January 31, 1937.

Motion made and passed that vouchers from 8845 to 8977 incl. be passed for payment.

There being no further business meeting adjourned at 11:30 P.M.

H. M. Taylor President

L. Thos. Parker Jr. D. C.

CITY HALL, SALISBURY, MARYLAND, FEBRUARY 14, 1938

The Mayor and Council met in regular session Monday night 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Captain Holland weekly report be received and filed.

Motion made and passed that City Solicitor be authorized to write letters to the following: Harry Harcum, Lewis, Merryman and the Eastern Shore Public Service Co. in regards to the removal of buildings and pole lines on the Salisbury By-Pass Right-way.

Motion made and passed that Councilmen Morris be authorized to re-inspect the installation of the heating system in Fire Headquarters Building #2 and report same to Council.

Motion made and passed that ordinance #332 for first amendment to the plumbing code be read, posted and passed for first reading.

Motion made and passed that ordinance #330 for fourth amendment to Zoning Ordinance be read, posted, advertised and passed for first reading.

Motion made and passed that Ordinance #331 for curbing and guttering on the north and south side of Powell Avenue be read, posted and passed for first reading.

Motion Made and passed that City Engineer be authorized to advertise for bids on fully enclosed garbage collection equipment, to be mounted on present International trucks.

Motion made and passed that City Engineer be authorized to prepare right of way drawings in the Glen Haven Section for the purpose of constructing a storm water drain. Property owners involved are Long and Johnson, Larmer Corporation and Mary C. Jenkins.

Motion made and passed that City Engineer be authorized to prepare plans and construct 30", 15" and 12" storm water drains in Glen Haven section contingent upon Long and Johnson, Larmer Corporation and Mary C. Jenkins furnishing the necessary right of way free of charge. This project is also conditioned upon the approval of the Works Progress Administration. Appropriation authorized, \$4,800.00.

February 14, 1938.

At 8:30 P.M. the City Engineer presented sealed bids on 200 barrells of Portland Cement to be used in connection with curbing and guttering projects to be constructed in conjunction with the Works Progress Administration under Sponsor's Proposal NO. 16. The following bids were received :

<u>Names of Bidder</u>	<u>Address</u>	<u>Unit Bid</u>	<u>Discount</u>
Nock Coal Co.	Salisbury, Md.	\$2.41	10¢ bbl 10 days
Farmers & Planters	Salisbury, Md.	3.39	10¢ bbl 10 days
Pocahontas Coal Co.	Salisbury, Md.	2.33	Net
National Concrete Vault	Salisbury, Md.	2.34	Net

The above prices include prepayment of freight to Mill Street Siding, Salisbury, Maryland.

Motion made and passed that contract be awarded to the lowest bidder; namely, The Nock Coal Company of Salisbury, Maryland for furnishing 200 barrells of Portland cement, in paper bags, freight prepaid to Mill Street Siding at the rate of \$2.41 per barrell, less a discount of 10¢ per varrell for payment within 10 days.

Motion made and passed that vouchers from 8978 to 9039 incl. be passed for payment and vouchers 8983, 9028 be marked void.

There being no further business meeting adjourned at 11:30.

H. M. Taylor, President

L. Thos. Parker Jr. D.C.

CITY HALL, SALISBURY, MARYLAND, FEBRUARY 21, 1938

The Mayor and Council met in regular session Monday night at 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens and Dixon.

The Minutes of the last meeting were read and approved.

Motion made and passed that Captain Holland weekly report be received and filed.

Motion made and passed that Ordinance #331 for curbing and guttering North and South sides of Powell Avenue from Camden Avenue to Hanover St. be finally passed.

Motion made and passed that Ordinance #332 be deferred until next Monday night.

Motion made and passed that Building Inspector be authorized to have Eastern Shore Public Service Co. install street light on the corner of Mount and Vine Streets.

Motion made and passed that City Solicitor be authorized to draw ordinance for Amendment to Zoning Ordinance as per plat to be furnished by City Engineer.

Motion made and passed that City Solicitor be authorized to prepare documents pertaining to rights of way to be acquired for storm water sewers in accordance with City Engineer's plats noted as drawing Nos. L-38-13 and L-38-14, dated February 17 and 18, respectively. Drawing No. L-38-13 pertains to a right of way to be acquired from Long, Wood, Wood and Woodcock and Mary C. Jenkins. Drawing No. L-38-14 pertains to a right of way to be acquired from the Larmer Corporation.

Motion made and passed that City Solicitor be authorized to amend agreement with Lee W. Insley relative to a proposed 8-inch drain for parking lots so as to include a provision to the effect that Lee Insley will raise or lower the said drain within thirty (30) days after date of written notice in order to accommodate future utilities that may be constructed in Market Street in or about the vicinity of the 8-inch storm water drain.

Motion made and passed that City Clerk J. R. Laws advise Jesse D. Price that the City will lease the two acres of land it owns in the vicinity of Naylor's Mill Pond to Mr. Elmer T. Hastings Route 2, Salisbury, Maryland, for a period of five years for the sum of \$10.00 per year.

Monday Night
February 21, 1938

At 8:00 P.M. the City Engineer presented sealed bids to the Mayor and Council of Salisbury regarding a prospective purchase of two fully enclosed garbage units (for mounting on City's International Trucks). The following bids were received.

1. R. D. Grier & Sons Co., Salisbury

(a) Bid submitted by this firm was on the basis of furnishing and installing two 4½ cu. yd. Garwood type bodies, "City of Baltimore" style, using Model F1CS hoist and including paniting and legend, together with an allowance for the two 4 cu.yd. bodies now owned by the City, for the net difference of \$2,300.00.

(b) The above unit, utilizing the F2C hoist, at an additional charge of \$71.25 per unit, was submitted; or a total additional charge amounting to \$ 142.50.

2. Donald H. Baysinger, Salisbury

(a) Quotation submitted on basis of City Engineer's specifications, \$2,860.00 . Allowance for two refuxe bodies and hoists, \$400.00. New difference \$2,460.00

(b) Alternate prices submitted with a deduction from Base Bid in the amount of \$250.00, if the City desires to use one of its present hoists and sub-frames.

At 8:30 P.M. the City Engineer presented sealed bids on materials noted below for use in Water Department construction and maintenance:

Contract 1 involved the purchase of 150 No. 92-D Water service boxes, complete with cobers. Under this contract, the following bids were received.

Name of Bidder			
Crane Company	Baltimore, Md.	\$136.50	2% 10th
Eastern Plumbing Supply	Salisbury, Md.	137.50	net
W. H. Kirkland	Anniston, Alabama	138.00	2% 10th
Mueller Company	Decatur, Illinois	142.50	2% 15th
L. W. Gunby Company	Salisbury, Maryland	189.00	net
Bingham & Taylor	Buffalo, N.Y.	195.00	net
Temple Foundry Co.	Alexandria, Va.	277.50	net

Note: The above prices include delivery to Mill Street Storage Yare, Salisbury, Maryland.

Motion made and passed that City Engineer be authorized to enter the order with the lowest bidder: namely, Crane and Co. of Baltimore Maryland for furnishing and delivering to Mill Street Storage Yard, 150 No. 92-D Water Service Boxes, complete with cover, for the sum of \$136.50. Terms 2 percent 10th. proximo.

Monday Night
February 21, 1938

Contract 2 involved the purchase of 49 1-inch single lead flange goosenecks complete, including corporation stop and flange fittings. Under this contract, the following bids were received.

Name of Bidder				
Mueller Company	Decatur, Illinois	\$ 191.52	2% 15th prox	
Kitson Company	Philadelphia, Pa.	191.52	net	
H. C. Koltzsch Co.	Baltimore, Md.	208.80	net	
Glauber Brass Mfg. Co.	Cleveland, Ohio.	213.12	2% 15th prox	
Crance Co.	Baltimore, Md.	288.00	2% 10th prox	

Note: The above prices include prepayment of freight to Salisbury, Maryland.

Motion made and passed that City Engineer be authorized to enter the order with the lowest bidder; namely, Mueller Company of Decatur, Illinois, for furnishing 48 1-inch lead goosenecks complete freight prepaid to Salisbury, Maryland for the sum of \$191.52; terms, 2 percent 15th proximo.

Motion made and passed that vouchers from 9040 to 9058 incl. be approved for payment.

There being no further business meeting adjourned at 11:00 P.M.

H. M. Taylor, President

L. T. Parker Jr., D.C.

CITY HALL, SALISBURY, MARYLAND, FEBRUARY 23, 1938

The Mayor and Council met in special session Wednesday afternoon at 4:00 P.M. with the following present: Mayor Truitt. Councilmen Taylor, Gardner and Morris.

Motion made and passed that Harry A. Dallas be granted a three month leave of absence. (see letter attached.)

Motion made and Passed that the salary of George W. Purnell be increased to \$ 35.00 per week.

There being no further business meeting adjourned at 4:30 P.M.

H. M. Taylor, President

L. T. Prrker, D.C.

Salisbury, Maryland
February 23, 1938

The Mayor and Council of Salisbury
Attn: Mr. Clarke Gardner, City Engineer
Salisbury, Maryland

Gentlemen:

Because of poor health, I find it advisable for me to temporarily discontinue working for the City of Salisbury.

I believe that if I have a complete rest for at least two months that my condition will be so improved that I will be able to resume my duties as Assistant City Engineer, and accordingly I am hereby making a request that I be granted a furlough, without pay, for a time not to exceed three months.

In making this request for a furlough, I would appreciate your taking in consideration the fact that I have been continuously employed by the City of Salisbury since 1929 and have always discharged my duties in a manner which I believe was satisfactory to the City and hence I sincerely trust that my request will be granted.

Yours truly,

Harry A. Dallas

CITY HALL, SALISBURY, MARYLAND, FEBRUARY 28, 1938

The Mayor and Council met in regular session Monday night at 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Captain Holland weekly report be received and filed.

Motion made and passed that Ordinance #332 repealing ordinance No. 258 entitled "Plumbing Code of the City of Salisbury" be passed for final reading.

Motion made and passed that ordinance #333 fifth Amendment to Zoning Ordinance No. 292 be read, posted and advertised and passed for first reading.

Bridging line
Motion made and passed that City Solicitor be authorized to draw ordinance for the widening of W. Main St. as per plat to be furnished by the City Engineer.

At 8:00 P.M. the City Engineer presented sealed bids to the Mayor and Council under Contract 367 M-1b regarding a prospective purchase of Concrete or Terra Cotta pipe to be used in the storm water drain extenseion project in Glen Haven.

The following bids were received:

Name of Bidder	Address	TOTAL BID		Discount
		Concrete	T. C.	
Midatlantic Concrete Pipe	Dover, Del.	\$2982.00		2% - 15
Pocahontas Coal Company	Salisbury, Md.		\$3459.00	2%
Gray Concrete Pipe Company	Baltimore, Md.	3385.50		2% - 10
L. W. Gunby Co.	Salisbury, Md.		3827.28	net
Standard Clay Products	Philadelphia,		4169.92	net
Steele & Company	Baltimore, Md.		3990.60	2% - 15
Baltimore Clay Products	Baltimore, Md.		3509.40	net
Monumental Brick & Supply	Baltimore, Md.		3557.25	net

Motion made and passed that contract involving the purchase of 300-feet of 15" Concrete Pipe; 600-feet of 27"; and 630-feet of 30"; be awarded to the lowest bidder, Midatlantic Concrete Pipe and Products Corp. of Dover, Delaware, in accordance with the unit bid prices submitted, or a total bid of \$2,982.00 with a discount of two per cent (2%) for payment within 15 days. This Price covers the delivery and distribution to job sites within the corporate limits.

Monday Night
February 28, 1938

At 8:30 P.M. the City Engineer presented sealed bids to the Mayor and Council involving the purchase of Class D. B&S Cast Iron Water Pipe Fittings (AWWA Standard). The following bids were received.

Name of Bidder		
W. H. Kirkland Company	Anniston, Ala.	\$265.81
R. D. Wood Company	Philadelphia, Pa.	299.40
Donaldson Iron Company	Emaus, Pa.	300.00
Warren Pipe & Foundry Co.	New York	309.24
U. S. Pipe & Foundry Company	Philadelphia	310.45
Lynchburg Foundry Company	Lynchburg, Va.	328.00

Note: The above prices include prepayment of freight to Salisbury, Maryland.

Motion made and passed that contract involving the purchase of Cast Iron Fittings under Contract 384-A-WD be awarded to the lowest bidder, W. H. Kirkland Company of Anniston, Alabama, for the lump sum of \$265.81, freight prepaid to Salisbury, Maryland.

Motion made and passed that a permit be granted to the C & P Telephone Company to construct underground conduit on E. Vine Street from the first pole on the west side of the Pennsylvania Railroad tracks to the second pole on the West side of the tracks, including the necessary anchorage as requested in their application dated February 17 and as per drawing. Copy of Engineer's letter, dated March 1, granting the permit is attached to these minutes.

Motion made and passed that City Engineer be authorized to prepare drawings and request a permit from the Pennsylvania Railroad Company for Phillips Canning Company in order that they may construct an 18-inch sewer under the B&E tracks at Cypress Street and a copy of Engineer's letter be attached to these minutes.

Motion made and passed that City Engineer be authorized to grant a permit to the Citizens Gas Company to install a 4-inch gas main on the City's water main trestle across the Wicomico River along the Salisbury By-Pass, between Main Street and Meadow Street, subject to the conditions outlined in City Engineer's letter, dated March 1, 1938, attached and made a part of these minutes.

Motion made and passed that "Moore Street", located in North Salisbury between North Division Street and Johnson's Pond, be changed to "West Calloway Street".

Motion made and passed that a voucher, in the amount of \$30.00, be drawn to Mr. Henry Parsons for refund of deposit made in connection with the construction of a sanitary sewer on Wade Street.

Monday Night
February 28, 1938

Motion made and passed that contrat for furnishing, and delivering and installing two enclosed sanitary garbage bodies, "City of Baltimore" style, including Garwood Model FlcS Hoist, be awarded to the lowest bidder, R. D. Grier & Sons Company, Inc. of Salisbury, for the sum of \$2300.00. This prices includes panting and legend as set forth in City Engineer's Specifications of February 15; also, includes the trading in of the two 4-yard Model No.C28 Bodies, now owned by the City.

Motion made and passed that a credit, in the amount of \$19.20, be allowed on bill rendered to Pratt Phillips under date of February 15, in the amount of \$64.52, and a corrected bill be forwarded in the amount of \$45.32.

Motion made and passed that vouchers from 9059 to 9118 be approved for payment, and voucher # 9072 be marked "Void".

There being no furhter business meeting adjourned at 11:30 P.M.

H. M. Taylor, President

L. T. Pa#ker, Jr.D.C.

City Solicitor
A. EVERETT WILLIAMS

City Engineer
CLARKE GARDNER

Treasurer
J. R. LAWS

MAYOR & COUNCIL

CITY OF SALISBURY, MD.

MAYOR
ALFRED T. TRUITT

Members of Council
WERNER T. GARDNER, Pres.
H. M. TAYLOR
JOHN E. MORRIS
I. V. HITCHENS
W. W. DIXON

SALISBURY, MD.,
March 1, 1938

Mr. K. R. Vought
Superintendent Delmarva Division
The Pennsylvania Railroad
Cape Charles, Virginia

Dear Mr. Vought:

On behalf of the Mayor and Council of Salisbury permission is hereby requested to construct an 18-inch cast iron storm water drain across the B&E Railroad right of way at Cypress Street in Salisbury, Maryland.

The necessary drawings, showing the depth, et cetera, will be forwarded to your office within a few days. Inasmuch as the Mayor and Council wish to proceed with this work immediately, we trust that you will grant us temporary permission--with the understanding that detailed drawings will be forwarded upon their completion.

Your cooperation in this matter will be appreciated.

Very truly yours,

MAYOR & COUNCIL OF SALISBURY,



City Engineer

CG:VD

cc: Phillips Canning Company

✓ COPY FOR MINUTES

City Solicitor
A. EVERETT WILLIAMS

City Engineer
CLARKE GARDNER

Treasurer
J. R. LAWS

MAYOR & COUNCIL
CITY OF SALISBURY, MD.

MAYOR
ALFRED T. TRUITT

Members of Council
WERNER T. GARDNER, Pres.
H. M. TAYLOR
JOHN E. MORRIS
I. V. HITCHENS
W. W. DIXON

SALISBURY, MD.,

March 1, 1938

The C & P Telephone Company
Attn: Mr. Rittershafer, Jr.
Plant Superintendent
Salisbury, Maryland

Gentlemen:

Your request for a permit to extend an underground duct on E. Vine Street, Salisbury, Maryland, from the first pole on the West side of the Pennsylvania Railroad tracks to the second pole on the West side of the tracks, including the necessary anchorage, was placed before the Mayor and Council at their regular meeting held in the City Hall on February 28.

Permission for this work was granted with the understanding that you agree to protect the Mayor and Council of Salisbury from any suits or claims for damages that may arise from the pole anchorage.

Very truly yours,

MAYOR & COUNCIL OF SALISBURY,

Clark Gardner

City Engineer

CG:VD

✓ (copy for Minutes)

City Solicitor
A. EVERETT WILLIAMS

City Engineer
CLARKE GARDNER

Treasurer
J. R. LAWS

MAYOR & COUNCIL

CITY OF SALISBURY, MD.

MAYOR
ALFRED T. TRUITT

Members of Council
WERNER T. GARDNER, Pres.
H. M. TAYLOR
JOHN E. MORRIS
I. V. HITCHENS
W. W. DIXON

SALISBURY, MD.,

March 1, 1938

Citizens Gas Company
Attn: Mr. W. W. Von Hausen
Manager
Salisbury, Maryland

Gentlemen:

Your letter of February 28 requesting permission to utilize the City's trestle across Cathell Street at the Wicomico River, for the purpose of supporting a 4-inch gas main, was placed before the Mayor and Council at their regular meeting held in the City Hall on February 28.

Permission to utilize this trestle was granted, subject to the following conditions:

1. The Citizens Gas Company, or their successors, will install and maintain valves on each side of the gas main at the Wicomico River.
2. The Citizens Gas Company, or their successors, will remove at their cost and expense such sections of the gas main as may be necessary in order for the City to make repairs to the City owned water main if and when necessary.
3. The Citizens Gas Company, or their successors, will pay to the Mayor and Council, within sixty (60) days after date hereof, the sum of Two Hundred Dollars (\$200.00) which shall be applied towards the construction cost of this particular trestle.
4. The Citizens Gas Company, or their successors, will obtain the necessary permits from the State Roads Commission for the purpose of making cuts in the steel bulkheads on each side of the river.

If this proposition is acceptable, please notify us at the earliest possible date.

Very truly yours,

MAYOR & COUNCIL OF SALISBURY,

Clark Gardner
City Engineer

CG:VD

✓(COPY FOR MINUTES)

CITY HALL, SALISBURY, MARYLAND, MARCH 7, 1938

The Mayor and Council met in regular session Monday night at 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Captain Holland weekly report be received and filed.

Motion made and passed that Building Inspector report for February be received and filed.

Motion made and passed that City Solicitor be authorized to draw ordinance for the licenseing of skating rink. (\$75.00 per year or \$5.00 per day).

Motion made and passed that Fire Department be authorized to install new showers in Fire Headquarters Building #1. This is to be one half expense of the Fire Department.

Motion made and passed that the City Engineer be authorized to grant a permit to the C & P Telephone Company covering the erection of four poles two anchors and the necessary cables on the south side of Wilson Street, between N. Division Street and Railroad Avenue, in accordance with thier application dated March 7, 1938.

At 8:00 P.M. the City Engineer presented sealed bids on 8,000 gallons of Maryland "E" Asphalt delivered to Mill Street Storage Yard in Tank car lots. The Following bids were received.

Name of Bidder	Address	Total Bid	Discount
Standard Oil Co. of N.J.	Baltimore	\$496.00	2% 10 Days
Mixican Petroleum Co.	Baltimore	496.00	2% 10 Days

Both Bids being identical, lots were drawn and the successful bidder was the Standard Oil Co. of New Jersey.

Motion made and passed that City Engineer be authorized to award a contract to the Standard Oil Company of New Jersdy for furnishing and delivering 8,000 gallons of Maryland "E" Asphalt in tank car to Mill Street Siding for the sum of \$496.00, subject to a discount of 2 per cent for payment within ten days.

Motion made and passed that City Engineer be authorized to lower sewer connection to dwelling of Ralph Duddy, located at 102 Fooks Street, in orderfor the occupant to install cellar drain in basement.

Motion made and passed that City Engineer be authorized to install concrete gutters on Wade street in conjuction with WPA Project #16.

Motion made and passed that the City Engineer be authorized to remove sidewalk across Fourth Street at Main Street and construct a V-gutter at this intersection;

Monday Night
March 14, 1938

Motion made and passed that City Solicitor be authorized to draw deeds for storm water right of ways across property of Larmer Corporation and Long, Wood, Wood and Woodcock.

Motion made and passed that vouchers from 9119 to 9138 incl. be approved for payment.

There being no further business meeting adjourned at 1100 P.M.

H. M. Taylor, President

L. T. Parker Jr. D.C.

CITY HALL, SALISBURY, MARYLAND, MARCH 14, 1938

The Mayor and Council met in regular session Monday night at 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Captain Holland weekly, monthly and gasoline report for February be received and filed.

Motion made and passed that City Treasurer be authorized to draw voucher to Norman Davis for refund on 1936 Taxes in the amount of \$22.50.

Motion made and passed that City Solicitor be authorized to prepare easement deed for right of way of sewer across property from 291-307 incl. on Fitzwater Street.

INSERTIONS TO MINUTES OF MAYOR & COUNCIL MEETING HELD ON MARCH 14th

- (1) At 8:00 P.M. The City Engineer presented sealed bids on a prospective purchase of 400 tons of 3/4-inch Gravel to be used in conjunction with the W.P.A. Curb, Gutter and Sidewalk Project.

The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Pocahontas Coal Company	Salisbury, Md.	\$660.00
Wicomico Sand & Gravel Co.	Salisbury, Md.	636.00

Note: The above prices include transportation and delivery charges to stock pile in Municipal Park.

Motion made and passed that City Engineer be authorized to award a contract to the lowest bidder, Wicomico Sand and Gravel Company of Salisbury, Maryland, for furnishing and delivering 400 tons of 3/4" Gravel to stock pile in Municipal Park at the rate of \$1.59 per ton, or a total bid of \$636.00.

- (2) At 8:15 P.M. the City Engineer presented sealed bids on four tires and tubes to be used as replacement units on the City's tractors.

The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>	<u>Discount</u>
Goodrich Silvertown Co.	Salisbury, Md.	\$234.30	--
R. D. Grier & Sons Co.	Salisbury, Md.	242.12	--
Firestone Auto & Supply	Salisbury, Md.	234.14	2% - 10 Prox.

Motion made and passed that City Engineer be authorized to award a contract to the lowest bidder; namely, Firestone Service Store for furnishing and installing four tires and tubes (City Engineer's Specifications) on the City's tractor, for the sum of \$234.14 with terms of 2 per cent for payment on the 10th proximo.

Minutes of Mayor & Council

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March 14, 1938

- (3) At 8:30 P.M. the City Engineer presented sealed bids on two 3-inch hand diaphragm suction pumps, complete with 40-feet of suction hose, couplings, strainers, and foot valves.

The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>	<u>Discount</u>
General Supply & Equip.	Baltimore, Md.	\$ 90.76	--
John C. Louis Co.	Baltimore, Md.	96.50	2% - 10 days
Jos. G. Pollard Co.	Brooklyn, N. Y.	99.40	--
R. D. Grier & Sons Co.	Salisbury, Md.	108.00	--

Note: The above prices include freight prepaid to Mill Street Storage Yard, Salisbury, Maryland.

Motion made and passed that City Engineer be authorized to purchase two 3" diaphragm pumps complete with hose, couplings, etc., from the lowest bidder, General Supply and Equipment Company, Inc., of Baltimore, Maryland, for the sum of \$90.76, delivered to our Mill Street Storage Yard.

- (4) At 8:45 P.M. the City Engineer presented sealed bids on cast iron pipe and fittings, to be used on water main extension, under Contract 385-WD (Dover Street, Johnson Street and N. Division Street).

The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
U. S. Pipe & Foundry Co.	Philadelphia, Pa.	\$2,288.75
R. D. Wood Co.	Philadelphia, Pa.	2,334.45
American Cast Iron Pipe	Birmingham, Alabama	2,479.84
Lynchburg Foundry Co.	Lynchburg, Virginia	2,486.00
Warren Pipe Co.	New York City	2,560.88

Note: Prices submitted include delivery to job sites.

The above bids are based on the following quantities:

(approximate) 800 lin.ft. 8" C.I. Pipe
(approximate) 1500 lin.ft. 6" C.I. Pipe
21- Water Main Fittings

Motion made and passed that City Engineer be authorized to award the contract to the lowest bidder, U. S. Pipe and Foundry Company of Philadelphia, for furnishing and delivering cast iron pipe and fittings under Contract 385-WD to job sites within the corporate limits of Salisbury, in accordance with their unit bid prices submitted for a total sum of \$2,288.75.

Minutes of Mayor and Council

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March 14, 1938

- (5) Motion made and passed that Superintendent of Water Department be authorized to allow a credit on the meter service account charged against "Insley and Mitchell," Truitt Road, for the period that the canning plant was not in operation.
- (6) Motion made and passed that City Engineer be authorized to purchase four (4) 32 x 6 Goodyear Heavy Duty 10 ply Tires and Tubes from the R. D. Grier & Sons Company, at the rate of \$40.00 each, or a total of \$160.00. These tires and tubes to be used as replacement units on the two garbage trucks owned by the City.
- (7) Motion made and passed that petition from property owners, requesting curb and gutter on the Old Snow Hill Road, between S. Division Street and the City Limits, be received and filed.
- (8) Motion made and passed that City Solicitor be authorized to prepare an ordinance covering the curbing and guttering of the Old Snow Hill Road, between S. Division Street and the City Limits.
- (9) Motion made and passed that Mayor Truitt and City Engineer Gardner meet with Doctor Cook, State Superintendent of Schools, in Baltimore on March 18, for the purpose of discussing the status of the College Avenue Sewer.
- (10) Motion made and passed that the City connect at its expense the property of George Jenkins, Fooks Street, thereby removing the nuisance created by the discharge of water from a kitchen sink on the premises of Ralph Duffy.
- (11) Motion made and passed that City Solicitor be authorized to prepare an agreement for the construction of a sanitary sewer at the rear of properties noted as Nos. 291 to 307, inclusive, on Fitzwater Street, and further that the agreement contain among other things a clause to the effect that the property owners will connect at their expense to the City's sewer.
- (12) Motion made and passed that Gas Permit No. G-104, dated March 10, covering the relocation of a 3-inch gas main on the Salisbury By-Pass, between Mitchell Street and Maryland Avenue, be granted to the Citizens Gas Company.
- (13) Motion made and passed that City Engineer be authorized to purchase from the Snow Hill Canning Company, twenty-five (25) pieces of steel sheet piling, 27-feet long, Bethlehem Section DP-2, which is equivalent to 12.15 tons, at the rate of \$20.00 per ton or a total of \$243.00, F.o.b. Snow Hill; or, the total sum including delivery to Salisbury, Maryland for the sum of \$263.00.

The above purchase is conditioned upon the City Engineer's personal inspection and acceptance.

Minutes of Mayor and Council

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March 14, 1938

- (14) Motion made and passed that ordinance #334 for establishing a Building Line on S. Side of W. Main Street between West property line of The B. & E. Railroad and West property line of Election House of County Commissioners of Wicomico County, be passed and posted for first reading.
- (15) Motion made and passed that ordinance #335 providing for license fee for operation of Skating Rinks be passed and posted for first reading.
- (16) Motion made and passed that Mayor Truitt be authorized to write letter to Building Inspector in regards to Building permits fees and copy be attached to these minutes.
- (17) Motion made and passed that vouchers from 9139 to 9157 incl. be approved for payment.

There being no further business meeting adjourned at 12:00 P.M.

H. M. Taylor, President

L. T. Parker Jr., D.C.

For Thomas Parker.

March 21, 1938.

Mr. Harry S. Hastings.
Building Inspector
Salisbury, Md.

Dear Mr. Hastings:

The Mayor and Council, in fairness to all property owners of the city, expect builders, contractors and individuals to state the approximate cost of improvements for which building permits are requested.

We have confidence that this will be done in the majority of instances. However there may come to your attention some exceptions, in which the potential builder underestimates the cost of the work and thereby obtains a permit at a lower cost than should be made under the terms of the Building Code.

Wherever such instances come to your attention you are directed to attempt to correct the builders underestimate. If you are unable to do so, then you are authorized to make up your estimate of the cost and direct the applicant to come before the Council before a permit is issued.

Very truly yours,

J. R. Laws. City Clerk

CITY HALL, SALISBURY, MARYLAND, MARCH 21, 1938

The Mayor and Council met in regular session Monday night at 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens and Dixon.

- (1) The Minutes of the last meeting were read and approved.
- (2) Motion made and passed that Captain Holland weekly report be received and filed.
- (3) Motion made and passed that ordinance #333 for Fifth Amendment to Zoning ordinance be finally passed.
- (4) Motion made and passed that ordinance #334 for establishing a building line on W. Main St. be finally passed.
- (5) Motion made and passed that ordinance #335 for providing license fee for operation of Skating Rink be finally passed.
- (6) Motion made and passed that ordinance #336 for curbing and guttering on both sides of Old Snow Hill Road between S. Division St. and New Snow Hill Road be posted and passed for first reading.
- (7) Motion made and passed that Building Inspector be authorized to issue special permit to Albert Disharoon for construction of car garage.
- (8) Motion made and passed that Building Inspector be authorized to have E. S. Public Service Co. to install street light on Wade Street between S. Division and Salisbury By-Pass.
- (9) Motion made and passed that City Solicitor be authorized to draw ordinance amended Building Code Section #1, article XXIII that no private gragaes shall be built within 3 feet of property line.
- (10) Motion made and passed that the Citizens Gas Company be granted a permit to construct a 2-inch gas main in Downing Street, from Salisbury By-Pass to the Pennsylvania Railraod right of way, as requested in their letter dated February 25: the actual construction work to be done in accordance with Permit No. G-105 with plan attached dated March 18, 1938.
- (11) Motion made and passed that City Engineer be authorized to purchase twenty-eight (28) water meters (5/8" to 2" in diameter) from the Neputne Meter Company, for the sum of \$345.60, which is in accordance with their quotation dated March 18.

The Mayor and Council
Monday Night Minutes
March 21, 1938

(12) At 9:00 P.M. the City Engineer presented sealed bids to the Mayor and Council covering a prospective purchase of fifty(50) pieces of 18-inch single strength terra cotta pipe, to be used for meter box covers. The Following bids were received:

Name of Bidder	Address	Total Bid	Discount
Monumental Brick & Supply Co.	Baltimore, Md.	\$ 97.00	--
Steele & Co.	Baltimore, Md.	112.50	2%-15days
Baltimore Clay Products Co.	Baltimore, Md.	133.00	2%-10th prox

Motion made and passed that City Engineer be authorized to purchase the above mentioned material from the lowest bidder, Monumental Brick and Supply Company, for the sum of \$97.00 delivered to Mill Street Storage Yard.

(13) Motion made and passed that Mr. King Morris, employee of Lewis Morgan & Son, be granted permission to continue Journeyman Plumbing until the Maryland State Board of Commissioners of Plumbing hold their next examination in Baltimore,

(14) At 9:30 P.M. the City Engineer presented sealed bids on a power lawn mower to be used in Municipal Park. The following bids were received.

Peckworth and Craigie, Baltimore, Maryland

(a) 30" Locke Power Mower	\$435.00
Trade -in allowance for City's mower	65.00
Net Cost	\$370.00

(b) 30" Milbradt Power Mower	\$345.00
Trade-in allowance for City's mower	60.00
	\$285.00

C. F. Armiger, Inc. Washington, D. C.:

(a) 30" Ideal "Majestic" Power Mower	\$396.00
Trade-in allowance for City's mower	50.00
Net Cost	\$346.00

Terms: Discount, 2% 10 days

(b) 32" Ideal Caretaker Power Mower	\$395.00
Trade-in allowance for City's mower	50.00
Net Cost	\$345.00

Terms: Discount, 2% 10 days

Motion made and passed that City Engineer be authorized to purchase power lawn mower from the lowest bidder, C. F. Armiger, Inc., of Washington, D. C. ; a 30" "Majestic" power mower, delivered to Salisbury for the sum of \$346.00 less a discount of 2 percent for payment within ten days.

The Mayor and Council
Monday Night Minutes
March 21, 1938

(15) Motion made and passed that voucher from 9158 to 923~~6~~ incl
be approved for payment

(16) There being no further business meeting adjourned at 11:00 P.M.

H. M. Taylor, President

L. T. Parker, Jr. D.C.

CITY HALL, SALISBURY, MARYLAND, MARCH 28, 1938

The Mayor and Council met in regular session Monday night at 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens and Dixon.

- (1) The Minutes of the last meeting were read and approved.
- (2) Motion made and passed that Captain Holland weekly report be received and filed.
- (3) Motion made and passed that ordinance #336 for curbing and guttering of both sides of Old Snow Hill Road between S. Division Street. and New Snow Hill Road be finally passed.
- (4) Motion made and passed that City Solicitor be authorized to draw ordinance for licenseing of shooting gallery fee to be fifteen dollars (\$15.00) six months or twenty-five(\$25.00) per year.
- (5) Motion made and passed that ordinance #337 for amending Ordinance #137 Building Code of the City of Salisbury be posted and passed for first reading.
- (6) Motion made and passed that City Engineer be authorized to extend sanitary sewer on South Clairmont Drive for a distance of seventy feet (70') towards the property owned by E. Wilson Booth, designated as lot No. 73, subject to conditions stipulated in City Engineer's letter dated March 29, copy of which is attached to these minutes.
- (7) Motion made and passed that City Engineer be auhtorized to extend sanitary sewer on Phillips Avenue for a distance of sixty feet (60') towards the property owned by Richares Phillips, designated as Lot No. 20, Block B, subject to conditions stipulated in City Engineer's letter dated March 29, copy of which is attached to these minutes.
- (8) Motion made and passed that City Engineer be authorized to extend sanitary sewer on Riverview Avenue, between Russell Avenue and Mayfield Avenue, in order to serve the property of Grover C. Pope.
- (9) Motion made and passed that City Engineer be authorized to allow a credit on the water account of the Edwina C. Brewington Estate, tenanted by the Fashion Shop, in the amount of \$10.79 for the period between August 20, 1937 and December 17, 1937, and a corrected bill be rendered.
- (10) Motion made and passed that Mayor Alfred T. Truitt and City Treasurer J. R. Laws be authorized to execute Sponsor's proposal No. 25 covering beetle control in Salisbury, for a sum not to exceed \$250.00, and further that the City Engineer submit this proposal to the District Office of the Works Progress Administrati

The Mayor and Council
Monday Night
March 28, 1938

- (11) Motion made and passed that vouchers from 9235 to 9252 incl. be approved for payment.
- (12) There being no further business meeting adjourned at 10:00 P.M.

H. M. Taylor, President

L. T. Parker Jr.D.C.

City of Salisbury

MARYLAND

CLARKE GARDNER, CITY ENGINEER

March 29, 1938

re: Application for
Sewers

Mr. Richard Phillips
Salisbury
Maryland

Dear Sir:

We are in receipt of your application dated March 28 requesting sanitary facilities to your property noted as Lot No. 20, Block B, on Phillips Avenue.

Upon reviewing this application, we find that it will be necessary to extend the existing 8-inch sewer on Phillips Avenue for a distance of approximately 120 linear feet in order to serve your property.

The cost of this extension (based on WPA assistance) will be approximately \$60.00 and the Mayor and Council at their regular meeting on March 28 indicated their willingness to extend a sanitary sewer at their expense for a distance of 60 linear feet on Phillips Avenue. In other words, the Mayor and Council will expend \$30.00, leaving a balance of \$30.00 which represents your share of the cost.

If you are interested in this proposition, please advise.

Very truly yours,

CG:VD

City Engineer

✓ cc: Copy for Minutes

City of Salisbury

MARYLAND

CLARKE GARDNER, CITY ENGINEER

March 29, 1938

Re: Application for
Sewers

Mr. E. Wilson Booth
Salisbury
Maryland

Dear Sir:

We are in receipt of your letter dated March 24 requesting sanitary sewer facilities to your property located on Clairmont Circle, noted as Lot No. 73.

Upon reviewing this application, we find it will be necessary to extend the existing 8-inch sewer on Clairmont Circle for a distance of approximately 200 linear feet from the manhole located at the intersection of South Clairmont Drive and Parkway Drive.

The cost of the required extension (based on W.P.A. assistance) will be \$100.00 and the Mayor and Council at their regular meeting on March 28 indicated their willingness to extend a sanitary sewer at their expense for a distance of 70 linear feet on S. Clairmont Drive. In other words, the Mayor and Council will expend \$35.00, leaving a balance of \$65.00 which represents your share of the cost.

If you are interested in this proposition, please advise as expeditiously as possible.

Very truly yours,

CG:VD

City Engineer

✓ cc: Copy for Minutes

City of Salisbury

MARYLAND

CLARKE GARDNER, CITY ENGINEER

March 31, 1938

re: Application for
Sewer

Mr. E. Wilson Booth
Salisbury
Maryland

Dear Sir:

With reference to my letter of March 29 outlining a proposition for sewer extension to Lot No. 73 in Clairmont Village, please be advised that the amount of \$65.00--which is to be deposited by you to the Mayor and Council--will be refunded in its entirety if and when another dwelling is constructed and connected to the City's sewer within the limits of this 200-ft. extension.

Very truly yours,

C. G.

City Engineer

CG:VD
Encl.

✓ cc: Minutes

CITY HALL, SALISBURY, MARYLAND, APRIL 4, 1938

The Mayor and Council met in regular session Monday night at 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens and Dixon.

- (1) The minutes of the last meeting were read and approved.
- (2) Motion made and passed that Captain Holland weekly report be received and filed.
- (3) Motion made and passed that Building Inspector report for March be received and filed.
- (4) At 8:00 P.M. the City Engineer presented sealed bids on 3,000 cubic yards of Clay Gravel to be delivered to streets within the corporate limits. The following bids were received.

<u>Name of Bidder</u>	<u>Unit Bid Price</u>
A. P. Isakson	65¢ Per cu. Yd.
R. Fulton Waller	55¢ " " "
Hannaman-Burroughs	60¢ " " "
Paul V. Downing	60¢ " " "
Pocahontas Coal Co.	58¢ " " "
Lee A. Bailey) and)	54½¢ " " "
Fred C. Long)	
Elwood J. Trader	60¢ " " "
Irving Pryor	57¢ " " "
Donald Bowden	80¢ " " "
James C. Lokey	55¢ " " "

Motion made and passed that bids be held in abeyance pending investigation of the qualifications of the low bidder, together with the type of material offered.

- (5) Motion made and passed that City Engineer be authorized to purchase 8,000 gallons of Maryland "E" Asphalt from the Standard Oil Company of New Jersey at the rate of 6.2¢ per gallon, delivered in tank car to Mill Street Siding, Salisbury, Maryland. Terms 2% 10 days, 30 days net.
- (6) At 8:30 P.M. the City Engineer presented sealed bids on 250 tons of 1/8 to 3/4" Slag delivered to stock pile at Mill Street Storage Yard. The following bids were received.

<u>Name of Bidder</u>	<u>Address</u>	<u>Unit Bid Price</u>	<u>Discount</u>
Arundel Corporation	Baltimore	\$2.40 per ton	net
Pocahontas Coal Co.	Salisbury	2.30 " "	2%, 10 Da

Motion made and passed that contract be awarded to the lowest bidder, Pocahontas Coal Company of Salisbury, for furnishing and delivering 250 tons of No. 4 Slag to stock pile, Mill Street, Storage Yard, at the rate of \$2.30 per ton, subject to a discount of 2 per cent for payment within ten days.

- (7) Motion made and passed that City Solicitor write a letter to the Standard Oil Company regarding the City's requirements for concrete retaining walls around gasoline storage tanks.
- (8) Motion made and passed that Standard Oil Company be granted a permit to relocate three oil pipe lines in the bed of the Salisbury By-Pass between E. Main Street and the Wicomico River, as shown on drawing dated April 1, 1938, entitled "Plan Showing Proposed Relocation-- Oil Pipe Lines of Standard Oil Company", subject to the execution of an agreement incorporating the provisions of rental, responsibility and future relocation of pipe lines, to be prepared by the City Solicitor.
- (9) Motion made and passed that City Engineer be authorized to construct a 15-inch storm water drain in E. Church Street, between Truitt Road and Priscilla Street. Also, a 12-inch drain in Priscilla Street, between E. Church Street and Phillips Avenue. The Construction of this work is contingent upon Federal aid insofar as labor is concerned and all work to be done under W.P.A. proposal no. 19-B/
- (10) Motion made and passed that Mayor and City Clerk be authorized to sign agreement with Pennsylvania Railroad pertaining to 18"-inch Sanitary Sewer Under B&E Tracks on Delaware Street.
- (11) Motion made and passed that City Solicitor be authorized to take necessary action in collection of tax accounts of Mrs. Annie Siedel and Cannon Electric Company.
- (12) Motion made and passed that Building Inspector be authorized to have E. S. Public Service Co. to install Street light on the corner of Beuna Vista Ave and Snow Hill Road.
- (13) Motion made and passed that ordinance #328 for the construction of curb and gutter on certain streets in the City of Salisbury be passed for final reading.
- (14) Motion made and passed that ordinance #337 for amending the Building Code Ordinance #137 be passed for final reading.
- (15) Motion made and passed that vouchers from 9253 to 9311 incl. be approved for payment.
- (16) There being no further business meeting adjourned at 10:3- P.M.

H. M. Taylor, President

L. T. Parker Jr. D.C.

CITY HALL, SALISBURY, MARYLAND, APRIL 11, 1938

The Mayor and Council met in regular session Monday night at 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens and Dixon.

- (1) The minutes of the last meeting were read and approved.
- (2) Motion made and passed that Captain Holland weekly report be received and filed.
- (3) Motion made and passed that City Solicitor be authorized to draw ordinance for changing the name of Old Snow Hill Road to Lincon Avenue.
- (4) At 8:00 P.M. the City Engineer presented sealed bids to the Mayor and Council covering a prospective purchase of 200 barrels of Portland Cement, in paper bags, f.o.b. Mill Street Siding, Salisbury, The Following bids were received.

Name of Bidder	Address	Total Bid
Pocahontas Coal Co.	Salisbury, Md.	\$ 459.36
Nock Coal Company	Salisbury, Md.	460.00

Motion made and passed that the City Engineer be authorized to award a contract to the lowest bidder, Pocahontas Coal Company of Salisbury, for furnishing and delivering 200 barrels of Portland Cement, freight prepaid to Mill Street Siding for the sum of \$459.36.

- (5) Motion made and passed that bids received in connection with a prospective purchase of 3,000 cu. yds. of Clay Gravel be rejected and the City Engineer be authorized to receive new bids in connection with this purchase.
- (6) Motion made and passed that City Engineer be authorized to advise Mr. Clifford P. Dryden that a sanitary sewer in Phillips Avenue w will be extended for a distance of 75-feet at the expense of the Mayor and Council and the remaining 165-feet is to be constructed by the City at the property owner's expense. A copy of City Engineer's letter setting forth requirements is attached to these minutes.
- (7) Motion made and passed that City Solicitor be instructed to write Dr. Albert S. Cook, that as City Election is pending action on two resolutions of Board of Education realitive to College Ave. Sewer, will be deferred until New Administration qualifies.
- (8) Motion made and passed that vouchers from 9312 to 9328 incl. be approved for payment.
- (9) There being no further business meeting adjourned at 11:00 P.M.

H. M. Taylor, President

L. T. Parker, Jr.D.C.

City of Salisbury

MARYLAND

CLARKE GARDNER, CITY ENGINEER

April 14, 1938

re: Application for
Sanitary Sewer

C
O
P
Y

Mr. Clifford P. Dryden
Salisbury
Maryland

Dear Sir:

We are in receipt of your application dated April 5 requesting sanitary sewer facilities to your property located on Priscilla Street between Phillips Avenue and Bell Avenue.

On reviewing this application, we find that it is impossible for us to furnish a sanitary sewer on Priscilla Street at the present time. However, the existing sewer can be extended on Phillips Avenue for a distance of approximately 240 feet to a point opposite Lot No. 18. From this point, the sewer to your property would be constructed across Lot No. 18.

The cost of the required extension, based on WPA assistance, will be \$90.00 and the Mayor and Council--at their regular meeting on April 11--indicated their willingness to extend a sanitary sewer at their expense for a distance of 75 lin.ft. on Phillips Avenue. In other words, the Mayor and Council will expend \$25.00 leaving a balance of \$65.00 which represents your share of the cost.

The construction of a lateral sewer across private property in order to reach the City's sewer is to be done by your plumber at the property owner's expense.

If you are interested in this proposition, please advise as expeditiously as possible.

Very truly yours,

CG:VD

City Engineer

April 12, 1938.

Dr. Albert S. Cook,
State Board of Education,
Lexington Building,
Baltimore, Maryland.

Dear Dr. Cook:

Your letter of the 1st and copies of two resolutions were submitted to The Mayor and Council last night.

It so happens that the municipal primary election, which is tantamount to general election, is occurring today. Our officials, therefore, feel that consideration of the resolutions should be deferred until the new City Administration is selected and qualified as it will be that Administration which will continue negotiations with you relative to the College Avenue sewer. We are carrying the resolutions in the file for as early as possible consideration, as above outlined.

Cordially yours,

CITY SOLICITOR.

AEW:P

CITY HALL, SALISBURY, MARYLAND, APRIL 18, 1938

The Mayor and Council met in regular session Monday night at 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens and Dixon.

- ✓(1) The minutes of the last meeting were read and approved.
- ✓(2) Motion made and passed that Captain Holland weekly report be received and filed.
- (3) Motion made and passed that ordinance #338 to change name of Old Snow Hill Road to Lincoln Avenue be posted and passed for first reading.
- (4) At 3:00 P.M. the City Engineer presented sealed bids for furnishing and delivering 3,000 cubic yards of clay gravel to designated points of streets within the corporate limits of Salisbury in accordance with specifications outlined in City Engineer's letter dated April 13, 1938, a copy of which is attached to these minutes. The Following bids were received.

Name of Bidder	Location of Pit			
James C. Lokey	Delmar Pit	53¢	per	cubic yard
James C. Lokey	Princess anne Pit	69¢	"	" "
Waller Paving Company	Delmar Pit	58¢	"	" "
Isakson, A. P.	Delmar Pit	60¢	"	" "
Hannaman-Burroughs	Delmar Pit	60¢	"	" "
* Hannaman-Burroughs	Delmar Pit	70¢	"	" "
Irving Pryor	Delmar Pit	54¢	"	" "
Irving Pryor	Princess Anne Pit	67¢	"	" "

* Bid denotes Contractor furnishing all necessary machinery in lieu of W.P.A. labor at gravel pit.

- (5) Motion made and passed that City Engineer be authorized to award a contract to the lowest bidder, James C. Lokey of Salisbury, Md., for furnishing and delivering 3,000 cubic yards of clay gravel to streets within Salisbury at the rate of 53¢ per cubic yard.
- (6) Motion made and passed that City Engineer be authorized to purchase 300 tons of gravel from the Wicomico Sand and Gravel Company at the rate of \$1.59 per ton, delivered to stock pile in Municipal Park. This order represents an extension of the original quotation dated March 14.
- (7) Motion made and passed that Superintendent of Water Department be authorized to allow a credit in the amount of \$3.00 on bill rendered to the Standard Oil Company's filling station located at the intersection of W. Main and Isabella Streets and further that a corrected bill be rendered in the amount of \$6.00.
- (8) Motion made and passed that City Solicitor be authorized to prepare ordinance in regards to the construction of pole lines on E. Main St.

Mayor and Council
Minutes Monday Night
April 18, 1938.

- (9) Upon recommendation of Mayor Truitt the following Officers were appointed as regular officers: Raymond Shores, Ray Roth, and Elzey Briddell.
- (10) Motion made and passed. that vouchers from 9329 to 9358 incl. be approved for payment.
- (11) There being no further business meeting adjourned at 11:00 P.M.

H. M. Taylor, President

L. Thos. Parker, Jr.
D.C.

City of Salisbury

MARYLAND

✓ (COPY FOR MINUTES OF
4-18-38 MEETING)

April 13, 1938

CLARKE GARDNER, CITY ENGINEER

re: Streets --

Surfacing Materials

Mr. A. P. Isakson
Salisbury, Maryland

Gentlemen:

Sealed proposals on furnishing and delivering materials herein noted will be received by the Mayor and Council at the City Hall, Salisbury, Maryland, until 8:00 P.M. Monday, April 18, 1938.

BASE BID: Furnishing and delivering approximately 3,000 cu.yds. Clay Gravel to designated points on streets within the corporate limits of Salisbury.

Under the terms of this contract, the Works Progress Administration will furnish and pay for all necessary labor required to load the trucks at the clay gravel pits. The WPA regulations further state that hours of work will be limited to 35 hours per week and all hauling of material shall be governed accordingly.

GENERAL PROVISIONS

- (a) All trucks used in hauling material must have "dump" bodies.
- (b) No bid will be considered unless the Contractor is in a position to furnish at least six, or more, trucks on this project. The Contractor shall deliver to job sites in Salisbury at least 100 cu.yds. of clay gravel per working day (8-hours).
- (c) The Contractor will be required to begin delivery of materials under this contract within five days after written notice is given to proceed by the Engineer. All work under this contract must be completed within thirty working days from date of authorization from the Engineer. The Engineer reserves the right to grant an extension of time beyond thirty days if in his opinion the Contractor progresses with the work in a satisfactory manner.
- (d) All bids to be submitted on a cubic yard basis and no lump sum bids will be considered.
- (e) The Mayor and Council reserves the right to increase or decrease the quantity shown under the Base Bid by the amount

April 13, 1938

of twenty per cent (20%). In case the amount or quantity of any item is decreased, the Contractor shall not be entitled to any increased compensation over and above the price bid for such item. In case the amount or quantity of any item is diminished, the Contractor shall not have any claim for damages or for anticipated profits.

(f) All material to be furnished by the Contractor must conform in general to the following specifications:

- (1) Approximately 50 per cent by volume of gravel that will pass a 1-inch screen.
- (2) A minimum of 40 per cent by volume of clay unless the gravel content is increased above 50 per cent.
- (3) The maximum allowable amount of sand by volume shall not exceed 10 per cent.

Inasmuch as these specifications are general, the successful Contractor shall furnish the Engineer with a sample of the material to be offered. All clay gravel shall be subject to inspection and approval by representatives of the Mayor and Council at the site of the pit chosen by the Contractor.

- (g) The Engineer will furnish to the successful bidder a schedule of deliveries to designated locations within the corporate limits of Salisbury. This schedule shall be adhered to in all respects.
- (h) The Mayor and Council reserves the right to reject any or all bids and to waive technicalities.

METHOD OF PAYMENT

1. Payment will be made to the-bidder who is awarded the contract at the bid prices, shown on the proposal accepted by the Mayor and Council for each delivery of the materials specified, on the 10th day of the month following the one in which materials are received, inspected, or accepted as satisfactory provided all such materials shall have been delivered as required by the Engineer.

If there are any questions concerning this matter, please get in touch with the writer at the earliest possible date.

Very truly yours,

Clarke Gardner

City Engineer *J*

CG:VD

CITY HALL, SALISBURY, MARYLAND, APRIL 25, 1938

The Mayor and Council met in regular session Monday night at 7:30 P. M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens, and Dixon.

- (1) The minutes of the last meeting were read and approved.
- (2) Motion made and passed that Captain Holland weekly report be received and filed.
- (3) Motion made and passed that ordinance #338 to change name of Old Snow Hill Road to Lincon Avenue be finally Passed.
- (4) Motion made and passed that Building Inspector be authorized to have Eastern Shore Public Service Co. to install street light on East College Avenue.
- (5) Motion made and passed that petition from property owners requesting concrete gutters on North Clairmont and South Clairmont Drives ~~be received and filed~~ *be taken under consideration.*
- (6) Motion made and passed that telegram received from Mr. Maurice E. Gilmore, Regional Director of the P.W.A., regarding Street Project for Salisbury under PWA Docket No. 1091, be held under advisement.
- (7) Motion made and passed that City Engineer be authorized to write a letter to Mr. Maurice E. Gilmore, Regional Director of the P.W.A., and ascertain, if possible, whether the PWA will allocate the same funds for a project involving street improvements, sewer extensions and water main extensions.

Minutes of Mayor and Council Meeting

Page 2

April 25, 1938

At 8:00 P.M. the City Engineer presented sealed bids to the Mayor and Council regarding a prospective purchase of shrubbery, grass seed, etc., to be planted in locations noted herein. The following bids were received:

W. T. MIDDLETON & SONS, Pittsville, Maryland:

<u>Location</u>	<u>Base Bid</u>	<u>Alternate Bid</u>
Plat # 1	\$ 50.00	\$ 75.00
Plat # 2	35.00	60.00
Plat # 3	25.00	40.00
Plat # 4	20.00	30.00
Plat # 5	20.00	30.00
	<u>\$150.00</u>	<u>\$235.00</u>

BOUNTIFUL RIDGE NURSERIES, Princess Anne, Maryland:

<u>Location</u>	<u>Base Bid</u>	<u>Alternate Bid</u>
Plat # 1	\$ 75.00	\$150.00
Plat # 2	41.00	60.00
Plat # 3	35.80	54.30
Plat # 4	10.00	31.80
Plat # 5	20.00	30.00
	<u>\$181.80</u>	<u>\$326.10</u>

Note:

- Plat #1-- Site of Elevated Water Storage Tank, College Avenue
- Plat #2-- Site of Elevated Water Storage Tank, Ellen Street
- Plat #3-- Around Water Pumping Station No. 3, Municipal Park
- Plat #4-- Around Water Pumping Station No. 2, Municipal Park
- Plat #5-- Plot at Intersection of South Park Drive & New Snow Hill Road

Motion made and passed that City Engineer be authorized to award a contract to W. T. Middleton & Sons, Pittsville, Maryland, for furnishing and planting shrubbery, grass seed, et cetera, around the above mentioned locations on the basis of their Alternate Bid in the amount of \$235.00.

At 9:00 P.M. the City Engineer presented sealed bids to the Mayor and Council regarding a 12,000 gallon horizontal steel tank to be used for asphalt storage purposes at the City Yard on Mill Street. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Base Bid</u>	<u>Alternate Bid</u>
* Pittsburgh-Des Moines Co	New York City	\$639.00	\$ 654.00
Quaker City Iron Works	Philadelphia	605.20	---
Lancaster Iron Works	Lancaster, Pa.	873.00	---

- * Base Bid of Pittsburgh-Des Moines Steel Company specified a 5/16" thickness tank, whereas the bid presented by Quaker City Iron Works was based on a 1/4" thickness tank.

Note: Base Bid indicates tank complete with 7' supports.
Alternate Bid indicates tank complete with 10' supports.

Minutes of Mayor and Council Meeting

Page 3

April 25, 1938

Motion made and passed that City Engineer be authorized to award a contract to the Pittsburgh-Des Moines Steel Company of New York City for furnishing one (1) 12,000 gallon steel tank, complete with 10' supports, f.o.b. Mill Street Siding, Salisbury, Maryland, for the sum of \$654.00.

Motion made and passed that City Engineer be authorized to award a contract to Mr. Fulton Waller for the sum of \$100.00 for removing one 24-inch magnolia tree from the property of Mr. Frank Parker on Isabella Street and transplanting same in Municipal Park, at a location to be designated by the Park Commission.

Motion made and passed that petition presented by property owners on Ohio Avenue, between Camden Avenue and Smith Street, requesting concrete gutters, be received and filed.

Motion made and passed that City Engineer be authorized to construct an 8-inch sanitary sewer on Downing Street for a distance of 75-feet in order to furnish sanitary sewerage facilities to the property of Mr. Curtis W. Long, as requested in an application dated April 20, 1938.

Motion made and passed that City Engineer be authorized to construct a 2-inch water main on Downing Street for a distance of 75-feet in order to furnish city water to the property of Mr. Curtis W. Long, as requested in an application dated April 20, 1938.

Motion made and passed that City Treasurer be authorized to draw a voucher in the amount of \$10.00 and made payable to Mr. Lloyd A. Richardson for refund on manhole vault for water meter on the property occupied by the Firestone Company.

Motion made and passed that certificates furnishing liability protection to the City of Salisbury by the Citizens Gas Company (the requirements of which are outlined in a franchise granted to the Citizens Gas Company) be received and filed. Further, these documents are approved by City Solicitor A. Everett Williams in a letter addressed to City Engineer Clarke Gardner under date of April 22, 1938.

Motion made and passed that permission be granted to Phillips Brothers to construct two railroad sidings across Cypress Street; one siding across Delaware Street and one siding across Lake Street within the limits of the Baltimore and Eastern Railroad's right of way line, as outlined on a plan dated 4-21-38 submitted by the B and E Division of the Pennsylvania Railroad, entitled "New Track Facilities for Phillips Brothers. This permit is subject to the following conditions:

Minutes of Mayor and Council Meeting

Page 4

April 25, 1938.

1. Phillips Brothers, their assigns or successors, together with the Pennsylvania Railroad Company, agree not to place cars on the sidings across any of the above mentioned streets for no longer a period that is absolutely necessary and further that the cars will be shifted so as not to delay vehicular traffic for any unreasonable length of time.
2. Phillips Brothers to make application by letter to the Mayor and Council requesting permission to construct sidings.
3. Phillips Brothers, at their cost and expense, agree to grade and furnish "fill" of suitable material at sections in Delaware Street, Cypress and Lake Streets, as may be deemed necessary by the Mayor and Council, or their duly authorized representative.

Motion made and passed that vouchers from 9359 to 9401 incl. be approved for payment.

There being no further business meeting adjourned at 12:45 A.M.

H. M. Taylor, President

L.T.Parker Jr., D.C.

EASTERN SHORE PUBLIC SERVICE COMPANY

GENERAL OFFICES

SALISBURY, MARYLAND



April 19, 1938

Mayor & City Council
Salisbury
Maryland

Attention of Mr. Hastings:

Dear Sir:

In reference to our conversation today regarding the street light on E. College Avenue, east of S. Division Street, it will cost only \$13.00.

Hoping this is satisfactory, I remain

Yours truly,

W. N. Keys
District Manager

M

CITY HALL, SALISBURY, MARYLAND, MAY 2, 1938.

The Mayor and Council met in regular session Monday night at 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Captain Holland Weekly, monthly and gasoline reports be received and filed.

Motion made and passed that Building Inspectors report for April be received and filed.

Motion made and passed that a Committee, composed of Councilmen Dixon, Gardner and Morris, meet with John Holt in regards to depressed driveways for filling station, now under construction at the intersection of South Division Street and the Salisbury By-Pass.

Motion made and passed that a Committee, composed of Councilmen Dixon and Morris, together with City Engineer Gardner, negotiate with Mr. Elihu Pusey for the opening of Smith Street, between Prospect Avenue and S. Boulevard.

Motion made and passed that a Committee, composed of Mayor Truitt, Councilmen Dixon and Morris, Chairman of Park Commission--Fred A. Grier, Jr., together with City Engineer Gardner, meet in the City Hall at 10:00 A.M. Saturday, May 7 and select playground equipment for Municipal Park at a sum not to exceed \$300.00.

Motion made and passed that City Engineer be authorized to purchase lumber in an amount not exceed \$50.00 for bridge repairs.

Motion made and passed that Mayor and Council agrees to relinquish its easement rights for sewer across property of A. Wootten Heirs on Main Street opposite Lake Street for a sum of \$75.00, which amount was paid by the Mayor and Council to previous owners some years ago.

Motion made and passed that City Solicitor be authorized to prepare an ordinance for the curbing and guttering of the following streets:

- (1) Hill Street, Fitzwater to Third Streets
- (2) Prospect Avenue, Camden Avenue to Hanover Street
- (3) Union Avenue, N. Division Street to a proposed road bounding the west side of the North Salisbury School
- (4) Livingston Street, N. Division Street to the North Salisbury School
- (5) Boston Avenue, Union Avenue to Brooklyn Avenue
- (6) Oak Hill Avenue, Pennsylvania to Virginia Avenues

Minutes of The Mayor and Council meeting
Page 2
May 2, 1938

Motion made and passed that a Committee, composed of Councilmen Dixon, Morris and City Engineer Gardner, contact Doctor Cohen of the Maryland Tuberculosis Sanatorium regarding the construction of a city water main along River Road to the Sanatorium.

Motion made and passed that City Clerk reply to letter of Frederick C. Fommhagen, Captain of Civilian Conservation Corps, giving permission to hold a Boxing and Wrestling Show in Salisbury on Friday, May 13, and further that permit charges on this performance will be waived by the Mayor and Council.

Motion made and passed that City Solicitor prepare an ordinance changing the name of "Prospect Avenue" to "Monticello Avenue", in accordance with the wishes of the property owners, as presented in a petition to the Mayor and Council on May 2. The above street name to affect all of Prospect Avenue, from River Road to the Salisbury By-Pass.

Motion made and passed that Contract for rental of the Concession Stand in Municipal Park be awarded to W. D. Long for the sum of \$50.00, as provided for in the renewal clause of an agreement dated May 26, 1936. The renewal of this contract covers the period from 5-30-38 to 9-30-38.

Motion made and passed that the City Solicitor draw ordinance changing Zoning ordinance in section 20 and 21, so that apartments houses may be constructed but not to exceed sixty families per acre.

At 8:00 P. M. the City Engineer presented sealed bids, regarding a purchase of thirty-six (36) cast iron valve boxes for use in water main construction. The following bids were received.

Name of Bidder	Address	Total Bid	
Crane Co.	Baltimore, Md.	\$147.50	2% - loth prox.
Temple Foundry	Alexandria, Va.	324.00	none
Bingham & Taylor	Buffalo, N.Y.	218.52	none

Motion made and passed that City Engineer be authorized to purchase thirty-six (36) valve boxes from the lowest bidder, Crane Company, for the sum of \$157.50 delivered to Mill Street Storage Yard, Salisbury, Maryland; terms 2% loth proximo.

At 8:15 P.M. the City Engineer presented Sealed bids on Sewer Joint Compound and Jute for use in Sanitary Sewer construction. The following bids were received:

Con't.

Name of Bidder	Address	Total Bid
Joseph G. Pollard Co.	Brooklyn, N.Y.	\$ 72.60
Atlas Mineral Products Co.	Mertztown, Pa.	81.50
Hydraulic Development Co.	New York, N.Y.	101.00

Motion made and passed that City Engineer be authorized to award a contract for sewer joint compound and jute to the lowest bidder, Joseph G. Pollard Company of Brooklyn, N.Y., for the sum of \$72.60 delivered to our Mill Street Storage Yark, Salisbury, Maryland.

At 8:30 P.M. the City Engineer presented sealed bids on 8,000 gallons of Maryland "E" Asphalt, delivered to Mill Street Siding, Salisbury, Maryland, in insulated tank car with heater connections. The following bids were received.

Name of Bidder	Address	Total Bid	Discount
Texas Co.	New York City	\$607.20	none
Standard Oil Co. of N.J.	Salisbury, Md.	496.00	2% - 10 days
* Mexican Petroleum Co.	Baltimore, Md.	489.60	none

* Bid submitted by telegram from Mexican Petroleum Company

Motion made and passed that City Engineer be authorized to award a contract for 8,000 gallons of Maryland "E" Asphalt to the lowest bidder, Standard Oil Company of New Jersey, for the sum of \$496.00, subject to a discount of 2 percent for payment within ten days.

Motion made and passed that vouchers from 8402 to 9464 incl. be approved for payment.

There being no further business meeting adjourned at 10:00 P.M.

H. M. Taylor, President

m

L. T. Parker Jr., D.C.

CITY HALL, SALISBURY, MARYLAND, MAY 9, 1938

The Mayor and Council met regular session Monday night at 7:30 P.M. with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Morris, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Captain Holland weekly report be received and filed.

Motion made and passed that ordinance #339 for curbing and guttering certain streets in the City of Salisbury be posted and passed for first reading.

Motion made and passed that ordinance #340 for to change the name of Prospect Ave. to Monticello Ave. be posted and passed for first reading.

X Motion made and passed that Ralph H. Grier, James A. Larmar and Wade H. Insley be appointed a committee to conduct preliminary negotiations to secure extension and construction of the Salisbury By*Pass and ask the State Road Commission to make preliminary surveys.

Motion made and passed that the revised General ReAssessment of all Real Estate in the City limits of Salisbury be accepted and approved and be used as the basis for levy of taxes for 1938 and subsequent years.

Councilmen Morris on behalf of the Council committee on colored playground reported that they had taken option on four lots in the Jersey section of Salisbury at \$750.00 per lot and Councilmen Morris had advanced \$25.00 as consideration for the option.

Motion made and passed that the report of the committee be accepted and approved and that Councilmen Morris be refunded the \$25.00 advanced by him.

Motion made and passed that City Solicitor be authorized to draw ordinance for Amendment to Zoning ordinance as per plats to be furnished by City Engineer.

Motion made and passed that City Engineer be authorized to make survey of land adjacent to the Municipal Park to be donated by Larmar Corporation, and that the City Solicitor be authorized to prepare deed for same, as soon as plat is available.

Motion made and passed that City Engineer be authorized to purchase three picnic benches from the American Playground Device Company of Anderson Indiana for the sum of \$45.00 and place same in Municipal Park.

Minutes of Mayor and Council
May 9, 1938
Page 2

Motion made and passed that City Engineer be authorized to write letter to American LaFrance Corp. in answer to thier letter dated May 7, 1938. (see thier letter attached to these minutes.)

Motion made and passed that City Engineer be authorized to designate five emplouees of the Engineering and Water Departments to accompany him to a conference of the Maryland and Delaware Water-Sewerage Association, to be held in Baltimore on May 19, and further that an expense account of \$25.00 be allocated.

Motion made and passed that City Engineer be authorized to construct 100 linear feet of concrete sidewalks on the north side of West Main Street across Coty Cox Branch, as requested in a petition submitted by property owners residing in this vicinity. Funds allocated, \$66.00.

Motion made and passed that City Engineer be authorized to purchase playground equipment for the Municipal Park from the Mitchell Manufacturing Company for the sum of \$547.36 with a discount of 2 per cent for payment within ten days, details of which are shown in a copy of letter attached to these minutes.

Motion made and passed that vouchers from 9465 to 9507 incl. be approved for payment.

There being no further business meeting adjourned at 12:45 A.M.

Hilary M. Taylor, President

L. Thos. Parker Jr. D.C.

AMERICAN-LAFRANCE AND FOAMITE INDUSTRIES, INC.



W. W. WITHERS
SALES REPRESENTATIVE

A COMPLETE ENGINEERING SERVICE AGAINST FIRE

PEOPLE'S LIFE INSURANCE BLDG.

1343 H STREET, N. W.

TELEPHONE: NATIONAL 2511

WASHINGTON, D. C.

May 7, 1938

Factor Elmira NY

Mr. Benjamin Calloway
% Salisbury Fire Company #2
Salisbury, Maryland

*Engine bought in 35
used 10+ times
more
No trouble*

Dear Ben:

Since talking with you a couple of weeks ago I have been to considerable length through correspondence and otherwise with the factory to work out a satisfactory solution for your trouble with the new truck, and I am glad to say that my efforts have been productive and that we have arranged to take care of this matter.

I hope that you and the other members of the company will bear with us for the delay that is necessary, and I feel sure that we will have some definite action within the next few days.

I was at the factory this week returning here this morning, and went into this matter very thoroughly with practically everybody at the factory that had any jurisdiction over the matter, even as far as taking the matter up with the president of the company. They realize now from my description of the condition existing that there must be some special arrangement made for Salisbury as there evidently is some chemical action of the water not found other places, so they are going to build a special tank to go on this job, and one which will not give you the trouble you are having now. However you can appreciate that it takes time to make these changes in your regular set up, and naturally it will take a little longer getting out a special tank of this kind then if we could furnish another tank like the one you now have, but as you know to furnish a tank of the same construction would not correct the trouble and we are very anxious to have this matter cleared up, so if you will bear with us for a few more days we will have the matter well straightened out and the factory will send a man to Salisbury to make the necessary changes.

I do not know just who will be the new chief of the fire department as I have not heard regarding the election, so I am not writing this letter to the chief but to you and if you will be good enough to show the chief this letter and explain the situation to him I will appreciate it. You can also tell the chief that the reason I did not address this letter to him is that of the four running I do not know who will be the unlucky man.

With best wishes to you and all the boys and assuring you of our cooperation



GENERAL OFFICES · ELMIRA, N.Y.



City of Salisbury

MARYLAND

(COPY FOR THE MINUTES)

CLARKE GARDNER, CITY ENGINEER

May 9, 1938

re: Playground Equip
Municipal Park

Mitchell Manufacturing Company
Attn: Mr. V. Verna, Branch Manager
Room 21, Terminal Building
Hanover, Pennsylvania

Gentlemen:

Pursuant to an authorization by the Mayor and Council of Salisbury and in accordance with your quotation of March 31, kindly enter our order for the following material delivered to Municipal Park, Salisbury, Maryland:

- | | |
|--|----------|
| 1- Model No. 500 "Mitchell Whirl", diameter 16'6", capacity 1 to 75 children; complete in accordance with specifications as listed on Pages 2, 3 and 9 of your catalog; List Price | \$198.00 |
| 1- Model No. 125 "Four-Board Teeter-Totter Outfit", complete with boards, fittings, pipe and appurtenances, as outlined on Page 18 of your catalog; List Price | 80.00 |
| 1- Model No. D-351 "Beach Or Pier Slide", complete with pipes and guide rails and perforated spray pipes, as shown on Page 24 of your catalog; List Price | 168.00 |
| 1- Model No. 1198 & 1198P "Combination Outfit", complete with pipe bearing hangers, ground anchors, as shown on page 29 of your catalog; List Price | 93.00 |
| 1- Model No. 180 "Six-Chair Swing Outfit", complete with pipe, fittings, chains, chairs, etc., as shown on Page 31 of your catalog; List Price | 83.00 |
| Total | \$622.00 |
| Less Special Discount of 12% | 74.64 |
| | \$547.36 |
| Less 2% for Payment within 10 days | 10.95 |
| Net Cost to Mayor and Council, including delivery of equipment via truck to Municipal Park | \$536.41 |

Mitchell Manufacturing Company

Page 2

May 9, 1938

Please forward us the necessary blue prints showing dimensions on foundations required; also, working details for installation purposes.

Very truly yours,

C. E.

CG:VD

City Engineer

PS: Inasmuch as we wish to install this material at the earliest possible date, please advise when the shipment of the above mentioned units can be made.

CITY HALL, SALISBURY, MARYLAND - MAY 16, 1938

The Mayor and Council met in regular session at 7:30 P.M. on Monday, May 16, with the following present: Mayor Truitt, Councilmen Taylor, Gardner, Hitchens, Morris and Dixon.

Motion made and passed that Ordinance No. 340, changing the name of Prospect Avenue to Monticello Avenue, between the limits of Riverside Road and the Salisbury By-Pass, be approved.

Motion made and passed that Ordinance No. 339, covering the construction of curbing and guttering on streets herein noted, be passed for final reading and approved:

(a) Prospect Avenue (changed to Monticello Ave.), between Camden Avenue and Hanover Street.

(b) Hill Street, Third to Fitzwater Streets.

(c) Livingston Street, N. Division St. to Board of Education Property.

(d) Boston Avenue, Brooklyn Ave. to Union Ave.

(e) Union Avenue, N. Division St. to a proposed public road bordering the West extremities of the Board of Education Property.

Motion made and passed that agreement between the Standard Oil Company of New Jersey and the Mayor and Council of Salisbury, under date of April 8, 1938, covering the location and relocation of oil pipe lines in the Salisbury By-Pass, between the Wicomico River and E. Main Street, be approved.

Motion made and passed that Ordinance No. 341 (amendment to Zoning Ordinance) reclassifying the I. L. Benjamin property on Camden Avenue from R-40-C Area (Residential District) to R-55-AA Area (Apartment Houses), be introduced for its first reading and be advertised as required by law. Further, that the Building Inspector be authorized to notify all property owners within a 300-foot zone as to the date of a hearing for objections.

Motion made and passed that Ordinance No. 342 (amendment to Zoning Ordinance) changing the area on the West side of the Salisbury By-Pass, between College Avenue and S. Boulevard, from B-40-B Area (Business District) to R-40-C Area (Residential District); also, the area on the East side of the Salisbury By-Pass, between College Avenue and to a point opposite S. Boulevard, be changed from B-40-B Area (Business District) to I-90-B Area (Industrial District); be introduced for its first reading and advertised according to law; and further that all persons owning property in this area be notified by the Building Inspector that a hearing before the Mayor and Council will be held in order to ascertain any objections thereto.

Motion made and passed that a committee, composed of Councilmen Hitchens and Gardner, investigate the request for street lights on Oak Street and on Patterson Street and render a report to the Mayor and Council at Monday night next.

Motion made and passed that a maximum of \$100.00 be appropriated for oiling lakes and ponds and further that Dan Elzey, together with a truck, be employed at the rate of forty cents (40¢) per hour.

Minutes of Mayor & Council Meeting
Page 2
May 16, 1938

Motion made and passed that City Clerk Laws notify the Robinson Minstrel Show that a license can be obtained at the rate of Five Dollars (\$5.00) per Show-Tent per day for a period of six (6) days and further a rental charge of Twenty Dollars (\$20.00) will be made for the use of a parcel of land owned by the City and located in the Cranberry Bog.

Motion made and passed that City Engineer be authorized to acknowledge receipt of letter from Doctor Homer E. Tabler, Chairman of the State Roads Commission (pertaining to the extension of the Salisbury By-Pass from Main Street to Church Street), and notify Doctor Tabler that a committee has been appointed to ascertain the rights of way costs. X

Motion made and passed that Building Inspector be authorized to render a recommendation on Monday night next relative to the purchase of screens for Salisbury Fire Department Headquarters No. 2.

Motion made and passed that Captain Holland's weekly report be received and filed.

Motion made and passed that Voucher Nos. 9508 to 9528 be approved for payment.

There being no further business, adjourned at 8:45 P.M., Sine-Die.

Hilary M. Taylor, President

Clarke Gardner, Acting Secretary

CITY HALL, SALISBURY, MARYLAND, MAY 16, 1938

The new council was inaugurated at 9:00 P.M. on Monday, May 16, and Mr. Hilary M. Taylor was chosen as temporary chairman with the following present: Mayor Boyce, Councilmen W. T. Gardner, I. V. Hitchens, W. W. Dixon and John E. Morris.

Motion made by W. W. Dixon, seconded by I. V. Hitchens, and unanimously passed that John E. Morris be President of the Council.

Motion made and passed that certificate executed by Ira D. Turner, Clerk of Circuit Court, certifying that Arthur W. Boyce was duly elected Mayor; and Messrs Werner T. Gardner and William W. Dixon were duly elected Councilmen; be received and attached to these minutes.

Motion made and passed that City Engineer be authorized to proceed with the construction, reconstruction and repairs to streets, as outlined in the program submitted. This work to be done in conjunction with the Works Progress Administration.

Motion made and passed that proposed Street Program submitted to the Public Works Administration in November, 1936, under PWA Docket 1091, be revised so as to include necessary water and sewer extensions, together with storm water drainage projects, and further that the entire project be held for future consideration.

There being no further business, meeting adjourned at 10:30 P.M.

H. M. Taylor, Acting Chairman

Clarke Gardner, Acting Secretary

STATE OF MARYLAND, WICOMICO COUNTY, TO WIT:

I HEREBY CERTIFY, That on this 16th day of May, A. D., 1938, pursuant to Section 263 of Article 23 of the Code of Public Local Laws of Maryland, upon the official returns of the Judges of Election of the General Election of the City of Salisbury, held May 3, 1938, that Arthur W. Boyce is duly elected Mayor of Salisbury, Maryland.

Ira D. Turner

Clerk of the Circuit Court.

STATE OF MARYLAND, WICOMICO COUNTY, TO WIT:

I HEREBY CERTIFY, That on this 16th day of May, A. D., 1938, pursuant to Section 263 of Article 23 of the Code of Public Local Laws of Maryland, upon the official returns of the Judges of Election of the General Election of the City of Salisbury, held May 3, 1938, that Werner T. Gardner is duly elected Councilman of Salisbury, Maryland.

Ira D. Turner

Clerk of the Circuit Court.

STATE OF MARYLAND, WICOMICO COUNTY, TO WIT:

I HEREBY CERTIFY, This 16th day of May, A. D., 1938, pursuant to Section 263 of Article 23 of the Code of Public Local Laws of Maryland, upon the official returns of the Judges of Election of the General Election of the City of Salisbury, held May 3, 1937, that William W. Dixon is duly elected Councilman of Salisbury, Maryland.

Ira D. Turner

Clerk of the Circuit Court.

MINUTES OF EXECUTIVE SESSION OF THE MAYOR & COUNCIL
HELD IN THE CITY HALL ON MAY 16, 1938.

The Mayor and Council went into executive session at 10:30 P.M. in the City Hall, Salisbury, Maryland, on Monday, May 16, with the following present: Mayor Boyce, Councilmen Morris, Gardner, Taylor, Hitchens and Dixon.

The session was opened by Mayor Boyce who submitted to the Council the following appointments for their consideration.

Motion made and passed that Miss Vivian Disharoon be the Acting Secretary for this meeting.

Motion made and passed that each name submitted for each Department be considered individually.

POLICE DEPARTMENT

N. H. HOLLAND - Chief; Motion made, seconded and carried that N. H. Holland be confirmed as Chief of Police.

Dixon and Hitchens voted in the negative until "such time as there is harmony in the Department".

A. C. HUBBERT - Detective-Sergeant; A General discussion was held regarding title for Officer Hubbert.

Motion made, seconded and carried that A. C. Hubbert not be confirmed as Detective-Sergeant but will be confirmed if title is changed to Detective-Patrolman.

C. W. WILSON- Sergeant; Motion made, seconded and carried that C. W. Wilson be confirmed as Sergeant of Police Department.

L. J. JOHNSON - Sergeant; Motion made, seconded and carried that L. J. Johnson not be confirmed as Sergeant of Police Department but will be confirmed as Patrolman.

F. C. RAU - Patrolman; Motion made, seconded and carried that F. C. Rau be confirmed as Patrolman of Police Department.

M. L. Brewington - Patrolman; Motion made, seconded and carried that M. L. Brewington be confirmed as Patrolman of Police Department.

T. L. LARMORE - Patrolman; Motion made, seconded and carried that T. L. Larmore be confirmed as Patrolman of Police Department.

ELZEY BRIDDELL - Patrolman; Motion made, seconded and carried that Elzey Briddell be confirmed as Patrolman of Police Department.

GEORGE H. WILLIAMS - Special Patrolman, 30-Day Period;

Motion made, seconded and carried that George H. Williams be confirmed as Special Patrolman of Police Department.

WILLIAM CHATHAM - Special Patrolman, 30-Day Period;

Motion made, seconded and carried that the appointment of William Chatham as Special Patrolman be postponed until Monday night next.

LANDIS DENNIS - Special Patrolman, 30-Day Period;

Motion made, seconded and carried that the appointment of Landis Dennis as Special Patrolman be postponed until Monday night next.

Motion made, seconded and carried that the Mayor's recommendation "that an additional two weeks' salary be given to the members of the present Police Force who have not been appointed by me", be postponed until Monday night next.

MARION A. HUMPHREYS - Police Justice, Judge of People's Court;

Motion made, seconded and carried that Marion A. Humphreys be confirmed as Police Justice - Judge of People's Court.

DR. S. H. HURDLE - Health Officer; Motion made, seconded and carried that Dr. S. H. Hurdle be confirmed as Health Officer.

HARRY S. HASTINGS - Building Inspector; Motion made, seconded and carried that Harry S. Hastings not be confirmed as Building Inspector.

Councilman Taylor voted in the affirmative.

CLARKE GARDNER - City Engineer; Motion made, seconded and carried that Clarke Gardner be confirmed as City Engineer.

LEVIN C. BAILEY - City Solicitor; Motion made, seconded and carried that the appointment of Levin C. Bailey as City Solicitor be postponed.

CLARKE GARDNER - Superintendent of Water Department;

Motion made, seconded and carried that Clarke Gardner be confirmed as Superintendent of Water Department.

J. R. LAWS - Harbor Master; Motion made, seconded and carried that J. R. Laws not be confirmed as Harbor Master.

FRED A. GRIER, Chairman)
WALTER S. SHEPPARD)
G. WILLIAM PHILLIPS) PARK COMMISSION --
ROBERT MORRIS)
MRS. FRED P. ADKINS)

Motion made, seconded and carried that
Fred A. Grier, as Chairman, Walter S. Sheppard,
G. William Phillips, Robert Morris and
Mrs. Fred P. Adkins, be confirmed as the
Park Commission.

CLARENCE L. DICKERSON)
W. TRACY HOLLAND) TRAFFIC COMMISSION --
DONALD H. BAYSINGER)

Motion made, seconded and carried that
Clarence L. Dickerson, W. Tracy Holland and
Donald H. Baysinger be confirmed as the
Traffic Commission.

Motion made, seconded and carried that City Engineer Clarke Gardner
and Chief of Police N. H. Holland be confirmed as ex officio members
of the Traffic Commission.

WALTER B. DISHAROON, Chief)
NORMAN W. PERDUE, Custodian)
CHARLES LIVINGSTON, Custodian) FIRE DEPARTMENT --
SHERMAN WALLER, Custodian)
EDGAR GORDY, Custodian)

Motion made, seconded and carried that
Walter B. Disharoon (Chief), Norman W. Perdue
(Custodian), Charles Livingston (Custodian),
Sherman Waller (Custodian), and Edgar Gordy
(Custodian) be confirmed as the Fire Department.

Motion made, seconded and carried that the positions of Harbor Master
and Building Inspector shall not be consolidated for the reason that
it is not practical.

JOHN G. CARRICO - Clerk of Council, Collector of City Taxes & Treasurer;

Motion was made that John G. Carrico not be
confirmed as Clerk of Council, Collector of
City Taxes and Treasurer.

~~Above motion was withdrawn from the Minutes.~~

~~Motion made, seconded and carried that the
appointment of John G. Carrico as Clerk of
Council, Collector of City Taxes and Treasurer
be postponed.~~

As there was no further business before the Council, meeting was
adjourned at 1:00 A.M.

John E. Morris,
President

Vivian Disharoon,
Acting Secretary

CITY HALL, SALISBURY, MARYLAND, MAY 23, 1938

The Mayor and Council met in regular session at 7:30 P.M. on Monday May 23, with the following present: Mayor Boyce, Councilmen Morris, Taylor, Gardner, Hitchens and Dixon.

The minutes of the last meeting were read and approved as corrected.

Motion made and passed that Captain Holland weekly report be received and filed.

Motion made and passed that a committee composed of Mayor Boyce, Councilman Taylor and City Engineer Gardner meet with Mr. S. F. M. Adkins and Mr. Ernest Townsend and discuss the possibilities of extending West Road from the City Limits to Isabella St.

Motion made and passed that contract for screens for Fire House #2 be awarded to Carroll Fields for the sum of \$115.00. This price includes the painting and installation.

Motion made and passed that Mayor Boyce and President Morris be authorized to sign deed of Easement with the Wooten Hrs.

Motion made and passed that City Solicitor be authorized to prosecute Harry Dickerson for violation of Plumbing Code.

Motion made and passed that Superintendent of Water Department be authorized to allow a credit on the water account of Mrs. Jonathan Waller, Elixabeth Street, in the amount of \$9.35, due to vacancy of premises on the following dates:

July, 1937 -- 16 days vacant	\$1.05	<i>Days Only</i>
Oct., 1937 -- 12 days vacant	.70	
Dec. 24 to April 15 -- vacant	<u>7.60</u>	
		\$ 9.35

Motion made and passed that Superintendent of Water Department be authorized to advise the Home Owners Loan Corporation that the following charges shall govern for turning on water at various properties under their jurisdiction for the purpose of repairs and that the Contractor shall pay in advance the following service charges:

Turning on Charge.....	\$1.00	
Flat rate Charge for use of Water.....	<u>1.50</u>	\$ 2.50

Motion made and passed that City Engineer be authorized to construct approximately 320 linear feet of white cement curbing, together with a 3" width strip of Amiesite adjoining same, in order to provide pedestrian paths at the intersection of Main and N. Division Streets; authorized appropriation not to exceed \$225.00.

Motion made and passed that City Treasurer be authorized to draw a voucher in the amount of \$1.00 payable to Mr. George Ennis, plumber, for refund on sewer application made May 16 for the property of Mr. Milford W. Twilley, located on Highland Avenue. This refund is to be made because the city does not have sanitary sewerage facilities on Highland Avenue.

Motion made and passed that City Treasurer be authorized to prepare a voucher in the amount of \$120.00, made payable to the Larmer Corporation, for partial refund of a \$400.00 deposit made by the Larmer Corporation on May 14, 1934 pursuant to the provisions of an agreement between the Mayor and Council of Salisbury and the Larmer Corporation dated May 14, 1934 relative to the construction of a 6" water main on Russell Avenue, between S. Pinehurst Avenue and College Avenue. This agreement, in general, stated that refunds in the amount of three times the annual water rent would be refunded to the Larmer Corporation for each and every dwelling constructed and connected to said water main. This refund is based on the construction of the following properties.

- (1) Block D - Lot 1 - on Russell Avenue; connected to City's water supply on 9-1-36
- (2) Block A - Lot 19 - on Russell Avenue; connected to City's water supply on 4-3-36

The annual water rent accruing from these properties amounts to \$40.00. On the basis of three times the annual water rent, the total sum due would be \$120.00

Motion made and passed that an Application Resolution be submitted by the Mayor and Council to the Federal Emergency Administration of Public Works, requesting a grant to aid in the construction of sanitary sewers, storm water drains, water mains and street improvements; and further, that Clarke Gardner, City Engineer, be authorized to furnish such information as the Government may request. A Copy of the resolution and Certificate of Clerk shall be attached to these minutes.

Motion made and passed that a committee, composed of Mayor Boyce, Councilmen Taylor and City Engineer Gardner, review a proposed street widening on the south side of Glen Avenue, abutting the property of the Larmer Corporation and render a report on Monday night next.

Motion made and passed that City Solicitor be authorized to prepare amendment to the Zoning Ordinance regarding a property located at 1107 E. Church Street, changing this area from R-40-C district to B-40-B district.

Motion made and passed that City Solicitor be authorized to prepare ordinance for filling station for Taylor Oil Company located on the Salisbury By*Pass between Wade and Locust Streets.

Motion made and passed that Building Inspector be authorized to have E. S. Public Service Co. install two street lights one on Oak Street and the other on Patterson Street.

Motion made and passed that the Building Inspector is to notify the Plumbing Inspector on all new and remodeling construction work.

Motion made and passed that vouchers from 9529 to 9556 incl -9558 to 9589 incl be approved for payment and that vouchers 9583 and 9561 be marked "VOID".

There being no further business meeting adjourned at 1:15 A.M.

John E. Morris, President

L. T. Parker Jr. D.C.

City Solicitor
A. EVERETT WILLIAMS
City Engineer
CLARKE GARDNER
Treasurer
J. R. LAWS

MAYOR & COUNCIL
CITY OF SALISBURY, MD.

Members of Council
HILARY M. TAYLOR, Pres.
WERNER T. GARDNER
JOHN E. MORRIS
I. V. HITCHENS
W. W. DIXON

MAYOR
Arthur W. Boyce

SALISBURY, MD.

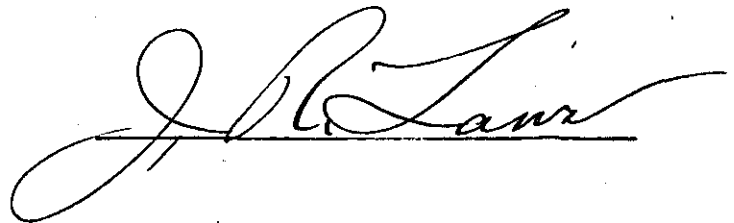
CERTIFICATE OF CLERK

I, J. R. Laws, the duly appointed, qualified and acting as Clerk and City Treasurer of The Mayor and Council of Salisbury, Maryland do hereby certify that I have compared the attached copy of a resolution entitled

"A resolution authorizing the City Engineer to file an application to the United States of America through the Federal Emergency Administration of Public Works for a grant to aid in financing the construction of Sewers, Streets and Water Improvements and designating Clarke Gardner, City Engineer, to furnish such information as the Government may request."

with the original of such resolution on file in my office and that the same is a true and correct copy of such resolution which was regularly adopted at a meeting of The Mayor and Council of Salisbury, duly held on the 23rd day of May, 1938.

Dated this 24th day of May, 1938.



(SEAL)

City Solicitor
A. EVERETT WILLIAMS
City Engineer
CLARKE GARDNER
Treasurer
J. R. LAWS

MAYOR & COUNCIL

CITY OF SALISBURY, MD.

MAYOR

Arthur W. Boyce

SALISBURY, MD.

Members of Council
HILARY M. TAYLOR, Pres.
WERNER T. GARDNER
JOHN E. MORRIS
I. V. HITCHENS
W. W. DIXON

APPLICATION RESOLUTION

A resolution authorizing the City Engineer to file an application to the United States of America through the Federal Emergency Administration of Public Works for a grant to aid in financing the construction of Sewers, Streets and Water Improvements and designating Clarke Gardner, City Engineer, to furnish such information as the Government may request.

Be it resolved by THE MAYOR AND COUNCIL OF SALISBURY:

Section 1. That Clarke Gardner, be and is authorized to execute and file an application on behalf of The Mayor and Council of Salisbury to the United States of America for a grant to aid in financing the construction of Sewers, Streets and Water Improvements.

Section 2. That Clarke Gardner, be and is hereby authorized and directed to furnish such information as the United States of America through the Federal Emergency Administration of Public Works may reasonably request in connection with the application which is herein authorized to be filed.

CITY HALL, SALISBURY, MARYLAND, MAY 30, 1938.

The Mayor and Council met in regular session at 5:00 P.M. on Monday May 30, with the following present: Mayor Boyce, Councilmen Morris, Taylor, Gardner, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Captain Holland weekly report be received and filed.

Motion made and passed that ordinance #343 for "Eight Amendment to Zoning Ordinance No. 292" be advertised, posted and passed for first reading.

Motion made and passed that ordinance #344 for a permit to the Taylor Oil Co. to remodel for use as a filling station, building on W. side of Salisbury By-Pass Highway be advertised, posted and passed for first reading and all persons to be notified within 300 feet.

Motion made and passed that City Treasurer be authorized to borrow from Water Department \$5000.00 on demand note, 2% interest rate.

Motion made and passed that plat for Glen Acres Sub-division, owned by Larmar Corporation and located between North Park Drive and Glen Avenue-- opposite Glen Haven sub-division, be approved by the Mayor and Council subject to the following conditions:

1. The Larmar Corporation specifically agrees to dedicate a strip of land ten feet (10') in width abutting the Southerly side of Glen Avenue in order to change the width of Glen Avenue from 30-feet to 40-feet for a total distance of 443 linear feet.

2. In exchange for this parcel of land, the Mayor and Council agrees to furnish and place excavated materials for an overall width of ten feet (10') abutting the Southerly side of Glen Avenue for a distance of 443 linear feet in order to raise the elevation of the parcel of land acquired by the Mayor and Council to the present street grade of Glen Avenue.

The furnishing and placing of the "fill" will be done at the convenience of the Mayor and Council and as "excavated materials" are available.

Motion made and passed that plat noted as Rich-Wil Park Sub-division, dated May 21, 1938, and submitted by Lloyd A. Richardson, be approved subject to the following condition.

1. That Lloyd A. Richardson and Others will execute a deed conveying any or all property shown within the limits of South Park Drive, belonging to said Richardson, to the City for street purposes.

Motion made and passed that Building Inspector notify all business houses on Main Street that all rubbish to be put in closed containers if put on sidewalk.

Minutes of Mayor & Council
Monday Night
May 30, 1938

Motion made and passed that vouchers from 9590 to 9633 incl. be approved for payment.

There being no further business meeting adjourned at 8:00 P.M.

John E. Morris, President

L. T. Parker Jr., D.C.

Minutes of Executive Session of the Mayor and Council
Held in the City Hall on May 30, 1938.

The Mayor and Council went into executive session at 8:00 P.M. in the City Hall, Salisbury, Maryland, on Monday, May 31, 1938 with the following present: Mayor Boyce, Councilmen Morris, Gardner, Taylor, Hitchens and Dixon.

The Session was opened by Mayor Boyce who submitted to the council the following appointments for thier consideration.

A. C. HUBBERT - Detective-Patrolman Motion made, seconded and carried that A. C. Hubbert be confirmed as Detective-Patrolman of the Police Department.

LEVIN C. BAILEY- City Solicitor Motion made, seconded and carried that Levin C. Bailey be confirmed as City Solicitor.

JOHN G. CARRICO - Clerk of Council, Collector of City Taxes & Treasurer Motion made, seconded and carried that John G. Carrico not be confirmed as Clerk of Council, Collector of City Taxes and Treasurer.

Motion made and passed that George H. Williams, extra policeman be appointed as officer at large under the direct supervision of the Mayor.

There being no further business meeting adjourned at 10:00 P.M.

John E. Morris, President

L. T. Parker Jr., D.C.

CITY HALL, SALISBURY, MARYLAND -- JUNE 6, 1938

The Mayor and Council met in regular session at 7:30 P.M. on Monday, June 6, with the following present: Mayor Boyce, Councilmen Morris, Taylor, Gardner, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Chief Holland's weekly report be received and filed.

Motion made and passed that Building Inspector Hastings and Councilman Hitchens investigate the necessity of a street light on Naylor Street in front of Mr. H. T. Chatham's property.

Motion made and passed that Ordinance No. 341, entitled "Sixth Amendment to Zoning Ordinance No. 292", be rejected.

Motion made and passed that Ordinance No. 342, entitled "Seventh Amendment to Zoning Ordinance No. 292", be passed for final reading.

Motion made and passed that Building Inspector's report for May be received and filed.

Motion made and passed that City Treasurer be authorized to accept 1937 taxes on the property of Charles Johnson, Cathell Street.

Motion made and passed that City Treasurer be authorized to credit the Special Assessment Accounts, pertaining to Street Improvements, which have been charged against the following Church properties:

Name of Property	Amount of Assessment to be Credited
1. St. Peters Church	\$350.00
2. Church of Whites Chapel	96.07
3. Trustees Mt. Ellen Baptist Church, Church St. ..	1184.61

Motion made and duly passed that City Solicitor be authorized to prepare deeds for the following parcels of land to be acquired by the Mayor and Council of Salisbury:

- (1) Parcel of land, approximately 443'x10', located on the Southerly side of Glen Avenue opposite the Glen Haven subdivision. This land to be acquired from the Larmar Corporation for street purposes. Substantial details are shown on Plat, approved by City Engineer under date of June 4, 1938, and entitled "Property to be Acquired by The Mayor and Council for Street Purposes". City File Map No. P-38-29.
- (2) Acquisition covers all of that land belonging to Lloyd Richardson and Others and located on the North side of South Park Drive, between Highland Avenue and a point approximately 1100-feet East

from the City Limits, substantial details of which are shown on Plat dated May 21, 1938, and noted as "Rich-Wil Park Subdivision". This land is to be acquired for street purposes.

- (3) Acquisition of land for the widening of Lincoln Avenue (formerly Old Snow Hill Road), between S. Division Street and the corporate limits. Substantial details are shown on Plat, approved by City Engineer under date of May 10, 1938, and entitled "Proposed Street Widening--Lincoln Avenue". City File Map No. X-38-26.
- (4) Acquisition of land for the widening of Hill Street, between Fitzwater Street and Third Street. Substantial details are shown on Plat, approved by City Engineer under date of May 17, 1938, and entitled "Proposed Street Widening--Hill Street". City File Map No. X-38-27.
- (5) Right of way to be acquired from the Salisbury Realty Company, for the purpose of constructing a storm water drain, and located in Block D, Lot No. 208, abutting on Meadow Street. Substantial details are shown on Plat, approved by City Engineer under date of June 2, 1938, and entitled "Right of Way to be Acquired for Storm Water Drain". City File Map No. L-38-28.
- (6) Right of Way to be acquired from the Salisbury Realty Company for the purpose of constructing a storm water drain, and located on the division line between Lot Nos. 114 and 115 in Block C abutting Market Street. Substantial details are shown on a Consolidated Property Map of the Salisbury Realty Company, dated June 7, 1932.
- (7) Right of Way to be acquired from the Salisbury Realty Company for the purpose of constructing a storm water drain and located on the division line between Lot Nos. 193 and 194 in Block D abutting Meadow Street, substantial details of which are shown on a Consolidated Property Map of the Salisbury Realty Company, dated June 7, 1932.
- (8) Right of Way to be acquired from the Salisbury Realty Company for the purpose of constructing a storm water drain and located on the division line between Lot Nos. 159 and 160 in Block H abutting Meadow Street. Substantial details are shown on a Consolidated Property Map of the Salisbury Realty Company, dated June 7, 1932.

Motion made and duly passed that City Solicitor be authorized to prepare a deed re-conveying a right of way, located on the division line between Lot Nos. 170 and 171 in Block H abutting Meadow Street, to the Salisbury Realty Company from the Mayor and Council of Salisbury. Substantial details are shown on a plat approved by the City Engineer under date of June 6, 1938, entitled "Right of Way for Sewer to be Released", City File Map No. P-38-30.

Motion made and duly passed that City Engineer be authorized to purchase bell-alarm equipment for the Municipal Water Pumping Station. Appropriation authorized not to exceed \$15.00.

Motion made and duly passed that City Engineer be authorized to contact Mr. William B. Tilghman, Chairman of W.P.A. Recreational Co-ordinating Committee, in order to arrange for the supervision of recreation in Municipal Park. This motion is conditioned upon W.P.A. furnishing, at their expense, two supervisors which are to be on duty from 9:00 A.M. to 9:00 P.M. daily, except Sundays.

Motion made and duly passed that a Committee, composed of Mayor Boyce, Councilmen Taylor and Dixon, together with City Engineer Gardner, call on Mr. Elihu Pusey regarding the opening of Smith Street and the widening of S. Boulevard, insofar as it pertains to the Pusey property.

Motion made and duly passed that A. E. Williams, Jr., be employed as a life guard in the Municipal Park; for the summer months, at a salary of Ten Dollars (\$10.00) per week.

At 10:30 P.M. the City Engineer presented quotations on five thousand (5,000) "Mayor and Council" letterheads, which included plate for the engraving process. The following bids were received:

<u>Name</u>	<u>Address</u>	<u>Price Bid</u>
Salisbury Advertiser	Salisbury, Md.	\$ 75.00.
A. Pomerantz & Company	Philadelphia, Pa.	68.00

Motion made and duly passed that City Engineer be authorized to award a contract to the lowest bidder, A. Pomerantz & Company of Philadelphia, for furnishing plate and 5,000 engraved letterheads for the sum of Sixty-eight Dollars (\$68.00).

Motion made and duly passed that Superintendent of Water Department be authorized to assign City Employment Cards for the following City Employees:

<u>Name</u>	<u>Classification of Employment</u>
James A. White	Plumbing Inspector, Water Dept.
Judson R. Guy	Inspector & Collector, Water Dept.

Note: The expiration date on these cards to be 6-1-39.

Motion made and duly passed that City Engineer be authorized to write to the State Roads Commission regarding traffic signals on the Salisbury By-Pass -- particularly those units which should be located at the intersections of: S. Division Street and the Salisbury By-Pass; E. Main Street and the Salisbury By-Pass.

At 11:00 P.M. the City Engineer presented sealed bids on a prospective purchase of two hundred (200) barrels of Portland Cement to be used on curbing and guttering work in conjunction with W.P.A. Project No. 16. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Price Bid</u>	<u>Discount</u>	<u>Net Bill</u>
Nock Coal Co.	Salisbury	\$ 482.00	\$20.00	\$ 462.00
Long Lumber Co.	Fruitland	480.00	--	480.00
Farmers & Planters	Salisbury	470.00	--	470.00
Pocahontas Coal Co.	Salisbury	464.00	4.60	459.40

Note: The above prices include prepayment of freight to Mill Street Siding, Salisbury, Maryland.

Motion made and duly passed that contract be awarded to the lowest bidder, Pocahontas Coal Company of Salisbury, Maryland, for furnishing and delivering 200 barrels of Portland Cement, f.o.b. Mill Street Siding, Salisbury, Maryland, for the sum of \$459.40.

At 11:15 P.M. the City Engineer presented sealed bids on miscellaneous pipe, valves and fittings, to be used for conveying asphalt from tank cars to city storage tank located at Mill Street. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
L. W. Gunby Co.	Salisbury	\$ 71.12
R. D. Grier & Sons Co., Inc.	Salisbury	106.67
Crane Co.	Baltimore	87.84
* Hubert White Hardware Co.	Salisbury	33.04

* Note: Bid presented by the Hubert White Hardware Company was incomplete--failed to bid on Item Nos. 2 and 15 of City Engineer's inquiry dated June 3, 1938.

Motion made and duly passed that City Engineer be authorized to award a contract to the lowest bidder, L. W. Gunby Company of Salisbury, for furnishing and delivering miscellaneous pipe, valves and fittings to Mill Street Storage Yard, for the sum of \$71.12.

The City Engineer presented quotations for the painting of five (5) "corporate limit" signs. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Unit Bid</u>	<u>Total Bid</u>
R. B. Sheridan	Salisbury	\$ 10.00	\$ 50.00
E. Lawrence Parker	Salisbury	2.00	10.00

Note: Bid presented by R. B. Sheridan called for the removing of the old paint and the application of metal primer before painting; while the bid presented by E. Lawrence Parker called for painting only.

Motion made and duly passed that an authorization of this work be deferred until a supplemental price for painting, only, is given by R. B. Sheridan.

Minutes of Mayor and Council

Page 5

June 6, 1938

The City Engineer presented a bid from Mr. J. W. Crockett for furnishing and installing one awning (9' long, 4' drop and 4' extension) for the West end of the City Hall, for the sum of Sixteen Dollars and Fifty Cents (\$16.50).

Motion made and duly passed that City Engineer be authorized to request Mr. Earl Malone of Salisbury, Maryland for a quotation covering the same type of awning; and upon receipt of said quotation, the City Engineer is authorized to purchase from the lowest bidder.

The City Engineer presented a quotation from the Monumental Oil Company of Baltimore, Maryland for furnishing five (5) gallons of lard thread cutting oil, in one gallon containers, at the rate of \$1.15 per gallon delivered to Mill Street Storage Yard. This oil to be used in connection with the threading and cutting of pipes and fittings for water service connections.

Motion made and duly passed that City Engineer be authorized to place an order with the Monumental Oil Company of Baltimore, Maryland, for furnishing five gallons of lard thread cutting oil to be delivered to Mill Street Storage Yard in one gallon containers at the rate of \$1.15 per gallon.

Motion made and duly passed that communication from the General Engineers, Incorporated, of Wilmington, Delaware, regarding an invitation extended to the Mayor and Council of Salisbury to visit the opening exercises of a Municipal Water Supply System at Parksley, Virginia, on Thursday, June 23, be received and filed.

Motion made and duly passed that Superintendent of Water Department be authorized to allow a credit on the water bill of the E.S. Adkins Company for the month of April, in the amount of \$14.57, and render a corrected bill in the amount of \$24.43 in lieu of the \$39.00 charge as originally billed. The corrected billing (\$24.43) was arrived at in the following manner:

All monthly billings, from April 1937 through May 1938, excluding the April billing, totaled \$317.54. This amount was divided by the intervening months (which in this case was 13), thereby arriving at an adjusted billing of \$24.43 for the April water account.

Motion made and duly passed that the City Engineer be authorized to explain to the Gulf Refining Company that the proposed ramp at the intersection of Camden Avenue and Meadow Street, as shown on their sketch No. C-117-A, dated 5-27-38, is hazardous from the standpoint of providing proper safety facilities to pedestrians and under these circumstances, the application be rejected.

Motion made and duly passed that the following building lines, as submitted in the Building Inspector's corrected report, be established and further, that the City Solicitor be authorized to prepare an ordinance incorporating same:

- (1) South side of Glen Avenue, beginning at a point 150-feet East from Main Street and continuing to the corporate limits. A building line 35-feet South from the new 40-foot street line be established.
- (2) West side of Salisbury By-Pass from E. Main Street to South Division Street a building line of 40-feet, from the center line of the City's 70-foot right of way, be established.
- (3) East side of Salisbury By-Pass from Downing Street to South Blvd. a building line of 40-feet, from the center line of the City's 70-foot right of way, be established.
- (4) West Side of Salisbury By-Pass from South Blvd. to a point 113.4 feet South of Newton Street a building line of 40-feet, from the center line of the City's 70-foot right of way be established.
- (5) Building lines on both sides of Jackson Street, between Lincon Avenue (formerly Old Snow Hill Road) to E. Vine Street, be established at a distance of 45-feet from the center line of Jackson Street which at the present time has an overall street width of 30-feet.

Motion made and passed that Vouchers from No. 9634 to 9653, inclusive, be approved for payment.

There Being no further business, meeting adjourned at 12:45 P.M.

John E. Morris, President

L. Thomas Parker, Jr. Deputy Clerk

CITY HALL, SALISBURY, MARYLAND -- JUNE 6, 1938

The Mayor and Council met in regular session at 7:30 P.M. on Monday, June 6, with the following present: Mayor Boyce, Councilmen Morris, Taylor, Gardner, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Chief Holland's weekly report be received and filed.

Motion made and passed that Building Inspector Hastings and Councilman Hitchens investigate the necessity of a street light on Naylor Street in front of Mr. H. T. Chatham's property.

Motion made and passed that Ordinance No. 341, entitled "Sixth Amendment to Zoning Ordinance No. 292", be rejected.

Motion made and passed that Ordinance No. 342, entitled "Seventh Amendment to Zoning Ordinance No. 292", be passed for final reading.

Motion made and passed that Building Inspector's report for May be received and filed.

Motion made and passed that City Treasurer be authorized to accept 1937 taxes on the property of Charles Johnson, Cathell Street.

Motion made and passed that City Treasurer be authorized to credit the Special Assessment Accounts, pertaining to Street Improvements, which have been charged against the following Church properties:

Name of Property	Amount of Assessment to be Credited
1. St. Peters Church	\$350.00
2. Church of Whites Chapel	96.07
3. Trustees Mt. Ellen Baptist Church, Church St. ..	1184.61

Motion made and duly passed that City Solicitor be authorized to prepare deeds for the following parcels of land to be acquired by the Mayor and Council of Salisbury:

- (1) Parcel of land, approximately 443'x10', located on the Southerly side of Glen Avenue opposite the Glen Haven subdivision. This land to be acquired from the Larmar Corporation for street purposes. Substantial details are shown on Plat, approved by City Engineer under date of June 4, 1938, and entitled "Property to be Acquired by The Mayor and Council for Street Purposes". City File Map No. P-38-29.
- (2) Acquisition covers all of that land belonging to Lloyd Richardson and Others and located on the North side of South Park Drive, between Highland Avenue and a point approximately 1100-feet East

June 6, 1938

from the City Limits, substantial details of which are shown on Plat dated May 21, 1938, and noted as "Rich-Wil Park Subdivision". This land is to be acquired for street purposes.

- (3) Acquisition of land for the widening of Lincoln Avenue (formerly Old Snow Hill Road), between S. Division Street and the corporate limits. Substantial details are shown on Plat, approved by City Engineer under date of May 10, 1938, and entitled "Proposed Street Widening--Lincoln Avenue". City File Map No. X-38-26.
- (4) Acquisition of land for the widening of Hill Street, between Fitzwater Street and Third Street. Substantial details are shown on Plat, approved by City Engineer under date of May 17, 1938, and entitled "Proposed Street Widening--Hill Street". City File Map No. X-38-27.
- (5) Right of way to be acquired from the Salisbury Realty Company, for the purpose of constructing a storm water drain, and located in Block D, Lot No. 208, abutting on Meadow Street. Substantial details are shown on Plat, approved by City Engineer under date of June 2, 1938, and entitled "Right of Way to be Acquired for Storm Water Drain". City File Map No. L-38-28.
- (6) Right of Way to be acquired from the Salisbury Realty Company for the purpose of constructing a storm water drain, and located on the division line between Lot Nos. 114 and 115 in Block C abutting Market Street. Substantial details are shown on a Consolidated Property Map of the Salisbury Realty Company, dated June 7, 1932.
- (7) Right of Way to be acquired from the Salisbury Realty Company for the purpose of constructing a storm water drain and located on the division line between Lot Nos. 193 and 194 in Block D abutting Meadow Street, substantial details of which are shown on a Consolidated Property Map of the Salisbury Realty Company, dated June 7, 1932.
- (8) Right of Way to be acquired from the Salisbury Realty Company for the purpose of constructing a storm water drain and located on the division line between Lot Nos. 159 and 160 in Block H abutting Meadow Street. Substantial details are shown on a Consolidated Property Map of the Salisbury Realty Company, dated June 7, 1932.

Motion made and duly passed that City Solicitor be authorized to prepare a deed re-conveying a right of way, located on the division line between Lot Nos. 170 and 171 in Block H abutting Meadow Street, to the Salisbury Realty Company from the Mayor and Council of Salisbury. Substantial details are shown on a plat approved by the City Engineer under date of June 6, 1938, entitled "Right of Way for Sewer to be Released", City File Map No. P-38-30.

Motion made and duly passed that City Engineer be authorized to purchase bell-alarm equipment for the Municipal Water Pumping Station. Appropriation authorized not to exceed \$15.00.

Motion made and duly passed that City Engineer be authorized to contact Mr. William B. Tilghman, Chairman of W.P.A. Recreational Co-ordinating Committee, in order to arrange for the supervision of recreation in Municipal Park. This motion is conditioned upon W.P.A. furnishing, at their expense, two supervisors which are to be on duty from 9:00 A.M. to 9:00 P.M. daily, except Sundays.

Motion made and duly passed that a Committee, composed of Mayor Boyce, Councilmen Taylor and Dixon, together with City Engineer Gardner, call on Mr. Elihu Pusey regarding the opening of Smith Street and the widening of S. Boulevard, insofar as it pertains to the Pusey property.

Motion made and duly passed that A. E. Williams, Jr., be employed as a life guard in the Municipal Park; for the summer months, at a salary of Ten Dollars (\$10.00) per week.

At 10:30 P.M. the City Engineer presented quotations on five thousand (5,000) "Mayor and Council" letterheads, which included plate for the engraving process. The following bids were received:

<u>Name</u>	<u>Address</u>	<u>Price Bid</u>
Salisbury Advertiser	Salisbury, Md.	\$ 75.00
A. Pomerantz & Company	Philadelphia, Pa.	68.00

Motion made and duly passed that City Engineer be authorized to award a contract to the lowest bidder, A. Pomerantz & Company of Philadelphia, for furnishing plate and 5,000 engraved letterheads for the sum of Sixty-eight Dollars (\$68.00).

Motion made and duly passed that Superintendent of Water Department be authorized to assign City Employment Cards for the following City Employees:

<u>Name</u>	<u>Classification of Employment</u>
James A. White	Plumbing Inspector, Water Dept.
Judson R. Guy	Inspector & Collector, Water Dept.

Note: The expiration date on these cards to be 6-1-39.

Motion made and duly passed that City Engineer be authorized to write to the State Roads Commission regarding traffic signals on the Salisbury By-Pass -- particularly those units which should be located at the intersections of: S. Division Street and the Salisbury By-Pass; E. Main Street and the Salisbury By-Pass.

At 11:00 P.M. the City Engineer presented sealed bids on a prospective purchase of two hundred (200) barrels of Portland Cement to be used on curbing and guttering work in conjunction with W.P.A. Project No. 16. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Price Bid</u>	<u>Discount</u>	<u>Net Bill</u>
Nock Coal Co.	Salisbury	\$ 482.00	\$20.00	\$ 462.00
Long Lumber Co.	Fruitland	480.00	--	480.00
Farmers & Planters	Salisbury	470.00	--	470.00
Pocahontas Coal Co.	Salisbury	464.00	4.60	459.40

Note: The above prices include prepayment of freight to Mill Street Siding, Salisbury, Maryland.

Motion made and duly passed that contract be awarded to the lowest bidder, Pocahontas Coal Company of Salisbury, Maryland, for furnishing and delivering 200 barrels of Portland Cement, f.o.b. Mill Street Siding, Salisbury, Maryland, for the sum of \$459.40.

At 11:15 P.M. the City Engineer presented sealed bids on miscellaneous pipe, valves and fittings, to be used for conveying asphalt from tank cars to city storage tank located at Mill Street. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
L. W. Gunby Co.	Salisbury	\$ 71.12
R. D. Grier & Sons Co., Inc.	Salisbury	106.67
Crane Co.	Baltimore	87.84
* Hubert White Hardware Co.	Salisbury	33.04

* Note: Bid presented by the Hubert White Hardware Company was incomplete--failed to bid on Item Nos. 2 and 15 of City Engineer's inquiry dated June 3, 1938.

Motion made and duly passed that City Engineer be authorized to award a contract to the lowest bidder, L. W. Gunby Company of Salisbury, for furnishing and delivering miscellaneous pipe, valves and fittings to Mill Street Storage Yard, for the sum of \$71.12.

The City Engineer presented quotations for the painting of five (5) "corporate limit" signs. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Unit Bid</u>	<u>Total Bid</u>
R. B. Sheridan	Salisbury	\$ 10.00	\$ 50.00
E. Lawrence Parker	Salisbury	2.00	10.00

Note: Bid presented by R. B. Sheridan called for the removing of the old paint and the application of metal primer before painting; while the bid presented by E. Lawrence Parker called for painting only.

Motion made and duly passed that an authorization of this work be deferred until a supplemental price for painting, only, is given by R. B. Sheridan.

Minutes of Mayor and Council

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June 6, 1938

The City Engineer presented a bid from Mr. J. W. Crockett for furnishing and installing one awning (9' long, 4' drop and 4' extension) for the West end of the City Hall, for the sum of Sixteen Dollars and Fifty Cents (\$16.50).

Motion made and duly passed that City Engineer be authorized to request Mr. Earl Malone of Salisbury, Maryland for a quotation covering the same type of awning; and upon receipt of said quotation, the City Engineer is authorized to purchase from the lowest bidder.

The City Engineer presented a quotation from the Monumental Oil Company of Baltimore, Maryland for furnishing five (5) gallons of lard thread cutting oil, in one gallon containers, at the rate of \$1.15 per gallon delivered to Mill Street Storage Yard. This oil to be used in connection with the threading and cutting of pipes and fittings for water service connections.

Motion made and duly passed that City Engineer be authorized to place an order with the Monumental Oil Company of Baltimore, Maryland, for furnishing five gallons of lard thread cutting oil to be delivered to Mill Street Storage Yard in one gallon containers at the rate of \$1.15 per gallon.

Motion made and duly passed that communication from the General Engineers, Incorporated, of Wilmington, Delaware, regarding an invitation extended to the Mayor and Council of Salisbury to visit the opening exercises of a Municipal Water Supply System at Parksley, Virginia, on Thursday, June 23, be received and filed.

Motion made and duly passed that Superintendent of Water Department be authorized to allow a credit on the water bill of the E.S. Adkins Company for the month of April, in the amount of \$14.57, and render a corrected bill in the amount of \$24.43 in lieu of the \$39.00 charge as originally billed. The corrected billing (\$24.43) was arrived at in the following manner:

All monthly billings, from April 1937 through May 1938, excluding the April billing, totaled \$317.54. This amount was divided by the intervening months (which in this case was 13), thereby arriving at an adjusted billing of \$24.43 for the April water account.

Motion made and duly passed that the City Engineer be authorized to explain to the Gulf Refining Company that the proposed ramp at the intersection of Camden Avenue and Meadow Street, as shown on their sketch No. C-117-A, dated 5-27-38, is hazardous from the standpoint of providing proper safety facilities to pedestrians and under these circumstances, the application be rejected.

Motion made and duly passed that the following building lines, as submitted in the Building Inspector's corrected report, be established and further, that the City Solicitor be authorized to prepare an ordinance incorporating same:

Minutes of Mayor and Council

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June 6, 1938

- (1) South side of Glen Avenue, beginning at a point 150-feet East from Main Street and continuing to the corporate limits. A building line 35-feet South from the new 40-foot street line be established.
- (2) West side of Salisbury By-Pass from E. Main Street to South Division Street a building line of 40-feet, from the center line of the City's 70-foot right of way, be established.
- (3) East side of Salisbury By-Pass from Downing Street to South Blvd. a building line of 40-feet, from the center line of the City's 70-foot right of way, be established.
- (4) West Side of Salisbury By-Pass from South Blvd. to a point 113.4 feet South of Newton Street a building line of 40-feet, from the center line of the City's 70-foot right of way be established.
- (5) Building lines on both sides of Jackson Street, between Lincon Avenue (formerly Old Snow Hill Road) to E. Vine Street, be established at a distance of 45-feet from the center line of Jackson Street which at the present time has an overall street width of 30-feet.

Motion made and passed that Vouchers from No. 9634 to 9653, inclusive, be approved for payment.

There Being no further business, meeting adjourned at 12:45 P.M.

John E. Morris, President

L. Thomas Parker, Jr. Deputy Clerk

CITY HALL, SALISBURY, MARYLAND, JUNE 13, 1938

The Mayor and Council met in regular session at 7:30 P.M. on Monday, June 13, with the following present: Mayor Boyce, Councilmen Morris, Taylor, Gardner, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Chief Holland's weekly report be received and filed.

Doctor Charles T. Fisher appeared before the Mayor and Council and requested that building lines be established at his property located on the Northwest corner of Division and Church Streets.

A delegation of property owners, residing on Jackson Street, appeared before the Mayor and Council requesting that they consider the widening of Jackson Street; also, the construction of an asphalt surface.

Motion made and passed that City Engineer be authorized to make a survey on Jackson Street in order to determine the possibility of widening Jackson Street, between Washington Street and Lincoln Avenue.

Mr. A. M. Stagg, Manager of Homestead Dairies, appeared before the Mayor and Council requesting cooperation from the Garbage Department regarding milk bottles supposedly deposited in garbage containers by house wives of Salisbury.

Mr. Ralph A. Grier appeared before the Mayor and Council regarding a Federal Housing proposition for Salisbury.

Mr. H. L. Loreman, Jr., appeared before the Mayor and Council requesting permission to construct ramp in concrete sidewalk at the Gulf Service Station located on the Northwest corner of Camden Avenue and Meadow Street. The City Engineer was authorized to prepare a sketch for street widening and the corner widening, and submit same to the Gulf Refining Company.

Mr. B. M. Kemp appeared before the Mayor and Council and requested a temporary permit to do plumbing work in Salisbury until license is obtained from the Maryland State Plumbing Authorities. His request was refused.

Motion made and duly passed that City Engineer be authorized to repair driveway on the grounds of the Peninsula General Hospital. Appropriation authorized, Seventy-five Dollars (\$75.00).

Mr. James M. Bennett, Superintendent-Board of Education, appeared before the Mayor and Council with a request that the City consider the construction of a retaining wall abutting the school property on the South side of Meadow Street.

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Motion made and duly passed that City Engineer be authorized to construct a 2-inch water service within the limits of Commerce Street in order to serve the property of Feldman Brothers. Estimated cost of proposed extension, Forty Dollars (\$40.00) and a credit of Ten Dollars (\$10.00) for 3/4-inch connection will be allowed, leaving a balance of Thirty Dollars (\$30.00) which is to be billed to Feldman Brothers.

Motion made and duly passed that City Engineer be authorized to execute an agreement between the Mayor and Council of Salisbury and the United States Geological Survey pertaining to stream gaging operations at Schumakers Dam. The Mayor and Council of Salisbury in executing this agreement obligate themselves to expend a sum not more than Two Hundred Dollars (\$200.00), which is to be matched dollar for dollar by the Geological Survey. The period of this agreement will run from July 1, 1938 until June 30, 1939.

Motion made and passed that Deputy Clerk be authorized to order addressograph plates from the Addressograph Sales Agency of Wilmington, Delaware; and further, a copy of his letter dated June 9 be attached to these minutes.

Motion made and passed that City Engineer be authorized to receive bids on an additional truck chassis to be used in connection with the collection of grass, paper, et cetera.

Motion made and duly passed that City Engineer be authorized to visit Cape Charles, Virginia pursuant to a request from K. R. Vought, Superintendent--Delmarva Division of the Pennsylvania Railroad, in regards to obtaining information on the PRR right of way between Main Street and Church Street. The above information is to be used in connection with the extension of the Salisbury By-Pass Highway from Main Street to Church Street.

Motion made and duly passed that City Engineer be authorized to grade and make minor repairs to Weldon Street. Appropriation authorized not to exceed One Hundred and Twenty-five Dollars (\$125.00).

Motion made and duly passed that City Engineer be authorized to award a contract to Lawrence Parker for painting five (5) corporate limit signs for the sum of Ten Dollars (\$10.00). Bids for this work appear in the minutes of June 6.

Motion made and duly passed that City Engineer be authorized to construct curb and gutter on the South side of College Avenue, between Camden Avenue and the PRR Right of Way abutting the property of the State Teachers College. Further, the Treasurer prepare a bill in connection with this work and render same to Mr. William S. Gordy, State Comptroller.

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Motion made and passed that Superintendent of Water Department be authorized to allow J. R. Guy, Inspector and Collector in Water Department, up to a maximum of ten (10) gallons of gasoline per week in connection with city business.

Motion made and passed that City Engineer be authorized to paint the curb abutting the Sinclair Filling Station on S. Division Street so as to eliminate parking in front of the filling station.

Motion made and passed that City Engineer be authorized to install "No Parking" signs on the West side of S. Division Street, between property of Frank Parsons and that of Peninsula General Hospital.

Motion made and passed that City Engineer be authorized to prepare surveys for street widening purposes on the following streets:

1. East side of S. Division Street, Upton to Locust Streets.
2. North side of Locust Street, from S. Division to Newton Streets.
3. Widen the Northwest corner of Newton and Locust Streets.
4. Widen the Southeast corner of Smith and Locust Streets.
5. Widen the Southeast corner of Newton and Light Streets.

Motion made and duly passed that a Committee, composed of Councilmen Taylor, Dixon, Hitchens and City Engineer Gardner, be appointed in order to study the possibilities of widening Fitzwater Street, between First Street and Parsons Road, and render a report in connection thereto.

Motion made and duly passed that a Committee, composed of Councilmen Dixon, Gardner, Hitchens, Building Inspector Hastings and Mr. F. A. Grier, Jr., be appointed to review the proposed changes in the fire zone limits and render a report in connection thereto.

Motion made and duly passed that a Committee, composed of the Mayor and Council, City Solicitor and City Engineer, meet with a Committee from the Chamber of Commerce at the Chamber of Commerce rooms at 4:30 P.M. Thursday, June 16, in order to discuss the possibility of obtaining Federal aid for adequate and proper housing facilities in Salisbury.

Motion made and passed that Mayor Boyce's proclamation on "HUMANITY DAY" be published in the Salisbury Times and the Salisbury Advertiser, and a copy be attached to these minutes.

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Motion made and duly passed that the Farm Bureau be permitted to use the Municipal Park for a picnic on August 19 or 20th, 1938.

Motion made and duly passed that Deputy Clerk be authorized to notify Committee on playground for the colored people to meet with the Mayor and Council at 9:30 P.M. on Monday next.

Motion made and duly passed that Building Inspector investigate requests for street light on Weldon Street and render a report on Monday night next.

Motion made and duly passed that re-subdivision of Larmer Corporation located on Willow Street, substantial details of which are shown on plat prepared by Roy E. Moore, S.W.C., under date of June 7, 1938, be approved by the Mayor and Council.

Motion made and duly passed that City Engineer be authorized to purchase an awning from Earl W. Malone, the lowest bidder, for the sum of Twelve Dollars (\$12.00), to be installed on the West side of the City Hall Building.

Motion made and passed that City Solicitor be authorized to publish extracts from Ordinance pertaining to the use of fire works within the corporate limits.

Motion made and duly passed that Mr. Howard Johnson be granted a permit to relocate four gasoline pumps (now located in front of the Wicomico Garage on W. Church Street) to a location in the rear of said garage on High Street.

Motion made and duly passed that Ordinance No. 344, to issue permit to the Taylor Oil Company to remodel for use as a filling station, buildings on the West side of the Salisbury By-Pass Highway and adjoining E. Locust Street on the North and Wade Street on the South, in the City of Salisbury, Maryland, be finally passed.

Motion made and duly passed that Ordinance No. 345, establishing lines for the erection of buildings on the East and West sides of Jackson Street, between E. Vine Street and Lincoln Avenue, in the City of Salisbury, Maryland, be introduced, read, posted and passed for first reading.

Motion made and duly passed that Ordinance No. 346, establishing building line on the West side of the Salisbury By-Pass, between S. Division Street and E. Main Street, on the West side thereof from S. Boulevard to a point 113.4' South of Newton Street, and on the East side thereof from S. Boulevard to Downing Street, in the City of Salisbury, Maryland, be introduced, read, posted and passed for first reading.

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Motion made and duly passed that Ordinance No. 347 establishing building lines on the North and South sides of Glen Avenue, between a point 150' East of the Southeast line of E. Main Street and the corporate limits of the City of Salisbury, Maryland, be introduced, read, posted and passed for first reading.

Motion made and passed that Building Inspector be authorized to notify the Eastern Shore Public Service Company to install one street light on Naylor Street, as per his recommendation.

Motion made and duly passed that Mayor Boyce and President of Council Morris be authorized to execute deed with the Salisbury Realty Company.

Motion made and passed that Vouchers from No. 9654 to No. 9708, inclusive, be approved for payment, with Voucher No. 9674 and No. 9693 to be marked void.

There being no further business, meeting adjourned at 1:30 A.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

PROCLAMATION

WHEREAS, it is eminently fit and proper that the blessings of Peace and Freedom, which we enjoy as citizens of a democratic nation, should be acknowledged by kindly and understanding assistance to others less fortunate than ourselves;

WHEREAS, it has been brought to my attention, as Mayor of the city of Salisbury, that a great humanitarian effort in behalf of innocent and suffering Chinese non-combatant women and children is to reach both a local and a national climax on Friday, June 17th, when BOWL OF RICE PARTIES for the benefit of these victims of aggressor war are to be held simultaneously in hundreds of cities throughout the country;

WHEREAS, our city has joined with hundreds of other communities of our country to hold a BOWL OF RICE PARTY;

WHEREAS, the United Council for Civilian Relief in China, the consolidation of Labor, Business and Social Relief Organizations, under the direction of which the BOWL OF RICE PARTY is held, portrays and emphasizes before the world both the urgent need of immediate practical relief and also the outstanding fact that our positive action in behalf of the distressed in a fellow democracy helps to strengthen the moral forces of the world and to preserve our hard won and precious civilization.

I do, by virtue of my office, proclaim Friday June 17th as

HUMANITY DAY

dedicated to the salvation of perishing human beings, to the expression of protest against War, and to an avowal of our faith in Peace as the cure for the threatening ills of the World.

Very truly yours,

ARTHUR W. BOYCE (signed)
Mayor

(Appeared in The Salisbury Times' publication issue of 6-14-38)
(Appeared in The Salisbury Advertisers' publication of 6-16-38)

City of Salisbury

MARYLAND

June 9, 1938

Addressograph Sales Agency
Attn: Mr. E. C. Hawkinson
Delaware Trust Building
Wilmington, Delaware

Gentlemen:

Kindly enter our order for the following materials:

Item 1: 6,000 Addressozinc Bottom Plates, #BB-5001
" 2: 6,000 Addressozinc Top Plates, #BB-5000
" 3: 6,000 Addressozinc Middle Plates; #BB-5000
" 4: 2,000 E Buff Cards in strips, single width

Please acknowledge receipt of this order.

We are in immediate need of this order and will
appreciate your prompt attention in this matter.

Very truly yours,
MAYOR & COUNCIL OF SALISBURY,

LTP:VD

L. THOMAS PARKER, JR. (signed)
Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - JUNE 18, 1938

The Mayor and Council met in special session on Saturday afternoon at 2:00 P.M. with the following present: Mayor Boyce, Councilmen Morris, Gardner, Taylor, Hitchens and Dixon.

Mr. Lawrence Littleton, Foreman of the Street Department, appeared before the Mayor and Council and requested authority to correct labor complaints in order to insure a smoother operation of the Street Department. The matter was thoroughly discussed and a motion was duly made and passed that all misunderstandings or disagreements occurring in this department be referred to the City Engineer for investigation. In the event that amicable settlement of the problems involved cannot be made, the City Engineer is authorized to bring the matter before the Mayor and Council.

Motion made and duly passed that a leave of absence, not to exceed thirty (30) days (from June 17 to July 17, 1938) be granted to Harry A. Dallas in accordance with his request by letter dated June 17, which is attached to these minutes.

Motion made and duly passed that the City Engineer be authorized to employ Mr. Dallas, at the expiration of his leave of absence, in an engineering capacity--other than Chief Assistant Engineer--at a salary to be decided upon by the Mayor and Council at that time.

Motion made and duly passed that George W. Purnell be promoted from Field Engineer to Assistant Engineer, in accordance with City Engineer's recommendations, and further that his salary be increased from the present \$35.00 weekly basis to a \$40.00 weekly basis, to be effective as of June 20, 1938.

Motion made and duly passed that Richard Cooper be assigned additional duties pertaining to engineering office records in conjunction with his present employment as draftsman, in accordance with City Engineer's recommendations, and further that his present salary of \$21.00 per week be increased to \$25.00 per week, to be effective as of June 20, 1938.

There being no further business, meeting adjourned at 3:15 P.M.

John E. Morris, President

L. Thomas Parker, Jr.,
Deputy Clerk

Salisbury, Maryland
June 17, 1938

Mayor and Council
Salisbury
Maryland

Gentlemen:

I hereby request that your Honorable Body grant me a leave of absence for a period not to exceed thirty (30) days.

If you can possibly grant this request, I do not expect to be re-employed as Chief Assistant Engineer--however, I will appreciate the opportunity of working in the Engineering Department in any capacity that your City Engineer (Mr. Gardner) may designate.

Thanking you for the many favors extended in the past, I am

Sincerely yours,

Harry A. Dallas

CITY HALL, SALISBURY, MARYLAND - JUNE 20, 1938

The Mayor and Council met in regular session at 7:30 P.M. on Monday, June 20, with the following present: Mayor Boyce, Councilmen Morris, Taylor, Gardner, Hitchens and Dixon.

The minutes of the last meeting were read and approved as corrected.

Motion made and passed that Chief Holland's weekly, monthlys and yearly reports be received and filed.

Motion made and passed that Ordinance No. 343, entitled "Eighth Amendment to Zoning Ordinance No. 292", changing a certain area or lot of land located on the North side of E. Church Street, between the property of Walter P. Nock, tenanted by Woodland Fields, on the West and a 20' alley separating said area from the property of the Estate of John William Ward, tenanted by Elihu Austin, on the East, from Residential District (R-40-C) to Business District (B-40-B), be passed for final reading, there being no objections from property owners in the vicinity.

Motion made and passed that Ordinance No. 345 establishing lines for erection of buildings on the East and West sides of Jackson Street, between E. Vine Street and Lincoln Avenue, in Salisbury, Maryland, be passed for final reading.

Motion made and passed that Ordinance No. 346 establishing building lines on the West side of the Salisbury By-Pass, between S. Division Street and E. Main Street; also, between S. Boulevard and a point 113.4' South of Newton Street, and on the East side of the Salisbury By-Pass from S. Boulevard to Downing Street, be passed for final reading.

Motion made and passed that Ordinance No. 347 establishing building lines on the North and South sides of Glen Avenue, between a point 150' East of the Southeast line of E. Main Street and the corporate limits, be passed for final reading.

Motion made and passed that Mayor Boyce and President of Council Morris be authorized to execute deed with the Larmer Corporation pertaining to two parcels of land located on the Salisbury By-Pass.

Motion made and passed that a decrease in assessment be made on the property of Robert Quillen Estate (L. Atwood Bennett, attorney), located on the South side of Ash Street. The decrease to be \$1,208.00 per year for 1933 to 1937, inclusive.

Motion made and duly passed that the so-called "Salisbury By-Pass" be named "Salisbury Boulevard" as suggested by President Morris.

Motion made and duly passed that City Solicitor be authorized to prepare an ordinance changing the names of Cathell, Newton, Benefit and Jackson Streets (insofar as it pertains to the "Salisbury By-Pass"), between E. Main Street and the city limits, to "Salisbury Boulevard".

Mr. Alfred T. Truitt, former Mayor of Salisbury, appeared before the Mayor and Council regarding "street rumors" to the effect that the City had paid his expenses to England. Mr. Truitt stated that the trip to England cost approximately \$1,500.00 and all expenses were paid by him, personally, and the only expense that the City paid was a \$2.00 charge pertaining to resolutions from the Mayor and Council of Salisbury, Maryland to the Mayor and Council of Salisbury, England.

Mr. Lex T. Grier appeared before the Mayor and Council regarding the unofficial use of the Salisbury By-Pass and called attention to the fact that it was hazardous to permit the use of this highway without proper safeguards. The City Solicitor stated that the Mayor and Council had no legal obligation in this matter as the road was under the jurisdiction of the State Roads Commission, but suggested that the City Engineer write a letter to Mr. P. A. Morison, District Engineer of the State Roads Commission, and request that he not permit use of this highway until stop signs and signal lights are installed.

Motion made and passed that Mayor Boyce and President Morris be authorized to execute an interchange deed with Lloyd A. Richardson and Others regarding that acquisition of land in the Municipal Park for a street designated as "South Park Drive".

Motion made and passed that City Engineer be authorized to reply to letter from Mr. James M. Bennett, Superintendent--Board of Education, under date of June 20 and suggest that the building permit fee paid by the Board of Education on the North Salisbury School be used to defray the expense of constructing a retaining wall at the rear of the Upton Street property on a line 5 feet South from the present 40' street line of Meadow Street.

James Stewart, Chairman--Committee for Playground for the colored people, appeared before the Mayor and Council in regards to proposed site for playground.

Motion made and passed that City Engineer be authorized to remove weeds and brush from playground lot located on the Wm. B. Tilghman, Jr. property, Fitzwater Street.

Motion made and passed that no deductions in salaries of City Employees on a weekly or hourly basis, will be made for lost time due to sickness or the attending of relatives' funerals provided that permission is requested a reasonable time in advance; and further the City Engineer to grant the necessary permission in his discretion.

Motion made and passed that Superintendent of Water Department be authorized to install a water meter on the premises of C. W. Gale, located at 706 Gay Street, if and when the three apartments are completed, as mentioned in Mrs. Gale's letter under date of June 17, 1938.

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Motion made and passed that the request of William H. Collier , regarding a straight time basis of \$15.00 per week as an employee in the Street Department, be rejected due to the fact that his employment is of a temporary nature.

Motion made and passed that City Engineer be authorized to construct children's wading pool, approximate dimensions of 20' x 12' x 2', in Municipal Park, in conjunction with W.P.A. Project No. 22.

Motion made and passed that City Engineer be authorized to advise Feldman Brothers to the effect that water and sewer facilities for a bottling plant on their property, will be constructed by the City within the limits of public alleys or streets, for the sum of \$200.00. A copy of City Engineer's letter addressed to Feldman Brothers, under date of June 21, is attached herewith.

At 9:00 P.M. the City Engineer presented bids on a 2-ton truck chassis to be used in the Health Department, Garbage Division. The only bid received was presented by Donald H. Baysinger, Salisbury, Maryland. The bid is as follows:

1- 1938 International Model D-35 chassis and cab; 32x6 heavy duty tires, dual rear; 700x20 truck balloon tires front; oil type air filter; oil filter; full floating axle and hydraulic brakes; delivered to Mill Street Storage Yard; for the sum of	\$1364.09
Less Excise Tax on previous purchases ...	38.38
	<u>1325.71</u>
Less Discount, 10%	133.00
	<u>1192.71</u>
Freight, handling, tags, transfer, and notary fees	103.50
Title Tax	<u>13.41</u>
TOTAL	\$1309.62

Motion made and passed that City Engineer be authorized to purchase the above described truck from Donald H. Baysinger for the sum of \$1309.62, complete in all respects, and delivered to Mill Street Storage Yard.

At 9:15 P.M. the City Engineer presented sealed bids on new and used garbage bodies for use in the Health Department, Garbage Division. The only bid received was presented by R. D. Grier & Sons Company of Salisbury, Maryland. The bid is as follows:

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BASE BIDS

- ITEM 1: W-28 Wood Garbage Body, 4-yard capacity, hinged metal cover, with D7L hoist, installed on City's International chassis; for the sum of \$680.00
- ITEM 1-A: The same unit as shown in Item 1, complete, without metal covers; for the sum of \$544.00
- ITEM 1-B: The same unit as shown in Item 1, substituting FICS hoist; for the sum of \$763.80
- ITEM 1-C: The same unit as shown in Item 1-B, without metal covers; for the sum of \$627.80

ALTERNATE BIDS

- ITEM 2: C-28 Wood Scow Type Garbage Body, 4-yard capacity, hinged metal covers, with D7L hoist, installed on City's International chassis; for the sum of \$515.24
- ITEM 2-A: The same unit as shown in Item 2, complete, without metal covers; for the sum of \$410.24
- ITEM 2-B: The same unit as shown in Item 2, substituting FICS hoist; for the sum of \$585.28
- ITEM 2-C: The same unit as shown in Item 2-B, without metal covers; for the sum of \$480.28
- ITEM 3: Used C-28 Wood Scow Type Garbage Body, complete, with metal covers, FICS hoist, overhauled and guaranteed with body and hoist painted; for the sum of ... \$395.00
- ITEM 3-A: The same unit as shown in Item 3, without overhauling, repairs, and the deletion of metal covers; for the sum of \$225.00

Motion made and passed that City Engineer be authorized to purchased the used C-28 Wood Scow Type Garbage Body, without covers, shown under Item 3-A, for the sum of \$225.00.

Motion made and passed that Superintendent of Water Department be authorized to purchase 1600 addressograph frames and plates, together with one quart of addressograph oil, from the Addressograph Sales Agency of Wilmington, Delaware.

Motion made and passed that City Engineer authorize R. D. Grier and Sons Company to install the following units on the new roll type garbage body, in accordance with their quotation of June 20, details of which are as follows:

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Item 1: False metal floor installed \$30.00
" 2: Tail-gate power control installed 50.00
" 3: Cast-Iron Steps installed on side of body 18.00
" 4: Grasp handles on front of body 3.75
TOTAL\$101.75

At 9:45 P.M. the City Engineer presented sealed bids on a prospective purchase of 200 tons of No. 4 Slag, delivered to stock pile at the City Storage Yard. The following bids were received:

Name of Bidder	Address	Total Bid	Discount
Hannaman-Burroughs	Salisbury, Md.	\$580.00	None
Waller Paving Company	Salisbury, Md.	520.00	"
The Arundel Corporation	Baltimore, Md.	520.00	"
Pocahontas Coal Company	Salisbury, Md.	450.00	2% - 10 days

Motion made and passed that City Engineer be authorized to purchase 200 tons of No. 4 Slag from the lowest bidder, Pocahontas Coal Company, Salisbury, Maryland, at the rate of \$2.25 per ton, or a total of \$450.00. Terms: 2 per cent - 10 days. The above price to include delivery to stock pile.

Motion made and passed that City Engineer be authorized to purchase three copies of a reproduction tracing covering the Rich-Wil Park Subdivision, Index Map of the City of Salisbury, and Lincoln Avenue, from Renninger and Graves of Philadelphia, for the sum of \$7.50.

Motion made and duly passed that City Engineer be authorized to purchase from the Mitchell Manufacturing Company of Milwaukee, Wisc., the following units to be used in conjunction with playground equipment to be installed in Municipal Park:

1- roller bearing hanger; 1- end fitting; 4- swing seats and chains; 3 chair swings and chains; 2 trapeze bars and chains; for the sum of \$45.15, freight prepaid to Salisbury, Maryland.

Motion made and passed that Vouchers from 9709 to 9715, inclusive, be approved for payment.

There being no further business, meeting adjourned at 11:45 P.M.

John E. Morris, President

L. Thomas Parker, Jr.,
Deputy Clerk

C
O
P
Y

June 21, 1938

Feldman Brothers
Market Street
Salisbury, Maryland

Gentlemen:

Pursuant to your recent request through Mr. C. T. Jenkins regarding water and sewer facilities for a bottling plant to be located in your property near Railroad Avenue, I wish to advise that this matter was placed before the Mayor and Council and the following conclusions were reached:

1. It will be necessary to construct approximately 443 linear feet of 6" sewer in a 20' alley, abutting your property, in order to provide sanitary sewer facilities. The cost of this extension will amount to approximately \$465.00. In view of the fact it is possible to obtain Federal aid, this work will be done at a cost of \$170.00, the total of which is to be paid by you as Property Owner.
2. With reference to water facilities, the Mayor and Council will construct a 2" line from our 6" main in Commerce Street for a distance of approximately 15' to the North side of Commerce Street at your expense for the sum of \$30.00. The actual cost of the 2" service will be \$40.00 and a credit of \$10.00 will be allowed (based on 3/4" service), leaving a residue of \$30.00.

Under the rules and regulations established by the Mayor and Council, please arrange to deposit the sewer charge of \$170.00, together with the water charge in the amount of \$30.00, with the City Treasurer prior to construction.

Very truly yours,

MAYOR & COUNCIL OF SALISBURY,

CG:VD

City Engineer

CITY HALL, SALISBURY, MARYLAND - JUNE 27, 1938

The Mayor and Council met in regular session at 7:30 P.M. On Monday, June 27, 1938, with the following present: Mayor Boyce, Councilmen Morris, Taylor, Gardner, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and duly passed that Chief Holland's weekly report be received and filed.

Messrs. George Chandler, James Larmore and Walter Willing appeared before the Mayor and Council and expressed objections to the construction of soft ball courts, volley ball courts, et cetera, in Municipal Park. This matter was referred to Mr. F. A. Grier, Jr., Chairman of the Park Commission, with a request that the Park Commission discuss the situation and render a report in connection therewith on Monday night next.

Mr. Fred A. Grier, Jr., appeared before the Mayor and Council and requested that the City consider the beautification and improvement to a section of "Potters' Field", located on Railroad Avenue and Commerce Street. The Council suggested that a Committee, composed of Mr. Grier and the City Engineer, investigate title to property and submit general plan of improvement, together with cost data on proposed work.

Mr. James Snow appeared before the Mayor and Council and requested a permit to use a low speaker system, for advertising purposes, in the Business District. Permission was granted by the Mayor and Council provided it does not cause any disturbance or complaints.

W. Tracy Holland, Chairman, together with C. L. Dickinson, of the City Traffic Commission appeared before the Mayor and Council and rendered a report listing proposed recommendations in order to relieve traffic congestion in Salisbury. A copy of this report, dated June 25th, and signed by members of the Traffic Commission, is attached to these minutes.

Motion made and duly passed that the sum of Fifty Dollars (\$50.00) be appropriated for the completion of oiling lakes and ponds in order to provide for more effective "mosquito control".

Motion made and unanimously passed that the City Council employ Mr. C. M. Freeman to obtain data and do such other work as may be assigned by the Council in connection with the improving and deepening of the Wicomico River, or for the preservation of the navigation of the Wicomico River, insofar as the corporate limits of Salisbury are concerned; and, further, a salary of Three Hundred Dollars (\$300.00) per year be authorized by the Council. Councilman W. T. Gardner made a statement to the effect that he believed the City Council had sufficient authority to employ a person in connection with the dredging work to be done in the Wicomico River (within the corporate limits of Salisbury), under the provisions of House Bill 265, Chapter 101, of the Laws of Maryland - 1937;

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viz., "Amendment to Article 23 of the Code of Public Local Laws of Maryland, entitled 'Wicomico County', by the addition thereof of one new section authorizing the Mayor and Council of Salisbury to provide for the preservation of the navigation of the Wicomico River and branches thereof.....also, may provide and appoint such officers and employees as may be necessary.....for the improving, cleaning and deepening of the Wicomico River and its tributaries insofar as the corporate limits of Salisbury are concerned."

Motion made and duly passed that Resolution from the Chamber of Commerce, under date of June 27, 1938, urging the Mayor and Council to employ some individual immediately in order to facilitate dredging work in the Wicomico River, be attached to and become a part of these minutes.

Mayor Arthur W. Boyce protested the action of the Council in regards to the appointment of C. M. Freeman.

Mayor Arthur W. Boyce requested the Council to prepare a Resolution and send copies to the Chamber of Commerce, Incorporated, Salisbury, Maryland, and to Colonel Hunt of the War Department, Washington, D.C., asking what work is necessary in receiving funds for widening and dredging the Wicomico River.

Motion made and passed that Building Inspector be authorized to notify the Eastern Shore Public Service Company to relocate lights and poles on Fitzwater Street, without cost to the City, as per their recommendation by letter dated June 27, 1938, a copy of which is enclosed.

Motion made and duly passed that Ordinance No. 348, providing for the closing of a portion of Livingston Street in the City of Salisbury, Maryland be introduced, read, posted and passed for first reading.

Motion made and duly passed that Ordinance No. 349, to change the name of Salisbury By-Pass to "Salisbury Boulevard" be introduced, read, posted and passed for first reading.

Motion made and passed that Ordinance No. 350, providing for the closing of a portion of Boston Street or Boston Avenue, in the City of Salisbury, be introduced, read, posted and passed for first reading.

Motion made and duly passed that the City Treasurer be authorized to borrow Seventy-five Hundred Dollars (\$7,500) from the Water Department on Demand Note at two per cent (2%) interest.

Upon recommendation of Mayor Boyce, a motion was duly passed that Officer Furnace be appointed Officer at Large under the direct supervision of the Mayor, at a salary of Five Dollars (\$5.00) per week.

Motion made and duly passed that City Engineer be authorized to construct approximately 340 linear feet of 8-inch sanitary sewer on Evergreen Avenue, between South Pinehurst Avenue and North Pinehurst Avenue, in order to serve the properties of R. Fulton Waller, located in Block H, Lots 12 and 13. This motion was conditioned upon a payment of Seventy-five Dollars (\$75.00) being made by Mr. Waller to the Mayor and Council prior to construction; and, further, the City Engineer is authorized to write a letter to this effect and include provisions for refund of the \$75.00 to Mr. Waller if and when other dwellings are built and connected to the sewer within the limits of this extension, other than the dwellings constructed on Block H, Lots 12 and 13.

A proposition was submitted by Mr. George A. Bounds requesting a public drinking fountain to be located in the vicinity of Brown and Naylor Streets with the understanding that if the City would construct the fountain and furnish the necessary pipes and drains, that Mr. Bounds would be willing to pay a minimum water rent charge of Ten Dollars (\$10.00) per annum.

The Mayor and Council authorized the City Engineer to advise Mr. Bounds to the effect that similar requests were rejected on all public school areas and, further, the construction of any one drinking fountain would serve as a precedent which may involve the City to the extent of having to construct several of these units at various locations in Salisbury which, of course, would be impossible.

Motion made and duly passed that City Engineer be authorized to make surveys and prepare plats for the opening of Smith Street, between South Boulevard and Pinehurst Avenue; also, the widening of South Boulevard, between Camden Avenue and the Salisbury Boulevard (By-Pass).

Motion made and duly passed that the City Treasurer be authorized to transfer the following funds:

- (a) \$2,500.00 from Capitol Fund to Special Street Fund;
- (b) \$2,176.99 from PWA Grant Fund to Special Street Fund;
- (c) \$3,747.98 from Salisbury By-Pass Account to Special Street Fund.

Advice from the City Solicitor was requested as to the legality of transferring the above mentioned funds to the designated "account" and the City Solicitor's opinion was to the effect that the transfers were legal.

Motion made and duly passed that the City Engineer be authorized to purchase the following materials in accordance with a verbal quotation from the Pocahontas Coal Company:

- (a) 125 tons No. 4 Slag, delivered to job site within the corporate limits of Salisbury; @ \$2.10 per ton.

Minutes of Mayor and Council Meeting

Page 4

June 27, 1938

- (b) 250 tons 1/4" x 5/8" Crushed Stone Chips, delivered to job sites within the corporate limits of Salisbury;
@ \$2.10 per ton.

This purchase to be charged to the Special Street Fund and to be used in conjunction with the surfacing and resurfacing of streets under W.P.A. Project Proposal No. 23.

Motion made and duly passed that City Engineer be authorized to forward a copy of letter, dated June 22, from Mr. Nathan Straus, Administrator, United States Housing Authority, to the Salisbury Chamber of Commerce and request the Housing Committee of the Chamber of Commerce to advise the Mayor and Council as to a satisfactory date for a meeting with the United States Housing Authority at Washington, D. C.

Motion made and duly passed that Superintendent of Water Department be authorized to advise the Delmarva Mortgage Company, *Mandeville Finance Co.* mortgagee on the Robert Jones Property (212-214 Third Street), to the effect that the City will extend approximately seventy-five (75) linear feet of water main in order to serve the above mentioned premises, provided that sanitary toilet facilities will be installed as required by City Ordinances.

Motion made and duly passed that Saturday, July 2, and Monday, July 4, be designated as holidays with the Treasurer's Office, Water Department Office and Engineering Offices, closed; further, Monday, July 4, be designated as a holiday for the Health Department, Garbage Division; for the Street Department; for the Water Department, Maintenance Division; and for all sewer and water construction jobs.

Motion made and duly passed that proposed street repairs, as submitted under City Engineer's memorandum, dated May 19, 1938 and revised June 27, 1938, be approved with the exception of William Street, Park to Church Streets, and a copy showing the location and type of work to be attached to these minutes. This program is to be done in conjunction with the Works Progress Administration under Sponsor's Proposal No. 23.

Motion made and duly passed that City Treasurer be authorized to draw a voucher in the amount of \$98.25 for taxes paid by Mrs. Marian Powell Cannon for the taxable years of 1924 to 1934, inclusive, because under a provision of the City Charter, all farm lands under cultivation, containing five or more acres of land, are exempt from City Taxes.

Motion made and duly passed that City Treasurer be authorized to draw a voucher in the amount of \$49.12 for taxes paid by Mrs. M. Estelle Powell for the taxable years of 1934 to 1937, inclusive, because under a provision of the City Charter, all farm lands under cultivation, containing five or more acres of land, are exempt from City Taxes.

Minutes of Mayor and Council Meeting

Page 5

June 27, 1938

Motion made and passed that Vouchers from 9716 to 9789, inclusive, with 9767 marked void, be approved for payment.

Motion made and passed that PWA Voucher 789 be approved for payment.

There being no further business, meeting adjourned at 1:45 A.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

City of Salisbury

MARYLAND

CLARKE GARDNER, CITY ENGINEER

July 1, 1938

re: Streets--
Surfacing Materials

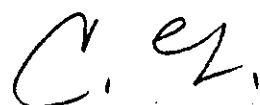
Pocahontas Coal Company
Salisbury
Maryland

Gentlemen:

Your verbal quotation of June 25 on Slag and Crushed Stone Chips was placed before the Mayor and Council at their regular meeting held in the City Hall on June 27 and due to the unusually attractive price and the immediate need of this type of material for our street improvement program, the writer was authorized by the Mayor and Council to purchase the following materials:

375 Tons (approximate) No. 4 Slag and 1/4 x 5/8"
Crushed Stone Chips @ \$2.10 per ton;
delivered to job sites within the corporate
limits of Salisbury.

Very truly yours,



City Engineer

CG:VD

✓ cc: Mayor and Council
(Minutes)

City of Salisbury

MARYLAND

CLARKE GARDNER, CITY ENGINEER

June 30, 1938

re: Application for
Sewer

Mr. Fulton Waller
Salisbury
Maryland

Dear Sir:

We are in receipt of your applications dated June 20 requesting sanitary facilities to lot nos. 12 and 13 of Block H, located on Evergreen Avenue between S. Pinehurst and N. Pinehurst Avenues.

Upon reviewing this application, we find that it will require a sanitary sewer extension of approximately 340 linear feet. The cost of this extension will be approximately \$390.00. The Mayor and Council at their regular meeting held on June 27 indicated their willingness to extend the sanitary sewer in Evergreen Avenue, at their expense, for the following distances:

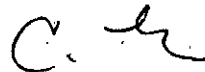
(a)	Credit on Lot 10, Block H	142.6ft.
(b)	" " " 12, " H	62.5 "
(c)	" " " 13, " H	62.5 "
	Total	267.6 "

This will leave a residue of 72.4 linear feet of sewer to be constructed at your expense which, in this case, will amount to \$83.26.

The sum of \$83.26, which is to be deposited by you to the Mayor and Council prior to construction, will be refunded if and when a dwelling (other than the lots credited above) is constructed and connected to the sewer within the limits of the aforesaid 340 linear feet sewer extension. It is further understood and agreed that this deposit (\$83.26) will bear no interest charges.

If you are interested in this proposition, please advise as expeditiously as possible in order that we may schedule this work for construction.

Very truly yours,
MAYOR & COUNCIL OF SALISBURY,



City Engineer

CG:VD

cc: Mayor & Council
✓ (Minutes)

City of Salisbury

MARYLAND

CLARKE GARDNER, CITY ENGINEER

June 30, 1938

Delmarva Mortgage Company
Attn: Mr. Herman W. Murrell
Salisbury
Maryland

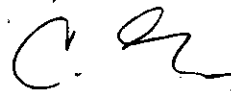
Gentlemen:

We have your application for water service under date of June 27 requesting facilities to the Robert Jones' property located at 212-214 Third Street.

In the interest of public health and in compliance with city ordinances, we wonder if you would be interested in furnishing sewer facilities to this dwelling.

Upon receipt of your reply, this matter will be placed before the Mayor and Council.

Very truly yours,
MAYOR & COUNCIL OF SALISBURY,



CG:VD

City Engineer

cc: ✓ Mayor and Council
(Minutes)

1938 STREET PROGRAMDISTRIBUTION OF SUB-GRADE MATERIALS (CLAY GRAVEL)

<u>Job No.</u>	<u>Street</u>	<u>Location</u>	<u>Width</u>	<u>Cubic Yards</u>
1	Mayfield Avenue	S.Pinehurst to College	27'	200
2	Evergreen Avenue	S.Pinehurst to College	27'	135
3	E.College Avenue	Camden to By-Pass	27'	565
4	Smith Street	Prospect to College	27'	520
5	Oak Hill Avenue	Pennsylvania to Virginia	27'	70
6	Hanover & S.Blvd.	South of Smith to By-Pass; Powell to Prospect	20' & 27'	111
7	Buena Vista Avenue	1/2-way from Snow Hill Road to Highland	27'	80
8	Meadow Street	By-Pass to Camden	35'	725
9	Truitt Road	E.Main toward E.Church	20'	340
10	Third & Fitzwater St	W.Main to Parsons Road (Willow St. Yard)	20'	255
11	Old Water & Commerce	Baptist to Church	18'	270
12	Priscilla Street	Main to Middle Neck	30'	1345
13	Glen Haven	Alvin Ave., Parkway Ave., Parkside St., Parkview St., Monument St. & Monument Square, East and West	27'	700
14	Jackson Street	Lincoln Ave. to Washington St.	24'	300
15	Lincoln Avenue	S.Division to Corporate Limits	30'	500
16	Hazel Avenue	Waverly St. to State Highway	18'	75
17	Prospect Avenue	Hanover St. to State Highway	20'	125
18	South Street	Hanover St. to State Highway	17'	100
19	Clairmont Circle	S.Clairmont Drive to N.Clairmont Drive	--	75
20	Willow Street Yard	(Stock Pile)	--	125
TOTAL				6616 cu.yds.

Note: 126 cubic yards delivered to Park for Tennis Courts.

May 19, 1938

SALISBURY - MARYLAND
PROPOSED STREET PROGRAM 1938
ONE APPLICATION

<u>Name</u>	<u>Location</u>	<u>Tar Appl.</u>	<u>Tar Quantity</u>	<u>Slag Appl.</u>	<u>Tons</u>	<u>Street Length</u>	<u>Street Width</u>	<u>Sq.Yds.</u>	<u>Spacing</u>
N.Pinehurst Ave	Russell to River Road	1/3	900	27#	36	900	27	2,700	25 ft.
Clairmont Circle	S.Clairmont to N.Clairmont	1/3	600	27#	24	600	27	1,800	25 ft.
Powell Ave	Camden to Hanover	1/3	900	27#	36	900	27	2,700	25 ft.
Olive St	N.Division to Elm	1/3	252	27#	10	400	17	756	40 ft.
W.Church St	St.Peters to Mill	1/3	448	27#	18	550	22	1,344	31 ft.
St.Peters St	Main to W.Church	1/3	170	27#	7	200	25	512	29 ft.
Lake St	Blake St. to B & E Tracks	1/3	1490	27#	60	1,490	27	4,470	25 ft.
William St	Parke to Church	1/3	1666	27#	68	1,800	25	5,000	26 ft.
Lakeside Rd	Ferndale to Philadelphia	1/3	<u>550</u>	27#	<u>22</u>	<u>550</u>	27	<u>1,650</u>	25 ft.
			6976		281	7,390 or-- 1.4 miles		20,932	

May 19, 1938

SALISBURY - MARYLAND
PROPOSED STREET PROGRAM 1938
TWO APPLICATIONS

Name	Location	Oil Appl.	Oil Quantity	Slag Appl.	Tons	Street Length	Street Width	So. Yds.	Spec- ing	T A R Apl. uan
E. College Ave	Camden to PRR Tracks	1/2	3,272	45#	147	1,900	31	6,544	17'	1/3 2181
Smith St	Newton to Hazel	1/2	1,300	45#	58	1,300	18	2,600	22'	1/3 866
Old Snow Hill Rd	S. Division to Corporate Line	1/2	3,150	45#	142	2,100	27	6,300	15'	1/3 2100
Oak St	Pine to Vine	1/2	600	45#	27	600	13	1,200	22'	1/3 400
Hill St	First to Third	1/2	400	45#	13	450	16	800	25'	1/3 266
Pearl St	First to Third	1/2	400	45#	13	450	16	800	25'	1/3 266
Cypress St	North from Willow	1/2	411	45#	18	200	37	822	11'	1/3 274
Branch St	Penn to W. Isabella	1/2	570	45#	26	350	27	1,140	15'	1/3 346
Delaware St	W. Isabella to School	1/2	1,500	45#	68	1,000	27	3,000	15'	1/3 1000
Cypress St	Delaware to W. Isabella	1/2	600	45#	27	400	27	1,200	15'	1/3 400
Truitt Rd	Church to Main	1/2	1,866	45#	84	1,680	20	3,732	20'	1/3 1244
E. Isabella	Truitt to Holland	1/2	333	45#	15	300	20	666	20'	1/3 232
Livingston St	N. Division to Circle	1/2	440	45#	20	360	22	880	13'	1/3 293
Union Ave	N. Division to Public Road	1/2	1,080	45#	43	720	27	2,160	15'	1/3 720
Lakeside Road	Ferndale to Circle	1/2	600	45#	27	400	27	1,200	15'	1/3 400
Glen Haven	Parkside, Parkview, Parkway and E & W Monument Squares	1/2	3,465	45#	156	2,310	27	6,930	15'	1/3 2310
Dever St	N. Division to Johnson	1/2	1,510	45#	63	1,235	22	3,019	13'	1/3 1006
E. Church St	Isabella to Naylor	1/2	2,139	45#	96	1,540	25	4,277	16'	1/3 1426
Lake St	W. Main to Blake Sts	1/2	1,655	45#	75	1,110	27	3,530	15'	1/3 1110
			25,291		1138	18,435 or 3.5 Miles		50,800		16870

CHAMBER OF COMMERCE

INCORPORATED

SALISBURY, MARYLAND

June 27, 1938

The Mayor and Council of
Salisbury, Maryland

Gentlemen:

At a regular meeting of the Board of Directors of the
Salisbury Chamber of Commerce, the following resolution was adopted.

"WHEREAS, the Salisbury Chamber of Commerce has helped to
secure the appropriation for the widening and deepening of the channel
of the Wicomico River and;

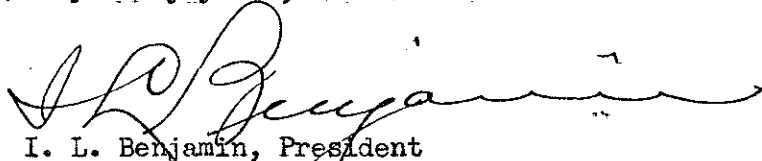
WHEREAS, we look upon the project as a commercial benefit
to Salisbury and Wicomico County and;

WHEREAS, delay in doing the necessary things required by the
War Department may result in a material loss and;

WHEREAS, the County Commissioners have provided \$300.00 toward
the defraying of the expenses of some individual in order that the work
may be advanced, therefore be it,

RESOLVED, that the Salisbury Chamber of Commerce, deeming the
preliminary work necessary and vital to the interests of Salisbury and
Wicomico County, urge that an individual be employed by the Mayor and
Council immediately for such time as may be necessary to accomplish the
desired dredging".

Very truly yours,



I. L. Benjamin, President

THE SALISBURY CHAMBER OF COMMERCE, INC.

ILB:MIT

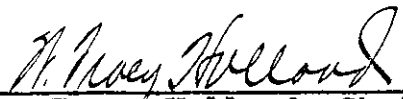
DIRECTORS PRESENT: - W. S. Gordy, Jr., F. P. Adkins, H. S. Todd, Jr.,
W. Lee Allen, G. Wm. Phillips, I. L. Benjamin,
Harland W. Houston, Ernest O. Wheatley, Ralph H.
Grier, S. S. Feldman, Frank M. Cline

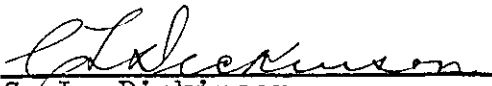
To the Honorable Mayor and Council
Page 3
June 25, 1938

signal lights, particularly at the intersections of Division
and Main Streets with the Salisbury Boulevard (By-Pass).

In conclusion, we appreciate the opportunity of working with your
Honorable Body and assure you that our efforts will be motivated
by the desire to relieve existing traffic congestion and at the
same time promote suggestions which we feel are in keeping with
the progress of Salisbury.

Respectively submitted,
CITY TRAFFIC COMMISSION,


W. Tracy Holland, Chairman


C. L. Dickinson


Donald H. Baysinger


N. H. Holland


Clarke Gardner

CITY TRAFFIC COMMISSION

W. TRACY HOLLAND, CHAIRMAN
C. L. DICKINSON
DONALD H. BAYSINGER

EX-OFFICIO MEMBERS

ARTHUR W. BOYCE, MAYOR
JOHN E. MORRIS, PRESIDENT COUNCIL
N. H. HOLLAND, CHIEF OF POLICE
CLARKE GARDNER, CITY ENGINEER



MARYLAND

June 25, 1938

To the Honorable Mayor and Council
City Hall
Salisbury, Maryland

Dear Sirs:

In the interest of providing proper safeguards for vehicular and pedestrian traffic, adequate parking facilities, improved traffic regulations, the elimination of traffic hazards and, in general, to coordinate suggestions for a smoother and safer movement of traffic within the corporate limits of Salisbury, the City Traffic Commission met on June 15 and 23rd. As a result of a general discussion of the many problems involved, we wish to offer the following recommendations for your immediate consideration and approval:

1. The furnishing and installation of boulevard stop signs by the State Roads Commission on Camden Avenue and Division Street (U.S. Route 13), from the southerly corporate limits to the northerly corporate limits.
2. The purchase of an overhead traffic signal light (used) to be installed at the intersection of N. Division Street and Main Street, having a "Green--Orange--Red" color combination. A 4-way "red" sequence to be connected with bells or buzzers at the four corners in order to provide additional safety facilities for pedestrian traffic. This installation will function in the following manner:
 - (a) The "Orange" color on the signal light will serve as a warning, which will permit vehicles to negotiate a complete stop when the "Red" signal is displayed. At the time 4-way "red" is shown on the signal light, a bell or buzzer circuit will commence ringing and will continue to ring throughout the duration of the all-red cycle which is a signal for pedestrians to cross all four ways at the intersection.

Note: Frankly, this installation is for experimental purposes and if successful in operation future recommendations will be made for four post signal lights. The existing light can be used to advantage at another location.

To the Honorable Mayor and Council

Page 2

June 25, 1938

3. Direct all truck traffic proceeding North on the Salisbury Boulevard (By-Pass) to turn right at the intersection of E. Main Street and proceed easterly on E. Main Street to Priscilla Street; thence northerly on Priscilla Street to Delmar Road (U.S. Route 13) at Middle Neck Branch.

Direct all truck traffic proceeding South through Salisbury to leave U.S. Route 13 at Delmar Road and Priscilla Street and proceed southerly on Priscilla Street to E. Main Street; thence westerly on E. Main Street to the Salisbury Boulevard (By-Pass); thence southward on Salisbury Boulevard (By-Pass).

This route to be used temporarily and only until the Northern

~~Note: This is a temporary route to be used until the Northern section of By-Pass is completed.~~
~~improvements on Priscilla Street.~~

4. Adoption of the following "One Way" streets:

- (a) E. Church Street -- East Bound Traffic Only --
between N. Division and Cathell Streets (opposite flat iron building).
- (b) Broad Street -- West Bound Traffic Only --
between N. Division Street and a point opposite the flat iron building near Ellen Street.
- (c) Quantico Road -- Southeast Traffic Only --
between Isabella and W. Main Streets

Note: We understand that the Keystone Automobile Club will furnish the required number of signs.

5. Free parking facilities on lot abutting Dryden's Taxi Stand, E. Main Street, in order to provide parking space for employees of the Manhattan shirt Company, other business concerns, and for the general public.
6. Immediate erection of signs, containing appropriate legends, at all streets intersecting the Salisbury Boulevard (By-Pass).

Concrete roadway to be painted so as to designate "dangerous intersection" on the approaches of the Salisbury Boulevard (By-Pass) to S. Division Street; also, proper road marking at the intersection of the Salisbury Boulevard with E. Main Street.

Installation of a sufficient number of "25 Mile Speed Limit" signs throughout the entire route of the Salisbury Boulevard.

Note: Some of the above signs will, in all probability, be temporary installations as it will be necessary to erect

CITY HALL, SALISBURY, MARYLAND - JULY 5, 1938

The Mayor and Council met in regular session at 7:30 P.M. on Tuesday, July 5, 1938, with the following present: Mayor Boyce, Councilmen Morris, Gardner, Taylor, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and duly passed that Chief Holland's weekly report be received and filed.

Motion made and passed that Building Inspector's report for June and yearly report be received and filed.

Mr. J. Lloyd Straughn, County WPA Recreational Supervisor, appeared before the Mayor and Council and discussed the advantages of Volley Ball, Soft Ball, et cetera, in the Municipal Park.

Motion made and duly passed that City Solicitor be authorized to prepare an ordinance for a filling station to be constructed by Sewell Rayne at the intersection of Lake and Isabella Streets.

Motion made and duly passed that City Engineer be authorized to proceed with the widening of the North and South sides of Lincoln Avenue, between Roger Street and the City Limits and that section of Lincoln Avenue between S. Division Street and Roger Street to remain as is.

Motion made and duly passed that in accordance with City Engineer's recommendations, concurred in by Mayor Arthur W. Boyce, that public liability, property damage, fire and theft insurance, on new garbage truck, be awarded to Booth and Brown, insurance agents.

Motion made and duly passed that City Engineer be authorized to construct a section of curbing and guttering along the East side of Truitt Street abutting Wade H. Insley's Canning Factory, with the understanding that Mr. Insley deposit cost of said work to Mayor and Council prior to construction. This work to be done in conjunction with WPA on the basis of 25 cents per running foot.

Motion made and duly passed that City Engineer be authorized to make a survey and prepare plats for the widening of the East side of Hanover Street, between Prospect Avenue and South Boulevard.

Motion made and duly passed that John Lynch and Harry Disharoon be transferred from the Street Department to the Health Department, Garbage Division, as Helpers on garbage trucks and they they be placed on a salary of \$15.00 per week, each, effective fiscal week beginning July 8, 1938.

Motion made and passed that Harry Dallas be reemployed as a Field Engineer in the Engineering Department at a salary of \$35.00 per week effective as of July 5, 1938.

Motion made and passed that petition requesting curb and gutter on Marshall Street, between Church and Benny Streets, be received and the City Solicitor be authorized to prepare an ordinance for the

curbing and guttering of this street. After said ordinance is approved by the Mayor and Council, the City Engineer is authorized to proceed with the construction of the curbing and guttering work in conjunction with WPA Project No. 16.

Motion made and passed that City Engineer be authorized to extend a water and sewer service to Colored Nursery at the Colored School on Lake Street; and further that permit charges on plumbing to be waived. Before this work can be done, President of Council, Morris, is to see members of Committee, together with Board of Education, in order to find out the name of the party who is to take care of the water rent.

The City Engineer discussed in detail a proposed PWA Program, involving the construction of sewers, water and streets, in accordance with a revised application filed with the Public Works Administration under date of May 28, 1938; definite action on this matter was deferred.

Motion made and duly passed that Mayor and President of Council be authorized to execute deed with the Board of Education, substantial details of which are shown on a plat prepared by the City Engineer, entitled "Proposed Closing of Boston Avenue".

Motion made and passed that the written recommendations and appointments of Mayor Boyce be taken under consideration until Council has an opportunity to make a formal reply and, further, that Department Heads have the privilege of replying insofar as their departments are concerned. Mayor Boyce's statement is to be attached and become a part of these minutes.

Motion made and passed that Ordinance No. 348 providing for the closing of a portion of Livingston Street in the City of Salisbury, Maryland, be passed for final reading.

Motion made and passed that Ordinance No. 349 to change the name of "Salisbury By-Pass" to "Salisbury Boulevard" be passed for final reading.

Motion made and passed that Ordinance No. 350 for the closing of a portion of Boston Street or Boston Avenue in the City of Salisbury, Maryland, be passed for final reading.

Motion made and passed that Ordinance No. 351 granting to the State of Maryland the public easement in bed of Salisbury Boulevard from Main Street, South to Corporate Limits of the City of Salisbury, Maryland, be introduced, read, posted and passed for first reading.

Motion made and passed that Vouchers from 9790 to 9810, inclusive, be approved for payment. x

There being no further business, meeting adjourned at 11:30 P.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

Council.

Salisbury, Maryland
July 5, 1938

Mr. President and Members of the Council of Salisbury:

In order to clear up an inquiry published in the Salisbury Times on Wednesday, June 29, 1938, as to why I did not re-appoint two of the old policemen on the Salisbury police force, namely, Raymond Shores and Raymond Roth, I wish to state to-night, which is the first meeting night of the Mayor & Council of Salisbury since the publication of the inquiry, that my reasons for not re-appointing these officers as of June 1st was because it was my understanding that they were antagonistic to and would not properly co-operate with the Chief of police. I, therefore, nominated two men in their place, namely, William Chatham and Landis Dennis, in order to make the police force more efficient, as in my opinion they were better trained for traffic and police duties than the men whom they were supplanting. Mr. Chatham has served both in the City and State Police Departments, and Mr. Dennis has served a number of years as Chief of Police in the town of Cape Charles, Virginia; has assisted in detective work for the Pennsylvania railroad and has also been a member of the State Police of the State of Maryland. Both of these men came to me very highly recommended and I believed that the City of Salisbury and its police department would have been greatly strengthened by adding these two men to the same. However, the Council, after making certain charges against the police department and its members, rejected my nominations and held the two officers, Shores and Roth, on the force. Deferring to the wishes of the Council, ^{now} I desire to inform you that I have appointed Mr. Shores and Mr. Roth as regular police officers and they have been duly sworn in as of July 1, 1938. This was in accordance with your wish and desire. I shall at all times attempt to improve the police department and every member in it. Should I find any condition existing within the department and concerning any of its members that I deem improper, if I find any evidence of insubordination or failure of proper duty, I shall not hesitate to suspend or prefer charges against the offending individual when

the same is brought to my attention. I wish here to state that under the charter the police department is placed under the direct supervision and control of the Mayor of Salisbury, and I sincerely ask that the Council as a body, and the members thereof as individuals, refrain from giving advice or instructions to any member of the police force. It has been brought to my attention that members of the police force have been in secret meetings with members of the Council. This is a condition which should not exist.

However, if any member of the Council has any suggestions to make for the improvement of the police department of Salisbury I will welcome their advice in the matter.

I have heretofore nominated for Building Inspector, Mr. Harry S. Hastings, the incumbent, which nomination was rejected by you on May 16, 1938 by a four to one vote. I am again to-night placing his name before you for re-consideration. Since I have been Mayor of Salisbury I have paid particular attention to Mr. Hastings' work and I find that he is able to deal with the general public and with the Mayor and Council with courtesy, and that he possesses the proper knowledge and ability for the performing of his important duties. In my opinion his experience in the business of contracting and building has particularly qualified him for his present position, and I therefore ask that he be confirmed.

While I realize that at the meeting on June 27th the Council sought to employ Mr. C. M. Freeman to perform the duties which have been previously performed by the Harbormaster, I am of the opinion that such an employment is illegal. However, I have previously recommended to the Council the employment of Mr. J. R. Laws for this position as a temporary measure, and I still recommend to the Council the appointment of Mr. Laws to perform the necessary duties in connection with the compiling of data preparatory to the dredging of the harbor, under the supervision of and in co-operation with the Building Inspector and the City Engineer.

As this is the first meeting of the Mayor & Council in July, it is incumbent on me as Mayor to present to you my nomination for City Treasurer,

tax collector and clerk to the Council. I present at this time the name of Mr. John G. Carrico. Mr. Carrico was born in the State of Virginia. He has lived in this State and County approximately twenty-one years. He has married a Wicomico County girl and both he and his wife have been registered voters in the City of Salisbury and in Wicomico County for many years, and Mr. Carrico is a taxpayer of the City. By reason of his eighteen years experience in the Accounting and Collecting departments of Swift & Company, and his other business experience during the last twenty-one years, I consider him eminently qualified to fill the position for which I am recommending him. Both Mr. & Mrs. Carrico are attendants at the Baptist Church in Salisbury and he has the personality and ability to meet the general public and perform all of the duties of this office to the satisfaction of both the public and of the Members of your body. Because of his special training in accounting he will be able at all times to give to you and to me a picture of the financial condition of the City and, in addition, will be able to see that all of the provisions of the Charter with respect to the sinking fund will be complied with. I have been informed that the provisions of the Charter relative to the sinking fund are not now fulfilled.

I further recommend to the Council that we establish a Purchasing Department and appoint a Purchasing Agent to purchase all material used by the City in its various departments. The Purchasing Agent could assist also in the clerical work in the Water Department. If this agency is properly set up and its duties performed in the proper way it will result a large savings to the taxpayers of Salisbury. In this connection I would like to call your attention to the provision of the Charter which prohibits the Mayor and Members of the Council from entering into or making any contract for doing work or furnishing any supplies or materials for the City. The records disclose that Mr. Dixon, now a member of the Council, received compensation for the hire of a truck to the City, and that Mr. Morris, President of the Council trading as the Wicomico Sand & Gravel Company, has sold large amounts of sand and gravel to the City. A former Mayor of Salisbury was also paid the sum

of One Thousand Dollars of the taxpayers' money for certain work performed by him in connection with the general re-assessment of properties in Salisbury. I am of the opinion that such contracts, such employment and such expenditures are illegal.

The Charter of Salisbury provides for the appointment of a City Engineer, but I am unable to find any ordinance of the Mayor & Council of Salisbury organizing this department. I find, however, that in addition to the Engineer, who is a charter officer, that there are six assistant engineers, one helper and a private stenographer to the Engineer. The assistant engineers are as follows: Harry Dallas, George Purnall, Richard Cooper, Rouse Kelly, Phillip Hitch and Oakley Valliant. James White is helper, and Vivian Disharoon is private secretary to the City Engineer. I have also seen in the Public press that a Mr. Sterling of Crisfield has been appointed first Assistant Engineer, but as I have no knowledge of this employment I cannot tell you whether he has entered upon his duties. I now recommend that the organization of this department be set up in proper form by an ordinance duly passed by the Mayor & Council of Salisbury, and I am of the opinion that the department can be efficiently managed by the Engineer with three assistants and the stenographer, who will act as Clerk to the Department. I feel that the office of the City Engineer is a full time appointment and that the City Engineer and his assistants should devote their full time to the City's business, without attempting to enter the field of private engineering. The salary of the City Engineer is fixed in the budget at Eighteen Hundred Dollars, and I have been informed by the present incumbent, that he receives from the Water Department an additional sum of Twenty-four Hundred Dollars for his services in connection with that Department, making a total of Forty-two Hundred Dollars per year.

We now have in the Water Department a Plumbing Inspector and a water rent Collector, both of whom were designated by the Council. I can find no proper ordinance organizing the Water Department and designating the various officials in connection therewith. I recommend the passage of a proper ordinance

organizing this Department and that the said ordinance combine the duties of Plumbing Inspector and water rent Collector in one and the same person. If this does not meet with the approval of the Council, I then recommend that the Plumbing Inspector be abolished and that his duties be performed by the Building Inspector, who is thoroughly capable of performing said duties. I do not feel that the City of Salisbury has grown to the extent that the taxpayers thereof should be burdened by paying the salaries of both a Building Inspector and a Plumbing Inspector.

I next recommend that the position of Park Superintendent be eliminated, thereby saving the taxpayers of the City of Salisbury the sum of Seven Hundred Eighty Dollars per year. I feel that the Park can be properly supervised by the City Engineer and the Park Commission and the Park policeman. I understand by good authority, and my own observation, that the present Park Superintendent is not physically able to be at the Park; that he is a man of substantial financial ability and is not in need of the salary of the office.

I am of the opinion that if the Council will adopt the recommendations which I have made herein that we will effect a saving to the taxpayers of Salisbury of the sum of Six Thousand Dollars or more a year in salaries alone, in the Engineering, Water and Tax Departments, without adversely affecting any individual or family now employed by the City. I am also of the opinion that several thousand dollars yearly can be saved by the establishment of a Purchasing Department as recommended above.

The City Charter provides that an audit of the City Treasurer's books be made four times a year, January 1st, April 1st, July 1st and October 1st. I find that ~~there~~ it has been the practice in the past for one annual audit to be made as of October 1st. There has, therefore, been no audit of the City's finances since October 1, 1937. In order that I as Mayor and the general public may have full knowledge of the fiscal affairs of the City, I am arranging as prescribed by the Charter for a complete audit of the City's affairs to date, and I shall insist in the future upon quarterly audits and that the same be published in our newspapers in their entirety so that at all

times the general public may be advised as to the financial affairs of the City.

In making these nominations and recommendations I am thinking only of setting up a more efficient government for the City and of effecting a considerable financial saving to the taxpayers of Salisbury. I am not actuated by any political feeling or favoritism, and I sincerely ask that the Members of the Council of Salisbury lay aside any political feeling that they may have against me and approve these nominations and recommendations. If there is any doubt in the mind of any of you as to the soundness or impracticability of any of the recommendations so made, I ask that the Council authorize the appointment by me of an efficiency expert to investigate, regulate and adjust all positions and the salaries thereof of every Department of the City Government. I assure you that if such an efficiency expert is employed that I will abide by his decisions in all matters.

It is my duty as Mayor of Salisbury to recommend to you from time to time matters which I believe will benefit the taxpayers of Salisbury. I assure you that the recommendations which I am now making and which I shall make from time to time in the future shall be for the sole purpose of the benefit of the citizens of Salisbury.

I am requesting that all of the nominations and recommendations hereinbefore contained be acted upon by the Council and that the minutes of the Council disclose the recommendations and the action of the Council thereon. I am also requesting that these recommendations be recorded in the minutes and delivered to the two newspapers of Salisbury for publication in their entirety. I feel that the public should be advised of the recommendations which I am making and I as Mayor will welcome any comments on the same from any member of the public.

These matters are presented to you in an earnest desire to perform the duties of Mayor of Salisbury in the interest of the people of Salisbury, and

I ask your hearty co-operation in putting the same into effect.

Respectfully submitted,

Arthur W. Deane
Mayor of Salisbury.

CITY HALL, SALISBURY, MARYLAND - JULY 11, 1938

The Mayor and Council met in regular session at 7:30 P.M. on Monday, July 11, 1938, with the following present: Mayor Boyce, Councilmen Morris, Gardner, Taylor, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Chief Holland's weekly report be received and filed subject to more details being furnished on certain statements noted therein.

Miss Nellie Sheppard and Mrs. Edna Elderdice, representing the Wicomico Woman's Club, appeared before the Mayor and Council requesting that consideration be given to the placing of garbage receptacles in the rear of dwellings and that collection be taken from this point in lieu of on the sidewalk areas as in force at the present time. The Mayor and Council promised consideration of their problems but no definite action would be taken in the matter until the next levy was struck on October 1, 1938.

Mr. C. L. Dickinson and Mr. Sidney Dougherty, representing the Boys' Band, appeared before the Mayor and Council and requesting a donation of Four Hundred Dollars (\$400.00) to defray expenses of the Boys' Band over a period of eighteen (18) months. An immediate appropriation of One Hundred Dollars (\$100.00) will permit the playing of concerts in the City Park beginning July 16 and each Sunday night thereafter until September 1, 1938. This proposition was taken under consideration and no definite conclusions were reached.

At 8:00 P.M. the City Engineer presented sealed bids on two post signal lights, control unit, and buzzers, substantial details of which were shown in City Engineer's specifications by letter dated July 1. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Crouse-Hinds Company	Syracuse, New York	\$ 415.70
C.K. Koontz Equip. Co.	Pittsburgh, Penna.	453.30
Highway Safety Signal Co.	Baltimore, Maryland	480.00
R.D. Grier & Sons Co.	Salisbury, Maryland	398.10

Motion made and duly passed that action on the awarding of this contract be taken under consideration.

At 8:15 P.M. the City Engineer presented sealed bids covering the installation of conduits, wiring and connecting signal post lights at location of N. Division and Main Streets. The only bid received was presented by Miller and Erwin of Salisbury, Maryland, who agreed to furnish all labor and materials necessary for installing conduits, wiring, et cetera, for the sum of Two Hundred and Two Dollars (\$202.00).

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At 8:30 P.M. the City Engineer presented sealed bids on a purchase of 10,000 gallons of Maryland "E" Asphalt, freight prepaid to Mill Street Siding, Salisbury, Maryland. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>	<u>Discount</u>
Pan American Petroleum & Trans.	N.Y. City	\$520.00	2% - 10 days
The Texas Company	N.Y. City	617.00	none

Motion made and passed that City Engineer be authorized to award a contract to the lowest bidder, Pan American Petroleum and Transport Company of New York City, for furnishing and delivering 10,000 gallons of Maryland "E" Asphalt in insulated tank car, with heater connections, to Mill Street Siding, Salisbury, Maryland, at the rate of \$0.0520 per gallon or a total bid of \$520.00, subject to a discount of two per cent (2%) for payment within ten days. X

At 9:00 P.M. the City Engineer presented sealed bids on the purchase of four hundred (400) tons of 3/4-inch Gravel to be delivered to stock pile in Municipal Park; to be used on curb and gutter work in connection with WPA Project No. 16. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Charles Davis	Hebron, Maryland	\$ 800.00
The Arundel Corporation	Baltimore, Maryland	1020.00
Pocahontas Coal Company	Salisbury, Maryland	950.00

Motion made and passed that contract be awarded to the lowest bidder, Charles Davis of Hebron, Maryland, for furnishing and delivering four hundred (400) tons of 3/4-inch Gravel to stock pile in Municipal Park at the rate of \$2.00 per ton, or a total of Eight Hundred Dollars (\$800.00). X

Motion made and passed that City Solicitor prepare a deed for acquisition of land for street purposes located on the East side of Hanover Street, between Monticello Avenue and South Boulevard, substantial details of which are shown on City Engineer's Plat dated July 11, 1938.

Mrs. Mary Morris requested that a water meter be installed at her property located on Delaware Street. The City Engineer was authorized to submit information and details concerning this matter on Monday night next.

Motion made and passed that Harry S. Hastings, Building Inspector, be assigned additional duties in regards to the handling of complaints for weeds.

Upon recommendation of Mayor Boyce, Motion made and passed that Messrs. Watson D. Mitchell, George Kersey and Harry S. Hastings be X

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appointed as Assessors to assess improvements on property made during the fiscal year.

The City Engineer presented a letter from the Sunshine Laundry, signed by Ernest O. Wheatley, Manager, under date of July 6, requesting that water accounts of both plants be added together and billed under a single rate; also, that meter service charge be waived. The President of Council, John E. Morris, appointed a Committee composed of Mayor Boyce, Councilman Taylor and City Engineer Clarke Gardner, to review his request and make recommendations to the Mayor and Council at the earliest possible date.

Motion made and passed that the request of Lee C. and Lola M. Collins, 105 New York Avenue, regarding a credit in the amount of \$7.10 for outside hose connection, not be granted due to the fact that the Water Department was not notified.

Motion made and passed that a committee, composed of Mayor Boyce and City Engineer Clarke Gardner, call on Curtis Long regarding the widening of a street corner located at the intersection of the Salisbury Boulevard (By-Pass) and S. Division Street.

Motion made and passed that City Engineer proceed with arrangements for granting vacations of one week, with pay, to employees of the Engineering and Water Departments as has been the custom heretofore. X

Motion made and passed that City Engineer Clarke Gardner's written statement, dated July 8, in reply to Mayor Boyce's statement dated July 5, be made a part of the official minutes of the Mayor and Council. Mayor Boyce granted permission to City Engineer's request.

Motion made and passed that written statement of City Council, dated July 11, 1938, in reply to Mayor Boyce's statement, dated July 5, 1938, become a part of the official minutes of the Mayor and Council and, further, this statement be given to the newspapers for publication.

Motion made and passed that Ordinance No. 352 to curb and gutter both sides of Marshall Street, from E. Church Street to Benny Street in the City of Salisbury, Maryland, be introduced, read, posted and passed for first reading.

Motion made and passed that Ordinance No. 353 to issue permit to Sewell W. Rayne to construct a filling station on the Northwest corner of Isabella and Lake Streets in Salisbury, Maryland, be introduced, read, posted, advertised and passed for first reading.

Motion made and passed that Dan Elzey's request concerning a street carnival to be held on Delaware Street, between W. Main and Blake Streets, be referred to Chief Holland.

RAYMOND SHORES - Patrolman; Motion made, seconded and carried that Raymond Shores be confirmed as Patrolman of Police Department. X

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RAY ROTH - Patrolman; Motion made, seconded and carried that
Ray Roth be confirmed as Patrolman of
Police Department. X

JOHN G. CARRICO - Clerk of Council, Collector of Taxes and Treasurer;
Motion made, seconded and carried that
John G. Carrico not be confirmed as Clerk of
Council, Collector of City Taxes and
Treasurer.

Motion made and passed that Vouchers from 9811 to 9816, inclusive, X
be approved for payment.

There being no further business, meeting adjourned at 11:00 P.M.

John E. Morris, President

L. Thomas Parker, Jr.,
Deputy Clerk

July 11, 1938

TO MAYOR ARTHUR W. BOYCE:

At the session of the Mayor and Council Tuesday evening, July 5, you submitted to this body a written statement, which each member of this Council has thoroughly studied. Several of the matters mentioned by you have been discussed with you in this room on a number of occasions, though you seem not to have grasped the import of the statements made, or the information furnished to you by us. This Council is, therefore, expressing ourselves in written form on each phase of your statement.

An analysis of your statement certainly reveals a lack of accurate knowledge pertaining to the functions of our city government. This Council, and the citizens of Salisbury, have a right to expect from the Mayor a well-conceived, constructive program for the continued development and progress of our City. Instead, your statement contains charges of illegalities, contradictions, insinuations and technicalities.

Since you took the oath of office May 16th, this Council has repeatedly asked you to sit around the table with them, freely discuss with us the problems confronting the city that we might work together cooperatively and intelligently. You have repeatedly declined to discuss or cooperate.

You and the five members of this Council were elected by the people and we have an obligation to fulfill. The citizens are tired of discord and well they might be. Yet we as Members of the Council and you as Mayor cannot have harmony, or work cooperatively, if one of us goes around

with a chip on his shoulder, making charges against the others, or casting insinuations about officials or municipal employees in conversations on the street.

Now, in taking up a discussion of your statement of July 5th, we preface it with still another plea that you, as the mayor, agree to work in a friendly, cooperative manner, that we may give the people of Salisbury an administration in which they will take great pride.

Police Department

This Council has never rejected the nomination of William Chatham as a member of the police force. Your statement on that point is incorrect. The Council has told you at several of our meetings Mr. Chatham would be confirmed if you offered his nomination separately. This you have declined to do. Likewise, we have explained to you why we could not confirm your other nominee (Landis Dennis) to the police force, explaining to you, among other reasons, that he had been involved in a fatal shooting while on the police force of another town. It should not be necessary for us to reiterate to you the other reasons for believing the nominee not qualified for the position to which you nominated him.

The Council has had no knowledge of your understanding that Policemen Raymond Shores and Ray Roth "were antagonistic to and would not properly cooperate with the Chief of Police". No charges were made against the two officers, either verbally or in writing, to this Council as provided in Chapter 310, Sec. 148, Acts of the Maryland General Assembly 1908.

If any member of the Police Department has been appointed by you, you have not conformed to the provisions of Chapter 310, Sec. 146, Acts of 1908, which requires the filing of certificates with the clerk to this Council.

We flatly refute your statement that: there have been secret meetings of members of the Council with members of the police force;

that any Councilman has usurped powers of the Mayor by giving instructions to the police, except as provided by law when the Mayor is absent; or that the Council have made charges against the Police Department. Certain information on the conduct of the department and some of its members have been brought to us for investigation.

Building Inspector

You will remember that on the occasions this nomination has been brought before the Council, we requested you to continue the incumbent, Mr. Harry S. Hastings, in the position for three or four months until you had had an opportunity to observe his work at close range. Then you could decide whether you still desired to offer his nomination.

Harbor Master

You question the legality of the employment by the Council of a person to perform the definite duties formerly assigned to the harbor master. And we have referred you to Chapter 101, Acts of the General Assembly of 1937, which we consider adequate authority for the Council to act.

The act in question was introduced in the Legislature by the Wicomico delegation to the House of Delegates, of which you were a member. The House Journal (page 615) shows that you voted for its final passage. Do you mean to tell the citizens of Salisbury and Wicomico County that you helped to enact a local law, as their legislative representative, which law you knew to be illegal and meaningless?

Although you state the authority for such appointment does not exist, nevertheless you nominate Mr. J. R. Laws for the position. We informed you in detail the reasons for not approving the nomination of Mr. Laws to perform the duties of harbor master and endeavored to impress upon you the importance and necessity of nominating someone else, in view of the preliminary work to be performed before the War Department will agree to contract for dredging the river. Any qualified person whose name you

offered would have been confirmed, as we informed you. After waiting several weeks and you continued to ignore the Council's request, we appointed a well-qualified employee. So far as this Council is concerned, the matter is closed.

Likewise, we previously gave you our opinion relative to the combining of Building Inspector with the harbor master duties which is impractical, primarily for the reason that the Harbor Master must divide his time as an employee of the City and as an employee of the County Commissioners due to the fact that one-half of his salary is paid by the County Commissioners.

Clerk-Treasurer-Collector

We have discussed with you your nomination for Clerk-Treasurer-Collector a number of times. On these occasions the Council told you it is our unanimous opinion that your nominee, Mr. John G. Carrico, is an upright, industrious young man whose honesty and integrity is unquestioned by this body. Members of the Council who are acquainted with him have nothing but praise of him for these attributes.

In respect to this position, an important question is raised: Is a man who has rendered faithful and loyal service to the citizens of Salisbury in the performance of his official duties to be turned out with each change in the political complexion of the city administration. Is that the reward for industrious, faithful performance of duty?

We feel, as we have often expressed it to you, that Mr. Laws deserves far more consideration than to be victimized by political vagaries. In one of the worst depression this nation has known, Mr. Laws has collected the revenue that permitted the City of Salisbury to meet all its obligations without embarrassing property owners by forced sale of property for taxes. In the last four years, when the City has been engaged in extensive construction work, he has performed yeoman service

in providing the necessary revenue for Federal participation - and still without embarrassment to those of our citizenry who have managed to accumulate property of their own. He usually arrives at his office at 7:30 a.m. and remains on the job until long after the regular closing hour. For these reasons, as we have told you on other occasions, we do not see a justifiable cause for making a change.

Sinking Fund

Your statement contained an assertion to the effect that provisions of the Charter relative to the sinking fund are not fulfilled. This Council asks you to explain that statement. You are aware, no doubt, that careless circulation of such reports does not help the City's credit, whether true or false.

The City of Salisbury has always met its financial obligations in full when due. It has never defaulted on any of its bonds or coupons. In financial circles the city's credit and obligations rate exceptionally high as attested by the returns from the latest sale of bonds (water and sewer issue of December 1937) which brought 100.265 at an interest rate of two and three-quarters per cent. Do you know of any other municipality which made a better sale at or about that time.

The ratio of Salisbury's bonded indebtedness applicable to tax revenues in comparison with its assessable basis is 4.70 per cent, which is considerably less than other comparable Maryland cities.

Purchasing Agent

You recommend the establishment of a Purchasing Department and Purchasing Agent. We can see no necessity for creating an additional Department and increased personnel when we are endeavoring to keep expenses at a minimum. Such a position would be subjected to unlimited political and financial pressure and wire pulling.

Under the present method, purchases are made by sealed bids under specifications prepared by the City Engineer which are opened publicly and contracts awarded publicly at regular or special meetings of the Mayor and Council held in the City Hall at a designated time with all interested parties present or represented if they so desire. Inasmuch as it is the duty of the Council to approve, and the Council President to sign, all vouchers for funds expended by the City, which is prescribed by law, it is therefore essential that the Council be thoroughly familiar with bids submitted and circumstances under which contracts are awarded since they make the disbursements and are accountable therefor. All bids and purchases are enumerated in the minutes of the meetings and may be seen by any interested party.

City Truck Hire

You stated Councilman William W. Dixon received compensation for hire of a truck to the City. Assuming that you meant payments authorized by this Council, and that your motive in bringing up the subject is solely for the purpose of obtaining information, the Council inform you that all the information needed could have been read by you in the official minutes book. Among the trucks hired by the City for WPA projects, was a truck belonging to, and titled in the name of, Harry Clark. Soon after Mr. Clark's truck was hired (at the rate of fifty cents an hour, the rate paid for all truck hire by the city), Mr. Clark left the city to join the Army and was sent to Hawaii. He authorized the Mayor and Council by letter to make payments for his truck hire to Mr. Dixon. The official minutes of the Mayor and Council show these facts. Incidentally, the use of this truck and other trucks was discontinued a few months ago, when the need for truck hire was seasonally reduced to minimum requirements.

Gravel Purchases

You also charge Council President John E. Morris with entering into allegedly illegal contracts with the City for purchases of sand and gravel through the Wicomico Sand and Gravel Company. If these transactions were, in your opinion, technical violations of the City Charter the citizens of Salisbury have profited greatly by their consummation nevertheless.

When the company submitted its first bid on purchases of gravel by the City, the City was receiving bids of \$3.26 per ton. The company bid \$1.59 per ton and was awarded the contract as low bidder. We are informed by Mr. Morris that the City enjoyed a lower price than the company has ever quoted any other purchaser.

Since October 1, 1937, the City has purchased from the company four lots of gravel, the company having submitted the lowest price in sealed bidding, opened publicly and entered on the minutes. In these four purchases the city has saved \$2,201 that would have been expended at the former price. Along with this price and Federal participation, this enabled property owners to obtain sidewalks, curbs and gutters at a considerable savings.

This Council does not consider it is wrong to save the taxpayers money when it is possible to do so. Do you, Mayor Boyce? All of this information was available to you if you have investigated the public records before making your statement.

The City has never bought sand from the company. However, the company has in the past offered to give sand to the City without charge.

Assessment Revision

You also impute illegality in payments made to former Mayor Alfred T. Truitt for reviewing the City's general re-assessment. When objections were received at City Hall to the reports of field assessments,

the Council decided it would be impossible to make a review of the complaints in time to revise assessments for the October 1, 1937 Levy. We therefore deferred action.

In view of the fact that the budget appropriation for re-assessment was limited, Mayor Truitt volunteered to do this work without charge. Mayor Truitt, having been qualified as a Government appraiser and somewhat familiar with that type of work, the Council requested that he review the entire file of re-assessment cards and make recommendations for revision to the Council which according to law acts as Board of Review.

After several months the Council felt it was an injustice to Mayor Truitt to ask him to give his undivided time without being compensated. The Council decided that he was entitled to at least the same rate of pay as the field assessors, which was five dollars per day. Mr. Truitt spent 212 days on this work and, at the rate of five dollars per day, would have earned \$1,060. No contract, verbal arrangement or prior agreement of any kind had been entered into, or even discussed. As the available sum in the Budget for re-assessment was \$1,000, Mr. Truitt accepted a payment of \$1,000 for services rendered in lieu of \$1,060 which was earned on the daily rate of pay. We believe this problem of revising the assessment figures was solved in the manner stated above to the satisfaction of our taxpayers and at the lowest possible cost.

So far as we have been able to ascertain, all City Solicitors have been paid extra compensation for writing deeds, searching land titles, preparing legal papers for bond issues and many other services performed for the City in their capacity as City Solicitor. These payments have amounted to thousands of dollars and ^{were in addition to} their salary of \$400 per year as prescribed by the City Charter. Are you, Mayor Boyce, going to object when such bills from the City Solicitor is presented to this body in the future.

Other Transactions

As you no doubt know, all vouchers passed by the Council are on file here at City Hall. In these you may find other interesting things. While you were President of the Council you signed vouchers for purchases of gasoline from a company which was then employing you as a salesman of gasoline. You are even now carrying insurance on city property. Do you consider those transactions illegal?

Engineering Department

You state you are unable to find any ordinance of the Mayor and Council organizing the Engineering Department. Authority for appointing the City Engineer is granted by Chapter 620, Sec. 144, Acts of 1913, and his personnel authorized by subsequent resolutions spread upon the minutes of the Mayor and Council meetings over a long period of years. Sufficient legislative authority therefor is contained in Chapter 636, Acts of 1912.

You recommend three assistant engineers. We believe the two assistant engineers now employed are sufficient and that it is unnecessary to employ a third. To correct your statement, the personnel of the department are: assistant engineers, George Purnell and Harry Dallas; draftman, Richard Cooper; helpers, Oakley Valliant, Filbert Hitch, James G. White. Mr. Rouse W. Kelly is employed as a foreman on a WPA sewer project and is not employed in the City Engineering Department. There is not now and never has been on the city payrolls a Mr. Sterling, of Crisfield, as you will find if you further consult the payrolls. Miss Vivian Disharoon is employed as City Hall stenographer.

The organization of the department is similar to that which existed when you were a member of the Council and when you as Council president signed the payroll vouchers. It has been the practice of the City's engineers for many years to act as consulting engineer on a few projects

not identified with the municipal government. If you know of any specific instance whereby this custom has been detrimental to the city or in any manner whatever interfered with his services and duties to the City of Salisbury you should, in justice to all, present a specific case and not speak in generalities.

The salary of the city engineer is such that the City of Salisbury has acquired in both Mr. Clarke Gardner and his predecessor, Mr. Francis H. Dryden, men of outstanding ability. Therefore, it is not necessary to send elsewhere for consulting engineers, which saves the City several thousand dollars annually. It should also be remembered that Salisbury's chief engineers have been the active supervisors of the Water and Street Departments and efficiently performed many other duties. In years past the City Engineer was paid additional compensation from construction funds. This has not been the practice since Mr. Clarke Gardner became Chief Engineer, even though the volume of work has increased several times.

Our City Engineer is a very efficient, conscientious public official and this Council is sorry that you have elected to direct criticism at him without first allowing yourself an opportunity to observe his work at close range. His engineering experience and knowledge of City Affairs over a long period of years is a decided asset to the City. In fact, several thousands of dollars of the taxpayers' moneys have been saved by methods and practices suggested by the City Engineer, Clarke Gardner. It is evident that you agree with us concerning the qualifications of Mr. Clarke Gardner as you nominated him for City Engineer and Superintendent of the Water Department, and have since appointed him to still other duties.

Water Department

For your information, the Water Department and its personnel were created by legislative Acts in 1927-28-29 and by resolutions of the

Mayor and Council at various times since then. If you will investigate the Public Laws and Official Records, you will find a "legal basis" for the Municipal Water Department.

Plumbing Inspector

A Plumbing Inspector was appointed after the receipt of communications from the Maryland State Board of Commissioners of Plumbing, a branch of the State Health Department, regarding the infractions of plumbing laws. It is his duty to inspect plumbing installations and see that health laws in that respect are complied with. Further, by having an inspector available at all times, construction jobs need not be held up for lack of plumbing supervision, effecting an economy for our citizens.

You suggest combining this with the post of Building Inspector. The law provides that the Plumbing Inspector must be a Master Plumber, therefore to comply with your request would mean that the Plumbing Inspector would take over the duties of the Building Inspector. The Plumbing Inspector also assists the water rent collector when he has available time to do so.

Park Superintendent

In addition to being Park Superintendent, former Mayor William F. Bounds has been advisor and consultant to the Building Inspector, which latter position he held for years. His qualifications and long service to the City were the primary considerations in his appointment, rather than the financial resources that he might have acquired in a long and useful career. If you now recommend he be retired in view of these facts, the Council will give consideration to your recommendation.

"\$6,000 Savings"

When you state the adoption of your recommendations would result in saving the city's taxpayers \$6,000, you should be more specific: designate the persons whom you would eliminate and maintain the present

efficiency of this government.

When fully analyzed, the recommendations you made to this body last Tuesday, certainly would not effect a saving at all, but if adopted in full, would add thousands of dollars to the tax burden of our citizens.

Whether or not you are aware of it, no less than twenty-five applicants have applied for jobs since you became Mayor May 16th, with the statement they had been promised jobs. If these had been added to the payroll the treasury would shortly have been bankrupt.

City Audit

It has been the custom for many years to have an audit made of the city's finances immediately after the close of each fiscal year (September 30) by Mr. A. M. Ball and his associates who are certified public accountants and represent a very reliable auditing firm which is employed by a number of our large local business concerns. However, if you wish to put the city to the additional expense of about \$700 a year for an audit now and every three months during your term, you have the power under the Charter to do so.

The Council is satisfied with an annual audit as other administrations have been. We do not think the additional expense is justified. Your attention is also called to the fact that use of the books and records by auditors every three months will interfere with the efficiency of the departments, particularly in the matter of billings.

Efficiency Expert

In regards to the employing of an efficiency expert, as you have suggested, we cannot see when the City is justified in making this large expenditure. Unlike a private business, the duties of the officials and nearly all employees of the city are defined by law. An efficiency expert, therefore, cannot give us any information that is not covered by the Maryland statutes or municipal ordinances. Members of this Council

have served the City in their present official capacity for from three to seven years. We feel that we are familiar with the duties of all employees and their departments and proper changes to insure a continued efficient and economical governmental operation can be made if and when necessary.

On Cooperation

One of the most pleasing aspects of our municipal government - one which has given Salisburyans the greatest possible return for their tax dollar - is the fact that politics have played no part in the decisions of the Mayor and Council for a good many years. It is a tribute to administrations of the past that this is true. It has made possible operation of the City on a business-like and cooperative basis. We do not intend that politics shall now enter the City Hall.

No member of this Council has sought to build up a political following. The subject has been completely divorced from our decisions and discussions on City matters. We hope you, as the Mayor of this City, will pledge yourself to a similar course.

We now repeat a request we have made to you several times before: that you sit down with us and discuss with an open mind the problems that confront us and conscientiously strive to solve them with the mutual purpose of giving Salisbury a progressive, efficient and economical administration. It is time that petty wrangling cease, else

the Mayor and Council cannot affirm the trust and confidence the people of this City placed in this administration when they elected us to office.

John E. Morris
John E. Morris, President of Council

Werner T. Gardner
Werner T. Gardner

Hilery M. Taylor
Hilery M. Taylor

I. Virgil Hitchens
I. Virgil Hitchens

William W. Dixon
William W. Dixon

City of Salisbury

MARYLAND

CLARKE GARDNER, CITY ENGINEER

July 8, 1938

To the Citizens and Taxpayers of Salisbury:

Upon reviewing a statement presented by Mayor Arthur W. Boyce to the City Council at a meeting held in the City Hall on July 5 (the complete statement of which was published in the Salisbury Times' issue of July 6), I wish to take this opportunity to point out the operation of the City Engineering Department and its relation to other city departments.

The Engineering Department was organized some years ago by a very capable and efficient administrator, namely, Francis H. Dryden, now a Regional Engineer for the Works Progress Administration. To the best of my knowledge, this department has enjoyed an enviable position insofar as the administration of the City's Affairs are concerned. I am very sorry to see any unjust attack leveled at an organization that has done much to promote the general welfare and the well-being of the Citizens of Salisbury. However, in view of the fact that we are a political subdivision, presumably, some attempt must be made to inject unpleasantness into the seat of government, either for political reasons or personal prejudice. If the objective of the criticism falls into either category, the people of Salisbury must suffer the consequences. The members of the City Engineering Department have the greatest respect for our Mayor, Arthur W. Boyce. We feel that as the City's Chief Executive, the first aim should be to coordinate the duties of the various

departments and, at the same time, create a spirit of friendliness and cooperation which will naturally be beneficial to the taxpayers because it will be possible to obtain continued "results" under such leadership.

Personally, I have no political ambitions or aspirations; I am not interested in factional disputes; but, I am very much interested in seeing Salisbury continue to "go forward". The political propaganda and the "whispering campaigns" must stop or our progressive development will be deterred. We must look at Salisbury and its achievements as a monument to citizens who have done things and to that type of aggressive and progressive citizens who will continue to do things to keep Salisbury going in the right direction.

The Engineering Department is charged with many responsibilities and the duties of the organization are varied in nature. It is not difficult to explain the operating phases nor to reply to criticism. The City Engineer and his personnel are only "human beings" and we do not make great claims for being perfect, but we do say this -- we are conscientious, we are sincere, and we do work together in harmony. The many problems affecting the City are discussed jointly by each and every person employed in the Engineering Department and everyone has the inherent right to suggest or to recommend and by following this mutual method of discussion, we usually find the correct solutions.

In order to acquaint our Mayor, Arthur W. Boyce, with a few facts, the City Engineer and the Superintendent of the Water Department at Salisbury has, among other things, the following duties to perform:

1. Purchasing Agent -- (purchases by competitive and sealed bids approximately 80 per cent of all materials used by the City at a substantial savings to the taxpayers of the Community.)

The Mayor's statement suggested a Purchasing Agent -- the duties connected with this position are under the City Engineer and have been for years.

2. Supervision of Municipal Park -- (all Planning, Construction and Maintenance.)

The Mayor's statement suggested that this department be placed under the City Engineer -- the Municipal Park is under the jurisdiction of the City Engineer and has been for years.

3. Supervision of Streets and Highways -- (all Planning, Construction and Maintenance.
4. Supervision of Water Department and Municipal Water System -- (all phases, including Accounting, Operating, Planning, Construction and Maintenance.)
5. Supervision of Health Department--Garbage Division.
6. Hears all complaints and makes adjustments where possible.
7. Assists in the preparation of City Budget.
8. Handles practically all correspondence for City Government.
9. Supervision of all public improvements constructed in conjunction with Federal Agencies.
10. Attends various committee meetings on assignment from Mayor or President of Council; also, attends every regular City Council Meeting on Monday nights and all special meetings when called.
11. Member of City Traffic Commission (an additional assignment by Mayor Boyce).
12. Attends all conferences and engages in the discussion of the City's problems before all public bodies, whether held in Salisbury or elsewhere.
13. Meets with any citizen of Salisbury at the City Hall for the discussion of any problem pertaining to streets, water, sewer, et cetera.
14. Designing Engineer -- supervision of design on waterworks, sewerage, streets, parks, dams, bridges, et cetera.
15. Makes recommendations to the Mayor and Council for public improvements and other matters in the interest of better city government.

The City Engineer's duties at Salisbury, as enumerated above, are very unique; in fact, the system is similar to a "City Manager" basis; the only departments the City Engineer does not have any direct connection with are the Police and Fire Departments.

The Engineering Department of Salisbury has no desire to talk about its accomplishments; however, the public improvements shown below are additional work that was imposed upon the City Engineer and his assistants (without additional pay), covering a period from

January 1, 1934 to April 1, 1938. Had it not been for the initiative and efficiency of the Engineering Department, it is very doubtful whether the following Federal Grants would have been obtained. In other words, during the past four years the Engineering Department has been instrumental in receiving approximately \$495,000 in Federal Grants which were donated by the Federal Government to the Mayor and Council of Salisbury. Incidentally, these Federal Funds meant that several necessary and needy improvements were made in Salisbury and, at the same time, employment was furnished to several hundred of our citizens, notwithstanding the fact that the expended funds did reflect in the business and economic life of the Community. This program was initiated and completed during the administration of Mayors Wade H. Insley, E. Sheldon Jones and Alfred T. Truitt.

Description of Project	(Approximate) Federal Grants
1. Improvements to Municipal Park -- including roadways, bulkheads, planting of trees, beautification, and playground equipment	\$ 150,000
2. Water Supply & Distribution -- two automatic pumping stations with gravel pack wells; 300,000 gallon elevated water tank - College Avenue; 5.4 miles of water mains and 36 hydrants	40,000
3. Flood Control -- (Isabella Dam) -- 300 ft. concrete steel dam erected in Johnson's Pond	85,000
4. Sanitary Sewers -- 10.1 miles of sanitary sewers together with 550 sewer taps	90,000
5. Storm Water Drainage -- 7.1 miles of storm water drains together with 230 inlet drains	80,000
6. Mosquito Control -- clearing and brushing of Cranberry Bog and Coty Cox Branch	15,000
7. Street Improvements -- 34,000 feet curbs and gutters; 8,000 lin.ft. of sidewalks and 3 miles of street resurfacing	35,000

Other outstanding improvements completed in regular departmental routine include the Salisbury Boulevard By-Pass and approximately ten (10) miles of street construction, reconstruction and repairs.

Mayor Boyce has stated the need of a Purchasing Agent. These duties have been performed for the past several years by the City Engineer as it is necessary to prepare specifications (which is an engineer's job) so that the basis of bidding will be fair and equitable. The purchases of all materials (except minor supplies) have been made by awarding contracts to the lowest responsible bidders under a schedule of sealed bids. This method of purchasing has resulted in a substantial savings of the Taxpayers moneys. Under these circumstances, why should a new job be created at an additional cost and expense to the Citizens of Salisbury.

Further, Mayor Boyce states that six (6) assistant engineers, a helper and a private stenographer are employed in this department. Incidentally, there are only TWO (2) engineers employed; namely, George Purnell, Assistant City Engineer, and Harry A. Dallas, Construction and Field Engineer. The remainder of the personnel employed is as follows:

Richard Cooper, Draftsman
Filbert Hitch, Transitman
Oakley Valliant, Chainman & Rodman
James Q. White, Chainman & Rodman
Vivian Disharoon, City Hall Stenographer

Mr. Rouse Kelly and Mr. Sterling, who were mentioned in Mayor Boyce's statement, are not connected or employed in the City Engineering Department in any capacity whatsoever. The proof of this fact may be easily established if the Mayor will make an examination of the payroll records at the City Hall.

Having worked under the very efficient administration of Mr. Francis H. Dryden for several years, I wish to offer as a comparison the number of employees engaged in the Engineering Department at that time when our present Mayor Boyce was "President of the City Council" in the year 1933. Upon referring to the Minutes of June 12, 1933, you will observe the "Official Payroll",

(which are attached to these minutes), in which the following personnel was employed and when the volume of work was practically at a standstill:

Francis H. Dryden, City Engineer --
Superintendent of Water Department
Clarke Gardner, Chief Assistant Engineer
Harry Dallas, Assistant Engineer
George Purnell, Helper
James Q. White, Helper
Gladys Hill, Stenographer

In other words, six (6) employees were engaged in this department in the year 1933, while practically no special construction work was underway and the personnel has only been increased by TWO (2) members for the year 1938, with several times as much work to be done due to special construction projects and the increased departmental routine caused by the rapid growth of Salisbury.

While on the subject of Engineering Personnel, I might explain that before construction can begin on any public works, street improvements, water, sewer, dams, it is necessary to have one engineer, one transitman, one chainman or rodman, to make field surveys preparatory to the drawing of plans and specifications. Another point to consider is that while special or additional work is being done, it is necessary to have one engineer and one helper to handle the work required by regular city construction, reconstruction or maintenance. Another factor involved is that with the construction of various types of projects, together with regular city work going on simultaneously, the occasion arises where it is necessary to have personnel in two or three different locations at the same time.

The construction records, showing the locations, depths and sizes of sewer and water connections, valves, hydrants, et cetera, must be kept up-to-date at all times and this additional duty is imposed upon the draftsman. These records are worth several thousands of dollars to the City. For example, it is possible for a water main to break causing a street or building to be undermined completely and

if it were not possible to locate the valves within a reasonably short time, excessive damage would result. Other advantages of these records could be stated but space does not permit.

As far as the City Hall Stenographer is concerned, her duties are many and varied. In fact, it is necessary that she handle all correspondence pertaining to the preparation of specifications, the receiving of bids, Engineer's reports, handle the city files, all dictation from the Mayor and Councilmen pertaining to City business, notwithstanding the number of telephone calls that are handled because of the two combined departments operating under the City Engineer's Office, and all special construction work.

As far as the salary of the City Engineer and Superintendent of Water Department is concerned, a comparison between the salaries of the City Engineer during the administration of Mayors Wade H. Insley, E. Sheldon Jones, Alfred T. Truitt, and Arthur W. Boyce, reveal the following interesting data:

<u>Engineer - Superintendent</u>	<u>Mayor</u>	<u>Date</u>	<u>Salary</u>	
Francis H. Dryden	Wade H. Insley	1928	\$6,600.00	✕
" " "	" " "	1930 - 1933	4,200.00	
Clarke Gardner	E. Sheldon Jones	1934	3,000.00	
" " "	" " "	1935	3,600.00	
" " "	Alfred T. Truitt	1936 - 1937	3,900.00	
" " "	Alfred Truitt & Arthur Boyce	1938	4,200.00	

✕ Denotes \$1200 per year as City Engineer; plus \$2400 per year as Superintendent of Water Department; and \$2500 per year from Construction Funds.

The above salaries are not written as a reflection on any Mayor or City Engineer but are shown, primarily, for purpose of comparison. It is interesting to note that Mayor Boyce states that no ordinances are provided for the employment of assistant engineers, or any ordinance organizing the Water Department; but, during Mayor Boyce's term in the City Council as Councilman and as President of the Council, in the years 1931 to 1934, inclusive, the Minutes of the Mayor and Council show that he confirmed the nomination of a City

Engineer and a Superintendent of Water Department; also, approved an official payroll of the City Engineer's Assistants. A further examination of the minutes of the Mayor and Council will show that the employment of various City Officials and Assistants has been made by Resolutions and are in proper form and order.

Other interesting information regarding salaries of City Engineers, Superintendents of Water Departments and Streets, engaged by other Maryland communities, in comparison with Salisbury, are as follows:

<u>Name of Town</u>	City Engineer -
	Streets -
	<u>Water Department</u>
Frederick	\$ 6,150.00
Hagerstown	10,300.00
Cumberland	6,180.00
Salisbury	4,200.00

Upon reviewing this data, you will note that the Engineer's salary at Salisbury is well below that paid elsewhere.

As far as the City Engineer entering the field of private engineering, former Mayors and Administrations never raised any serious objection to this procedure; in fact, the precedent established in previous administration was permitted to be continued as long as it did not prove to be detrimental to the engineering operations at Salisbury. As far as the present City Engineer is concerned, the City of Salisbury has been first in all respects. In fact, no private engineering work has been done for months and at the time it was done, an engineer was engaged specifically for this purpose by the Consulting Engineer and kept at the site of the project to handle all construction details and his salary was paid by the Consulting Engineer exclusively. In other words, the amount of work done by the City Engineer in private engineering practice was of an administrative character.

A word about the operation of the Municipal Water Department. On January 1, 1936, the total Cash Reserves amounted to only \$2,984.41, as compared to \$23,023.98 on January 1, 1938. Another interesting

fact is that the operating cost per customer account in 1927 was \$14.25 as compared to \$10.25 per customer account in 1937, representing a substantial reduction of 28 per cent. Delinquent accounts as of January 1, 1938 were only \$6,038.23, while on January 1, 1934 the delinquency amounted to \$9,153.09. The efficiency of the Water Department operation has never been questioned and any investigation, by efficiency experts or otherwise, is welcomed, as this operation is on a "business basis".

Other interesting data concerning the Water Department is that the total valuation of the Municipal Water System has progressively increased through new construction to approximately \$660,000. (This figure includes Grants furnished by the Public Works Administration and the Works Progress Administration.) Incidentally, beginning with the year 1928, the bonded indebtedness of the water system has been assumed by the Water Department and this unit has been operated on a self-liquidating basis since that date.

In my opinion, another factor to which the public's attention should be called is the unfairness of a legislative act, passed in 1930, and incorporated in the City Charter, which provides for the appointment of a City Engineer for "one year at a time". Under these circumstances, for political reasons and political reasons only, it is possible to remove or fail to re-appoint any competent engineer who is looking forward to promotion and advancement and devoting the "best earning years" of his life in trying to develop a career service.

In conclusion, I wish to add that I have been employed by the City of Salisbury and the Salisbury Water and Sewer Commission since March, 1926, which represents a period of over twelve years that I have devoted towards a governmental career. I began as a draftsman when the first major public improvement (water and sewer system) in

Salisbury began. Through a series of promotions, which occurred through recognition of services rendered, I was advanced successively to Field Inspector, Transitman, Chief of Party, Field Engineer, Assistant Engineer, Designing Engineer, Chief Assistant Engineer, Acting City Engineer and, finally, City Engineer. These promotions were made without any political endorsements and were made strictly on the basis of merit. I have served the City in many capacities, working anywhere from eight to twelve hours daily on the many problems involved. I have been fair and just to the Citizens, Tax-payers, the Mayor and Council, and employees of the City of Salisbury, and everyone in turn have accorded me splendid treatment. I have no complaints and the only request I have to make is that Mayor Arthur W. Boyce be as fair and just as I have been in the past and will be in the future.

Mayor Boyce, the City Council and the Public can expect, and will receive, 100 per cent cooperation from the City Engineer and the personnel of the Engineering Department. I might add that I expect to cheerfully do my work as City Engineer and any other duties that may be assigned to me and will discharge my obligations without fear, favoritism or prejudice. It is my desire that the people of Salisbury examine my record. Further, I have carefully planned and given much thought and study to the many problems confronting this community.

Again, I must reiterate that Mayor Arthur W. Boyce has been misinformed as to the facts in the case concerning the City Engineer and the City Engineering Department. In the interest of fairness and squareness to all parties concerned, I believe that the Mayor should make a complete and thorough investigation before any statements are made.

I bear no malice and I firmly believe, for the best interests of good and better government in Salisbury, that a cooperative attitude and a willingness to assist each other should be adopted immediately and let us all pull together in order that our community may continue its progress.

Respectfully submitted,

Clarke Gardner

Clarke Gardner,
City Engineer

Note: Mayor Boyce granted verbal permission to the writer, at a meeting of the City Council held on July 5, for the publication of a reply to his criticism of the City Engineering Department.

A copy of this report was delivered to Mayor Boyce's residence prior to publication.

CITY HALL, SALISBURY, MARYLAND - JULY 22, 1938

The Mayor and Council met in special session at the City Hall, 11:00 A.M. Friday, July 22, 1938, with the following present: Mayor Boyce, Councilmen Morris, Taylor and Dixon.

This meeting was called for the purpose of receiving bids on materials needed for the construction of curbs and gutters in conjunction with the Works Progress Administration under Sponsor's Proposal No. 16.

The City Engineer presented sealed bids on a prospective purchase of four hundred (400) barrels of Cement and the following bids were received:

Name of Bidder	Address	Unit Bid	Discount	Net Bid
Nock Coal Co.	Salisbury	\$2.38 bbl	10% bbl	\$2.28 bbl
Nat'l Concrete Vault	"	2.36 "	10% "	2.26 "
Farmers & Planters	"	2.25 "	none	2.25 "
Pocahontas Coal Co.	"	2.43 "	18% bbl	2.25 "

The two lowest bids received, namely, from Farmers & Planters and Pocahontas Coal Company, being identical, it was decided that the contract would be awarded to the bidder whose name was drawn by lot. The names of both bidders were placed in a hat and the one drawn was Pocahontas Coal Company.

Motion made and passed that contract for furnishing and delivering four hundred (400) barrels of Portland Cement, in paper bags, to Mill Street Siding be awarded to the Pocahontas Coal Company at the rate of \$2.25 per barrel, or a total of Nine Hundred Dollars (\$900.00).

A general discussion between the Mayor and members of the Council who were present, regarding the purchase of a new car for the Police Department, was held. Councilman Dixon objected to the purchase of a police car but suggested a patrol type of car. Members of the Council then decided to hold the matter in abeyance until their next regular meeting on Monday, July 25th.

There being no further business, meeting adjourned at 11:30 A.M.

Mr. John E. Morris, President

Clarke Gardner, Acting Secretary

CITY HALL, SALISBURY, MARYLAND - JULY 18, 1938

The Mayor and Council met in regular session at 7:30 P.M. on Monday, July 18, 1938, with the following present: Mayor Boyce, Councilmen Morris, Taylor, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and duly passed that Chief Holland's weekly report be received and filed.

Mr. Furman Richardson appeared before the Mayor and Council and stated that the Lloyd Richardson Building, located on the Salisbury Boulevard, had been demolished to the right of way line and that since this demolition, the Mayor and Council has passed an ordinance establishing a building line five feet (5') West of the original right of way line. Mr. Furman Richardson requested information as to whether it would be necessary to demolish another section of the building in order to comply with the building line requirements. The matter was held for further consideration.

Mr. William Morgan appeared before the Mayor and Council requesting improvements to a public street, running from Locust Street to Race Street, abutting the Pepsi-Cola Bottling Company. He advised the Mayor and Council that fifteen feet (15') of the Pepsi-Cola Property had been donated for street purposes and, further, that sidewalks had been laid across the entire frontage at his cost and expense; also, that the assessment on this property had been raised considerably. In view of these facts, Mr. Morgan thought his request in asking for street improvements was reasonable. The Mayor and Council reviewed in detail his request and motion was duly made and passed that City Engineer be authorized to apply bituminous materials on the public road abutting this property between Locust and Race Streets.

Messrs. Howard Green and Clinton Hill appeared before the Mayor and Council regarding sidewalks in front of their properties located on the West side of the Salisbury Boulevard By-Pass, between South Division and Mitchell Streets. Mr. Green stated that the Salisbury By-Pass Committee told them that only 2-feet of their respective properties would be required for the right of way, but that actually 4-feet of their properties were taken for the By-Pass right of way. This necessitated the demolition of existing five-foot sidewalks abutting the properties of Messrs. Howard Green and Marshall Mitchell. In view of these facts, the Mayor and Council unanimously passed a motion authorizing the City Engineer to replace sidewalks abutting the properties of Messrs. Howard Green and Marshall Mitchell at the City's cost and expense.

Another motion was duly made and passed that all other properties located on the West side of the Salisbury Boulevard, between Holt's Property and Mitchell Street, were to receive a section of sidewalk 2-feet in width throughout the entire frontage between the above mentioned limits at the City's cost and expense and that the property owners were to assume the responsibility for constructing the additional 4-feet in order to have an overall width for sidewalk of

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6-feet, exclusive of curb. Mr. Green also pointed out that a small section of sidewalk, leading from the new sidewalk to his porch, would have to be replaced due to the grade, and the Mayor and Council, upon motion duly made and passed, authorized the City Engineer to do this work at the City's expense.

A representative of the Highway Signal Corporation demonstrated to the Mayor and Council, and to the City Traffic Commission, traffic lights--in the miniature--for the intersection of Main and Division Streets.

Representatives of the Mico Parking Meter Company of Covington, Kentucky, demonstrated a manual operated parking meter to the Mayor and Council and to the City Traffic Commission.

Mr. W. Tracy Holland, Chairman, together with Clarence L. Dickinson, of the City Traffic Commission, appeared before the Mayor and Council and rendered a report listing additional recommendations in order to relieve traffic congestion in Salisbury. A copy of this report, dated July 15, 1938, and signed by members of the Traffic Commission, is attached to these minutes.

Motion made and passed that City Traffic Commission's report, dated July 15, 1938, be received and filed.

Motion made and passed that Traffic Commission's recommendations, as noted in their report of July 15, on Parking Meters be approved.

Motion made and passed that City Engineer receive bids and proposals from parking meter companies at the earliest possible date.

Motion made and passed that City Engineer be authorized to improve lot abutting Dryden's Taxi Stand for free parking facilities. This recommendation was made by the City Traffic Commission in their report dated June 25, 1938.

Motion made and passed that City Engineer be authorized to contact the Keystone Automobile Club and request a sufficient number of signs containing legends noted as follows: "One Way Street" "Slow" and "Do Not Enter".

Motion made and passed that City Treasurer be authorized to draw a voucher in the amount of One Hundred Dollars (\$100.00), payable to the Salisbury Boys' Band. This donation to be used by the Salisbury Boys' Band to assist in the defraying of expenses for concerts to be held in Municipal Park each Sunday evening during the summer season. X

Motion made and passed that City Solicitor be authorized to prepare traffic ordinances for the adoption of the following one-way streets:

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- (a) E. Church Street -- East Bound Traffic Only --
between N. Division and Cathell Streets
(Opposite flat iron building).
- (b) Broad Street -- West Bound Traffic Only --
between N. Division Street and a point
opposite the flat iron building near
Ellen Street.
- (c) Quantico Road -- Southeast Traffic Only --
between Isabella and W. Main Streets

The above recommendations are in accordance with City Traffic Commission's report of June 25, 1938.

Motion made and passed that City Solicitor be authorized to prepare deeds covering the acquisition of land for street purposes, noted as follows:

- (1) Proposed street widening on the East side of Hanover Street, between S. Boulevard and Monticello Avenue; substantial details of which are shown on plat approved by the City Engineer under date of July 11, 1938, entitled "Proposed Street Widening -- Hanover Street"; Plat designation No. X-38-36.
- (2) Property to be acquired for Smith Street, between E. Pinehurst Avenue and Powell Avenue, from Lloyd U. Watson; substantial details of which are shown on plat approved by the City Engineer under date of July 12, 1938, entitled "Property to be Acquired for Street Purposes"; Plat designation No. L-38-37.
- (3) Property to be acquired from Richard Pillsbury and Ella Lee Betts for street purposes and in conjunction with the opening of Smith Street, between Powell Avenue and the Howard Johnson property; substantial details of which are shown on plat approved by the City Engineer under date of July 16, 1938, entitled "Properties to be Acquired for Street Uses"; Plat designation No. L-38-38.

Motion made and passed that City Engineer's Report, dated July 18, 1938, covering curbing and guttering assessments chargeable to property owners of the Glen Haven Sub-division, be received and placed in the Clerk's Office for review by any firm, person or corporation that may be interested in the apportionment of costs.

Motion made and passed that City Engineer be authorized to insert an advertisement in the newspaper pursuant to the provisions of Ordinance No. 328 and designate August 1st at 8:00 P.M. as the date set for hearing any objections to the curb and gutter assessment made in the Glen Haven Sub-division.

Motion made and passed that City Engineer be authorized to employ

X

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Elihu T. Carey's Team and Operator for a period of two weeks at the rate of sixty-five cents (65¢) per hour in order to mow grass on streets located within the corporate limits of Salisbury. X

The City Engineer presented a letter from Charles Davis of Hebron, Maryland, under date of July 16, regarding his qualifications as the low bidder on a purchase of four hundred (400) tons of Gravel, full details of which are shown in the minutes of the Mayor and Council meeting held on July 11. In Mr. Davis' letter, he stated that he was in a position to deliver one thousand (1,000) tons, or more, of Gravel complying with the City's specifications. He also stated that he purchased the material from the Wicomico Sand and Gravel Company, which company also sells to the Nock Coal Company, and further these purchases are made in the same way that the Pocahontas Coal Company buys from the Arundel Sand and Gravel Company. Mr. Davis also states that each and every load of gravel is weighed at the Nock Coal Company by a state licensed weigher. The request for qualifications was made by Mayor Arthur W. Boyce, who stated he objected to the 400-ton purchase of gravel from Charles Davis because he was under the impression that Mr. Davis was not a licensed gravel dealer. Councilman Hilary W. Taylor pointed out the fact that the taxpayer's would save One Hundred and Fifty Dollars (\$150.00) on this purchase and as long as materials complied with specifications, he thought it was necessary to override the Mayor's veto. Members of the Council present, who were William W. Dixon, I. Virgil Hitchens and John E. Morris, concurred in Councilman Taylor's opinion and a motion was duly made and passed authorizing the City Engineer to notify Mr. Davis to proceed with the delivery of materials.

The City Engineer presented estimates for a sanitary sewer extension on Lincoln Avenue, beyond the city limits, in order to serve the Morris Property as requested by Mayor Arthur W. Boyce. The estimated cost of the two hundred and thirty-six feet (236') extension, without Federal participation, was \$427.85; and the cost, including W.P.A. aid, was \$240.87. A brief discussion was held by members of the Council and they were of the opinion that the cost of all extensions outside the city limits should be borne by the property owner because properties located outside the corporate limits do not pay city taxes and in the city tax rate certain charges are made for the interest and retirement of bonds issued for sewer construction. Under these circumstances, the Council did not believe it acceptable to permit sewer extensions outside the city limits on the same basis that is used for properties located inside the city limits. Mayor Boyce then suggested that the matter be held in abeyance.

The City Engineer briefly discussed the points brought out in connection with the conference held in Washington on Friday, July 15, with the United States Housing Authority pertaining to a proposed slum clearance project for Salisbury, of which the following members attended: Chamber of Commerce Committee, composed of: Messrs. Ralph Grier, Frank M. Cline and Henry S. Todd, Jr.; Mayor Boyce; City Council Members: Hilary W. Taylor, William W. Dixon, W. T. Gardner, and John E. Morris; and City Engineer Clarke Gardner. The City Engineer further suggested that a meeting be held at the Chamber of

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Commerce Headquarters and that the Mayor extend invitations to several of our citizens in order that they may be acquainted with the results of the discussion with the Federal Housing Authority.

Motion made and passed that Ordinance No. 351, granting to the State of Maryland a public easement in the bed of the Salisbury Boulevard, from Main Street South to corporate limits of the City of Salisbury, Maryland, be passed for final reading. X

Motion made and passed that Ordinance No. 352, to curb and gutter both sides of Marshall Street, from E. Church Street to Benny Street, in Salisbury, Maryland, be passed for final reading. X

Motion made and passed that Ordinance No. 353 to issue permit to Mr. Sewell W. Rayne to construct a filling station on the Northwest corner of Isabella and Lake Streets, in Salisbury, Maryland, be passed for final reading. X

Motion made and passed that City Treasurer be authorized to borrow Four Thousand Dollars (\$4,000.00) from the Capital Funds and deposit to the General Fund on Demand Note. X

Motion made and passed that Vouchers from 9817 to 9878, inclusive, omitting 9860, be approved for payment. X

There being no further business, meeting adjourned at 11:45 P.M.

Mr. John E. Morris, President

L Thomas Parker, Jr.,
Deputy Clerk

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MARYLAND

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

July 18, 1938

Engineer's Report of Curbing and Guttering Assessments chargeable to Property Owners in Glen Haven Sub-division. 50% of Cost (after deducting value of Federal aid participation by Works Progress Administration) charged to Abutting Property.

The following Curb and Gutter work was completed pursuant to the provisions of Ordinance No. 328, approved by the Mayor and Council of Salisbury at its meeting held in the City Hall, Salisbury, Md., on April 4, 1938:

MONUMENT STREET - WEST SIDE

CURTIS LONG
137 lin.ft. plain curb & gutter @ 25¢ per lin.ft. \$34.25 (Paid)

DOROTHY MITCHELL
110 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 27.50 (Paid)

MONUMENT STREET - EAST SIDE

RALPH WOOTTEN ESTATE
127 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 31.75

CURTIS LONG
120 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 30.00 (Paid)

MONUMENT SQUARE - WEST SIDE

HERMAN BRITTINGHAM
57.5 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 14.38 (Paid)

CURTIS LONG
115 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 28.75 (Paid)

ANNIE TOADVINE
57.5 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 14.38 (Paid)

MONUMENT SQUARE - EAST SIDE

EDWARD RAGGAINS

57.5 lin.ft. plain curb & gutter @ 25¢ per lin.ft. \$14.38 (Paid) ~~0~~

CECIL RAGGAINS

57.5 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 14.38 (Paid)

CURTIS LONG

115 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 28.75 (Paid)

MONUMENT SQUARE PARK

MAYOR AND COUNCIL

560 lin.ft. plain curb & gutter -- non-assessable

MONUMENT PARK

MAYOR AND COUNCIL

940 lin.ft. plain curb & gutter -- non-assessable

ALVIN AVENUE - NORTH SIDE

DOROTHY MITCHELL

50 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 12.50 (Paid)

ALBERT WALLS

50 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 12.50 (Paid)

GUNBY AND WOODCOCK

200 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 50.00 (Paid)

ELWOOD FLEMING

50 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 12.50 (Paid)

CURTIS LONG

810 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 202.50 (Paid)

RALPH WOOTTEN ESTATE

50 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 12.50 (Paid) ~~0~~

ALVIN AVENUE - SOUTH SIDE

HERMAN BRITTINGHAM

110 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 27.50 (Paid)

DR. BISHOP

50 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 12.50 (Paid)

ANNIE TOADVINE

50 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 12.50 (Paid)

RUTH CAMPBELL

50 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 12.50

Curbing & guttering Assessments - Glen Haven Sub-division

Page 3

July 18, 1938

ALVIN AVENUE - SOUTH SIDE cont'd

ROLAND JOHNSON

50 lin.ft. plain curb & gutter @ 25¢ per lin.ft. \$12.50 (Paid)

CURTIS LONG

592 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 148.00 (Paid)

EDWARD RAGGAINS

110 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 27.50

PARKWAY AVENUE - NORTH SIDE

ANNIE TOADVINE

110 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 27.50 (Paid)

WILLIAM MORGAN

70 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 17.50 (Paid)

CURTIS LONG

586 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 146.50 (Paid)

PARKWAY AVENUE - SOUTH SIDE

CYNTHIA DASHIELL

120 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 30.00 (Paid
(\$20.00;
(Balance
(\$10.00;

W. L. SIMMONS

106 lin.ft. plain curb & gutter @ 25¢ per lin.ft. \$26.50 (Paid)

CURTIS LONG

227 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 56.75 (Paid)

GLEN AVENUE - NORTH SIDE

CURTIS LONG

133 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 33.25 (Paid)

WILLIAM MORGAN

130 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 32.50 (Paid)

PARKSIDE STREET (South Side

CYNTHIA DASHIELL

63 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 15.75

MELVIN PARSONS

50 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 12.50 (Paid)

J.B. & C.O. LONG

50 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 12.50 (Paid)

ANNIE PETERS

50 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 12.50 (Paid)

Curbing & Guttering Assessments - Glen Haven Sub-division

Page 4

July 18, 1938

PARKSIDE STREET - SOUTH SIDE cont'd

CURTIS LONG

250 lin.ft. plain curb & gutter @ 25¢ per lin.ft. \$62.50 (Paid)

PARKVIEW STREET - EAST SIDE

W. L. SIMMONS

75 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 18.75 (Paid)

BRILEY WRIGHT

56 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 14.00 (Paid)

W. H. YATES

50 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 12.50 (Paid)

BURROUGHS PRICE

72 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 18.00 (Paid)

CURTIS LONG

142.6 lin.ft. plain curb & gutter @ 25¢ per lin.ft. 35.65 (Paid)

-- SUMMARY --

Total Amount Assessable to Property Owners:

5516.62 lin.ft. of Curb & Gutter @ 25¢ per lin.ft. \$1,379.17

Total Amount Assessable to Mayor & Council:

5516.62 lin.ft. of Curb & Gutter @ 25¢ per lin.ft. 1,379.17

1500.0 lin.ft. of Curb & Gutter around public property

(Monument Park and Monument Square), which is

under the jurisdiction of the Mayor & Council;

@ 50¢ per lin.ft. 750.00

Total \$2,129.17

Note: On this particular project, approximately 90 per cent of Property Owners' costs were collected by the City Treasurer's Office prior to construction and under the provisions of the Ordinance, it will be necessary to place the remaining 10 per cent of funds due City (the Property Owners' names are shown on Memorandum sheet attached) on the Tax Collector's books in order that same may be collected in a manner similar to the collection of City Taxes.

APPROVED,

City Engineer

CITY TRAFFIC COMMISSION

W. TRACY HOLLAND, CHAIRMAN
C. L. DICKINSON
DONALD H. BAYSINGER

EX-OFFICIO MEMBERS

ARTHUR W. BOYCE, MAYOR
JOHN E. MORRIS, PRESIDENT COUNCIL
N. H. HOLLAND, CHIEF OF POLICE
CLARKE GARDNER, CITY ENGINEER

City of Salisbury

MARYLAND

July 15, 1938

To the Honorable Mayor and Council
City Hall
Salisbury, Maryland

Gentlemen:

Pursuant to a discussion of traffic problems at a meeting of the City Traffic Commission held in the City Hall on July 13, we wish to offer the following recommendations for your immediate consideration and approval:

1. The installation of Parking Meters on the following streets:

- (a) North side of Main Street, from Court Street to State Roads Bridge at Wicomico River.
- (b) South side of E. Main Street, beginning at a point approximately 100 feet East from Division Street and continuing to a point opposite Court Street.
- (c) East side of St. Peters Street, Main Street to W. Church Street.
- (d) East side of Market Street, Main Street to Camden Street.
- (e) East side of N. Division Street, Main Street to New Water Street.
- (f) South side of New Water Street, Division Street to Court Street.
- (g) The East side of S. Division Street, from Fire Engine House property to Wicomico Hotel property. The West side of S. Division Street, from Circle Avenue to Camden Street.

Note: This Commission recommends a charge of five cents (5¢) for one hour parking on all of the above mentioned streets.

- 2. The installation of "Slow Signs" on the Salisbury Boulevard By-Pass approaching the intersection of S. Division Street in lieu of the present "Stop Signs".
- 3. The installation of two (2) 2-post, 2-way, 3-color signal lights at the intersection of N. Division and Main Streets. It is suggested that one of these lights be placed on the Wicomico Hotel Corner and the other on the Read Drug Store Corner.

The Honorable Mayor and Council
Page 2
July 15, 1938

These units to have a proper timing control and have an Orange warning color displayed prior to the all-Red color combination, which is to be used for the movement of pedestrian traffic all 4-ways. A 4-way Red on the signal posts to be connected with buzzers at the four corners and to ring continuously throughout the entire all-Red cycle.

In connection with this proposition, we realize that an expenditure of approximately \$600.00 will be involved and under these circumstances, we wonder if it is possible to arrange for the purchase of these units on a deferred payment plan.

In order to provide proper safeguards for pedestrian and vehicular traffic, we are of the opinion that these recommendations will prove beneficial in every respect and will insure a safer and smoother movement of traffic.

Respectfully submitted,
CITY TRAFFIC COMMISSION,

W. Tracy Holland
W. Tracy Holland, Chairman

C. L. Dickinson
C. L. Dickinson

Donald H. Baysinger
Donald H. Baysinger

N. H. Holland
N. H. Holland

Clarke Gardner
Clarke Gardner

CITY HALL, SALISBURY, MARYLAND -- JULY 25, 1938

The Mayor and Council met in regular session at 7:30 P.M. on Monday, July 25, 1938, with the following present: Mayor Boyce, Councilmen Morris, Gardner, Taylor, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and duly passed that Chief Holland's weekly report be received and filed.

Colonel William B. Tilghman, Jr., and Mrs. Richard Pillsbury appeared before the Mayor and Council in regards to Mr. A. E. Williams, Jr., who was engaged by the Red Cross as Swimming Instructor in the Municipal Park. Colonel Tilghman stated that Mr. Williams had not been at the Park for about a week, and, further, that he was taking a summer instruction course at college and at the same time, received no permission to be away from the Park. During the absence of Mr. Williams, Colonel Tilghman engaged another instructor in order to have a life guard available for any emergency. Colonel Tilghman requested the Mayor and Council to make a decision as to whether they wanted someone else employed for this work. The Council discussed this matter and told Colonel Tilghman and Mrs. Pillsbury that they would be guided entirely by their recommendations. The matter was then held in abeyance pending their recommendations.

Motion made and passed that petition from property owners residing in the vicinity of Naylor and Brown Streets, pertaining to a relocation of a fence on the West side of Naylor Street abutting the George A. Bounds property, be received and filed. Further, the City Engineer be named as a committee of one to contact Mr. Bounds and see what arrangements can be made in order to relocate the fence so as to provide a sidewalk area on the West side of Naylor Street.

Mr. Richard Phillips appeared before the Mayor and Council regarding the condition of Saratoga and Phillips Streets and requested that the Mayor and Council make some improvements in this vicinity. After a brief discussion, the Mayor and Council authorized the City Engineer to grade this street as soon as possible.

At 8:00 P.M. the City Engineer presented sealed bids to the Mayor and Council under Contract M-1-38, providing for the furnishing and applying of bituminous materials on streets within the corporate limits of Salisbury in conjunction with W.P.A. Proposal No. 23. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Asphalt Service Co.	Baltimore, Maryland	\$1,312.00
Bituminous Service Co.	West Chester, Penna.	1,340.00
Better Roads Corp.	Baltimore, Maryland	1,700.00
American Bitumuls Co.	Baltimore, Maryland	1,822.00

Note: Each bid was accompanied by a certified check in the amount of One Hundred Dollars (\$100.00) made payable to the Mayor and Council of Salisbury.

Mayor & Council Meeting

Page 2

July 25, 1938

This contract contemplates furnishing and applying approximately 10,000 gallons of Maryland "G" Asphalt; also, approximately 10,000 gallons of Salisbury "A" Asphalt.

Motion made and passed that City Engineer be authorized to award the contract for furnishing and applying approximately 20,000 gallons of Asphalt on streets to the lowest bidder, Asphalt Service Company of Baltimore, Maryland, in accordance with unit bid prices noted in their proposal, or a total of \$1,312.00.

At 8:15 P.M. the City Engineer presented sealed bids on furnishing and delivering approximately 250-tons No. 4 Slag, to be used in connection with street improvements under W.P.A. Proposal No. 23. The following bids were received:

Name of Bidder	Address	Base Bid	Alternate Bid
Pocahontas Coal Co.	Salisbury.	\$ 617.50	\$ 562.50
Hannaman-Burroughs	Salisbury	750.00	725.00
The Arundel Corp.	Baltimore	---	600.00

Note: Base Bid indicates furnishing and delivering materials to streets within the corporate limits, in one ton piles, at locations to be designated by the City Engineer.

Alternate Bid indicates furnishing and delivering materials to city trucks at Mill Street Storage Yard.

Motion made and passed that City Engineer be authorized to award a contract for furnishing and delivering Slag to streets, in one ton piles, to the lowest bidder, Pocahontas Coal Company of Salisbury, Maryland, at the rate of \$2.47 per ton in accordance with their unit bid presented, or a total of \$617.50.

At 8:30 P.M. the City Engineer presented sealed bids on mattresses, springs, beds, et cetera, to be used as replacement units in the No. 1 Fire Department Headquarters Building. The following bids were received:

	Name of Bidder	Address	Base Bid	Alternate Bid
	R. E. Powell Co.	Salisbury, Md.	\$ 80.00	\$ 355.50
	Montgomery-Ward	Salisbury, Md.	78.00	271.80
X-1	Disharoon Supply House	Salisbury, Md.	89.00	355.00
X-1a	" " "	Salisbury, Md.	--	310.00
	Anderson & Bozman	Salisbury, Md.	72.00	310.50
X-2	Feldman Furniture Co.	Salisbury, Md.	84.00	285.75
X-2a	" " "	Salisbury, Md.	100.00	--
	H. O. Langrall	Salisbury, Md.	74.00	295.00
X-3	W. C. Carey & Son	Salisbury, Md.	154.72	300.00

Note: X-1 -- indicates same as specified.
X-1a - substituted equipment offered.
X-2 -- indicates same as specified.
X-2a - better grade of material than specified.
X-3 -- better grade of material than specified.

Motion made and passed that all bids were to be held for consideration and award of contract to be held in abeyance.

At 8:40 P.M. the City Engineer presented sealed bids, as per recommendations of the City Traffic Commission, on a 2-post, two-way, three-colored traffic light, with four buzzer connections, for the intersection of Main and Division Streets. The following bids were received:

Name of Bidder	Address	Base Bid	Alternate Bid
Automatic Signal Corp.	E. Norway, Conn.	\$ 292.90	\$273.10
Highway Safety Signal Co.	Baltimore, Md.	474.84	401.64

Note 1: The Base Bid presented by the Automatic Signal Corporation included ornamental posts and the rebuilding of the time controller, which would be guaranteed the same as a new unit.

The Alternate Bid presented by the Automatic Signal Corporation is the same as the Base Bid, with a substitution of plain steel posts in lieu of the ornamental posts.

Note 2: The Base Bid presented by the Highway Safety Signal Company included ornamental posts, with controller, and a heavy type of weather-proof buzzers.

The Alternate Bid presented by the Highway Safety Signal Company included plain steel posts, new time controller, and a less inexpensive type of buzzers.

Motion made and passed that bids be held for future consideration and the award of contract be held in abeyance.

At 9:00 P.M. the City Engineer presented sealed bids on a Table and Chairs for the Mayor and Council Room. The following bids were received:

White & Leonard, Salisbury, Maryland

Item 1:	1- Samson Table, as described in illustration #101 Series; Genuine Walnut	\$ 173.00
Item 1A:	Same as above, only Quartered Oak	169.00
Item 1B:	1- Sampson Table, No. 50-S; Walnut	128.00
Item 1C:	1- Sampson Table, No. 51; Walnut	119.00
Item 1D:	1- Metal Table, Walnut Finish; General Fireproofing	219.00
Item 1E:	1- Metal Table, Peerless	190.00

Note: All tables noted under items 1 to 1E, incl., are 144"x48" in size.

Item 2:	8- Swivel Chairs, with leather backs & cushions; Milwaukee No. 250 $\frac{1}{4}$ WL; Walnut	\$26.00 each
Item 2A:	8-Swivel Chairs, with leather backs & cushions, Murphy No. 267; Walnut	20.50 each
Item 2B:	8- Swivel Chairs, with leather backs & cushions; Marble & Shattuck; Walnut	25.00 each
	(without cushions, \$21.00 each)	

July 25, 1938

Willings', Salisbury, Maryland

Item 1D: 1- Walnut Steel Table, Brown or Green Linoleum top;
Size 144" x 48", with as many drawers as needed; each
drawer to have individual locks; 5 leg standard steel
furniture construction \$145.00

Item 2A: 8- Steel Chairs; Walnut; No. 9400 \$46.00 each

Item 2B: 8- Steel Chairs; Walnut; No. 9000 29.00 each

Item 2C: 8- Chairs; Birch finished; Walnut 32.00 each

Item 2D: 8- Chairs; Solid Walnut 35.00 each

Item 2: 8- Chairs; ; Milwaukee No. 250 $\frac{1}{2}$ WL, as specified;
Quartered Oak 30.00 each

Motion made and passed that bids be held for further consideration and
that the award of a contract be deferred.

Motion made and passed that City Engineer be authorized to purchase
fifty-six (56) tons of Slag, or Chips, from the Pocahontas Coal Company
at the rate of \$2.10 per ton, delivered to job sites -- which
represents an increase in the order for which the original authority
was granted by minutes of the Mayor and Council dated June 27, 1938. X

Motion made and passed that the City Engineer be authorized to award
a contract to the Laws Construction Company for furnishing materials
and driving timber sheeting in the sidewalk area abutting the Alec
Pollitt building, located on W. Main Street, for the contract price
of \$240.00, subject to the Contractor furnishing Workmen's Compensation,
Public Liability and Property Damage Insurance. X

Motion made and passed that the report of committee, composed of
Harry S. Hastings, Building Inspector, James Lamar and Ralph Williams,
regarding the appraisal of the City Hall property be received and
filed. The average appraisal of the three individuals is as follows:

Land	\$22,750.
Building & Improvements ..	6,833.
Total	\$29,583.

Mr. Hastings also submitted an estimated cost of repairs to City Hall
amounting to \$2005.35. A supplementary estimate, regarding a proposed
annex to the present building, was \$13,000. In conjunction with this
proposition, the Mayor and Council discussed a proposed Municipal
Building and upon recommendation of Mayor Arthur W. Boyce, motion
was duly made and passed that a committee, composed of Graham
Gunby, Chairman; John W. Downing, I. L. Benjamin, Wade Insley, Sr.,
and Paul Watson, be appointed to work in conjunction with the Mayor
and Council on all major public improvements.

Motion made and passed that recommendation from the City Traffic
Commission, as noted below, be approved:

West Locust Street, S. Division to Newton Streets -- One Way Traffic, only
in Southeast Direction.

July 25, 1938

Motion made and passed that City Engineer be authorized to notify Mr. Paul Watson, Colonel Tilghman, Jr., Thomas Mitchell, Jr., and arrange for a meeting with the Mayor and Council regarding the proposed widening of Fitzwater Street in the vicinity of the shipyard.

Motion made and passed that City Solicitor be authorized to prepare a deed concerning the acquisition of land for street purposes from the Larmar Corporation, substantial details of which are shown on plat, entitled "Property to be Acquired for Street Purposes" and approved by the City Engineer under date of July 22, 1938. City May No. L-38-4. This acquisition is conditioned upon the replacement of sidewalks around the corner that is widened.

Motion made and passed that City Engineer be authorized to prepare tentative surveys and locate important details in connection with the extension of the Salisbury Boulevard By-Pass, between E. Main Street and E. Church St.

Motion made and passed that a committee, composed of Mayor Arthur W. Boyce, Councilmen Taylor and Dixon, be authorized to meet with the County Commissioners and work out a proposition regarding the winding of the Town Clock.

Motion made and passed that City Solicitor be authorized to draw ordinances for condemnation proceedings regarding the opening of Smith Street and the widening of South Boulevard and Hanover Street, substantial details of which are shown on the following plats:

- (1) City Map No. L-38-35, entitled "Proposed Street Opening --Smith Street", approved by City Engineer under date of July 7, 1938.
- (2) City May No. X-38-40, entitled "Proposed Street Widening -- South Boulevard", approved by the City Engineer under date of July 22, 1938.
- (3) City May No. X-38-39, entitled "Proposed Street Widening --Hanover Street", approved by the City Engineer under date of July 18, 1938.

Motion made and passed that F. W. LaFrantz Company be authorized to proceed with audit, as per their letter dated July 25, 1938.

The Following resolution was introduced by Mr. Gardner, read in full and its adoption moved by Mr. Taylor.

RESOLUTION NO. HA-1

A RESOLUTION DECLARING THE NEED FOR A HOUSING
AUTHORITY TO FUNCTION IN THE CITY OF SALISBURY, MD.

WHEREAS, there exist in the City of Salisbury insanitary or unsafe dwelling accommodations and persons of low income are forced to reside in such insanitary or unsafe accommodations; and in the City of Salisbury there is a shortage of safe or sanitary dwelling accommodations available at rents which persons of low income can afford and such persons are forced to occupy overcrowded and congested dwelling

accommodations; and the aforesaid conditions cause an increase in and spread of disease and crime and constitute a menace to the health, safety, morals and welfare of the residents of the City of Salisbury and impair economic values; and conditions necessitate excessive and disproportionate expenditures of public funds for crime prevention and punishment, public health and safety, fire and accident protection, and other public services and facilities; and

WHEREAS, these slum areas in the City of Salisbury cannot be cleared, nor can the shortage of safe and sanitary dwellings for persons of low income be relieved, through the operation of private enterprise, and the construction of housing projects for persons of low income (as defined in the Housing Authorities Law) would therefore not be competitive with private enterprise, and

WHEREAS, The clearance, replanning and reconstruction of the areas in which insanitary or unsafe housing conditions exist and the providing of safe and sanitary dwelling accommodations by any public body for persons of low income are public uses and purposes for which public money may be spent and private property acquired and are governmental functions, and

WHEREAS, it is in the public interest that work on projects for such purposes be commenced as soon as possible in order to relieve unemployment;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND:-

SECTION 1. It is hereby found and determined that insanitary and unsafe inhabited dwelling accommodations exist in the City of Salisbury, Maryland.

SECTION 2. It is hereby found and determined that there is a shortage of safe and sanitary dwelling accommodations in the City of Salisbury, Maryland, available to families of low income at rentals they can afford.

SECTION 3. Pursuant to the Housing Authorities Law, it is hereby found and declared that there is need for a Housing Authority to function in the City of Salisbury, Maryland.

SECTION 4. The clerk be, and he hereby is, authorized and directed to promptly notify the Mayor of the adoption of this resolution and to present the same to him for approval.

The motion to adopt said Resolution was seconded by Mr. Hitchens and upon roll call the following voted YEA: Messrs. Gardner, Taylor, Hitchens and Dixon. NAY, None.

Thereupon the President of the Council declared said Resolution duly passed.

July 25, 1938

Motion made and passed that Ordinance No. 354 regulating vehicular traffic on E. Church Street, between N. Division and Cathell Streets, opposite the Flat Iron Building; on Broad Street, between N. Division Street and a point opposite the Flat Iron Building, near Ellen Street; and on the Quantico Road, between Isabella and W. Main Streets, in the City of Salisbury, Maryland, be introduced, read, posted, advertised and all property owners notified on both sides of the above mentioned streets between the limits aforesaid.

Motion made and passed that Vouchers for 9879 to 9890, inclusive, be approved for payment. *

There being no further business, meeting adjourned at 12:00 P.M.

J. E. Morris, President

L. Thos. Parker, Jr. D.C.

CERTIFICATE OF APPOINTMENT OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE CITY OF SALISBURY,
MARYLAND AND DESIGNATION OF THE FIRST CHAIRMAN.

WHEREAS, at the regular meeting of the Council of the City of Salisbury, Maryland, held on the 25th day of July, 1938 Resolution No. HA-1, Entitled "A Resolution Declaring the Need for a Housing Authority to function in the City of Salisbury, Maryland", was adopted by the Council, and

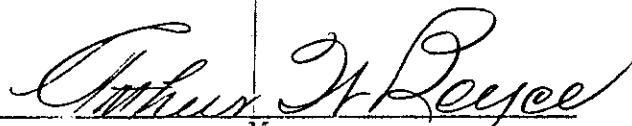
WHEREAS, on the 26th day of July, 1938, I did approve said resolution No. HA-1 and did affix thereunto my signature as evidence of such approval:

NOW THEREFORE, pursuant to the authority vested in me by the Housing Authorities Law, the following persons be, and they hereby are appointed as Commissioners of the Housing Authority of the City of Salisbury, Maryland, to serve from the 8th day of August, 1938, for the number of years set opposite their respective names:-

John L. Morris	ONE Year
Ralph H. Grier	TWO Years
Albert B. Coulbourne	THREE Years
Richard B. Sheridan	FOUR Years
Ralph R. Purnell	FIVE Years

Further, pursuant to the authority vested in me by the Housing Authorities Law, I hereby designate Ralph H. Grier as the first Chairman of the Housing Authority of the City of Salisbury, Maryland.

IN WITNESS WHEREOF, I have hereunto set my hand this 8th day of August, 1938.



Mayor

CITY HALL, SALISBURY, MARYLAND, JULY 26, 1938

The Mayor and Council met in special session at 11:45 A.M. Tuesday, July 26, with the following present: Mayor Boyce Councilmen Morris, Taylor, Hitchens and Dixon.

The Advisory Committee on certain major public improvements, appointed by Mayor Boyce and approved by the Council, met in joint session with the following present: Graham Gunby, Chairman John Downing, Wade Insley, Sr., I. L. Benjamin and Paul Watson.

The purpose of this meeting was to take under consideration a Sewage Disposal Plant, as outlined in a letter received by Mayor Boyce from the Maryland State Department of Health. Further, a general discussion was held pertaining to the following proposed improvements:

1. Municipal Building
2. Sewage Disposal Plant and Incineration Process.
3. A revised application consisting of Water, Sewer and Street Improvements, submitted by the Mayor and Council to the Public Works Administration in May, 1938, the approval of which was received through Congressman T. Alan Goldsborough by telegram dated 7-26-38.

The City Engineer was instructed by Mayor Boyce to gather data on the City's financial standing, including present bonded indebtedness; also, submit a report on approximate cost estimates of proposed projects and submit same to the Chairman of the Advisory Committee.

There being no further business, meeting adjourned at 1:00 P.M.

J. E. Morris, President

CITY HALL, SALISBURY, MARYLAND, JULY 26, 1938

The Mayor and Council met in special session at the City Hall, 11:30 A.M. Tuesday, July 26, 1938, with the following present: Mayor Boyce, Councilmen Morris, Taylor, Hitchens and Dixon.

Motion made by Councilmen Taylor seconded by Councilmen Dixon and carried that, the Mayor be authorized to notify by letter the Wicomico Motor Sales Co, to deliver to the City of Salisbury Police Department, one Plymouth car and to be billed as of November 1, 1938, with a 6% carrying charge. 7

J. E. Morris, President

Arthur W. Boyce,
Act. Secretary

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

NOTICE OF ADOPTION OF RESOLUTION NO. HA-1 ENTITLED
"A RESOLUTION DECLARING THE NEED FOR A HOUSING AU-
THORITY TO FUNCTION IN THE CITY OF SALISBURY, MD.

TO THE MAYOR OF SALISBURY, MARYLAND:-

Pursuant to the provisions of the Housing Authorities Law and the provisions of Resolution No. HA-1, notice is hereby given that, at its regular meeting held on the 25th day of July, 1938, the Council of the City of Salisbury adopted Resolution No. HA-1 entitled. "A Resolution Declaring the Need for a Housing Authority to Function in the City of Salisbury, Maryland".

Said Resolution No. HA-1 as adopted by the Council is herewith presented to you for approval.

Dated and delivered to the Mayor this 26th day of July, 1938.

Clerk

RESOLUTION NO. HA-1

A RESOLUTION DECLARING THE NEED FOR A HOUSING
AUTHORITY TO FUNCTION IN THE CITY OF SALISBURY, MD.

WHEREAS, There exist in the City of Salisbury insanitary and unsafe dwelling accomodations and persons of low income are forced to reside in such insanitary or unsafe accomodations; and in the City of Salisbury there is a shortage of safe or sanitary dwelling accomodations available as rents which persons of low income can afford and such persons are forced to occupy overcrowded and congested dwelling accomodations; and the aforesaid conditions cause an increase in and spread of disease and crime and constitute a menace to the health, safety, morals and welfare of the residents of the City of Salisbury and impair economic values; and these conditions necessitate exessive and disproportionate expenditures of public funds for crime prevention and punishment, public health and safety, fire and accident protection, and other public services and facilities; and

WHEREAS, these slum areas in the City of Salisbury cannot be cleared, nor can the shortage of safe and sanitary dwellings for persons of low income be relieved, through the operation of private enterprise, and the construction of housing projects for persons of low income (as defined in the Housing Authorities Law) would therefore not be competitive with private enterprise, and

WHEREAS, the clearance, replanning and reconstruction of the areas in which insanitary or unsafe housing conditions exist and the providing of safe and sanitary dwelling accommodations by any public body for persons of low income are public uses and purposes for which public money may be spent and private property acquired and are governmental functions, and

WHEREAS, It is in the public interest that work on projects for such purposes be commenced as soon as possible in order to relieve unemployment;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND:-

SECTION 1. It is hereby found and determined that insanitary and unsafe inhabited dwelling accommodations exist in the City of Salisbury, Maryland.

SECTION 2. It is hereby found and determined that there is a shortage of safe and sanitary dwelling accommodations in the City of Salisbury, Maryland, available to families of low income at rentals they can afford.

SECTION 3. Pursuant to the Housing Authorities Law, it is hereby found and declared that there is need for a Housing Authority to function in the City of Salisbury, Maryland.

SECTION 4. The Clerk be, and he hereby is, authorized and directed to promptly notify the Mayor of the adoption of this Resolution and to present the same to him for approval.

Presented to the Mayor for approval on the 26th day of July, 1938.

APPROVED this 26th day of July, 1938.

Clerk



Mayor

CITY HALL, SALISBURY, MARYLAND, JULY 29, 1938

The Mayor and Council met in special session at the City Hall 7:15 P.M. Friday, July 29, 1938, with the following present Mayor Boyce, Councilmen Gardner, Hitchens and Dixon.

At 7:15 P.M the City Engineer presented sealed bids on the furnishing and installing of 125 parking meters to be used on various streets in the City of Salisbury, Maryland.
The following bids were Received.

Name of Bidder	Address	Amount Bid.
Highway Signal Safety Co.	Baltimore, Md.	\$ 60.00
Mark Time Parking Meter Distb. Co.	Cumberland, Md.	45.00
Michaels Art Bronze Co.	Covington, Ky.	41.50
Dual Parking Meter Co.	Oklohoma City	T-A 42.50*
		T-D 54.50*

* For Coin Counter \$ 1.50 extra on each meter.

Motion made and passed that the above bids on parking meters be turned over to the Traffic Commission and that they bring thier reccomendations to the Mayor and Council at a later date.

W. T. Gardner, President Pro-Tem

L. T. Parker Jr, D.C.

CITY HALL, SALISBURY, MARYLAND, AUGUST 1, 1938

The Mayor and Council met in regular session at 7:30 P.M. on Monday August 1, 1938, with the following present: Mayor Boyce, Councilmen Morris, Gardner, Taylor, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and passed that Chief Holland, Monthly, Weekly and gasoline report for July be received and filed.

Mr. Robert Dallas and others appeared before the Mayor and Council with a petition signed by property owners and tenants objecting to the making of E. Church St. from N. Division St. to Flat Iron building a one-way Street going east and Broad Street from N. Division to Flat Iron Building a one-way street going south.

Mr. James Larmer and Mr. Robert Morris appeared before the Mayor and Council in reference to making South Park Drive from Highland Avenue to New Snow Hill Road a sixty foot (60) street over all. They agreed to give what land necessary to made the widening if the Mayor and Council would replace sidewalks at thier expense when building on this land had been completed.

Motion made and passed that City Engineer be authorized to made survey and prepare plats of proposed street widening of South Park Drive from Highland Avenue to New Snow Hill Road.

Mr. Franklyn Woodcock appeared before the Mayor and Council regarding the condition of Downing Street and requested that the Mayor and Council made some improvements in this vicinity. After a brief discussion the Mayor and Council authorized the Ass't City Engineer to grade this street as soon as possible.

Motion made and passed that building Inspectors report for July be received and filed.

Motion made and passed that the Plumbing Inspector James A. White be authorized to recieve up to a maximum of sixty gallons (60) of gasoline per month in connection with City business.

Motion made and passed that Mayor Arthur W. Boyce and City Treasurer J. R. Laws be authorized to execute revised Sponsor's Proposal No. 25 covering beetle control in Salisbury, Maryland. This revised proposal not to be of any cost to the Mayor and Council.

Motion made and passed that ordinance #354 regulating vehicular traffic on E. Church Street between N. Division Street and Cathell Street opposite Flat Iron Building on Broad Street between N. Division Street and a point opposite Flat Iron Building near Ellen St. and on Quantico Road between Isabella St. and W. Main St. in the City of Salisbury, be deferred until Monday night August 8, 1938.

Motion made and passed that ordinance #355 providing for laying out, opening, extending and widening of Hanover Street from South Boulevard to the North property line of land of heirs of Lee Johnson be introduced, read, posted and passed for first reading.

Motion made and passed that ordinance #356 for laying out, opening, and widening of South Boulevard, from Camden Avenue to Salisbury Boulevard be introduced, read, posted and passed for first reading.

Mayor Arthur W. Boyce stated his protest to the City Engineer preparing minutes pertaining to the departments under the City Engineer. The opinion of the Council was that it had always been a practice of the City Engineer for the past ten years to write the minutes pertaining to his departments and the the same practice be used in the future.

The following resolution was presented to the Council by Mayor Arthur W. Boyce.

Gentlemen:

On our last meeting July 25, 1938 a resolution was presented by the Board of Directors of the Chamber of Commerce and read by me and accepted and agreed to by the Mayor and Council that a Committee be appointed, two (2) by the Mayor, and two (2) by the Council and that the four (4) select a fifth (5th) one to act as an arbitrating Committee. He to pass on the appointment made by me and which have failed to be confirmed by your body. I am naming as my committee of two (2) Mr. Henry W. Roberts and Mr. John W. Downing who will serve with your selections and report to the body thier recommendation at an early date, I recommend that copy of this resolution be presented to the committee for thier guidance and recommendations.

see minutes 7 8/8/38

Signed

Arthur W. Boyce, Mayor

Motion made and passed that Sergeant Wilson salary be made same that Sergeant White received when Sergeant. This is to be effective as of June 1, 1938 at the time of his appointment as sergeant and the difference between \$27.50 and \$30.00 per week from June 1, 1938 to the present time be refunded to Sergeant Wilson. X

Motion made and passed that vouchers from 9891 to 9920 and voucher #9860 be approved for payment. X

There being no further business meeting adjourned at 10:30 P.M.

John E. Morris, President

L. T. Parker, D.C.

CITY HALL, SALISBURY MARYLAND - AUGUST 8, 1938

The Mayor and Council met in regular session at 7:30 P.M. On Monday, August 8, 1938, with the following present: Mayor Boyce, Councilmen Morris, Gardner, Taylor, Hitchens and Dixon.

The minutes of the last regular meeting were read and approved with the exception of the Mayor's Resolution pertaining to an arbitration committee, which was ordered stricken from the minutes.

Motion made and duly passed that Chief Holland's weekly report be received and filed.

Mr. James Stewart appeared before the Mayor and Council asking for a donation for the Colored Nursery. After a brief discussion, the Mayor and Council authorized the City Treasurer to draw a check in the amount of Twenty-five Dollars (\$25.00) payable to the "Colored Nursery".

Mr. Layfield appeared before the Mayor and Council with a petition signed by Property Owners on Locust Terrace objecting to the making of Locust Street a "one way" street. Mr. Layfield also requested appropriate signs to be placed on Locust Terrace indicating that this street is a "dead end" street. The Mayor and Council, upon motion duly made and passed, authorized the City Engineer to erect signs on Locust Terrace as soon as possible.

Motion made and passed that plumbing permit charges be waived on all properties previously connected to combination sewers and desiring a connection to the new sanitary sewers that have been constructed parallel to the existing combination sewers.

A letter dated August 2, 1938 from Mr. F. W. Beasley, State Forester, University of Maryland, pertaining to the treatment and trimming of trees along the public thoroughfares within the corporate limits of Salisbury, was read and the City Engineer was authorized to notify the State Department of Forestry that their proposition of making a survey and preparing a plan of tree treatment for submission to the Works Progress Administration, without cost or expense to the Mayor and Council, be accepted.

Motion made and passed that letter dated July 28 from the Public Works Administration, requesting proposed wage scales for adoption on the Salisbury Street, Water and Sewer Project under Docket Md. 1091, be received and the City Engineer be authorized to request advice from the Project Engineers Division at Baltimore as to whether the PWA has adopted a state-wide wage schedule for all projects to be constructed in the State of Maryland.

Motion made and passed that request from Mr. Norman Holland, pertaining to water and sewer extension on E. College Avenue, to be held in abeyance until a final decision is made by the Public Works Advisory Committee as to the advisability of proceeding with the Water, Sewer and Street Construction Program, as submitted by the Mayor and Council to the Public Works Administration.

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Motion made and passed that a request from Mr. Richard Pillsbury, regarding the construction of sidewalks, curbs and gutters abutting his property on Smith Street at the City's expense in exchange for a parcel of land to be used for street purposes, be held for further consideration.

Motion made and passed that City Engineer be authorized to advise Mr. Lloyd U. Watson by letter that sidewalks, curbs and gutters, at locations noted below, can be obtained through Works Progress Administration participation at the following cost:

1. Smith Street, Powell Ave. to Pinehurst Ave.:
 - (a) 568 lin.ft. Curb & Gutter @ 25¢ \$ 142.00
 - (b) 568 lin.ft. Sidewalk @ 60¢ 340.80
2. Pinehurst Avenue, between Camden Ave. & Hanover St.:
 - (a) 500 lin.ft. Curb & Gutter @ 25¢ \$ 125.00
 - (b) 500 lin.ft. Sidewalk @ 60¢ 300.00

In connection with the curbing and guttering work, and upon motion duly made and passed by the Mayor and Council, the City Engineer was authorized to construct curbing and guttering on Smith Street and Pinehurst Avenue and funds, not to exceed \$270.00, are hereby authorized for the City's participation in cost thereof. X

The City Engineer presented a letter from the Sunshine Laundry, under date of August 5, in which Mr. Ernest O. Wheatley, Manager, enclosed a check for \$86.45 for July water rent and the billing was \$88.95, which included a \$2.50 meter service charge and, further, requested that the Mayor and Council combine the water bills for both plants. No decision was made in connection with this matter; however, a Committee, composed of Mayor Boyce, Councilman Taylor and City Engineer Gardner, was authorized to meet with Mr. Wheatley and discuss this proposition in detail and render a report to the Mayor and Council at their next regular meeting.

Motion made and passed that City Engineer be authorized to insert an advertisement in the Engineering News-Record and receive applications to fill the vacancy created by the absence of Mr. Harry A. Dallas, who acted as Assistant Designing and Field Engineer on waterworks and sewerage projects.

Motion made and passed that City Engineer be authorized to receive bids for moving a house owned and occupied by Sidney Fields, located at the corner of Hanover Street and Monticello Avenue, in order to provide for the widening of Hanover Street, between Monticello Avenue and South Boulevard.

Minutes of Mayor and Council Meeting
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August 8, 1938

Motion made and passed that bid received from White and Leonard on eight (8) aluminum swivel arm chairs at \$31.75 per chair be received and held for further consideration.

Motion made and passed that Ordinance No. 357, providing for the laying out, opening, extending and widening Smith Street, from the South line of South Boulevard to the North property line of the land of the heirs of Lee Johnson, and providing for preparation of a plat, for appointment of commissioners to award damages and assess benefits to all persons, firms or corporations whose property may sustain damages or receive benefits from said improvement.

Motion made and passed that Vouchers from 9921 to 9942, inclusive, be approved for payment.

There being no further business, meeting adjourned at 11:00 P.M.

Mr. John E. Morris, President Thomas Parker, Jr., Deputy Clerk

City of Salisbury



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

August 16, 1938

The Mayor and Council of Salisbury
Salisbury
Maryland

Gentlemen:

I am enclosing a detailed report showing the operation of the Water and Sewer Department for the six months' period ending June 30, 1938.

The financial condition of the Water Department has shown continued improvement. The collections from water rents during this period amounted to \$32,490.97. The total expenses during the period from January 1 to January 30, 1938, were as follows:

Operating Expenses	\$12,993.06	
Sinking Fund Requirements .	<u>11,506.25</u>	\$24,499.31
New Construction (from		
Income & Reserve Funds)		<u>14,905.37</u>
Total		\$39,404.68

Cash Assets of the Water Department, as of June 30, 1938, amounted to \$21,520.42 and it is herewith suggested that the following accounts be specifically designated and funds be distributed in the following manner:

Operating Account	\$ 5,520.42
Sinking Fund	6,000.00
Depreciation Reserve	10,000.00

The allocation of the funds to specific accounts, as noted above, will provide a systematic method of Accounting for Income and Disbursements. It is also suggested that the monthly surplus, accruing from the excess of receipts over expenditures, be divided equally and be deposited into the Sinking Fund and Depreciation Reserve Accounts for the period of the fiscal year beginning October 1, 1938 and ending on September 30, 1939.

The total valuation of the Municipal Water System is approximately \$675,000. The depreciation allowance, based on amortizing depreciated construction cost, will amount to approximately \$36,000. A reserve fund in this amount should be established as soon as possible in order to replace and rebuild facilities that become inadequate or obsolete

The Mayor and Council of Salisbury
Page 2
August 16, 1938

and at the same time minor extensions may be financed from this fund, thereby placing the Water Department on a "pay as you go" basis. Under this method, it will only be necessary to finance major ~~construction or~~ improvements through the medium of bond issues.

The rapid growth of Salisbury has reflected itself in the expansion of the Municipal Water and Sewer system. A comparison during the past five years, and particularly the departmental operations for the six months' period ending June 30, 1933 and the six months' period ending June 30, 1938, reveal the following interesting data:

	6 Months Ending <u>6-30-38</u>	6 Months Ending <u>6-30-33</u>	<u>Increase</u>	<u>Increase in Percentage</u>
Total Accounts	3057	2496	561	22%
Water Pumpage (Gallons)	202,838,000	145,365,000	57,473,000	39%
Water Mains (Miles)	36.43	30.00	6.43	21%
Meters	297	206	91	44%
Fire Hydrants	279	233	46	19%
Sanitary Sewers (Miles)	44.27	31.90	12.37	38%
Storm Water Drains (Miles)	14.17	5.45	8.72	160%

Upon reviewing this report, you will note that rapid strides have been made towards furnishing ample fire protection and sewerage facilities in all sections of Salisbury.

Respectfully submitted,

Clarke Gardner

City Engineer

CG:VD
Encl.

Salisbury, Maryland
August 16, 1938

REPORT OF OPERATIONS OF THE
WATER & SEWER DEPARTMENT FOR THE SIX MONTHS
ENDING JUNE 30, 1938

WATER DEPARTMENT

PUMPAGE:

A schedule of the water pumpage during the past six months, ending June 30, 1938, as measured by the Venturi meters, is as follows:

January	1938	-	30,114,000	gallons
February	"	-	27,555,000	"
March	"	-	30,790,000	"
April	"	-	33,293,000	"
May	"	-	41,882,000	"
June	"	-	39,204,000	"
			<u>202,838,000</u>	"

Note: The quantity of water pumped during the above period represents an increase of 8.8 per cent over the corresponding six months of 1937.

Maximum pumpage occurred on May 7, 1938 with 2,197,000 gallons; minimum on March 13, 1938 with 789,000 gallons. These figures represent domestic and industrial consumption only.

The above figures are the quantity of water delivered to the distribution system of the City of Salisbury, all of which was aerated and treated with hydrated lime before being pumped into the system.

The water was pumped against an average head of 140 feet, 30 feet representing the lift from the wells to the aerator and 110 feet the lift of the high service pumps.

WATER CUSTOMERS:

67 new water service connections to mains during the period of this report.

	<u>Flat Rate Accounts</u>	<u>Meter Accounts</u>	<u>Total</u>
July 1, 1926	--	--	818
June 30, 1938	2760	297	3057

FIRE HYDRANTS:

In service July 1, 1926:	56
In service June 30, 1938:	279

METERS:

<u>Owned by City</u>	<u>Owned by Consumers</u>
5/8" - 188	1" - 1
3/4" - 55	2" - 1
1" - 22	3" - 1
1-1/2" - 11	4" - 1
2" - 11	6" - 1
3" - 5	<u>5</u> - Total
<u>292</u> - Total	

TEMPORARY WATER LINES LAID BETWEEN JANUARY 1, 1938 AND JUNE 30, 1938:

Druid Hill Avenue (Extension of present line, West)

150 lin.ft. 2" Galv. Pipe

Lincoln Avenue (East of Rogers Street to Corporate Limits)

477 lin.ft. 2" Galv. Pipe

Wade Street (S. Division Street toward Salisbury Boulevard)

188 lin.ft. 1½" Galv. Pipe

Second Street (Extension of present line, South - toward
Fitzwater Street)

250 lin.ft. 2" Galv. Pipe

Riverside Road (Virginia to Prospect Aves.)

1132 lin.ft. 2" Galv. Pipe

Royal Street (Extension of present line South to W. Vine Street)

273 lin.ft. 2" Galv. Pipe

Evergreen Avenue (N. Pinehurst toward S. Pinehurst Aves.)

134 lin.ft. 2" Galv. Pipe

PERMANENT WATER MAINS LAID BETWEEN JANUARY 1, 1938 TO JUNE 30, 1938:

Salisbury Boulevard, Meadow Street, Fooks Street, Wade Street,
Vine Street, Cross Street, S. Division Street, Newton Street,
Maryland Avenue and Ohio Avenue -- (E. Main to Downing Streets)

-- Contract No. 381-WD --

2528 lin.ft. 12" C.I. Pipe

913 lin.ft. 8" C.I. Pipe

573 lin.ft. 6" C.I. Pipe

5- 12" Valves

2- 10" Valves

3- 8" Valves

11- 6" Valves

7- Hydrants

College Avenue (Tank Lot and Salisbury Boulevard)

-- Contract No. 381-WD --

259 lin.ft. 12" C.I. Pipe

1- 12" Valve

1- 8" Valve

Glen Haven (Parkway, Parkside & Parkview Streets)

-- Contract No. 384-WD --

1330 lin.ft. 6" C.I. Pipe

2- 6" Valves

1- Hydrant

Report of Operations
Water & Sewer Department
Page 3

-- Contract No. 385-WD --
Poplar Hill Avenue (E. William and E. Isabella Streets)
343 lin.ft. 6" C.I. Pipe
2- 6" Valves
1- Hydrant.

Lincoln Avenue (Rogers Street toward Corporate Limits)
-- Contract No. 385-WD --
739 lin.ft. 8" C.I. Pipe
15 lin.ft. 6" C.I. Pipe
2- 6" Valves
2- Hydrants

Johnson Street, Dover Street, N. Division Street, Liberty
Street and Right/Way from Liberty to Truitt Streets
-- Contract No. 385-WD --
642 lin.ft. 8" C.I. Pipe
1554 lin.ft. 6" C.I. Pipe
2- 8" Valves
6- 6" Valves
3- Hydrants

GAGING STATION:

During the month of October 1929, the Water Department in conjunction with the U. S. Geological Survey installed a stream flow measuring station at Schumaker's Dam, two miles southeast of Salisbury. The records from this station for the period of this report have been used in the preparation of a graph chart which is attached, showing the following information:

Daily stream flow at Schumaker's Dam
Daily water consumption - Waterworks
Daily maximum and minimum temperature
Daily precipitation

The stream flow records have been taken from the measuring station at Schumaker's Pond, the water consumption at Salisbury from the Venturi meters at the Pumping Plant, the temperature and precipitation records obtained from the U. S. Weather Bureau Station at Salisbury.

SEWER DEPARTMENT

SEWER CONNECTIONS:

During the period of this report, 86 properties were connected to the city sewer, making a total of 1964 properties connected, or 8838 persons (based on 4-1/2 persons per connection) since July 1, 1926.

SANITARY SEWERS LAID BETWEEN JANUARY 1, 1938 AND JUNE 30, 1938:

Bond Street (Water and Church Streets)

-- Contract No. 366-S --

212 lin.ft. 8" T.C. Pipe
110 lin.ft. 6" T.C. House Connections
8 lin.ft. Manholes
1 Manhole Frame & Cover
4 Manhole Steps

E. Main Street (Saratoga St. and Bell Avenue)

-- Contract No. 366-S --

264 lin.ft. 10" T.C. Pipe
13 lin.ft. 6" T.C. House Connections
8 lin.ft. Manholes
1 Manhole Frame & Cover
4 Manhole Steps

Wade Street (East from S. Division Street)

-- Contract No. 366-S --

193 lin.ft. 8" T.C. Pipe
64 lin.ft. 6" T.C. House Connections
1 Stack Connection

Hanover Street (Prospect Ave. to South Boulevard)

-- Contract No. 366-S --

278 lin.ft. 8" T.C. Pipe
8 lin.ft. Manhole
1 Manhole Frame & Cover
3 Manhole Steps

Smith St. & E. Pinehurst Ave. (N. Clairmont, Smith & Hanover)

-- Contract No. 366-S --

568 lin.ft. 8" T.C. Pipe
18 lin.ft. 6" T.C. House Connections
14 lin.ft. Manholes
2 Manhole Frames & Covers
6 Manhole Steps

Riverside Road (Pennsylvania to Prospect Aves.)

-- Contract No. 366-S --

589 lin.ft. 8" T.C. Pipe
100 lin.ft. 6" T.C. House Connections
14 lin.ft. Manholes
2 Manhole Frames & Covers
4 Manhole Steps

N. Pinehurst Avenue (Russell Ave. & Riverside Road)

-- Contract No. 366-S --

760 lin.ft. 8" T.C. Pipe
150 lin.ft. 6" House Connections
21 lin.ft. Manholes
3 Manhole Frames & Covers
10 Manhole Steps

Register Street (South St. to S. Boulevard)

-- Contract No. 366-S --

489 lin.ft. 8" T.C. Pipe
118 lin.ft. 6" T.C. House Connections
13 lin.ft. Manholes
2 Manhole Frames & Covers
6 Manhole Steps

West Street (South St. to S. Boulevard)

-- Contract No. 366-S --

494 lin.ft. 8" T.C. Pipe
30 lin.ft. 6" T.C. House Connections
14 lin.ft. Manholes
2 Manhole Frames & Covers
7 Manhole Steps

Salisbury Boulevard (Newton to Downing Streets)

-- Contract No. 366-S --

590 lin.ft. 10" T.C. Pipe
64 lin.ft. 8" T.C. Pipe
34 lin.ft. 6" T.C. House Connections
23 lin.ft. Manholes
3 Manhole Frames & Covers
11 Manhole Steps

S. Clairmont Drive & Clairmont Circle

-- Contract No. 366-S --

195 lin.ft. 8" T.C. Pipe
25 lin.ft. 6" T.C. House Connections

Royal Street (Vine & Locust Streets)

-- Contract No. 366-S --

130 lin.ft. 8" T.C. Pipe
6 lin.ft. Manhole
1 Manhole Frame & Cover
3 Manhole Steps

Russell Avenue (Riverview Ave. to College Ave.)

-- Contract No. 366-S --

337 lin.ft. 15" T.C. Pipe
137 lin.ft. 6" T.C. House Connections
27 lin.ft. Manholes
2 Manhole Frames & Covers
14 Manhole Steps

South Street (Hanover to Register Streets)

-- Contract No. 366-S --

372 lin.ft. 15" T.C. Pipe
24 lin.ft. 6" T.C. House Connections
25 lin.ft. Manholes
2 Manhole Frames & Covers
12 Manhole Steps

Moore Street (Calloway St.) - (West from N. Division St.)

-- Contract No. 366-S --

188 lin.ft. 8" T.C. Pipe
38 lin.ft. 6" T.C. House Connections
6 lin.ft. Manhole
1 Manhole Frame & Cover
2 Manhole Steps

Rogers Street (Washington St. to Lincoln Ave.)

-- Contract No. 366-S --

1574 lin.ft. 8". T.C. Pipe
246 lin.ft. 6" T.C. House Connections
55 lin.ft. Manholes
6 Manhole Frames & Covers
26 Manhole Steps

Downing Street (East from Salisbury Boulevard)

-- Contract No. 366-S --

201 lin.ft. 8" T.C. Pipe
20 lin.ft. 6" T.C. House Connections
7 lin.ft. 6" Stack Connection

Phillips Street (Extension of Present Line toward Priscilla)

-- Contract No. 366-S --

131 lin.ft. 8" T.C. Pipe
16 lin.ft. 6" T.C. House Connections

Alley (East from Railroad Avenue)

-- Contract No. 366-S --

441 lin.ft. 6" T.C. Pipe
4 lin.ft. 6" Stack Connection

STORM WATER SEWERS LAID BETWEEN JANUARY 1, 1938 AND JUNE 30, 1938:

College Avenue (Smith St. to Salisbury Boulevard)

-- Contract No. 367-SW --

1121 lin.ft. 18" Concrete Pipe
157 lin.ft. 12" Concrete Inlet Pipe
135 lin.ft. 10" Concrete Inlet Pipe
17 lin.ft. Manholes
19 lin.ft. Inlets
3 Manhole Frames & Covers
8 Inlet Frames & Grates
6 Manhole Steps

E. Hazel Avenue (S. Division to Cooper Sts.)

-- Contract No. 367-SW --

388 lin.ft. 12" Concrete Pipe
58 lin.ft. 10" Concrete Inlet Pipe
7 lin.ft. Manholes
11 lin.ft. Inlets
1 Manhole Frame & Cover
4 Inlet Frames & Grates
3 Manhole Steps

Livingston Street (N. Division St. to Boston Ave.)

-- Contract No. 367-SW --

201 lin.ft. 10" Concrete Pipe
24 lin.ft. 10" Concrete Inlet Pipe
2 lin.ft. Manholes
4 lin.ft. Inlets
1 Manhole Frame & Cover
2 Inlet Frames & Grates

Lee Street (S. Division to Cooper Sts.)

-- Contract No. 367-SW --

388 lin.ft. 12" Concrete Pipe
57 lin.ft. 10" Concrete Inlet Pipe
4 lin.ft. Manholes
10 lin.ft. Inlets
1 Manhole Frame & Cover
5 Inlet Frames & Grates
1 Manhole Step

Newton Street (Smith St. to Salisbury Boulevard)

-- Contract No. 367-SW --

1105 lin.ft. 24" Concrete Pipe
136 lin.ft. 12" Concrete Inlet Pipe
168 lin.ft. 10" Concrete Inlet Pipe
29 lin.ft. Manholes
31 lin.ft. Inlets
5 Manhole Frames & Covers
10 Inlet Frames & Grates
10 Manhole Steps

Newton Street (Smith to Light Sts.)

-- Contract No. 367-SW --

228 lin.ft. 15" Concrete Pipe
30 lin.ft. 10" Concrete Inlet Pipe
3 lin.ft. Manholes
7 lin.ft. Inlets
1 Manhole Frame & Cover
2 Inlet Frames & Grates

Mitchell Street (across Salisbury Boulevard)

-- Contract No. 367-SW --

70 lin.ft. 10" Concrete Pipe
19 lin.ft. 10" Concrete Inlet Pipe
4 lin.ft. Inlets
2 Inlet Frames & Grates

Snow Hill Road & Buena Vista Ave. (Lakeview Rd. to Highland Ave.)

-- Contract No. 367-SW --

378 lin.ft. 12" Concrete Pipe
29 lin.ft. 12" Concrete Inlet Pipe
38 lin.ft. 10" Concrete Inlet Pipe
7 lin.ft. Manholes
21 lin.ft. Inlets
1 Manhole Frame & Cover
5 Inlet Frames & Grates
3 Manhole Steps

Public Road (Race St. to E. Locust St.)

-- Contract No. 367-SW --

201 lin.ft. 10" Concrete Pipe
28 lin.ft. 10" Concrete Inlet Pipe
1 lin.ft. Manholes
2 lin.ft. Inlets
1 Manhole Frame & Cover
2 Inlet Frames & Grates

Salisbury Boulevard (Newton St. to Downing St.)

-- Contract No. 367-SW --

557 lin.ft. 15" Concrete Pipe
54 lin.ft. 12" Concrete Inlet Pipe
5 lin.ft. Manhole
14 lin.ft. Inlets
1 Manhole Frame & Cover
3 Inlet Frames & Grates
2 Manhole Steps

Powell Avenue, Hanover & South Streets (Smith to Salisbury Blvd.)

-- Contract No. 367-SW --

659 lin.ft. 24" Concrete Pipe
623 lin.ft. 21" Concrete Pipe
24 lin.ft. Manholes
4 Manhole Frames & Covers
7 Manhole Steps

Salisbury Boulevard (S. Boulevard towards College Avenue)

-- Contract No. 367-SW --

99 lin.ft. 15" Concrete Pipe
798 lin.ft. 12" Concrete Pipe
61 lin.ft. 12" Concrete Inlet Pipe
110 lin.ft. 10" Concrete Inlet Pipe
14 lin.ft. Manholes
20 lin.ft. Inlets
3 Manhole Frames & Covers

Baptist, Market & Main Sts. (Wicomico River to Old Water St.)

-- Contract No. 367-SW --

117 lin.ft. 24" Concrete Pipe
383 lin.ft. 21" Concrete Pipe
493 lin.ft. 15" Concrete Pipe
10 lin.ft. 24" Corrugated Pipe
244 lin.ft. 12" Concrete Pipe
333 lin.ft. 10" Concrete Inlet Pipe
42 lin.ft. Manholes
33 lin.ft. Inlets
9 Manhole Frames & Covers
18 Inlet Frames & Grates
18 Manhole Steps

Lincoln Ave. & Jackson St. (S.Division St. to City Limits)

-- Contract No. 367-SW --

822 lin.ft. 18" Concrete Pipe
879 lin.ft. 12" Concrete Pipe
74 lin.ft. 10" Concrete Inlet Pipe
25 lin.ft. Manholes
13 lin.ft. Inlets
5 Manhole Frames & Covers
6 Inlet Frames & Grates
8 Manhole Steps

W.Isabella Street, Lake Street, Right of Way, and Cypress Street to Phillips Bros. Disposal Building

-- Contract No. 367-SW --

1250 lin.ft. 18" T.C. Pipe
64 lin.ft. 12" Concrete Pipe
31 lin.ft. 10" Concrete Pipe
12 lin.ft. Inlets
38 lin.ft. Manholes
3 Manhole Frames & Covers
5 Inlet Frames & Grates
17 Manhole Steps

E.College Avenue (Smith St. to Camden Ave.)

-- Contract No. 367-SW --

488 lin.ft. 12" Concrete Pipe
22 lin.ft. 12" Concrete Inlet Pipe
28 lin.ft. 10" Concrete Inlet Pipe
4 lin.ft. Manholes
5 lin.ft. Inlets
1 Manhole Frame & Cover
2 Inlet Frames & Grates

Salisbury Boulevard (Meadow St. to E. Market St.)

-- Contract No. 367-SW --

59 lin.ft. 15" C.I. Pipe
502 lin.ft. 15" Concrete Pipe
106 lin.ft. 12" Concrete Inlets Pipe
108 lin.ft. 10" Concrete Inlets Pipe
5 lin.ft. Manholes
34 lin.ft. Inlets
1 Manhole Frame & Cover
7 Inlet Frames & Grates

S. Division St. & Salisbury Boulevard

-- Contract No. 367-SW --

312 lin.ft. 12" Concrete Pipe
9 lin.ft. Manholes
8 lin.ft. Inlets
1 Manhole Frame & Cover
2 Inlet Frames & Grates
3 Manhole Steps

OPERATING EXPENSES & REVENUE - WATER DEPARTMENT

OPERATING EXPENSES:

Purification System	\$ 85.00	\$ 85.00
(Pumping Station Expenses)		
Labor	\$1,756.25	
Electric Current	2,598.42	
Fuel Oil	206.19	
Oils, Wastes, Supplies & Telephone	135.73	4,696.59
Inspection of Storage Tanks & Standpipes	\$ 66.65	66.65
Repairs to Service Connections	\$ 168.07	168.07
Const. Temporary Water Mains & New Service Conn's (Labor	\$ 355.67	
(Material	721.21	1,076.88
Meters & Meter Boxes	\$ 804.44	804.44
Fire Hydrants	\$ 40.20	40.20
(General Maintenance)		
Repairs to Reservoir & Aerator	\$ 4.00	
Pumping Station Repairs & Maint. Grounds	760.78	
Distribution System	41.20	
General Maintenance	77.46	
Small Tools & Supplies	39.92	
Repairs to Water Dept. Storage House	15.37	938.73
(Administration)		
Office Stationery & Printing	\$ 146.05	
Office Supplies & Postage	195.02	
Telephone	50.36	
Clerks	1,175.50	
Meter Readers & Inspectors	605.90	
Superintendence	1,087.50	3,260.33
Fire & Liability Insurance	\$ 31.95	
Automobile Expenses	130.01	
Miscellaneous Operating Expenses	101.63	
Auditing	250.00	
Plumbing	673.50	
Sewer Maintenance	312.42	
Sewer Construction	356.46	1,856.17
Total Operating Expenses		\$12,993.06

Report of Operations
Water & Sewer Department
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Total Operating Expenses, Brought Forward \$12,993.06

Int. & Retirement on Funded Debt	\$11,506.25	
Loan to General Fund	12,500.00	
Refund - Deposit on Water Main Extensions	366.00	
Refund - Water Rent	18.00	
Contract 326-WD, Improvements - Waterworks Grounds	2,205.84	
Contract 381-WD, Water Main - Salisbury By-Pass	7,739.67	
Contract 382-WD, Water Main - Elevated Tank Lots	532.52	
Contract 384-WD, Water Main - Glen Haven	1,109.44	
Contract 385-WD, Water Main - Dover St., Old Snow Hill Road, etc.	5,523.74	
Cash Over & Short	.01	<u>41,501.47</u>

Total Expenses \$54,494.53

REVENUE:

Cash on Hand 1-1-38	\$23,023.98	
Collections from Water Rents, Plumbing Licenses & Misc. Sales from 1-1-38 to 6-30-38	32,490.97	
Refund - Loan to Capital Fund	<u>8,000.00</u>	<u>63,514.95</u>

Cash on Hand 7-1-38 \$ 9,020.42

DISTRIBUTION OF CASH ON HAND:

Cash in Drawer 7-1-38	\$ 60.02	
Farmers & Merchants Bank, Operating Account	8,860.40	
Petty Cash	<u>100.00</u>	<u>\$9,020.42</u>

LOANS OUTSTANDING:

Mayor & Council, General Fund, Demand Note -- Dated 6-1-38, 2 per cent Interest	\$ 5,000.00	
Mayor & Council, General Fund, Demand Note -- Dated 6-28-38, 2 per cent Interest	<u>7,500.00</u>	<u>12,500.00</u>

Total Assets (Cash & Notes) \$21,520.42

DELINQUENT WATER RENT ACCOUNTS AS OF JUNE 30, 1938:

Flat Rate	\$8,008.61	
Meter	<u>1,837.83</u>	<u>\$9,846.44</u>

WATER AND SEWER BONDS OUTSTANDING AS OF JUNE 30, 1938

MAYOR & COUNCIL:

\$250,000 Issue of January 1, 1925	\$ 93,000.00	
300,000 Issue of March 1, 1926	300,000.00	
30,000 Issue of August 1, 1935	27,000.00	
55,000 Issue of February 1, 1936	53,000.00	
50,000 Issue of December 1, 1937	<u>50,000.00</u>	<u>\$523,000.00</u>

Report of Operations
Water & Sewer Department
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WATER DEPARTMENT:

\$100,000 Issue of August	1, 1927	\$ 83,000.00	
50,000 Issue of May	1, 1928	50,000.00	
25,000 Issue of January	1, 1929	25,000.00	
25,000 Issue of June	1, 1930	16,000.00	
75,000 Issue of May	1, 1931	75,000.00	
53,000 Issue of February	1, 1934	50,000.00	
61,000 Issue of January	1, 1937	<u>60,000.00</u>	\$359,000.00

SUMMARY OF THE CITY OWNED WATER MAINS,
SANITARY SEWERS, COMBINED SEWERS AND STORM WATER
DRAINS IN SERVICE AS OF JUNE 30, 1938

WATER MAINS 4" IN DIAMETER & OVER:

20"	-	153	lin.ft.	
16"	-	1,949	lin.ft.	
14"	-	1,703	lin.ft.	
12"	-	19,615	lin.ft.	
10"	-	11,576	lin.ft.	
8"	-	50,944	lin.ft.	
6"	-	82,622	lin.ft.	
4"	-	<u>23,816</u>	lin.ft.	
		192,378	lin.ft.	or 36.43 miles

SANITARY SEWERS:

Constructed prior to January 1, 1925, including the acquisition
of Sanitary Sewers from the Camden Sewer Company: 12,440 lin.ft.

Constructed 1925 to June 30, 1938:

36"	-	84	lin.ft.	
27"	-	1,462	lin.ft.	
24"	-	1,791	lin.ft.	
22"	-	332	lin.ft.	
20"	-	5,462	lin.ft.	
18"	-	6,814	lin.ft.	
15"	-	10,918	lin.ft.	
12"	-	14,105	lin.ft.	
10"	-	32,298	lin.ft.	
8"	-	97,135	lin.ft.	
6"	-	<u>50,936</u>	lin.ft.	
		221,337	lin.ft.	 221,337 lin.ft.
				233,777 lin.ft. or
				44.27 miles

COMBINED SEWERS:

Constructed prior to January 1, 1925, including the acquisition
of combined sewers from the Camden Sewer Company: 32,300 lin.ft.

Constructed 1925 to June 30, 1938:

15"	-	114	lin.ft.	
12"	-	343	lin.ft.	
10"	-	392	lin.ft.	
6"	-	<u>220</u>	lin.ft.	
		1,269	lin.ft.	 1,269 lin.ft.
				33,569 lin.ft. or
				6.4 miles

STORM WATER DRAINS:

Constructed prior to January 1, 1925 3,250 lin.ft.

Constructed 1925 to June 30, 1938:

30"	-	3,624	lin.ft.	
27"	-	1,005	lin.ft.	
24"	-	9,291	lin.ft.	
21"	-	3,015	lin.ft.	
20"	-	2,737	lin.ft.	
18"	-	5,687	lin.ft.	
15"	-	9,743	lin.ft.	
12"	-	22,751	lin.ft.	
10"	-	12,510	lin.ft.	
8"	-	921	lin.ft.	
6"	-	319	lin.ft.	
		<u>71,603</u>	lin.ft.	71,603 lin.ft.
				<u>74,853</u> lin.ft.
				or 14.17 miles

Respectfully submitted,

Clark Gardner

City Engineer

CG:VD

CITY OF SALISBURY

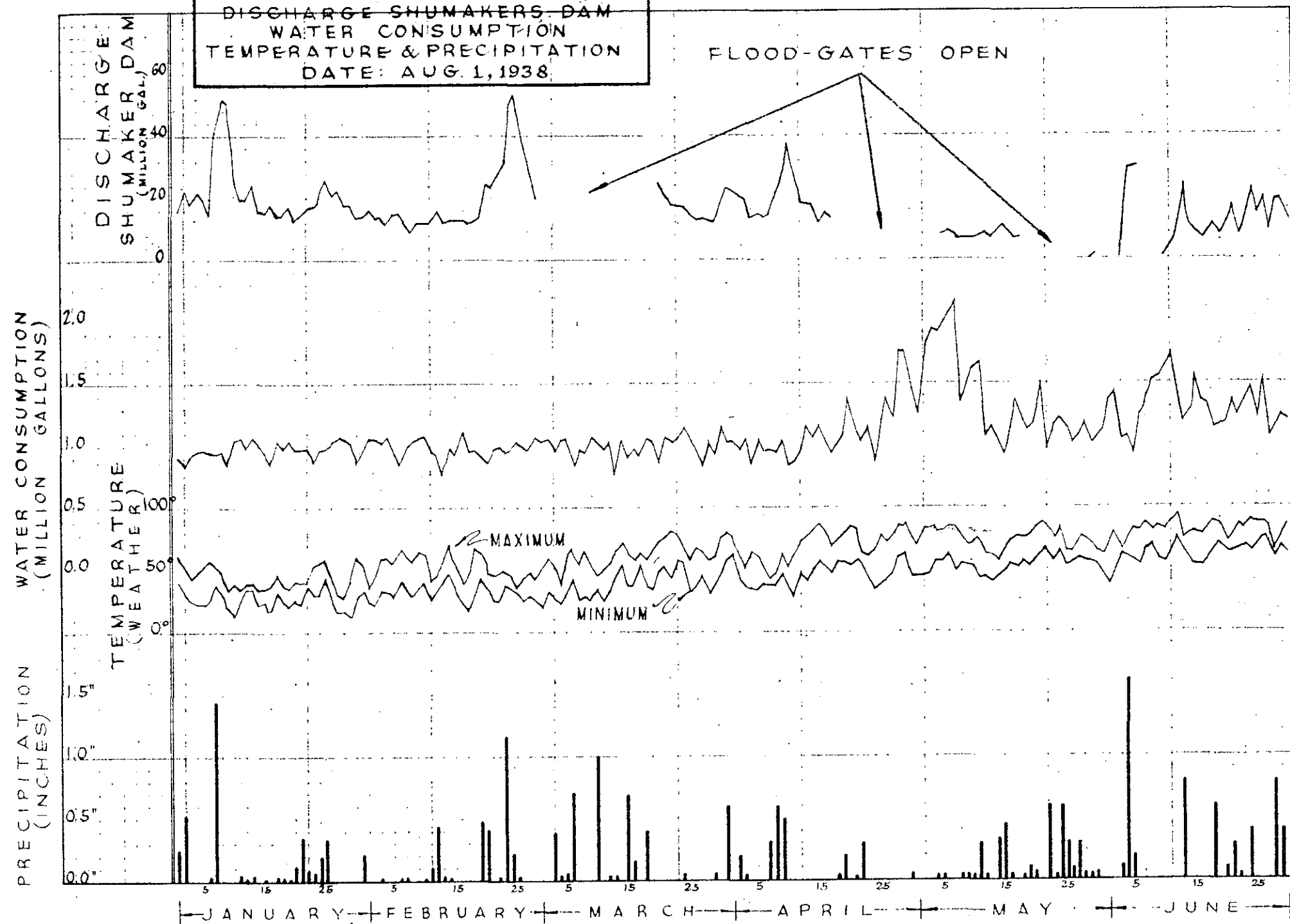
DAILY RECORD

JANUARY 1ST - JUNE 30TH 1938

DISCHARGE SHUMAKERS DAM
WATER CONSUMPTION
TEMPERATURE & PRECIPITATION
DATE: AUG. 1, 1938.

PRECISE DATA SHEETS

FLOOD-GATES OPEN



CITY HALL, SALISBURY, MARYLAND - AUGUST 16, 1938

The Mayor and Council met in regular session at 7:30 on Tuesday, August 16, 1938, with the following present: Mayor Boyce, Councilmen Morris, Gardner, Taylor, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and duly passed that Chief Holland's weekly report be received and filed.

Mr. William S. Moore, Jr., appeared before the Mayor and Council and presented a petition signed by several property owners, residing in Clairmont Village, with a request that the Mayor and Council curb and gutter Pinehurst Avenue; also, to construct an asphalt roadbed along this street between Camden Avenue and the Salisbury Boulevard (By-Pass).

Mr. C. C. Calloway appeared before the Mayor and Council with a petition signed by several persons owning property on Priscilla Street with a request that the Mayor and Council construct an asphalt service on Priscilla Street, between Main and N. Division Streets.

Mr. Robert Morris appeared before the Mayor and Council and requested the Mayor and Council to construct a sewer on South Park Drive in lieu of the construction of a temporary sewer at the rear of the lots located and fronting on South Park Drive. The Mayor and Council advised Mr. Morris that this project was included in a proposed PWA Contract, which had been approved.

Mrs. Millie Maddox appeared before the Mayor and Council and requested the extension of Adams Street, between Madison and Jackson Streets, with the understanding that she would deed the necessary land without cost or expense to the Mayor and Council. The Mayor and Council discussed this proposition and upon motion duly made and passed, authorization was given to the City Engineer to make surveys and prepare the necessary plats for the proposed street extension.

Mr. Claude Phillips, of the Wicomico Farm Bureau, appeared before the Mayor and Council requesting permission for use of the Band Stand for public speaking; also, permission to use the South side of the Park, between the Lake and South Park Drive, for the purpose of placing benches and holding a picnic. Permission for the above requests were granted by the Mayor and Council.

Motion made and passed that report of the City Traffic Commission, concerning their recommendations regarding the selection of a parking meter, be received and approved.

Minutes of the Mayor and Council Meeting
Page 2
August 16, 1938

Motion made and unanimously passed by the Council that Mr. William Toadvine, representative of the Wicomico Motor Company, be authorized to letter the new Dodge Police Car for the purpose of identification.

Motion made and passed that Superintendent of Water Department be authorized to adopt the following additional rates for fixtures herein noted:

Shower Stall \$2.00 per annum
Dish Washer Unit \$2.00 per annum

Mr. Tipton appeared before the Mayor and Council and demonstrated aerial maps of Salisbury.

At 10:00 P.M. the City Engineer presented sealed bids on the purchase of 250-tons of No. 4 Slag, delivered to Mill Street Storage Yard, for use in street maintenance:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Pocahontas Coal Company	Salisbury, Maryland	\$2.35 per Ton
Arundel Corporation	Baltimore, Maryland	\$2.60 per Ton

Motion made and passed that City Engineer be authorized to award contract to the lowest bidder, Pocahontas Coal Company of Salisbury, for furnishing and delivering 250-tons No. 4 Slag to Mill Street Storage Yard at the rate of \$2.35 per ton. X

At 10:15 P.M. the City Engineer presented sealed bids on the following material, delivered to Mill Street Storage Yard:

Base Bid

Item 1: 1,000 lin.ft. 2" Galv. Steel Pipe

Alternate Bid

Item 1-A: 2,000 lin.ft. 2" Galv. Steel Pipe

The following bids were received:

<u>Name of Bidder</u>	<u>Total Bid</u> <u>Item No.1</u>	<u>Total Bid</u> <u>Item No.1-A</u>	<u>Discount</u>
Eastern Plumbing Supply	\$ 169.50	\$ 339.00	2% - 10 days
Hubert White Hdwe Co.	180.00	358.00	none
L. W. Gunby Co.	199.30	398.60	2% - 10 days

Motion made and passed that City Engineer be authorized to award a contract to the lowest bidder, Eastern Plumbing Supply Company of Salisbury, Maryland, for furnishing and delivering 2,000 linear feet of 2-inch galvanized pipe to the City Storage Yard, for the sum of \$339.00, subject to a discount of 2 per cent for payment 10th proximo. X

Minutes of Mayor and Council Meeting
Page 3
August 16, 1938

At 10:30 P.M. the City Engineer presented sealed bids on the following equipment to be used on asphalt kettle in Street Department:

- Item 1: 1- 50' Section of 1" Metal Flexible Interlocked Hose with couplings.
- Item 2: 1- 25' Section of 1" Metal Flexible Interlocked Hose with couplings.

The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid Item No.1</u>	<u>Total Bid Item No.2</u>
Bituminous Service Corp	West Chester Pa	\$ 38.52	\$ 23.11
L. W. Gunby Co	Salisbury Md	34.40	17.20

Note: Bid furnished by L. W. Gunby Company was based on rubber hose and did not meet specifications as called for by Engineer.

Motion made and passed that Engineer be authorized to award the contract to the lowest bidder on flexible metal hose, which was the Bituminous Service Corporation of West Chester, Penna.

Motion made and passed that Superintendent of Water Department be authorized to credit the Water Account of Mr. Boyd Jones, in the amount of \$10.00, due to the fact that this property was charged for an outside hose connection for a period of two years and said property did not have hose connection.

Motion made and passed that City Solicitor be authorized to prepare deeds covering land acquired by the Mayor and Council for street purposes from the property owners residing on the South side of South Park Drive.

Motion made and passed that Victor Lynn Transportation Company be granted permission to hold an auction sale at their warehouse located on Meadow Street on Saturday, August 20, for the purpose of disposing of unclaimed freight.

Motion made and passed that legal opinion rendered by Long and Robins, regarding the delegation of authority by the Mayor and Council to a five-men board for the purpose of confirming appointments, be made a part of these minutes.

Motion made and passed that President of Council, John E. Morris, be authorized to write a letter to the Chamber of Commerce, enclosing a copy of the legal opinion rendered by Long and Robins, in reply to their resolution of July 25, regarding their suggestion of a five-men board to settle appointments not confirmed by the Mayor and Council.

Mayor and Council Meeting Minutes

Page 4

August 16, 1938

Motion made and passed that Vouchers from 9943 to 10,020, ~~✓~~
inclusive, be approved for payment.

There being no further business, meeting adjourned at 11:30 P.M.

Mr. John E. Morris, President

Thos. L. Parker, Jr.,
Deputy Clerk

LAW OFFICES
LONG & ROBINS
SALISBURY, MD.

August 13, 1938

Mr. John E. Morris,
President, City Council of Salisbury,
Salisbury, Maryland.

Dear Sir:

As requested by you, I have given consideration to the recent proposal of the Chamber of Commerce to have the Mayor and Council of Salisbury agree to the naming of a committee of five to deal with the making of certain appointments authorized by the Charter of the City of Salisbury. I understand the suggestion of the Chamber of Commerce to be in part as follows: "That a committee of five be set up to gather all the facts and opinions of the Mayor and Council, and make a recommendation, which the Mayor and Council, in advance, would agree to abide by; two of the committee to be named by the Mayor, two by the members of the Council in session, and those four to select a fifth member."

The purpose of this suggestion appears to be for this proposed committee to act for the Mayor and Council in the making and confirmation of appointments, and the effect would be to supplant the Mayor and Council with this committee. By the terms of this suggestion the Mayor and Council would, in advance of the making of such appointments, agree to be bound by whatever this committee might do. In my judgment this would be an unlawful delegation of legislative power by the Mayor and Council, and any agreement that might be entered into by the Mayor and Council to that effect would, in my opinion, be absolutely unenforceable and void.

The Charter of the City of Salisbury as to appointments provides that the Mayor shall make appointments, subject to confirmation by the Council. This is a grant of legislative power to the Mayor and Council, and the action of the Mayor and Council in making appointments should be in pursuance of this legislative power, and they cannot delegate their right to act in this capacity to any other person or body. It is clear to me that the legislature intended the qualifications of prospective appointees to be judged by the Mayor and Council, and the voters of the City of Salisbury have a right to expect these appointments to be made by those in whom they, by their vote, have vested this trust and authority. While a municipality may do its ministerial work by agents, and must, of necessity, clothe them with certain discretionary powers, it cannot divest itself of the trusts, powers and duties imposed upon it by law by surrendering them entirely to others. This has been held by the Maryland Court of Appeals in the case of *Baltimore City v. Gahan*, 104 Md., page 145, and reaffirmed in the case of *Mayor and Council of Baltimore v. Wollman*, 123 Md., page 310, and in *Tighe v. Osborne*, 149 Md., page 349.

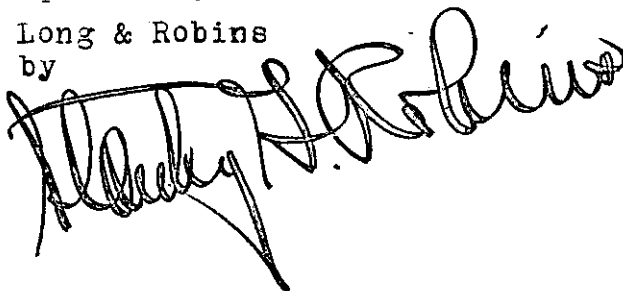
J.E.M.

The Court of Appeals, in its opinion in the case of Baltimore City v. Scharf, reported in 54th Md., page 499, has stated the doctrine as follows: "It is a plain principle, and well settled by authority, that public powers or trusts devolved by law or charter on a Council or governing body cannot be delegated to others. So that an ordinance which delegates a discretion which can only be exercised by the Council, or requires a certain thing to be determined by someone else, as their agent, which their charter requires to be decided by them, is void. 1 Dillon on Municipal Corporations, Section 60; Birdsall v. Clark, 73 N.Y., 73." I could cite numerous other authorities to the same effect but I do not deem it necessary to embody them herein.

In view of the law, as I find it to be, I do not hesitate to advise you against entering into the agreement as proposed by the Chamber of Commerce, for the reason that you have no legal right to do so.

Respectfully submitted,

Long & Robins
by

A handwritten signature in dark ink, appearing to read "Stanley H. Robins", written over a horizontal line.

SGR:H.

CITY TRAFFIC COMMISSION

W. TRACY HOLLAND, CHAIRMAN
C. L. DICKINSON
DONALD H. BAYSINGER

EX-OFFICIO MEMBERS

ARTHUR W. BOYCE, MAYOR
JOHN E. MORRIS, PRESIDENT COUNCIL
N. H. HOLLAND, CHIEF OF POLICE
CLARKE GARDNER, CITY ENGINEER

City of Salisbury

MARYLAND

August 13, 1938

The Mayor and Council of Salisbury
Salisbury
Maryland

Gentlemen:

Pursuant to an authorization from your Honorable Body, at a special meeting held in the City Hall on July 29, 1938, we wish to advise that the following bids on parking meters have been reviewed by us:

A. (Trade Name "DUAL") - DUAL PARKING METER COMPANY,
Oklahoma City, Oklahoma

- * 125 - Type A, Automatic Meters @ \$42.50 each, installed
- * 125 - Type D, Automatic Meters @ 54.50 each, installed

- * Indicates a deduction of \$2.00 per meter if the City will maintain the meters with one of its employees trained by the Company's Installation Superintendent.

CONDITIONS OF SALE & OTHER INFORMATION:

1. Purchase - 25 per cent of receipts to be retained by City and 75 per cent of receipts to be paid to Company until full purchase price is consummated.
2. Trial Period - Sixty days.
3. Installation - Can be made within thirty days after receipt of signed contract.
4. Guarantee - Meters guaranteed for a period of one year after date of installation.
5. Bonds - Performance and patent infringement bonds will be furnished by the Company.
6. Meters Installed - DUAL Parking Meters installed from July 1, 1937 to July 1, 1938, equal 6,299.
7. Financial Statement - Assets: \$289,768.20.

B. (Trade Name "MARK-TIME") - Manufactured by H. M. RHODES, INC.,
Hartford, Connecticut

Representative: J. Phillip Roman

- 125 - Manual Type Meters @ \$45.00 each, installed

CONDITIONS OF SALE & OTHER INFORMATION:

1. Purchase - 25 per cent of receipts to be retained by City and 75 per cent of receipts to be paid to Company until full purchase price is consummated. (See "Trial Period")
2. Trial Period - Sixty days. During trial period, gross receipts of meters to be retained by City.
3. Installation - Can be made within fifteen days after equipment is shipped to Salisbury.
4. Guarantee - Meters guaranteed for a period of one year after date of installation.
5. Bonds - Performance and patent infringement bonds will be furnished by the Company.
6. Meters Installed - Mark-Time Parking Meters installed from July 1, 1937 to July 1, 1938, equal 4,232.
7. Financial Statement - Dun & Bradstreet Rating - \$125,000 to \$200,000.

- C. (Trade Name "MI-CO") - THE MICHAELS ART BRONZE COMPANY,
Covington, Kentucky
125 - Manual Type Meters @ \$41.50 each, installed

CONDITIONS OF SALE & OTHER INFORMATION:

1. Purchase - 30 per cent of receipts to be retained by City and 70 per cent of receipts to be paid to Company until full purchase price is consummated.
2. Trial Period - Sixty to ninety days.
3. Installation - Can be made within thirty days after receipt of signed contract.
4. Guarantee - Meters guaranteed for a period of one year after date of installation.
5. Bonds - Performance and patent infringement bonds will be furnished by the Company.
6. Meters Installed - MI-CO Parking Meters installed from July 1, 1937 to July 1, 1938, equal 204.
7. Financial Statement - Assets: \$708,560.86.

- D. (Trade Name "RED BALL") - THE HIGHWAY SAFETY SIGNAL COMPANY,
Baltimore, Maryland
125 - Manual Type Meters @ \$60.00 each, installed

CONDITIONS OF SALE & OTHER INFORMATION:

1. Purchase - 60 per cent of receipts to be retained by City and 40 per cent of receipts to be paid to Company until full purchase price is consummated.
2. Trial Period - Six Months.
3. Installation - Can be made within thirty days after receipt of signed contract.
4. Guarantee - Meters guaranteed for a period of one year after date of installation.
5. Bonds - Performance and patent infringement bonds will be furnished by the Company.
6. Meters Installed - No meters installed in any City - but have placed bids in twenty cities, of which no action has been taken.
7. Financial Statement - (No financial statement found with bid)

Upon reviewing the various bids received, we note that all but one are of the so-called hand-operated, or manual controlled, devices. After observing several demonstrations of both the automatic and hand operated types, we believe the automatic type to be more suitable.

Our reasons for this preference are that the automatic functioning removes the possibility and opportunity of either deliberate or inadvertent error that is present when hand-operated devices are manipulated. As an illustration, it may be pointed out that an individual may park an automobile beside a hand operated device and fail to turn the handle after depositing the necessary fee.

Secondly, in some of the meters examined the individual may turn the handle only part of the way and may fail to make a complete turn - which would not permit the individual a full hour's parking, although this amount of time was paid for. Such acts may be deliberate, or inadvertent, but the net result is that a controversy arises when the condition is discovered.

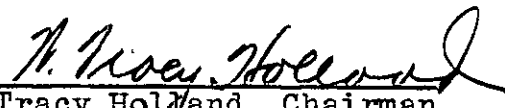
This condition cannot occur by using the automatic type of device. Of course, the automatic type device requires periodical winding - which is not required by the hand-operated type. While a winding operation feature may be undesirable, it is purely a service function. From the user's viewpoint, the operation is automatic.

The Mayor and Council
Page 4
August 13, 1938

Due to the fact that the automatic meter contains more moving parts, this will, in all probability, result in higher maintenance charges; however, in considering the convenience available for the public, we do not believe this to be a serious objection.

Under the circumstances enumerated, we are of the opinion that the automatic type of device will cause less controversy and will be more suitable to the needs of Salisbury.

Respectfully submitted,
CITY TRAFFIC COMMISSION,


Tracy Holland, Chairman


Clarence L. Dickinson

CITY HALL, SALISBURY, MARYLAND - AUGUST 22, 1938

The Mayor and Council met in regular session at 7:30 Monday, August 22, 1938, with the following present: Mayor Boyce, Councilmen Morris, Gardner, Taylor, Hitchens and Dixon.

The minutes of the last meeting were read and approved.

Motion made and duly passed that Chief Holland's weekly report be received and filed.

Mr. Furman Richardson and Milford Twilley appeared before the Mayor and Council regarding an easement for electrical utilities in Rich-Wil Park Sub-division.

Motion made and passed that City Engineer be authorized to purchase the necessary repair parts for asphalt distributor used in connection with the street work. X

Motion made and passed that City Engineer be authorized to supplement an original order with the Pocahontas Coal Company by an additional thirty tons of No. 4 Slag at the rate of \$2.47 per ton, delivered to streets in accordance with provisions of Contract M-2-38. X

Motion made and passed that all Heads of Departments submit detail budgets, for their respective departments, to the Mayor and Council not later than September 15.

Motion made and passed that Bruce V. Dickinson be granted a permit (to expire September 12, 1938) for the erection of a banner across Main Street; said erection to be under the supervision of the Building Inspector.

Motion made and passed that Alfred T. Truitt be granted a permit (to expire September 12, 1938) for the erection of a banner across Main Street; said erection to be under the supervision of the Building Inspector.

Motion made and passed that letter from Advisory Committee, pertaining to a proposed PWA Project (Docket 1091-F) covering the construction of Sanitary Sewers, Water Mains, Storm Water Drains, and Street Improvements, be taken under consideration.

X Motion made and passed that report received from the Salisbury By-Pass Committee be held for consideration and the Committee be notified to make an appraisal of both routes between Main Street and Wilson Street and present it on Monday next, or as soon after this date as possible.

Motion made and passed that legal opinions rendered by City Solicitor Claude Bailey and Messrs. Long and Robins, pertaining to proper identification of City equipment, be attached to these minutes.

Minutes of Mayor and Council Meeting
Page 2
August 22, 1938

Sergeant Forester, of the Baltimore City Police Department, appeared before the Mayor and Council and explained details pertaining to the annual Traffic Officers' Training School, to be held at the University of Maryland from September 19 to October 1, and suggested representation from the Salisbury Police Department. The Mayor and Council discussed this matter and upon motion duly made and passed by the Council, Mayor Arthur W. Boyce was authorized to send Chief Holland or Sergeant Wilson to the Training School, and the expenses authorized not to exceed \$50.00. X

Motion made and passed that Vouchers from 10,021 to 10,030, inclusive, be approved for payment. X

There being no further business, meeting adjourned at 11:45 P.M.

Mr. John E. Morris, President L. Thomas Parker, Deputy Clerk

City of Salisbury



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

August 22, 1938

The Salisbury Chamber of Commerce, Inc.
Attn: Mr. I. L. Benjamin, President
S. Division Street
Salisbury, Maryland

Gentlemen:

With reference to your resolution presented to the Mayor and Council under date of July 25, suggesting "That a committee of five be set up to gather all the facts and opinions of the Mayor and Council and make a recommendation, which the Mayor and Council, in advance, would agree to abide by; two of the committee to be named by the Mayor, two by the members of the Council in session, and those four to select a fifth member", you will recall that this resolution was accepted, unanimously, by the City Council.

Subsequent rumors were to the effect that if a committee did take action in the matter of appointments, this action would be protested through the medium of injunction or Court proceedings. Under these circumstances, members of the City Council thought it best to seek legal advice.

With this thought in mind, the City Solicitor was asked if it was legal to delegate the powers conferred upon the Mayor and Council, by Legislative Acts, to a committee other than the Elective Body. In reply to this request, the City Solicitor ventured an opinion that was very vague and in order to avoid publicity that might reflect unfavorably upon the Mayor and Council, which indirectly would have its effect upon the City of Salisbury in general, we deemed it advisable to obtain a written legal opinion.

An opinion was rendered by the firm of Long and Robins, under date of August 13, 1938, which is as follows:

"As requested by you, I have given consideration to the recent proposal of the Chamber of Commerce to have the Mayor and Council of Salisbury agree to the naming of a committee of five to deal with the making of certain appointments authorized by the Charter of the City of Salisbury. I understand the suggestion of the Chamber of Commerce to be in part as follows: "That a committee of five be set up to gather all

August 22, 1938

the facts and opinions of the Mayor and Council, and make a recommendation, which the Mayor and Council, in advance, would agree to abide by; two of the committee to be named by the Mayor, two by the members of the Council in session, and those four to select a fifth member.'

"The purpose of this suggestion appears to be for this proposed committee to act for the Mayor and Council in the making and confirmation of appointments, and the effect would be to supplant the Mayor and Council with this committee. By the terms of this suggestion the Mayor and Council would, in advance of the making of such appointments, agree to be bound by whatever this committee might do. In my judgment this would be an unlawful delegation of legislative power by the Mayor and Council, and any agreement that might be entered into by the Mayor and Council to that effect would, in my opinion, be absolutely unenforceable and void.

"The Charter of the City of Salisbury as to appointments provides that the Mayor shall make appointments, subject to confirmation by the Council. This is a grant of legislative power to the Mayor and Council, and the action of the Mayor and Council in making appointments should be in pursuance of this legislative power, and they cannot delegate their right to act in this capacity to any other person or body. It is clear to me that the legislature intended the qualifications of prospective appointees to be judged by the Mayor and Council, and the voters of the City of Salisbury have a right to expect these appointments to be made by those in whom they, by their vote, have vested this trust and authority. While a municipality may do its ministerial work by agents, and must, of necessity, clothe them with certain discretionary powers, it cannot divest itself of the trusts, powers and duties imposed upon it by law by surrendering them entirely to others. This has been held by the Maryland Court of Appeals in the case of Baltimore City v. Gahan, 104 Md., page 145, and reaffirmed in the case of Mayor and Council of Baltimore v. Wollman, 123 Md., page 310, and in Tighe v. Osborne, 149 Md., page 349.

"The Court of Appeals, in its opinion in the case of Baltimore City v. Scharf, reported in 54th Md., page 499, has stated the doctrine as follows: 'It is a plain principle, and well settled by authority, that public powers or trusts devolved by law or charter on a Council or governing body cannot be delegated to others. So that an ordinance which delegates a discretion which can only be exercised by the Council, or requires a certain thing to be determined by someone else, as their agent, which their charter requires to be decided by them, is void. 1 Dillon on Municipal Corporations, Section 60; Birdsall v. Clark, 73 N.Y., 73.' I could cite numerous other authorities to the same effect

The Salisbury Chamber of Commerce, Inc.

Page 3

August 22, 1938

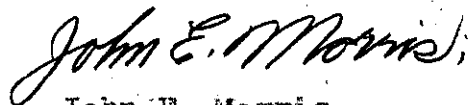
but I do not deem it necessary to embody them herein.

"In view of the law, as I find it to be, I do not hesitate to advise you against entering into the agreement as proposed by the Chamber of Commerce, for the reason that you have no legal right to do so."

After reviewing this opinion, we believe you will agree with us that an unlawful delegation of authority, regardless of the outcome, would not react favorably upon the citizens of Salisbury; however, the City Council sincerely appreciates your interest in this Governmental Body, also, your interest in desiring to see the continuing of a progressive, economic and efficient administration for the benefit of the taxpayers.

In conclusion, we wish to assure you that it is the desire of the City Council to cooperate with the Chamber of Commerce and other business and civic organizations interested in the welfare of Salisbury.

Very truly yours,

A handwritten signature in cursive script that reads "John E. Morris".

John E. Morris,
President of Council

Glen Haven
Salisbury, Md., Aug. 19, 1938

Mayor & City Council
Salisbury, Maryland

Gentlemen:

The purpose of this letter is to bring to your attention my affiliation with Black & Company, Certified Public Accountants and Auditors, 16 E. Franklin Street, Baltimore, Maryland., and kindly ask that I be given an opportunity to perform, in conjunction with my affiliates, some of the future audits of the records of the City of Salisbury.

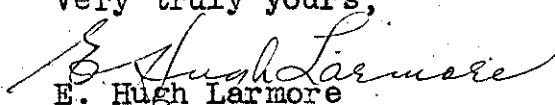
Because Black & Company are comparatively new in this immediate territory perhaps it might be well to mention some of their experience in this field. They have audited the books of the County Commissioners of Dorchester, Anne Arundel, Washington and Baltimore Counties, and have just completed an audit of the latter for the twenty-fourth year. They have audited the books of the City of Hagerstown and the Sewerage Commission of Hagerstown. For five or six years from 1917 on, they audited the records of the Comptroller and Treasury of the State of Maryland.

Mr. Wilmer Black, senior member of the firm, has served as a member of an Accountants Advisory Committee for the City of Baltimore, working with the City Auditor, Mr. Howard Beck.

Among their clients in other fields are the Hopkins Place Savings Bank, the Noxzema Chemical Company, Goucher College, the Maryland General Hospital, Baltimore Y. M. C. A., the United States Naval Institute at Annapolis, the Calvert Drug Company, and Mr. John Charles Thomas of Easton, Maryland.

Both Mr. Black and myself will welcome an opportunity to discuss this matter further with you when you contemplate your next audit.

Very truly yours,


E. Hugh Larmore

L.

SALISBURY BASEBALL CLUB, Inc.

EASTERN SHORE LEAGUE
Gordy Park, SALISBURY, MD.

J. C. CAMBRIA, *President*
M. E. MURPHY, *Vice-President*
J. P. WHALEN, *General Manager*
O'ARCY (JAKE) FLOWERS, *Manager*

HARRY C. ADKINS
CHARLES W. BENNETT
ISRAEL L. BENJAMIN
GEORGE C. BOUNDS
FRANK M. CLINE
SAMUEL S. FELDMAN
WILLIAM S. GORDY, JR.
L. W. GUNBY
GRAHAM GUNBY
CLARKE GARDNER
CHARLES C. HURT
W. NEWTON JACKSON
I. E. JONES
E. SHELDON JONES
JUDGE BENJAMIN A. JOHNSON
CHARLES R. PARKER
JOHN A. PRICE
LEE WEBSTER SELFE
MRS. MAUDE R. TOULSON
MRS. WALTER S. SHEPPARD
MAYOR ALFRED T. TRUITT
CHARLES J. TRUITT
WALLACE H. WHITE
R. FULTON WALLER
S. FRANKLYN WOODCOCK
ERNEST O. WHEATLEY

Salisbury, Md.
Augsut 22, 1938

Mr. Reeves
Salisbury
Maryland

Dear Mr. Reeves:

In pursuant to our conversation of recent date it will be convenient for the management of the Salisbury Baseball Club to let you use the ball park on the night of September 2nd, 1938.

The expense attached there to will be \$40.00 for the night. And I will only expect this amount unless you have a gate exceeding \$300.00. In which event I will expect to participate in the receipts to the extent of 50% of all over \$300.00 taken in.

We will furnish lights, ground keeper, ticket seller and tickets such as are used in our games if you wish.

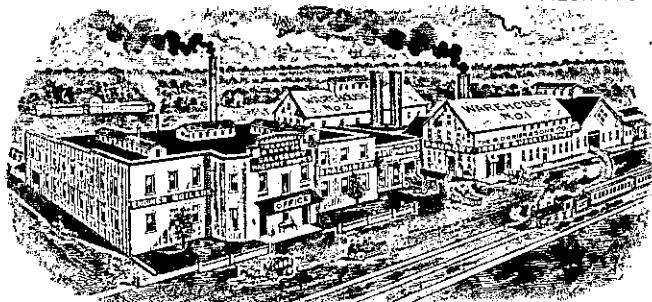
Wishing you the best of luck,

I remain,


Melvin E. Murphy, *Business Mgr.*
Salisbury Baseball Club

The R. D. Grier & Sons Co.

MECHANICAL ENGINEERING SERVICE

PHONES { 38
435

SALISBURY MACHINE WORKS IRON & BRASS FOUNDRY

ENGINES, BOILERS, SAW MILLS, STEAM PIPES, BELTING, INJECTORS,
BASKET AND BARREL MACHINERY, VALVES, FITTINGS & GENERAL REPAIRS,
PULLEYS, SHAFTING, HANGERS, SOLID AND INSERTED TOOTH SAWS,
ELECTRIC MOTORS & SUPPLIES, TRUCK AND PASSENGER CAR TIRES AND SUPPLIES
ALL KINDS OF MILL SUPPLIES, ETC.

Salisbury, Maryland

August 22, 1938

Hon. Mayor & Council
Salisbury, Md.

Gentlemen:

Your Salisbury By-pass Committee have been giving considerable thought to the advisability of continuing the by-pass from Main St. north, either over the route as previously laid out by the State Road Commission, running up Cathell St. crossing Church St. to Ellen St. and, thence North through the residential section to Elm St. then on to the overhead bridge, as compared with an alternate route recently proposed to continue straight North through the properties of the Standard Oil Co. and the Pennsylvania Railroad Co. up Railroad Avenue and joining the original proposed route on the North side of the B.C. & A. Railroad track at Elm St.

Taking into consideration the cost of the right-of-way which the City of Salisbury will have to participate and the fact that the present State Road Commission will only build a section of this highway and not the complete road this year, we recommend that the alternate route from Main St. to Church St. through the Standard Oil Co. and the Railroad Co. properties and that this alternate route from Church St. be continued up Railroad Ave. as outlined above at a future date, and we ask for your approval for this recommendation.

Respectfully Submitted

SALISBURY BY-PASS COMMITTEE

Wade H. Insley Chairman

WADE H. INSLEY
JAMES M. LARMORE
RALPH H. GRIER

Salisbury, Maryland
August 22, 1938

City Council of Salisbury
Salisbury, Maryland

Gentlemen:

We, the undersigned, thank you for the invitation extended us to act as a planning committee to review your 1938-1939 program covering projects as follows:

- Sanitary Sewers
- Storm Water Sewers
- Water Mains
- Street Surfacing

We have reviewed the program and find the items are needed and will serve sections of the City that are rapidly expanding and are now without service or the service is inadequate. We understand you selected these after giving consideration to needed extensions in other parts of the City.

We wish to correct the newspaper article stating your committee met on a certain Wednesday night and unanimously approved these projects and the method of financing them. A meeting for that purpose was scheduled but later cancelled, therefore, no approval was made.

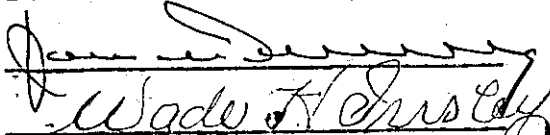
In reviewing the cost estimate and the proposed bond issue to cover the City's participation, we recommend that from the \$22,500.00 additional revenue derived from the re-assessment, as much as practical be applied to these projects thus reducing the amount of the bond issue. We further feel that the following should be paid from the current receipts and not included in the bond issue:

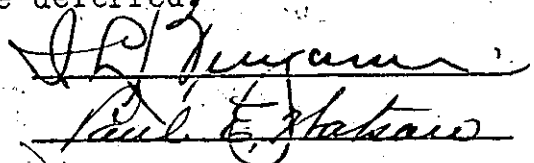
- Engineering services
- Legal services

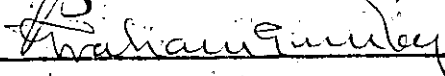
We recommend that the \$5,500.00 to cover extensions outside of the city limits be deleted from the bond issue and collected in advance from the property owners.

We further recommend that such items as lowering of submarine water mains, necessitated by proposed deepening of the river channel, and the sewer and water service for the proposed extension of the City By-Pass, East Main Street to Railroad Avenue, be omitted from the bond issue and not considered until more definite assurance is given you that the projects will be facts.

Our recommendations are all predicated upon a harmonious and co-operative administration of City affairs. At our last meeting Mayor Boyce and President Morris were present. Both indicated that this harmony and co-operation do not exist at this time. Therefore, until such time as the duties and authority of both the Mayor and the City Council are agreed upon and harmony and co-operation restored, we recommend action on all of the projects be deferred.


Wade H. Christy


Paul E. Shattuck


William G. Gandy

LAW OFFICES
LONG & ROBINS
SALISBURY, MD.

August 22, 1938

Mr. John E. Morris,
President, City Council of Salisbury,
Salisbury, Maryland.

Dear Sir:

Pursuant to your request, we wish to advise you that we have given consideration to the question as to whether or not the automobiles and other tangible property connected with the Police Department of the City of Salisbury come exclusively under the control of the Mayor or under the joint control of the Mayor and Council.

By Section 258 of Article 23, of the Code of Public Local Laws, title "Wicomico County", sub-title "Salisbury", the inhabitants constitute a body corporate by the name of "The Mayor and Council of Salisbury". Section 260 of Article 23 aforesaid, provides, in part, as follows: "All property, franchises and funds, of every kind, belonging to or in possession of the Mayor and Council of Salisbury, are vested in this corporation." Thus, as a general proposition, all tangible personal property, such as automobiles and other equipment, regardless with what City department they are connected, comes under the joint control of the Mayor and Council. Therefore, unless some other provision of the charter specially makes an exception of the automobiles and other equipment connected with the Police Department and places them under the exclusive control of the Mayor, the Mayor has no such power. We find no such exception in the charter. The only section of the charter that might be held to have any bearing whatsoever on such an exception is contained in Section 270 of said Article. This, in part, provides that the Mayor "shall appoint the officers herein provided, and he is hereby given full control of the police officers, who shall receive orders from him and execute them according to law and ordinances." This provision, in our opinion, confers upon the Mayor only the right to control the general conduct of the personnel of the Police Department, and this within the limitations provided by law and ordinances. There seems to us to be a vast distinction between controlling the conduct of the members of the Police Department and having exclusive control over the physical property belonging to the municipal corporation that happens to be connected with the Police Department. We consider that the Mayor has no more exclusive jurisdiction over the property connected with the Police Department of the municipality than he has over the property

connected with the Street Cleaning Department, Water and Sewer Department, or any other department. It is, therefore, our opinion that the control of the tangible personal property connected with the Police Department is vested in the Mayor and Council jointly and not exclusively in the Mayor.

Respectfully yours,

LONG & ROBINS

By--

Henry D. Robins

SGR:H.



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND
August 22, 1938.

The Mayor and Council of Salisbury,
Salisbury, Maryland.

Gentlemen:

At your meeting on Tuesday, August 16th, you requested me to give you an opinion in writing relative to the painting of certain identification marks on one of the automobiles purchased by you for the use of the Police Department of the City of Salisbury.

Section 270 of Article 23 of the Code of Public Local Laws of Maryland, in outlining the powers and duties of the Mayor of Salisbury, provides among other things that "he is hereby given full control of the police officers, who shall receive orders from him and execute them according to law and ordinance."

Section 277 of the same Article also provides that "The Mayor, or in his absence or disability, the President of the Council, may appoint special policemen with all the powers of the regular policemen for a term of not exceeding thirty days when deemed necessary so to do, the one appointing to fix the compensation of said special policemen."

From these provisions it is evident that there is imposed upon the Mayor of Salisbury full responsibility for the conduct of the Police Department of the City. Therefore, I am of the opinion that if the Mayor of Salisbury believes that certain duties of the Police Department of the City can be more efficiently performed by the police in a car which does not have painted on its sides words which immediately identify it as a police car, he has the right to instruct the police to use the same without identification marks. It is my opinion further that the City Council has no power under the charter to order the painting of identification marks on such an automobile over the objections of the Mayor of Salisbury.

Very truly yours,

Levin C. Bailey
CITY SOLICITOR.

LCB:P

CITY HALL, SALISBURY, MARYLAND - AUGUST 29, 1938

The Mayor and Council met in regular session at the City Hall on Monday, August 29, 1938, at 7:30 with the following present: Mayor Boyce, Councilmen John E. Morris, W. T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

The minutes of the last meeting were read and approved.

Motion made and duly passed that Chief Holland's weekly report be received and filed.

Messrs. Tracy Holland and C. L. Dickinson, members of the City Traffic Commission, appeared before the Mayor and Council and requested that E. Church Street and Broad Street be made One Way streets, in accordance with previous recommendations, for a trial period of sixty days.

Mr. Bennett, and other property owners, residing on Jackson Street, appeared before the Mayor and Council with a request that Jackson Street, between Lincoln Avenue and Washington Street, be hard surfaced.

Mr. Barrett M. Kemp appeared before the Mayor and Council and requested a temporary permit until the Maryland Board of Plumbing Commissioners held their next examination in order that he may do plumbing work in the City of Salisbury.

Motion made and passed that report of City Assessors, Harry S. Hastings, Watson D. Mitchell and George Kersey, covering assessment of improvements made on property during the last fiscal year, be accepted and the City Clerk be authorized to notify all property owners for a hearing to be held in the City Hall on Tuesday, September 13, 1938 for a review of the assessment before the Mayor and Council. Further, the City Solicitor be authorized to prepare and insert a notice in at least one newspaper.

Motion made and passed that a committee, composed of Councilmen Taylor, Gardner and Dixon, call on Mr. C. M. Freeman in regards to the resumption of his duties pertaining to widening, deepening and dredging of the Wicomico River.

Motion made and passed that the next regular meeting of the Mayor and Council be held on Tuesday, September 6, and the City Clerk be authorized to insert an advertisement in the newspapers to this effect.

Motion made and passed that City Engineer be authorized to write a letter to the Federal Housing Administration to the effect that the City proposes to grade and widen Hanover Street, from Monticello Avenue to South Boulevard. The proposed street improvements to be conditioned upon obtaining a release for the moving of a house belonging to Sidney Fields, so as to provide for a uniform street width on Hanover Street.

Minutes of Mayor and Council

Page 2

August 29, 1938

Motion made and passed that petition from property owners on Hazel Avenue regarding the unsanitary conditions of an outside toilet on the property owned by Elmer C. Williams be received and the City Engineer be authorized to notify Dr. Hurdle to investigate this matter and render a report to the Mayor and Council at the earliest possible date.

Motion made and passed that City Engineer be authorized to make the following sanitary sewer extensions:

1. 280 linear feet of 8" sanitary sewer on Smith Street, between Powell Avenue and Monticello Avenue, in order to serve the property of Leslie Johnson, in accordance with application for sewer service under date of August 29, 1938. X
2. 140 linear feet of 8" sanitary sewer on Fillmore Street, between Truitt Road and Calloway Street, in order to serve two residences constructed by the Larmar Corporation, in accordance with two applications for sewer service under date of August 11 and 29, respectively. X

Motion made and passed that City Engineer's Report, covering Operations of Water and Sewer Department for the six months' period ending June 30, 1938, be received and a copy attached to these minutes.

Motion made and passed that Mayor Arthur W. Boyce and President of Council John E. Morris be authorized to execute Sponsor's Proposal No. 26, covering Grading, Construction, Re-construction, Surfacing and Re-surfacing of streets within the corporate limits of Salisbury, as prepared by the City Engineer, and further that the City Engineer be authorized to submit this proposal to the Works Progress Administration. *City's Contribution \$ 14,480 — Federal Funds 27,610.04*
Total Project Cost 42,090.04 X

Motion made and passed that City Engineer be authorized to execute Work Schedule and Labor Analysis, covering Sponsor's Proposal No. 26 (Streets) and submit same to Works Progress Administration.

Motion made and passed that City Engineer be authorized to prepare a plat covering the extension of Brown Street, the widening of Preston Street and the re-location of Liberty Street, on the property of E. May Perdue and Maude Truitt Laws, and further the City Engineer be authorized to lay out and monument the streets insofar as this particular parcel of land is concerned.

Motion made and passed that City Engineer be authorized to purchase Anti-freeze and Peddle-manipulated Drinking Fountain and erect same on the corner of Market and E. Main Streets, for a sum not to exceed \$75.00. X

Upon motion duly made and passed, City Treasurer J. R. Laws be authorized to borrow at the cheapest interest rate, a sum of money not to exceed Seven Thousand Dollars (\$7,000) to meet payment on bonds and coupons, due on September 1, 1938, together with other miscellaneous bills. X

Motion made and passed that F. W. Lafrentz & Company, auditors employed by Mayor Arthur W. Boyce, be authorized to adjust the Control Tax Accounts of the City in the amount of \$6,391.66 in order to conform with the detail summary sheet, in accordance with their request by letter dated August 29, 1938, a copy of which is attached to these minutes. X

Motion made and passed that Vouchers from 10,031 to 10,045, inclusive, be approved for payment. X

There being no further business, meeting adjourned at 11:30 P.M.

Mr. John E. Morris, President

L. Thomas Parker, Jr.,
Deputy Clerk

F. W. LAFRENTZ

A. F. LAFRENTZ

ALONZO LEE MILES, C. P. A.

F. W. LAFRENTZ & CO.

PUBLIC ACCOUNTANTS

EXECUTIVE OFFICES NEW YORK CITY

DOWNING BUILDING, SALISBURY, MD.

OFFICES

NEW YORK
CHICAGO
BOSTON
ATLANTA
RICHMOND
BALTIMORE
SALISBURY, MD.
CLEVELAND
NEW ORLEANS
PHILADELPHIA
WASHINGTON, D. C.
SAN FRANCISCO
LOS ANGELES
OAKLAND

REPRESENTATIVES

SEATTLE
LONDON, ENG.

August 29, 1938.

To the Honorable Mayor and Council,
City of Salisbury,
State of Maryland.

Gentlemen:

We are enclosing herewith the summary sheet, prepared by the representatives of our Baltimore office, of the balances, as of June 30, 1938, of the uncollected taxes of your Municipality.

A detailed list of these balances, aggregating \$91,142.27 was prepared by your accounting department from the taxpayers ledgers.

The total of this list was adjusted to \$90,493.33 by reason of certain differences which were disclosed by our inspection of the individual balances.

The control figures, taken from the general ledger accounts for the various levies, after adjusting for the 1937 increases and decreases in assessments, totalled \$96,884.99.

A comparison of these amounts, as set forth in the summary sheet, reveals a net excess in the aggregate amount of the control accounts of \$6,391.66.

It is the desire of our Baltimore representatives to adjust the control accounts so that the report of audit may reflect the actual amount of uncollected taxes as of June 30, 1938 as shown by the detail list, and, therefore, respectfully request your approval of these charge-offs.

Very truly yours,

F. W. Lafrentz & Co.,

By

A. Kern Briebe

Minutes

MAYOR AND COUNCIL
SALISBURY, MARYLAND

REPORT OF OPERATIONS OF THE
WATER & SEWER DEPARTMENT
FOR SIX MONTHS ENDING
JUNE 30, 1938

City of Salisbury



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

August 16, 1938

The Mayor and Council of Salisbury
Salisbury
Maryland

Gentlemen:

I am enclosing a detailed report showing the operation of the Water and Sewer Department for the six months' period ending June 30, 1938.

The financial condition of the Water Department has shown continued improvement. The collections from water rents during this period amounted to \$32,490.97. The total expenses during the period from January 1 to January 30, 1938, were as follows:

Operating Expenses	\$12,993.06	
Sinking Fund Requirements .	<u>11,506.25</u>	\$24,499.31
New Construction (from		
Income & Reserve Funds)		<u>14,905.37</u>
Total		\$39,404.68

Cash Assets of the Water Department, as of June 30, 1938, amounted to \$21,520.42 and it is herewith suggested that the following accounts be specifically designated and funds be distributed in the following manner:

Operating Account	\$ 5,520.42
Sinking Fund	6,000.00
Depreciation Reserve	10,000.00

The allocation of the funds to specific accounts, as noted above, will provide a systematic method of Accounting for Income and Disbursements. It is also suggested that the monthly surplus, accruing from the excess of receipts over expenditures, be divided equally and be deposited into the Sinking Fund and Depreciation Reserve Accounts for the period of the fiscal year beginning October 1, 1938 and ending on September 30, 1939.

The total valuation of the Municipal Water System is approximately \$675,000. The depreciation allowance, based on amortizing depreciated construction cost, will amount to approximately \$36,000. A reserve fund in this amount should be established as soon as possible in order to replace and rebuild facilities that become inadequate or obsolete

The Mayor and Council of Salisbury

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August 16, 1938

and at the same time minor extensions may be financed from this fund, thereby placing the Water Department on a "pay as you go" basis. Under this method, it will only be necessary to finance major ~~construction or~~ improvements through the medium of bond issues.

The rapid growth of Salisbury has reflected itself in the expansion of the Municipal Water and Sewer system. A comparison during the past five years, and particularly the departmental operations for the six months' period ending June 30, 1933 and the six months' period ending June 30, 1938, reveal the following interesting data:

	6 Months Ending <u>6-30-38</u>	6 Months Ending <u>6-30-33</u>	<u>Increase</u>	<u>Increase in Percentage</u>
Total Accounts	3057	2496	561	22%
Water Pumpage (Gallons)	202,838,000	145,365,000	57,473,000	39%
Water Mains (Miles)	36.43	30.00	6.43	21%
Meters	297	206	91	44%
Fire Hydrants	279	233	46	19%
Sanitary Sewers (Miles)	44.27	31.90	12.37	38%
Storm Water Drains (Miles)	14.17	5.45	8.72	160%

Upon reviewing this report, you will note that rapid strides have been made towards furnishing ample fire protection and sewerage facilities in all sections of Salisbury.

Respectfully submitted,

Clark Gardner

City Engineer

CG:VD
Encl.

Salisbury, Maryland
August 16, 1938

REPORT OF OPERATIONS OF THE
WATER & SEWER DEPARTMENT FOR THE SIX MONTHS
ENDING JUNE 30, 1938

WATER DEPARTMENT

PUMPAGE:

A schedule of the water pumpage during the past six months, ending June 30, 1938, as measured by the Venturi meters, is as follows:

January	1938	-	30,114,000	gallons
February	"	-	27,555,000	"
March	"	-	30,790,000	"
April	"	-	33,293,000	"
May	"	-	41,882,000	"
June	"	-	39,204,000	"
			<u>202,838,000</u>	"

Note: The quantity of water pumped during the above period represents an increase of 8.8 per cent over the corresponding six months of 1937.

Maximum pumpage occurred on May 7, 1938 with 2,197,000 gallons; minimum on March 13, 1938 with 789,000 gallons. These figures represent domestic and industrial consumption only.

The above figures are the quantity of water delivered to the distribution system of the City of Salisbury, all of which was aerated and treated with hydrated lime before being pumped into the system.

The water was pumped against an average head of 140 feet, 30 feet representing the lift from the wells to the aerator and 110 feet the lift of the high service pumps.

WATER CUSTOMERS:

67 new water service connections to mains during the period of this report.

	<u>Flat Rate Accounts</u>	<u>Meter Accounts</u>	<u>Total</u>
July 1, 1926	--	--	818
June 30, 1938	2760	297	3057

FIRE HYDRANTS:

In service July 1, 1926:	56
In service June 30, 1938:	279

METERS:

<u>Owned by City</u>	<u>Owned by Consumers</u>
5/8" - 188	1" - 1
3/4" - 55	2" - 1
1" - 22	3" - 1
1-1/2" - 11	4" - 1
2" - 11	6" - 1
3" - 5	<u>5</u> - Total
<u>292</u> - Total	

TEMPORARY WATER LINES LAID BETWEEN JANUARY 1, 1938 AND JUNE 30, 1938:

Druid Hill Avenue (Extension of present line, West)

150 lin.ft. 2" Galv. Pipe

Lincoln Avenue (East of Rogers Street to Corporate Limits)

477 lin.ft. 2" Galv. Pipe

Wade Street (S. Division Street toward Salisbury Boulevard)

188 lin.ft. 1½" Galv. Pipe

Second Street (Extension of present line, South - toward
Fitzwater Street)

250 lin.ft. 2" Galv. Pipe

Riverside Road (Virginia to Prospect Aves.)

1132 lin.ft. 2" Galv. Pipe

Royal Street (Extension of present line South to W. Vine Street)

273 lin.ft. 2" Galv. Pipe

Evergreen Avenue (N. Pinehurst toward S. Pinehurst Aves.)

134 lin.ft. 2" Galv. Pipe

PERMANENT WATER MAINS LAID BETWEEN JANUARY 1, 1938 TO JUNE 30, 1938:

Salisbury Boulevard, Meadow Street, Fooks Street, Wade Street,
Vine Street, Cross Street, S. Division Street, Newton Street,
Maryland Avenue and Ohio Avenue -- (E. Main to Downing Streets)

-- Contract No. 381-WD --

2528 lin.ft. 12" C.I. Pipe

913 lin.ft. 8" C.I. Pipe

573 lin.ft. 6" C.I. Pipe

5- 12" Valves

2- 10" Valves

3- 8" Valves

11- 6" Valves

7- Hydrants

College Avenue (Tank Lot and Salisbury Boulevard)

-- Contract No. 381-WD --

259 lin.ft. 12" C.I. Pipe

1- 12" Valve

1- 8" Valve

Glen Haven (Parkway, Parkside & Parkview Streets)

-- Contract No. 384-WD --

1330 lin.ft. 6" C.I. Pipe

2- 6" Valves

1- Hydrant

-- Contract No. 385-WD --
Poplar Hill Avenue (E. William and E. Isabella Streets)
343 lin.ft. 6" C.I. Pipe
2- 6" Valves
1- Hydrant.

Lincoln Avenue (Rogers Street toward Corporate Limits)
-- Contract No. 385-WD --
739 lin.ft. 8" C.I. Pipe
15 lin.ft. 6" C.I. Pipe
2- 6" Valves
2- Hydrants

Johnson Street, Dover Street, N. Division Street, Liberty
Street and Right/Way from Liberty to Truitt Streets
-- Contract No. 385-WD --
642 lin.ft. 8" C.I. Pipe
1554 lin.ft. 6" C.I. Pipe
2- 8" Valves
6- 6" Valves
3- Hydrants

GAGING STATION:

During the month of October 1929, the Water Department in conjunction with the U. S. Geological Survey installed a stream flow measuring station at Schumaker's Dam, two miles southeast of Salisbury. The records from this station for the period of this report have been used in the preparation of a graph chart which is attached, showing the following information:

Daily stream flow at Schumaker's Dam
Daily water consumption - Waterworks
Daily maximum and minimum temperature
Daily precipitation

The stream flow records have been taken from the measuring station at Schumaker's Pond, the water consumption at Salisbury from the Venturi meters at the Pumping Plant, the temperature and precipitation records obtained from the U. S. Weather Bureau Station at Salisbury.

SEWER DEPARTMENT

SEWER CONNECTIONS:

During the period of this report, 86 properties were connected to the city sewer, making a total of 1964 properties connected, or 8838 persons (based on 4-1/2 persons per connection) since July 1, 1926.

SANITARY SEWERS LAID BETWEEN JANUARY 1, 1938 AND JUNE 30, 1938:

Bond Street (Water and Church Streets)

-- Contract No. 366-S --

212 lin.ft. 8" T.C. Pipe
110 lin.ft. 6" T.C. House Connections
8 lin.ft. Manholes
1 Manhole Frame & Cover
4 Manhole Steps

E. Main Street (Saratoga St. and Bell Avenue)

-- Contract No. 366-S --

264 lin.ft. 10" T.C. Pipe
13 lin.ft. 6" T.C. House Connections
8 lin.ft. Manholes
1 Manhole Frame & Cover
4 Manhole Steps

Wade Street (East from S. Division Street)

-- Contract No. 366-S --

193 lin.ft. 8" T.C. Pipe
64 lin.ft. 6" T.C. House Connections
1 Stack Connection

Hanover Street (Prospect Ave. to South Boulevard)

-- Contract No. 366-S --

278 lin.ft. 8" T.C. Pipe
8 lin.ft. Manhole
1 Manhole Frame & Cover
3 Manhole Steps

Smith St. & E. Pinehurst Ave. (N. Clairmont, Smith & Hanover)

-- Contract No. 366-S --

568 lin.ft. 8" T.C. Pipe
18 lin.ft. 6" T.C. House Connections
14 lin.ft. Manholes
2 Manhole Frames & Covers
6 Manhole Steps

Riverside Road (Pennsylvania to Prospect Aves.)

-- Contract No. 366-S --

589 lin.ft. 8" T.C. Pipe
100 lin.ft. 6" T.C. House Connections
14 lin.ft. Manholes
2 Manhole Frames & Covers
4 Manhole Steps

N. Pinehurst Avenue (Russell Ave. & Riverside Road)

-- Contract No. 366-S --

760 lin.ft. 8" T.C. Pipe
150 lin.ft. 6" House Connections
21 lin.ft. Manholes
3 Manhole Frames & Covers
10 Manhole Steps

Register Street (South St. to S. Boulevard)

-- Contract No. 366-S --

489 lin.ft. 8" T.C. Pipe
118 lin.ft. 6" T.C. House Connections
13 lin.ft. Manholes
2 Manhole Frames & Covers
6 Manhole Steps

West Street (South St. to S. Boulevard)

-- Contract No. 366-S --

494 lin.ft. 8" T.C. Pipe
30 lin.ft. 6" T.C. House Connections
14 lin.ft. Manholes
2 Manhole Frames & Covers
7 Manhole Steps

Salisbury Boulevard (Newton to Downing Streets)

-- Contract No. 366-S --

590 lin.ft. 10" T.C. Pipe
64 lin.ft. 8" T.C. Pipe
34 lin.ft. 6" T.C. House Connections
23 lin.ft. Manholes
3 Manhole Frames & Covers
11 Manhole Steps

S. Clairmont Drive & Clairmont Circle

-- Contract No. 366-S --

195 lin.ft. 8" T.C. Pipe
25 lin.ft. 6" T.C. House Connections

Royal Street (Vine & Locust Streets)

-- Contract No. 366-S --

130 lin.ft. 8" T.C. Pipe
6 lin.ft. Manhole
1 Manhole Frame & Cover
3 Manhole Steps

Russell Avenue (Riverview Ave. to College Ave.)

-- Contract No. 366-S --

337 lin.ft. 15" T.C. Pipe
137 lin.ft. 6" T.C. House Connections
27 lin.ft. Manholes
2 Manhole Frames & Covers
14 Manhole Steps

South Street (Hanover to Register Streets)

-- Contract No. 366-S --

372 lin.ft. 15" T.C. Pipe
24 lin.ft. 6" T.C. House Connections
25 lin.ft. Manholes
2 Manhole Frames & Covers
12 Manhole Steps

Moore Street (Calloway St.) - (West from N. Division St.)

-- Contract No. 366-S --

188 lin.ft. 8" T.C. Pipe
38 lin.ft. 6" T.C. House Connections
6 lin.ft. Manhole
1 Manhole Frame & Cover
2 Manhole Steps

Rogers Street (Washington St. to Lincoln Ave.)

-- Contract No. 366-S --

1574 lin.ft. 8" T.C. Pipe
246 lin.ft. 6" T.C. House Connections
55 lin.ft. Manholes
6 Manhole Frames & Covers
26 Manhole Steps

Downing Street (East from Salisbury Boulevard)

-- Contract No. 366-S --

201 lin.ft. 8" T.C. Pipe
20 lin.ft. 6" T.C. House Connections
7 lin.ft. 6" Stack Connection

Phillips Street (Extension of Present Line toward Priscilla)

-- Contract No. 366-S --

131 lin.ft. 8" T.C. Pipe
16 lin.ft. 6" T.C. House Connections

Alley (East from Railroad Avenue)

-- Contract No. 366-S --

441 lin.ft. 6" T.C. Pipe
4 lin.ft. 6" Stack Connection

STORM WATER SEWERS LAID BETWEEN JANUARY 1, 1938 AND JUNE 30, 1938:

College Avenue (Smith St. to Salisbury Boulevard)

-- Contract No. 367-SW --

1121 lin.ft. 18" Concrete Pipe
157 lin.ft. 12" Concrete Inlet Pipe
135 lin.ft. 10" Concrete Inlet Pipe
17 lin.ft. Manholes
19 lin.ft. Inlets
3 Manhole Frames & Covers
8 Inlet Frames & Grates
6 Manhole Steps

E. Hazel Avenue (S. Division to Cooper Sts.)

-- Contract No. 367-SW --

388 lin.ft. 12" Concrete Pipe
58 lin.ft. 10" Concrete Inlet Pipe
7 lin.ft. Manholes
11 lin.ft. Inlets
1 Manhole Frame & Cover
4 Inlet Frames & Grates
3 Manhole Steps

Livingston Street (N. Division St. to Boston Ave.)

-- Contract No. 367-SW --

201 lin.ft. 10" Concrete Pipe
24 lin.ft. 10" Concrete Inlet Pipe
2 lin.ft. Manholes
4 lin.ft. Inlets
1 Manhole Frame & Cover
2 Inlet Frames & Grates

Lee Street (S. Division to Cooper Sts.)

-- Contract No. 367-SW --

388 lin.ft. 12" Concrete Pipe
57 lin.ft. 10" Concrete Inlet Pipe
4 lin.ft. Manholes
10 lin.ft. Inlets
1 Manhole Frame & Cover
5 Inlet Frames & Grates
1 Manhole Step

Newton Street (Smith St. to Salisbury Boulevard)

-- Contract No. 367-SW --

1105 lin.ft. 24" Concrete Pipe
136 lin.ft. 12" Concrete Inlet Pipe
168 lin.ft. 10" Concrete Inlet Pipe
29 lin.ft. Manholes
31 lin.ft. Inlets
5 Manhole Frames & Covers
10 Inlet Frames & Grates
10 Manhole Steps

Newton Street (Smith to Light Sts.)

-- Contract No. 367-SW --

228 lin.ft. 15" Concrete Pipe
30 lin.ft. 10" Concrete Inlet Pipe
3 lin.ft. Manholes
7 lin.ft. Inlets
1 Manhole Frame & Cover
2 Inlet Frames & Grates

Mitchell Street (across Salisbury Boulevard)

-- Contract No. 367-SW --

70 lin.ft. 10" Concrete Pipe
19 lin.ft. 10" Concrete Inlet Pipe
4 lin.ft. Inlets
2 Inlet Frames & Grates

Snow Hill Road & Buena Vista Ave. (Lakeview Rd. to Highland Ave.)

-- Contract No. 367-SW --

378 lin.ft. 12" Concrete Pipe
29 lin.ft. 12" Concrete Inlet Pipe
38 lin.ft. 10" Concrete Inlet Pipe
7 lin.ft. Manholes
21 lin.ft. Inlets
1 Manhole Frame & Cover
5 Inlet Frames & Grates
3 Manhole Steps

Public Road (Race St. to E. Locust St.)

-- Contract No. 367-SW --

201 lin.ft. 10" Concrete Pipe
28 lin.ft. 10" Concrete Inlet Pipe
1 lin.ft. Manholes
2 lin.ft. Inlets
1 Manhole Frame & Cover
2 Inlet Frames & Grates

Salisbury Boulevard (Newton St. to Downing St.)

-- Contract No. 367-SW --

557 lin.ft. 15" Concrete Pipe
54 lin.ft. 12" Concrete Inlet Pipe
5 lin.ft. Manhole
14 lin.ft. Inlets
1 Manhole Frame & Cover
3 Inlet Frames & Grates
2 Manhole Steps

Powell Avenue, Hanover & South Streets (Smith to Salisbury Blvd.)

-- Contract No. 367-SW --

659 lin.ft. 24" Concrete Pipe
623 lin.ft. 21" Concrete Pipe
24 lin.ft. Manholes
4 Manhole Frames & Covers
7 Manhole Steps

Salisbury Boulevard (S. Boulevard towards College Avenue)

-- Contract No. 367-SW --

99 lin.ft. 15" Concrete Pipe
798 lin.ft. 12" Concrete Pipe
61 lin.ft. 12" Concrete Inlet Pipe
110 lin.ft. 10" Concrete Inlet Pipe
14 lin.ft. Manholes
20 lin.ft. Inlets
3 Manhole Frames & Covers

Baptist, Market & Main Sts. (Wicomico River to Old Water St.)

-- Contract No. 367-SW --

117 lin.ft. 24" Concrete Pipe
383 lin.ft. 21" Concrete Pipe
493 lin.ft. 15" Concrete Pipe
10 lin.ft. 24" Corrugated Pipe
244 lin.ft. 12" Concrete Pipe
333 lin.ft. 10" Concrete Inlet Pipe
42 lin.ft. Manholes
33 lin.ft. Inlets
9 Manhole Frames & Covers
18 Inlet Frames & Grates
18 Manhole Steps

Lincoln Ave. & Jackson St. (S.Division St. to City Limits)

-- Contract No. 367-SW --

822 lin.ft. 18" Concrete Pipe
879 lin.ft. 12" Concrete Pipe
74 lin.ft. 10" Concrete Inlet Pipe
25 lin.ft. Manholes
13 lin.ft. Inlets
5 Manhole Frames & Covers
6 Inlet Frames & Grates
8 Manhole Steps

W.Isabella Street, Lake Street, Right of Way, and Cypress
Street to Phillips Bros. Disposal Building

-- Contract No. 367-SW --

1250 lin.ft. 18" T.C. Pipe
64 lin.ft. 12" Concrete Pipe
31 lin.ft. 10" Concrete Pipe
12 lin.ft. Inlets
38 lin.ft. Manholes
3 Manhole Frames & Covers
5 Inlet Frames & Grates
17 Manhole Steps

E.College Avenue (Smith St. to Camden Ave.)

-- Contract No. 367-SW --

488 lin.ft. 12" Concrete Pipe
22 lin.ft. 12" Concrete Inlet Pipe
28 lin.ft. 10" Concrete Inlet Pipe
4 lin.ft. Manholes
5 lin.ft. Inlets
1 Manhole Frame & Cover
2 Inlet Frames & Grates

Salisbury Boulevard (Meadow St. to E. Market St.)

-- Contract No. 367-SW --

59 lin.ft. 15" C.I. Pipe
502 lin.ft. 15" Concrete Pipe
106 lin.ft. 12" Concrete Inlets Pipe
108 lin.ft. 10" Concrete Inlets Pipe
5 lin.ft. Manholes
34 lin.ft. Inlets
1 Manhole Frame & Cover
7 Inlet Frames & Grates

S. Division St. & Salisbury Boulevard

-- Contract No. 367-SW --

312 lin.ft. 12" Concrete Pipe
9 lin.ft. Manholes
8 lin.ft. Inlets
1 Manhole Frame & Cover
2 Inlet Frames & Grates
3 Manhole Steps

OPERATING EXPENSES & REVENUE - WATER DEPARTMENT

OPERATING EXPENSES:

Purification System	\$ 85.00	\$ 85.00
(Pumping Station Expenses)		
Labor	\$1,756.25	
Electric Current	2,598.42	
Fuel Oil	206.19	
Oils, Wastes, Supplies & Telephone	135.73	4,696.59
Inspection of Storage Tanks & Standpipes	\$ 66.65	66.65
Repairs to Service Connections	\$ 168.07	168.07
Const. Temporary Water Mains & New Service Conn's (Labor	\$ 355.67	
(Material	721.21	1,076.88
Meters & Meter Boxes	\$ 804.44	804.44
Fire Hydrants	\$ 40.20	40.20
(General Maintenance)		
Repairs to Reservoir & Aerator	\$ 4.00	
Pumping Station Repairs & Maint. Grounds	760.78	
Distribution System	41.20	
General Maintenance	77.46	
Small Tools & Supplies	39.92	
Repairs to Water Dept. Storage House	15.37	938.73
(Administration)		
Office Stationery & Printing	\$ 146.05	
Office Supplies & Postage	195.02	
Telephone	50.36	
Clerks	1,175.50	
Meter Readers & Inspectors	605.90	
Superintendence	1,087.50	3,260.33
Fire & Liability Insurance	\$ 31.95	
Automobile Expenses	130.01	
Miscellaneous Operating Expenses	101.83	
Auditing	250.00	
Plumbing	673.50	
Sewer Maintenance	312.42	
Sewer Construction	356.46	1,856.17

Total Operating Expenses \$12,993.06

Report of Operations
Water & Sewer Department
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Total Operating Expenses, Brought Forward \$12,993.06

Int. & Retirement on Funded Debt	\$11,506.25	
Loan to General Fund	12,500.00	
Refund - Deposit on Water Main Extensions	366.00	
Refund - Water Rent	18.00	
Contract 326-WD, Improvements - Waterworks Grounds	2,205.84	
Contract 381-WD, Water Main - Salisbury By-Pass	7,739.67	
Contract 382-WD, Water Main - Elevated Tank Lots	532.52	
Contract 384-WD, Water Main - Glen Haven	1,109.44	
Contract 385-WD, Water Main - Dover St., Old Snow Hill Road, etc.	5,523.74	
Cash Over & Short	.01	<u>41,501.47</u>

Total Expenses \$54,494.53

REVENUE:

Cash on Hand 1-1-38	\$23,023.98	
Collections from Water Rents, Plumbing Licenses & Misc. Sales from 1-1-38 to 6-30-38	32,490.97	
Refund - Loan to Capital Fund	<u>8,000.00</u>	<u>63,514.95</u>

Cash on Hand 7-1-38 \$ 9,020.42

DISTRIBUTION OF CASH ON HAND:

Cash in Drawer 7-1-38	\$ 60.02	
Farmers & Merchants Bank, Operating Account	8,860.40	
Petty Cash	<u>100.00</u>	<u>\$9,020.42</u>

LOANS OUTSTANDING:

Mayor & Council, General Fund, Demand Note -- Dated 6-1-38, 2 per cent Interest	\$ 5,000.00	
Mayor & Council, General Fund, Demand Note -- Dated 6-28-38, 2 per cent Interest	<u>7,500.00</u>	<u>12,500.00</u>

Total Assets (Cash.&Notes)..... \$21,520.42

DELINQUENT WATER RENT ACCOUNTS AS OF JUNE 30, 1938:

Flat Rate	\$8,008.61	
Meter	<u>1,837.83</u>	\$9,846.44

WATER AND SEWER BONDS OUTSTANDING AS OF JUNE 30, 1938

MAYOR & COUNCIL:

\$250,000 Issue of January 1, 1925	\$ 93,000.00	
300,000 Issue of March 1, 1926	300,000.00	
30,000 Issue of August 1, 1935	27,000.00	
55,000 Issue of February 1, 1936	53,000.00	
50,000 Issue of December 1, 1937	<u>50,000.00</u>	<u>\$523,000.00</u>

Report of Operations
Water & Sewer Department
Page 12

WATER DEPARTMENT:

\$100,000	Issue of August	1, 1927	\$	83,000.00	
50,000	Issue of May	1, 1928		50,000.00	
25,000	Issue of January	1, 1929		25,000.00	
25,000	Issue of June	1, 1930		16,000.00	
75,000	Issue of May	1, 1931		75,000.00	
53,000	Issue of February	1, 1934		50,000.00	
61,000	Issue of January	1, 1937		<u>60,000.00</u>	\$359,000.00

SUMMARY OF THE CITY OWNED WATER MAINS,
SANITARY SEWERS, COMBINED SEWERS AND STORM WATER
DRAINS IN SERVICE AS OF JUNE 30, 1938

WATER MAINS 4" IN DIAMETER & OVER:

20"	-	153	lin.ft.	
16"	-	1,949	lin.ft.	
14"	-	1,703	lin.ft.	
12"	-	19,615	lin.ft.	
10"	-	11,576	lin.ft.	
8"	-	50,944	lin.ft.	
6"	-	82,622	lin.ft.	
4"	-	<u>23,816</u>	lin.ft.	
		192,378	lin.ft.	or 36.43 miles

SANITARY SEWERS:

Constructed prior to January 1, 1925, including the acquisition
of Sanitary Sewers from the Camden Sewer Company: 12,440 lin.ft.

Constructed 1925 to June 30, 1938:

36"	-	84	lin.ft.	
27"	-	1,462	lin.ft.	
24"	-	1,791	lin.ft.	
22"	-	332	lin.ft.	
20"	-	5,462	lin.ft.	
18"	-	6,814	lin.ft.	
15"	-	10,918	lin.ft.	
12"	-	14,105	lin.ft.	
10"	-	32,298	lin.ft.	
8"	-	97,135	lin.ft.	
6"	-	<u>50,936</u>	lin.ft.	
		221,337	lin.ft.	 221,337 lin.ft.
				233,777 lin.ft. or
				44.27 miles

COMBINED SEWERS:

Constructed prior to January 1, 1925, including the acquisition
of combined sewers from the Camden Sewer Company: 32,300 lin.ft.

Constructed 1925 to June 30, 1938:

15"	-	114	lin.ft.	
12"	-	343	lin.ft.	
10"	-	392	lin.ft.	
6"	-	<u>220</u>	lin.ft.	
		1,269	lin.ft.	 1,269 lin.ft.
				33,569 lin.ft. or
				6.4 miles

STORM WATER DRAINS:

Constructed prior to January 1, 1925 3,250 lin.ft.

Constructed 1925 to June 30, 1938:

30"	-	3,624	lin.ft.	
27"	-	1,005	lin.ft.	
24"	-	9,291	lin.ft.	
21"	-	3,015	lin.ft.	
20"	-	2,737	lin.ft.	
18"	-	5,687	lin.ft.	
15"	-	9,743	lin.ft.	
12"	-	22,751	lin.ft.	
10"	-	12,510	lin.ft.	
8"	-	921	lin.ft.	
6"	-	319	lin.ft.	
		<u>71,603</u>	lin.ft.	71,603 lin.ft.
				<u>74,853</u> lin.ft.
				or 14.17 miles

Respectfully submitted,

Clark Gardner

City Engineer

CG:VD

CITY OF SALISBURY DAILY RECORD

JANUARY 1ST - JUNE 30TH 1938

DISCHARGE SHUMAKERS DAM

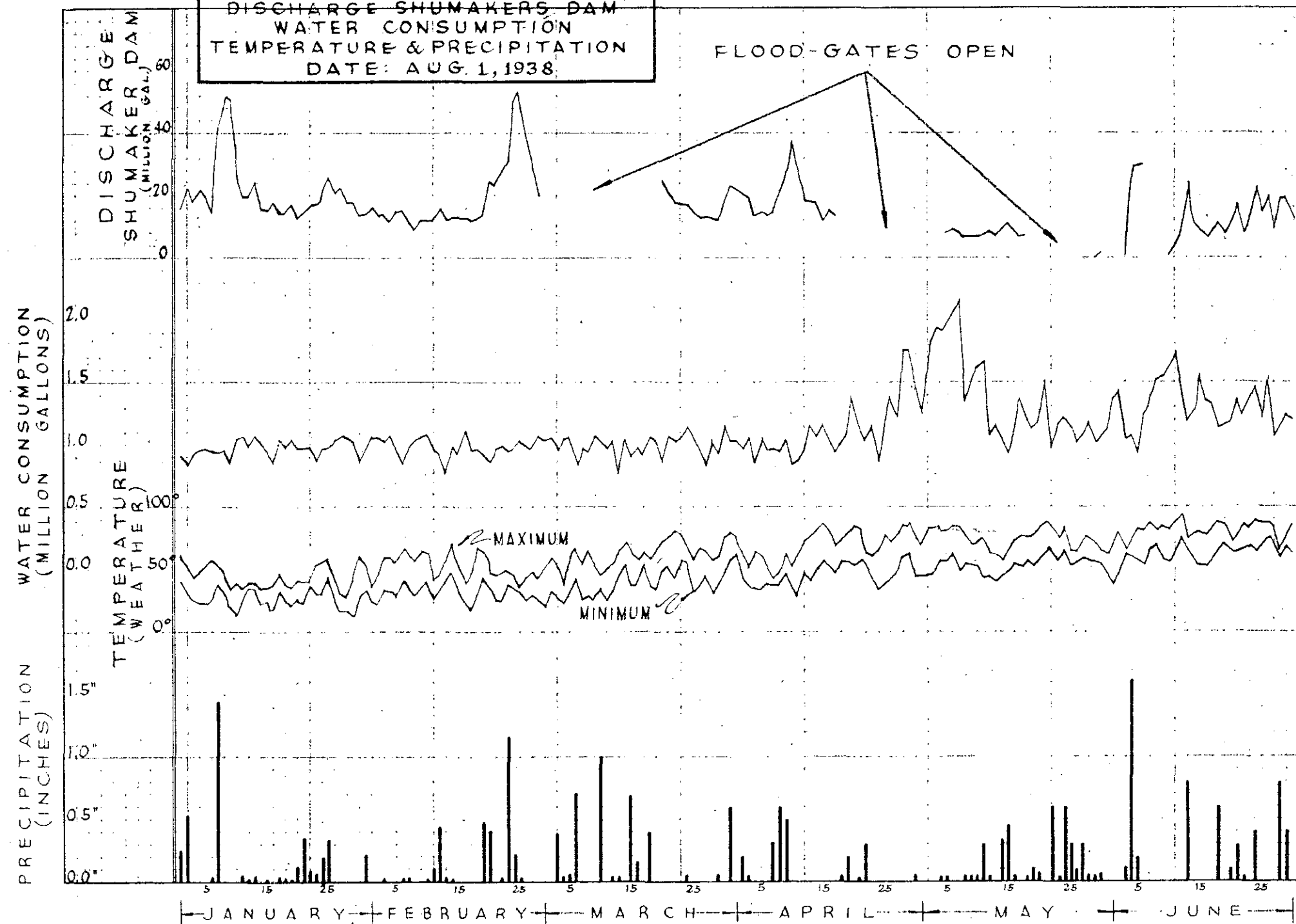
WATER CONSUMPTION

TEMPERATURE & PRECIPITATION

DATE: AUG. 1, 1938.

PRECIP. DATA SHEET

FLOOD-GATES OPEN



August 29, 1938.

The Honorable Mayor and Council of Salisbury,
Maryland.

Gentlemen:

We the undersigned assessors appointed
by your body to assess the new properties
of the districts 5, 9, and 13 hereby submit
to you the following recommended assessments
for your consideration namely;

Salisbury District	No. 9	\$203,560.00
Parsons District	No. 5	92,105.00
Camden District	No. 13	<u>109,812.52</u>

Total	\$405,477.52
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Respectfully Submitted

Harry S. Hastings
Nelson D. Mitchell
George H. Kersey

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MARYLAND

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

EXTRACT FROM MINUTES OF A REGULAR MEETING OF
THE MAYOR AND COUNCIL HELD IN THE CITY HALL,
SALISBURY, MARYLAND, ON MONDAY, AUGUST 29, 1938.

May 29 1939

"Upon motion duly made and passed, City Treasurer
J. R. Laws, be authorized to borrow at the cheapest
interest rate, a sum of money not to exceed Seven Thousand
Dollars (¹⁷⁵⁰⁰\$7,000) to meet payment on bonds and coupons, due
on September 1, 1938, together with other miscellaneous
bills." *September 1 1939*

I hereby certify the above resolution to be
a true and exact copy appearing on the
Minutes of a meeting of the Mayor and Council,
held in the City Hall, Salisbury, Maryland, on
Monday, August 29, 1938.

71624 29. 1939

J. R. Laws

J. R. LAWS,
City Clerk-Treasurer-Collector of Taxes

September 1, 1938

June 1, 1939

(Seal)

CITY HALL, SALISBURY, MARYLAND, AUGUST 30, 1938

The Mayor and Council met in special session on Tuesday, August 30, 1938, at 2:30 P.M. with the following present: Mayor Boyce, Councilmen Morris, Gardner and Dixon.

President of Council John E. Morris called this session for the purpose of meeting with Mr. Henry S. Shryock, PWA Projects Engineer, in order to discuss the proposed \$150,000 Water, Sewer and Street Project at Salisbury.

Mr. Shryock spoke briefly on PWA procedure, required in connection with Non-Federal projects, and stressed the necessity for taking immediate action so as to prevent the rescission of the \$67,000 Grant for Salisbury.

Mr. Shryock also requested information from Mayor Arthur W. Boyce regarding a proposed Municipal Building and Sewage Disposal Plant. Mayor Boyce stated that the Public Works Advisory Committee, appointed by him, had not taken any action in connection with the proposed projects involving the construction of a Municipal Building and a Sewage Disposal Plant.

President of Council John E. Morris stated that the proposed Water, Sewer and Street Project, involving a Federal Grant of \$67,000, should be approved by the Mayor as most of the various units would be of immediate necessity and the remainder of the Program would have to be done within the next few years and a postponement would mean that the City could not obtain the Federal Grant at a later date.

Mayor Boyce interposed and based his objections to the proposed public improvements on the Report of the Public Works Advisory Committee which had recommended on August 22 that the Program be deferred "until such a time as the duties and authority of both the Mayor and Council are agreed upon and harmony and cooperation restored". Mayor Boyce further declared that he had named his Treasurer and the Council had failed to confirm his appointment and that the Advisory Committee advised that no action be taken in the matter until his Treasurer was acted upon. He also stated, "I do not feel that I can sign this bond issue until you act upon my appointment".

Councilman Werner T. Gardner interjected "that the project should stand on its merits as it affected the City of Salisbury as a whole and it would mean an expenditure of \$75,000 at the present time, while in a few years hence, the program would cost the Taxpayers of Salisbury the sum of \$150,000 because of the loss of the Federal Grant in the amount of \$67,000.

The President of Council John E. Morris told the Mayor "You are retarding the growth of the fastest growing City in Maryland".

City Engineer Clarke Gardner pointed out various phases of the Project and, particularly stressed the need of adequate mains and hydrants in the Business District which has the highest property value in the City. He stated that the recent fire occurring at the Montgomery-Ward Company proved the inadequacy of the existing mains in

Minutes of Special Meeting of Mayor & Council

Page 2

August 30, 1938

the Business District and the continued lack of adequate water supply facilities would place the business houses in a position to suffer heavy fire losses if a large conflagration developed. He also pointed out that "if the City permitted the erection of cesspools in the vicinity of Municipal Park on the City's Water Shed, there was a possibility that seepage from these cesspools could contaminate the City's Well Supply and jeopardize the health of the entire population of the City of Salisbury.

A motion was introduced by W. T. Gardner, seconded by W. W. Dixon, and unanimously passed, that the City Council re-affirm its previous position and approve the PWA Water, Sewer and Street Project in its entirety because the Project was necessary to keep pace with the growth of Salisbury; would prevent conditions prejudicial to public health and further, save the Taxpayers of Salisbury the sum of \$67,000.

Motion was made and passed that the City Engineer be authorized to forward a telegram to the Public Works Administration and request an extension of time until September 9 due to the fact that the City was not notified concerning the PWA Offer until August 25, and in the PWA Offer a period of fifteen days was allowed for acceptance or rejection.

There being no further business, meeting adjourned at 4:00 P.M.

Mr. John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - SEPTEMBER 1, 1938

The Mayor and Council met in special session at the City Hall on Thursday, September 1, 1938, at 11:00 A.M. with the following present: Mayor Boyce and Councilmen John E. Morris, W. T. Gardner, and W. W. Dixon.

President of Council Morris called this meeting for the purpose of receiving bids on four hundred (400) barrels of Cement to be used in connection with WPA Curb and Gutter Projects.

The City Engineer presented bids, noted below, which were opened and read aloud:

<u>Name</u>	<u>Address</u>	<u>Unit Bid</u>
Farmers & Planters Co.	Salisbury, Md.	\$2.245
Nock Coal Co.	Salisbury, Md.	2.28
Pocahontas Coal Co.	Salisbury, Md.	2.28
Pocahontas Coal Co.	Salisbury, Md.	2.25 *

* Bid presented by Pocahontas Coal Company, at the rate of \$2.25 per barrel, was based on "LONE STAR" Portland Cement which is a dark cement, and was not specified.

Motion made and passed that City Engineer be authorized to purchase four hundred barrels of Portland cement, in paper bags, delivered to Mill Street Siding, Salisbury, Maryland, from the lowest bidder, Farmers & Planters Company, at the rate of \$2.245 per barrel. *

There being no further business, meeting adjourned at 12:00 Noon.

John E. Morris, President of Council Clarke Gardner,
Acting Secretary

CITY HALL, SALISBURY, MARYLAND - SEPTEMBER 6, 1938

The Mayor and Council met in regular session at the City Hall on Tuesday, September 6, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

The minutes of the last regular meeting, held on August 29, and special meetings, held on August 30 and September 1, respectively, were read and approved.

Motion made and passed that Weekly and Monthly Reports of Chief of Police Nl H. Holland be received and filed.

Motion made and passed that Ordinance on fire arms, pursuant to a request from Chief Holland, be referred to the City Solicitor.

Motion made and passed that the City Solicitor be authorized to prepare an agreement between the City and Mr. Sidney Fields regarding the relocation of Mr. Fields' dwelling located on the Southeast corner of Hanover Street and Monticello Avenue. Consideration, \$325.00 and the agreement is to be drawn so as payment of this amount will be available on November 1, 1938 -- said payment being conditioned upon Mr. Fields' accepting all responsibility for the moving of the house; also, Mr. Fields to give a deed to the City for a strip of land (substantial details shown on plat approved by City Engineer under date of July 11, 1938 and entitled "Proposed Street Widening -- Hanover Street", City Map No. X-38-36), which is to be acquired for street purposes.

Motion made and passed that Building Inspector be authorized to notify Eastern Shore Public Service Company to install street lights as follows:

- (1) On Royal Street - between W. Vine and Locust Streets: 212 feet of Circuit and one (1) 100 C.P. Light; with an annual billing of \$17.03.
- (2) On Jackson Street - between Washington Street and Lincoln Avenue: 336 feet of Circuit and one (1) 100 C.P. Light; with an annual billing of \$19.38.

Mr. Elmer C. Williams appeared before the Mayor and Council requesting the City to cut down curbs on the Salisbury Boulevard By-Pass at the following locations:

- (1) At the intersection of the Old Line of Jackson Street with the Salisbury Boulevard By-Pass.
- (2) At the intersection of the Old Line of Newton Street with the Salisbury Boulevard By-Pass.

Motion made and passed that Building Inspector be authorized to notify Cecil Tull and Francis Tull to remove old automobiles and junk bordering on Old Water Street.

Minutes of Mayor and Council Meeting

Page 2

September 6, 1938

Motion made and unanimously passed that the City accept a PWA Grant in the amount of \$67,005 to finance Water, Sewer and Street projects under PWA Docket 1091-F and a copy of the Resolution and Certificate of Clerk be attached to and made a part of these minutes. X

Motion made and passed that City Engineer be authorized to forward copies of Resolution of Acceptance of the PWA Grant in the amount of \$67,005 covering Water, Sewer and Street Improvements under Docket 1091-F to Mr. M. E. Gilmore, Regional Director of the Public Works Administration, New York City.

Motion made and passed that the \$75,000 Bond Issue required to participate under PWA Docket 1091-F covering Water, Sewer and Street Improvements be sold in two separate issues and contain the following maturity schedule: +

- (a) Street and Drain Bonds, \$25,000 Issue, Series of 1938, with 15-year maturity schedule: (1) October 1, 1939 to October 1, 1943, inclusive, retirement of \$1,000 for each year. y
(2) October 1, 1944 to October 1, 1953, inclusive, retirement of \$2,000 for each year.
- (b) Water and Sewer Bonds, \$50,000 Issue, Series of 1938, with 20-year maturity schedule: (1) October 1, 1939 to October 1, 1943, inclusive, retirement of \$1,000 for each year. y
(2) October 1, 1944 to October 1, 1948, inclusive, retirement of \$2,000 for each year. (3) October 1, 1949 to October 1, 1953, inclusive, retirement of \$3,000 for each year.
(4) October 1, 1954 to October 1, 1958, inclusive, retirement of \$4,000 for each year.

Motion made and passed that City Solicitor be authorized to prepare advertisement and advertise same according to law and arrange for bids to be received at the City Hall, Salisbury, Maryland, under J. R. Laws, City Clerk-Treasurer for the City Council, at such time as will be specified in the advertisement (approximate date for bids October 3, 1938). Bids will be received by the City Council on a "Bid-Interest and Not Less Than Par" basis.

Motion made and passed that City Engineer be authorized to employ personnel proper and requisite in order to proceed with the preparation of plans, specifications and construction items pertaining to the Water, Sewer and Street Project under PWA Docket 1091-F.

Motion made and passed that City Engineer be authorized to contract for the re-location of the telephone and electric conduit supplying the property of Lloyd Watson, Camden Avenue, for a sum not to exceed \$11.00 in order that Powell Avenue alignment may be adjusted for uniform curb width. X

Minutes of Mayor and Council Meeting

Page 3

September 6, 1938

Motion made and passed that proposal for ornamental lighting on W. Main Street presented by Eastern Shore Public Service Company, under date of September 2, be received and the City Engineer be authorized to request the Public Service Company to submit an alternate proposal covering metal poles for the support of wires and ornamental bracket lights.

Motion made and passed that City Engineer be authorized to enter an order with Traffic Boy, Incorporated, of Canton, Ohio, for four (4) TRAFFIC BOY units (double faced) at the rate of \$29.00 per unit, provided that this company will extend terms for payment within sixty days. X

Motion made and passed that Vouchers from 10,054 to 10,075, inclusive, be approved for payment. /

There being no further business, meeting adjourned at 11:30 P.M.

Mr. John E. Morris, President ./. ./ L. Thomas Parker, Jr.,
Deputy Clerk

Clarke Gardner,
Acting Secretary

3

RESOLUTION NO. I

A RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES TO THE MAYOR AND COUNCIL OF SALISBURY TO AID BY WAY OF GRANT IN FINANCING THE CONSTRUCTION OF WATER, SEWER AND STREET IMPROVEMENTS, UNDER PWA DOCKET MD.1091-F.

Be it resolved by The Mayor and Council of Salisbury:

Section 1. That the offer of the United States of America to The Mayor and Council of Salisbury, Wicomico County, Maryland, to aid by way of grant in financing the construction of Water, Sewer and Street Improvements, under PWA Docket Md.1091-F, a copy of which offer reads as follows:

Washington, D. C.
Dated: August 11, 1938
(Offer Rec'd at Salisbury, Md.:
August 30, 1938)
Docket No. Md.1091-F

The Mayor and Council of Salisbury
Salisbury, Wicomico County
Maryland

"1. Subject to the Terms and Conditions (PWA Form No. 230, as amended to the date of this Offer) which are made a part hereof, the United States of America hereby offers to aid in financing the construction of extensions to sewers and water mains and of street improvements (herein called the "Project") by making a grant to the Mayor and Council of Salisbury (herein called the "Applicant") in the amount of 45 percent of the cost of the Project upon completion, as determined by the Federal Emergency Administrator of Public Works (herein called the "Administrator"), but not to exceed, in any event, the sum of \$67,005.

"2. By acceptance of this Offer the Applicant covenants to begin work on the Project as early as possible but in no event later than 8 weeks from the date of this Offer and to complete such Project with all practicable dispatch, and in any event within 9 months from the commencement of construction.

"3. This Offer is made subject to the express condition that, if the Administrator shall determine at any time that the Applicant has paid or agreed to pay, whether directly or indirectly, a bonus, commission or fee to any person, firm or corporation for attempting to procure an approval of the Applicant's application, or for alleged services in procuring or in attempting to procure such approval, or for activities of the nature commonly known as lobbying performed or agreed to be performed in connection with the application, then the Administrator shall have the right, in his discretion, to rescind this Offer and any agreements resulting herefrom, and, in the event of such rescission, the United States of America shall be under no further obligation hereunder.

UNITED STATES OF AMERICA

Federal Emergency Administrator
of Public Works

By H. A. GRAY (signed)
Assistant Administrator"

be and the same is hereby in all respects accepted.

Section 2. That said The Mayor and Council of Salisbury agrees to abide by all the Terms and Conditions of said offer, including the terms and conditions annexed thereto and made a part thereof.

Section 3. That said The Mayor and Council of Salisbury earnestly request the PWA Authorities to consider this project on a "Force Account" basis, for reasons set forth in supplementary letter dated June 14, 1938 which is attached to Amendatory Application dated May 24, 1938.

Section 4. That the City Clerk be and he is hereby authorized and directed forthwith to send to the Federal Emergency Administration of Public Works three certified copies of the proceedings of the regular meeting in connection with the adoption

of this Resolution, setting forth this Resolution in full, and such further documents or proofs in connection with the acceptance of said offer as may be requested by the Federal Emergency Administration of Public Works.

THE MAYOR AND COUNCIL OF SALISBURY,

John E. Morris
John E. Morris, President of Council

Werner T. Gardner
Werner T. Gardner, Councilman

Hilary M. Taylor
Hilary M. Taylor, Councilman

I. Virgil Hitchens
I. Virgil Hitchens, Councilman

William W. Dixon
William W. Dixon, Councilman

The above resolution was seconded by Councilman William W. Dixon and was adopted, with the following voting aye:

John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon; and no members of the City Council voted negatively.

The President of Council thereupon declared said Resolution carried and the Councilmen thereupon signed said Resolution in approval thereof.

CERTIFICATE OF CLERK

I, J. R. Laws, the duly elected, qualified and acting Clerk-Treasurer-Collector of Taxes of The Mayor and Council of Salisbury, Wicomico County, Maryland, do hereby certify that the attached copy of the extracts of the minutes of a regular meeting of The Mayor and Council of Salisbury, Wicomico County, Maryland, held on the sixth day of September, 1938, is a true, correct, and compared copy of the original minutes of said meeting on file and of record, and I do further certify that the copy of the Resolution appearing in such minutes, entitled "A Resolution Accepting the Offer of the United States to The Mayor and Council of Salisbury to Aid by Way of Grant in Financing the Construction of Water, Sewer and Street Improvements, under PWA Docket Md.1091-F", is a true, correct, and compared copy of the original Resolution adopted at said meeting, which Resolution is on file and of record.

Witness my hand and the seal of the said The Mayor and Council of Salisbury, Wicomico County, Maryland, this seventh day of September, 1938.



J. R. Laws,
City Clerk-Treasurer-Collector of Taxes

(SEAL)

The Mayor and Council met in regular session at the City Hall on Tuesday, September 13, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

The minutes of the last regular meeting was read and approved.

Motion made and passed that Weekly Report of Chief N. H. Holland be received and filed.

Motion made and passed that City Treasurer be authorized to write a letter to Paul E. Watson, President of the Farmers and Merchants Bank, to the effect that the City will guarantee payment in the amount of Three Hundred and Twenty-five Dollars (\$325.00) to the Farmers and Merchants Bank on November 1, 1938 covering the re-location of the Sidney Fields' dwelling, located at the Northeast corner of Monticello Avenue and Hanover Street, upon appropriate order from Sidney Fields and Wife releasing the Mayor and Council from the contents of Paragraph I of an Agreement prepared by Levin C. Bailey, City Solicitor, under date of September 9, 1938. Copy of letter addressed to Mr. Paul E. Watson from City Treasurer J. R. Laws, pertaining to this matter, to be attached to these minutes.

Motion made and passed that Building Inspector be authorized to notify Eastern Shore Public Service Company to install street light as follows: on Hammond Street, between E. Church Street and Delmar Road; 1043 feet of current and one (1) 100 c.p. light, with an annual billing of \$32.80.

Motion made and passed that a Resolution, numbered two, establishing a Control Estimate of Project Costs of a proposed Water, Sewer and Street Program, to be constructed under PWA Docket Md.1091-F; also, Certificate of Clerk; Control Estimate, dated September 13; Material Contracts; Location of Proposed Work; and Engineer's Report, entitled "Exhibit F", be unanimously approved by the City Council and said documents be attached to these minutes.

Motion made and passed that City Engineer be authorized to forward copies of Resolution No. 2, together with appurtenant documents, to Mr. M. E. Gilmore, Regional Director of Public Works Administration, New York City.

Motion made and unanimously passed by Members of the Council that two (2) resolutions pertaining to the issuance of bonds in the amount of \$25,000 and \$55,000, respectively, for participation in construction program under PWA Docket Md.1091-F, detailed information of which is shown in attached resolutions, become a part of these minutes.

The City Engineer presented several applications in response to an advertisement inserted in the Engineering News-Record for an Engineer to assist in the design of Water and Sewer Projects under PWA Docket Md.1091-F; also, to act as Office Engineer for "Force Account" records under Docket Md.1091-F. After reviewing these applications, the City Engineer was authorized to employ Percy G. Sterling for this project at a salary of \$45.00 per week.

Motion made and passed that Vouchers from 10,048 to 10,053, inclusive, and 10,076 to 10,084, inclusive, be approved for payment.

There being no further business, meeting adjourned at 12:00 Midnight.

Mr. John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MARYLAND

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

C
O
P
Y

September 17, 1938

Mr. Paul E. Watson
President
Farmers & Merchants Bank
Salisbury, Maryland

Dear Sir:

With reference to paragraph one of a certain agreement executed on September 9, 1938 between the Mayor and Council of Salisbury and Sidney G. and Lillian P. Fields, concerning a payment in the amount of Three Hundred and Twenty-five Dollars to be made by the Mayor and Council to the said Sidney G. and Lillian P. Fields on November 1, 1938, covering the cost of the relocation of a dwelling on the Northeast corner of Hanover Street and Monticello Avenue, the Mayor and Council of Salisbury expressedly agrees to guarantee a payment of this sum (\$325.00), without interest, to the Farmers and Merchants Bank of Salisbury on November 1, in accordance to an authorization from Sidney G. and Lillian P. Fields.

Very truly yours,

THE MAYOR & COUNCIL OF SALISBURY,

JRL:VD

J. R. LAWS (signed)
City Treasurer

EXTRACTS FROM THE MINUTES OF A REGULAR MEETING
OF THE MAYOR AND COUNCIL OF SALISBURY, HELD ON
THE THIRTEENTH DAY OF SEPTEMBER, 1938

A regular meeting of the Mayor and Council of Salisbury, Wicomico County, Maryland was held on the thirteenth day of September, 1938.

The meeting was called to order by the President of Council John E. Morris and on roll call the following answered present: Mayor Arthur W. Boyce and Councilmen Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon. There were no absentees.

The purpose of this meeting was to establish a Control Estimate for the Water, Sewer and Street Project under PWA Docket Md.1091-F and to define the scope of the work and limit the expenditures to definite budgeted amounts for seven (7) standard accounts, noted as follows: Preliminary Expenses; Cost of Land, Rights-of-way, Easements; Construction Costs; Engineering, Architectural & Other Fees; Legal, Administration & Overhead Costs; Interest During Construction; and Miscellaneous Expenditures.

After a brief discussion, the following Resolution, numbered two, and entitled "A Resolution Establishing a Control Estimate of Project Costs of a Proposed Water, Sewer and Street Program to be constructed under PWA Docket Md.1091-F" was proposed by Councilman Werner T. Gardner and read in full:

RESOLUTION NO. 2

A RESOLUTION ESTABLISHING A CONTROL ESTIMATE OF PROJECT COSTS OF
A PROPOSED WATER, SEWER AND STREET PROGRAM TO BE CONSTRUCTED
UNDER PWA DOCKET NO. MD.1091-F

Be it resolved by The Mayor and Council of Salisbury:

Section 1. That the Control Estimate, showing definite budgeted accounts and limiting the expenditures for Preliminary Expenses; Cost of Land, Rights-of-way, Easements; Construction Costs; Engineering, Architectural & Other Fees; Legal, Administration & Overhead Costs; Interest During Construction; and Miscellaneous Expenditures, full information of which is shown in "Control Estimate--PWA Docket Md.1091-F, Water, Sewer and Street Improvements, Salisbury, Maryland", dated September 13, 1938, be made a part of this Resolution.

Section 2. That Engineer's Report, entitled Exhibit "7", showing estimated construction costs of Sanitary Sewers, Storm Water Drains, Water Mains and Street Improvements (Force Account), as of May 28, 1938 and revised as of September 3, 1938, be made a part of this Resolution.

Section 3. That the City Clerk be and he is hereby authorized and directed forthwith to send to the Federal Emergency Administration of Public Works three certified copies of the proceedings of the regular meeting in connection with the adoption of this Resolution, setting forth this Resolution in full, and such further documents or proofs as may be required or requested.

by the Federal Emergency Administration of Public Works.

THE MAYOR AND COUNCIL OF SALISBURY.

John E. Morris
John E. Morris, President of Council

Werner T. Gardner
Werner T. Gardner, Councilman

Hilary M. Taylor
Hilary M. Taylor, Councilman

I. Virgil Hitchens
I. Virgil Hitchens, Councilman

William W. Dixon
William W. Dixon, Councilman

The above Resolution was seconded by Councilman I. Virgil Hitchens and was adopted with the following voting aye:

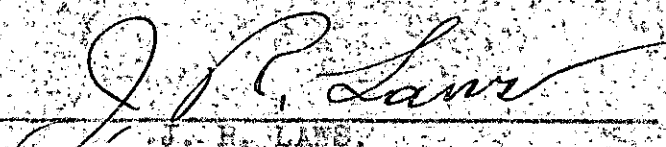
John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon; there being no members of the City Council voting in the negative.

The President of the Council thereupon declared said Resolution carried and the Councilmen thereupon signed said Resolution in approval thereof.

CERTIFICATE OF CLERK

I, J. R. Laws, the duly elected, qualified and acting Clerk-Treasurer-Collector of Taxes for The Mayor and Council of Salisbury, Wicomico County, Maryland, do hereby certify that the attached copy of the extracts of the minutes of the regular meeting of the Mayor and Council of Salisbury, Wicomico County, Maryland, held on the thirteenth day of September, 1938, is a true, correct, and compared copy of the original minutes of said meeting on file and of record, and I do further certify that the copy of the Resolution appearing in such minutes, entitled "A Resolution Establishing A Control Estimate Of Project Costs Of A Proposed Water, Sewer And Street Program To Be Constructed Under PWA Docket No. Md.1051-F", is a true, correct and compared copy of the original Resolution adopted at said meeting, which Resolution is on file and of record.

Witness my hand and the seal of the said Mayor and Council of Salisbury, Wicomico County, Maryland, this fourteenth day of September, 1938.


J. R. LAWS,
City Clerk-Treasurer-Collector of Taxes



CONTROL ESTIMATE---PRA DOCKET NO. 1691-T
WATER, SEWER AND STREET IMPROVEMENTS
SALISBURY, MARYLAND

This Project to be financed as follows:		
EWA ALLOTMENT (Grant)		\$ 57,005.00
APPLICANT'S FUNDS (From Bond Issue)	\$75,000.00	
(From Other Sources)	<u>6,895.00</u>	<u>81,895.00</u>
TOTAL		\$148,900.00

CONTRACTS TO BE AWARDED
INVOLVING MATERIAL AND EQUIPMENT ONLY
AND ARE AS FOLLOWS:

CONTRACT 1 - SANITARY SEWERS (Force Account):

Materials (See attached Exhibit "F", page 3)

1 M-1.	T.C. Sewer Pipe & Fittings	\$4,389.40
1 M-2.	Manhole Frames, Covers & Steps	530.00
1 M-3.	Sewer Brick	800.00
1 M-4.	Portland Cement	480.00
1 M-5.	Jointing Compound & Jute	140.00
1 M-6.	Sheeting & Foundation Lumber	1,800.00
1 M-7.	Gravel	175.00
1 M-8.	Slag	400.00
1 M-9.	Asphalt	230.00
1 M-10.	Cast Iron Pipe	90.00
	Total Material Cost	\$ 9,860.40

Equipment (See attached Exhibit "F", page 2)

1 E-1.	Trucks	\$5,000.00
1 E-2.	Asphalt Distributor	350.00
1 E-3.	Road Roller	175.00
1 E-4.	Trenching Machine	900.00
1 E-5.	Misc. Small Tools & Supplies	500.00
	Total Equipment Cost	4,925.00

TOTAL MATERIAL & EQUIPMENT COSTS--CONTRACT 1 \$14,205.40

CONTRACT 2 - STORM WATER DRAINS (Force Account):

Materials (See attached Exhibit "F", page 5)

2 M-1.	Plain & Reinforced Concrete Pipe ..	\$7,256.75
2 M-2.	Manhole Frames, Covers & Steps, together with Inlet Frames & Grates	1,306.00
2 M-3.	Cement Concrete Blocks (for Inlet construction)	352.00
2 M-4.	Sewer Brick	368.00
2 M-5.	Portland Cement	360.00
2 M-6.	Gravel	100.00
2 M-7.	Sheeting & Foundation Lumber	630.00
2 M-8.	Dry, Twisted Jute	100.00
2 M-9.	Slag	400.00
2 M-10.	Asphalt	250.00
	Total Material Cost	\$11,752.75

Equipment (See attached Exhibit "F", page 4)

2 E-1.	Trucks	\$1,400.00
2 E-2.	Asphalt Distributor	350.00
2 E-3.	Road Roller	175.00
2 E-4.	Trenching Machine	450.00
2 E-5.	Misc. Small Tools & Supplies	200.00
	Total Equipment Cost	2,575.00

TOTAL MATERIAL & EQUIPMENT COSTS--CONTRACT 2 14,327.75

Total Carried forward \$28,533.15

Total Brought forward..... \$28,533.15

CONTRACT 3 - WATER MAINS (Force Account):

Materials (See attached Exhibit "F", page 7)

3 M-1.	C.I. Pipe & Fittings	\$80,860.00
3 M-2.	Hydrants & Gate Valves	5,385.00
3 M-3.	Jointing Compound & Hemp Gasket ..	814.00
3 M-4.	Portland Cement	530.00
3 M-5.	Gravel	250.00
3 M-6.	Street Paving Bricks	800.00
3 M-7.	Reinforcing Steel	84.00
3 M-8.	Slag	400.00
3 M-9.	Asphalt	730.00
	Total Material Cost	\$89,713.00

Equipment (See attached Exhibit "F", page 6)

3 E-1.	Trucks	2,000.00
3 E-2.	Road Roller	175.00
3 E-3.	Air Compressor	450.00
3 E-4.	Asphalt Distributor	550.00
3 E-5.	Cement Mixer	60.00
3 E-6.	Misc. Small Tools & Supplies	500.00
	Total Equipment Cost	5,535.00

TOTAL MATERIAL & EQUIPMENT COSTS--CONTRACT 3 42,248.00

CONTRACT 4 - WATER MAIN SUBMARINE CROSSING (Contract):

Submarine Crossing to be contracted -- Lump Sum,

(See Exhibit "F", page 8) 5,000.00

CONTRACT 5 - STREET IMPROVEMENTS (Force Account):

Materials (See attached Exhibit "F", page 9)

5 M-1.	Single Course Pavement - Amiesite or equal	4,900.00
5 M-2.	Portland Cement	780.00
5 M-3.	Gravel	500.00
5 M-4.	Reinforcing Steel Bars	40.00
	Total Material Cost	\$ 6,160.00

Equipment (See attached Exhibit "F", page 9)

5 E-1.	Trucks	800.00
5 E-2.	Road Roller	350.00
5 E-3.	Air Compressor	450.00
5 E-4.	Cement Mixer	35.00
5 E-5.	Misc. Small Tools & Supplies	180.00
	Total Equipment Cost	1,815.00

TOTAL MATERIAL & EQUIPMENT COSTS--CONTRACT 5 7,975.00

Total Material & Equipment Costs of Contracts 1 to 5, Incl. \$34,967.15

September 13, 1930

LOCATION OF
SEWER, WATER & STREET IMPROVEMENTS
PWA DOCKET NO. 1061-F
SALISBURY, MARYLAND

SANITARY SEWERS--CONTRACT NO. 1:

E. William St., E. Division St. to Railroad Ave.
Salisbury Blvd., Downing St. to College Ave.
Salisbury Blvd., Main St. to Railroad Ave.
Snow Hill Road & South Park Drive
Highland Ave., South Park Drive to Snow Hill Road
E. College Ave., S. Division St. to Allyn Ave.
Madison St., Washington St. to Snow Hill Road

STORM WATER DRAINS--CONTRACT NO. 2:

Glen Haven, Main & Priscilla Sts.
E. Main St., Salisbury Blvd. to Snow Hill Road
Riverside Road, Pennsylvania & Camden Avenues
Fitzwater Street
Salisbury Blvd., Main St. to Railroad Ave.

WATER MAINS--CONTRACT NO. 3:

Priscilla St., Pyle to Preston Sts.
Hammond St., E. Church to Preston Sts.
E. College Ave., S. Division to Princeton Sts.
Salisbury Blvd., Downing St. to E. College Ave.
Salisbury Blvd., Main St. to Railroad Ave.
South Blvd., Salisbury Blvd. to Camden Ave.
E. Hazel Ave., Waverly St. to Salisbury Blvd.
Riverside Rd. & Pennsylvania Ave., Virginia to Federal
W. Main & Hill Sts., W. Church to N. Division Sts.
Market St. & Camden St., W. Main to Division Sts.
Meadow St., S. Division St. to Salisbury Blvd.
N. Division St., Moore St. to Liberty St.
Riverside Road, College Ave. to Sanatorium
Water Main Submarine Crossing, Camden Ave.

STREET IMPROVEMENTS--CONTRACT NO. 4:

E. Main St., Division to Baptist Sts.
(30'x600') 2550 sq. yds.
Camden St., Division to Market Sts.
(22'x750') 1250 sq. yds.
W. Main St., Lake to Fitzwater Sts.
(30'x750') 1800 sq. yds.
N. Division St., W. Isabella St. to B & E Tracks
(22'x700') 1750 sq. yds.

EXHIBIT "F"

ENGINEER'S REPORT

ESTIMATED CONSTRUCTION COSTS

--FORCE ACCOUNT--

(As of May 22, 1938)

(Revised Sept. 6, 1938)

SANITARY SEWERS, STORM WATER DRAINS,
WATER MAINS & STREET IMPROVEMENTS.

PWA DOCKET NO. 1091-F
SALISBURY, MARYLAND

Prepared by:

CLARKE GARDNER
City Engineer

I N D E X

<u>Description</u>	<u>Page No.</u>
SUMMARY OF ESTIMATED CONSTRUCTION COSTS FOR ENTIRE PROJECT	1
ESTIMATE--SANITARY SEWERS (FORCE ACCOUNT)	2 & 3
ESTIMATE--STORM WATER DRAINS (FORCE ACCOUNT)	4 & 5
ESTIMATE--WATER MAINS (FORCE ACCOUNT)	6 & 7
ESTIMATE--WATER MAINS: SUBMARINE RIVER CROSSING (CONTRACT)	8
ESTIMATE--STREET IMPROVEMENTS (FORCE ACCOUNT)	9

SUMMARY OF ESTIMATED CONSTRUCTION COSTS FOR ENTIRE PROJECT

CONTRACT NO. 1--SANITARY SEWERS (FORCE ACCOUNT)--

(See Details of Estimate on Page Nos. 2 & 3)

1. Labor	\$ 20,967.88
2. Equipment	4,935.00
3. Materials	<u>6,280.40</u>

Total Estimated Construction Costs--Contract No. 1 \$ 35,173.28

CONTRACT NO. 2--STORM WATER DRAINS (FORCE ACCOUNT)--

(See Details of Estimate on Page Nos. 4 & 5)

1. Labor	\$ 12,754.45
2. Equipment	2,575.00
3. Materials	<u>11,752.75</u>

Total Estimated Construction Costs--Contract No. 2 27,082.20

CONTRACT NO. 3--WATER MAINS (FORCE ACCOUNT)--

(See Details of Estimate on Page Nos. 6 & 7)

1. Labor	\$ 11,137.35
2. Equipment	3,535.00
3. Materials	<u>39,713.00</u>

Total Estimated Construction Costs--Contract No. 3 54,385.35

CONTRACT NO. 4--WATER MAINS: SUBMARINE RIVER CROSSING (CONTRACT)--

(See Details of Estimate on Page No. 8)

1. Estimated Cost of Submarine Crossing by Contract	5,200.00
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CONTRACT NO. 5--STREET IMPROVEMENTS (FORCE ACCOUNT)--

(See Details of Estimate on Page No. 9)

1. Labor	\$ 2,184.00
2. Equipment	1,816.00
3. Materials	<u>6,160.00</u>

Total Estimated Construction Costs--Contract No. 5 10,160.00

TOTAL OF ESTIMATED CONSTRUCTION COSTS--CONTRACTS 1 to 5, INC..... \$132,000.83

Contingencies 7,000.00

GRAND TOTAL \$139,000.83

Note: (1) Total of Estimated Construction Costs, as set forth in amended application under paragraph 3-C of PWA Form No. 175, is \$139,000.00.

(2) The estimates shown on the succeeding pages are predicated upon the following labor rates: Common Labor 35¢ per hour; Intermediate Labor 55¢ per hour; Skilled Labor 80¢ per hour.

(3) All material costs are based on job site delivery and prices conform to market values as of September 6, 1938.

CONTRACT NO. 1

ESTIMATE--SANITARY SEWERS-(FORCE ACCOUNT)

I. LABOR--Excavation for and construction of Sewers and Appurtenances:

1.	2100 lin.ft. 6" T.C. House Conn's (Ave. 7' cut) @ .65¢	1,365.00
2.	6600 lin.ft. 8" T.C. Sewers (8' to 11' out) @ .11¢	7,260.00
3.	1500 lin.ft. 10" T.C. Sewers (7' to 10' out) @ .125¢	1,875.00
4.	3300 lin.ft. 10" T.C. Sewers (10' to 15' out) @ .18¢	5,940.00
5.	500 lin.ft. 10" T.C. Sewers (15' to 18' out) @ .25¢	1,250.00
6.	350 vert.ft. Manholes @ .45¢	1,575.00
7.	Street Repairs:	
	(a) Excavating, Mixing & Placing 1600 sq.yds. of Asphalt	
	Hot Patch @ 15¢	240.00
	Total Labor	19,505.00
	Compensation Insurance 7.5%	1,462.88
	TOTAL LABOR COSTS	20,967.88

II. EQUIPMENT--Operators included under "Labor":

1.	3000 Truck Hours @ \$1.00	3,000.00
2.	100 Asphalt Distributor Hours @ \$3.50	350.00
3.	50 Road Roller Hours @ \$3.50	175.00
4.	300 Trenching Machine Hours @ \$3.00	900.00
5.	Miscellaneous Small Tools & Supplies	500.00
	TOTAL EQUIPMENT COSTS	4,925.00
	Total carried forward	25,892.88

CONTRACT NO. 1, Continued

Total Brought Forward\$25,892.88

III. MATERIALS--(F.O.B. Job Sites):

1.	1500	lin.ft.	6" T.C. Pipe @ 17¢	255.00
2.	6100	lin.ft.	8" T.C. Pipe @ 28¢	1,708.00
3.	5000	lin.ft.	10" T.C. Pipe @ 40¢	2,000.00
4.	160	6x6"	T.C. Branches @ \$1.00	160.00
5.	110	10x6"	T.C. Branches @ \$1.50	165.00
6.	270	6"	T.C. 1/8 Bends @ 65¢	175.50
7.	270	6"	T.C. Plugs @ 7¢	18.90
8.	10	6x8"	Reverse Wyes (Drop Conn's) @ \$2.50	25.00
9.	10	8"	T.C. 1/8 Bends (Drop Conn's) @ \$1.50	15.00
10.	4	8"	T.C. 1/4 Bends (Drop Conn's) @ \$1.75	7.00
11.	40	Manhole Frames & Covers @ \$13.00	520.00	
12.	200	C.I. Manhole Steps @ 30¢	60.00	
13.	50 M	Sewer Brick @ \$16.00 per M	800.00	
14.	200	barrels Portland Cement @ \$2.40	480.00	
15.	2	tons Jointing Compound @ \$30.00	60.00	
16.	800	pounds Dry, Twisted Jute @ 10¢	80.00	
17.	50	MBM Sheeting @ \$30.00	1,500.00	
18.	10	MBM Foundation Lumber @ \$30.00	300.00	
19.	70	tons 3/4" Gravel @ \$2.50	175.00	
20.	160	tons No. 4 Slag @ \$2.50	400.00	
21.	3500	gals. Asphalt (Mc. "E") @ 8¢	280.00	
22.	60	lin.ft. 10" Class B, C.I. Pipe @ \$1.50	90.00	

TOTAL MATERIAL COSTS 9,260.40

TOTAL OF ESTIMATED CONSTRUCTION COSTS--CONTRACT NO. 1 \$35,175.28

Note: Sand is available locally for all construction work and no charge will be made for this material. The cost of transportation via trucks is included in the Estimate for Truck Hours under "Equipment Costs". The hauling distance from the City's sand pits to any job under this project will not exceed 1.5 miles.

CONTRACT NO. 2

ESTIMATE--STORM WATER DRAINS (FORCE ACCOUNT)

I. LABOR--Excavation for and construction of Storm Water Drains and Appurtenances:

1.	1475 lin.ft. 10" Conc. S.W. Drains (4' to 6' cut) @ 80¢	535.00
2.	2270 lin.ft. 12" Conc. S.W. Drains (6' to 8' cut) @ 75¢	1,702.50
3.	1320 lin.ft. 15" Conc. S.W. Drains (8' to 6' cut) @ 90¢	1,188.00
4.	475 lin.ft. 18" Conc. S.W. Drains (4' to 6' cut) @ \$1.10	522.50
5.	1270 lin.ft. 21" Conc. S.W. Drains (6' to 10' cut) @ \$1.35	1,714.50
6.	1660 lin.ft. 24" Conc. S.W. Drains (10' to 14' cut) @ \$2.00	3,320.00
7.	530 lin.ft. 27" Conc. S.W. Drains (14' to 22' cut) @ \$3.00	1,590.00
8.	80 vert.ft. Manholes @ \$4.50	360.00
9.	170 vert.ft. Inlets @ \$3.00	510.00
10.	Street Repairs:	
	(a) Excavating, Mixing & Placing 1800 sq.yds. of Asphalt Hot Patch @ 15¢	240.00
	Total Labor	12,032.50
	Compensation Insurance 6.0%	721.95

TOTAL LABOR COSTS\$12,754.45

II. EQUIPMENT--Operators included under "Labor":

1.	1400 Truck Hours @ \$1.00	\$ 1,400.00
2.	100 Asphalt Distributor Hours @ \$3.50	350.00
3.	50 Road Roller Hours @ \$3.50	175.00
4.	150 Trenching Machine Hours @ \$3.00	450.00
5.	Miscellaneous Small Tools & Supplies	200.00

TOTAL EQUIPMENT COSTS\$2,575.00

Total Carried Forward\$15,329.45

CONTRACT NO. 2, Continued

Total Brought Forward \$15,589.45

III. MATERIALS--(F.O.B. Job Sites):

1.	1475 lin.ft.	10" Plain Concrete Pipe @ .35¢	516.25
2.	2270 lin.ft.	12" Plain Concrete Pipe @ .45¢	1,021.50
3.	1320 lin.ft.	15" Plain Concrete Pipe @ .60¢	792.00
4.	475 lin.ft.	18" Rein. Concrete Pipe @ .90¢	427.50
5.	1270 lin.ft.	21" Rein. Concrete Pipe @ \$1.15	1,460.50
6.	1660 lin.ft.	24" Rein. Concrete Pipe @ \$1.55	2,573.00
7.	530 lin.ft.	27" Rein. Concrete Pipe @ \$2.30	1,219.00
8.	25	Manhole Frames & Covers @ \$13.00	325.00
9.	60	Inlet Frames & Grates @ \$16.00	960.00
10.	70	Manhole Steps @ .30¢	21.00
11.	2100	Concrete Block (For Inlet Constr.) @ .12¢	252.00
12.	25 M	Sewer Brick @ \$16.00 per M	400.00
13.	150	barrels Portland Cement @ \$2.40	360.00
14.	40	tons 5/4" Gravel @ \$2.50	100.00
15.	3500	Gallons Asphalt (Md. "B") @ .3¢	105.00
16.	100	tons No. 4 Sleg @ \$4.00	400.00
17.	20	MBM Sheeting @ \$30.00	600.00
18.	1	MBM Foundation Lumber @ \$30.00	30.00
19.	1000	pounds Dry Twisted Jute @ 10¢	100.00

TOTAL MATERIAL COSTS 11,752.75

TOTAL OF ESTIMATED CONSTRUCTION COSTS--CONTRACT NO. 2 \$27,082.20

Note: Sand is available locally for all construction work and no charge will be made for this material. The cost of transportation via trucks is included in the Estimate for Truck Hours under "Equipment Costs". The hauling distance from the City's sand pits to any job under this project will not exceed 1.5 miles.

CONTRACT NO. 3

ESTIMATE--WATER MAINS (FORCE ACCOUNT)

I. LABOR--Excavation for and building of Water Mains and Appurtenances:

1.	5700 lin.ft. 8" C.I. Mains Compound Joints @ 35¢	1,995.00
2.	10500 lin.ft. 8" C.I. Mains Compound Joints @ 40¢	4,200.00
3.	7400 lin.ft. 10" C.I. Mains Compound Joints @ 45¢	3,330.00
4.	4900 lin.ft. 12" C.I. Mains Compound Joints @ 50¢	2,450.00
5.	Installing 37 Hydrants @ \$10.00	370.00
6.	Installing 40 6" Valves & Boxes @ \$4.00	160.00
7.	Installing 12 8" Valves & Boxes @ \$5.00	60.00
8.	Installing 4 10" Valves & Boxes @ \$6.00	24.00
9.	Installing 11 12" Valves & Boxes @ \$7.00	77.00
10.	Street Repairs (Demolition & Replacement):	
	(a) 1500 sq.yds. Asphalt @ .15¢	225.00
	(b) 250 sq.yds. Concrete Road Bed @ .70¢	175.00
	(c) 500 sq.yds. Brick with Concrete Base @ \$1.50	750.00
	Total Labor	10,586.00
	Compensation Insurance 2.5%	264.65

TOTAL LABOR COSTS \$11,137.55

II. EQUIPMENT--Operators included under "Labor":

1.	2000 Truck Hours @ \$1.00	2,000.
2.	50 Road Roller Hours @ \$3.50	175.
3.	150 Air Compressor Hours @ \$3.00	450.
4.	100 Asphalt Distributor Hours @ \$3.50	350.
5.	40 Cement Mixer Hours @ \$1.50	60.
6.	Miscellaneous Small Tools & Supplies	500.

TOTAL EQUIPMENT COSTS \$3,535.00

Total Carried Forward \$14,672.55

CONTRACT NO. 5, Continued

Total Brought Forward \$14,672.35

III. MATERIALS--(F.O.B. Job Sites):

1.	15 tons B&S Class D, C.I. Fittings @ \$120.00	\$1,560.00
2.	3300 lin.ft. 6" B&S Class 150 C.I. Pipe @ .85¢	2,805.00
3.	10400 lin.ft. 8" B&S Class 150 C.I. Pipe @ \$1.20	12,480.00
4.	2300 lin.ft. 10" B&S Class 150 C.I. Pipe @ \$1.60	3,680.00
5.	4800 lin.ft. 12" B&S Class 150 C.I. Pipe @ \$2.10	10,080.00
6.	27.5" Hydrants (Compression Type) @ \$75.00	2,062.50
7.	40 6" Valves & Boxes (250-lbs. Test) @ \$32.00	1,280.00
8.	12 8" Valves & Boxes ("Pressure") @ \$45.00	540.00
9.	4 10" Valves & Boxes (" " " " " " " ") @ \$70.00	280.00
10.	11 12" Valves & Boxes (" " " " " " " ") @ \$90.00	990.00
11.	7300 pounds Jointing Compound @ .10¢	730.00
12.	700 pounds Braided Hemp Gasket @ .12¢	84.00
13.	150 barrels Portland Cement @ \$2.40	360.00
14.	100 tons 3/4" Gravel @ \$2.50	250.00
15.	10 M-Street Paving Bricks @ .80	800.00
16.	180 tons No. 4 Slag @ \$2.20	396.00
17.	3500 gallons Asphalt (Md. "A") @ .24	840.00
18.	2100 pounds Reinforcing Steel @ 4¢	84.00

TOTAL MATERIAL COSTS \$29,715.00

TOTAL OF ESTIMATED CONSTRUCTION COSTS--CONTRACT NO. 5 \$54,387.35

Note: Sand is available locally for all construction work and no charge will be made for this material. The cost of transportation via trucks is included in the Estimate for Truck Hours under "Equipment Costs". The hauling distance from the City's sand pits to any job under this project will not exceed 1.5 miles.

CONTRACT NO. 4

ESTIMATE--WATER MAINS: SUBMARINE RIVER CROSSING (CONTRACT)

1. 120 lin.ft. 12" Flexible Joint C.I. Pipe in place @ \$22.00	\$2,640.00
2. 500 lin.ft. 12" B&S Class 150, C.I. Pipe in place @ \$4.50	1,350.00
3. 1 Ton Class D, C.I. Fittings in place	150.00
4. 2- 12" Valves & Boxes (500-lbs. Test Pressure) in place @ \$60.	120.00
5. Bulkhead Repairs (20 horizontal lin.ft. in place @ \$35.00)	700.00
6. Street Repairs, complete	130.00
ESTIMATED COST OF SUBMARINE CROSSING BY CONTRACT	\$5,200.00

Note: All flexible joint pipe to be laid at a depth of 18-feet below mean low water of Wisconsin River, so as to provide sufficient clearance for dredging operations and large boats.

CONTRACT NO. 5

ESTIMATE--STREET IMPROVEMENTS (FORCE ACCOUNT)

I. LABOR--

1. Removing 4000 sq. yds. existing bituminous surface from concrete base @ 50¢	\$ 200.00
2. Removing 200 sq. yds. concrete base @ 50¢	100.00
3. Unloading from cars at rail siding and placing 6000 sq. yds. amiesite on concrete base @ 15¢	1,200.00
Total Labor	\$ 2,100.00
Compensation Insurance 4.0%	84.00

TOTAL LABOR COSTS \$ 2,184.00

II. EQUIPMENT--Operators included under "Labor":

1. 100 Road Roller Hours @ \$3.50	\$350.00
2. 800 Truck Hours @ \$1.00	800.00
3. 180 Air Compressor Hours @ \$3.00	540.00
4. 24 Cement Mixer Hours @ \$1.50	36.00
5. Miscellaneous Small Tools & Supplies	150.00

TOTAL EQUIPMENT COSTS 1,816.00

III. MATERIALS--

1. 700 tons Single Course Pavement, Gradation No. 4, utilizing Trap Rock Aggregate; finished thickness 1 1/2"; Amiesite, or equal; @ 97.00	\$4,900.00
2. 500 Barrels Portland Cement @ \$2.40	720.00
3. 200 tons 3/4" Gravel @ \$2.50	500.00
4. 6.5 ton Reinforcing Steel Bars @ \$80.00	490.00
	<u>6,160.00</u>

TOTAL OF ESTIMATED CONSTRUCTION COSTS--CONTRACT NO. 5 \$10,160.00

Note: (1) In the reconstruction of streets, having a concrete base topped with a bituminous process, it will be necessary to remove the existing asphalt surface in squares--to be cut by air hammer. The asphalt on the existing surfaces is dry, cracked and non-resilient, and cannot be used as a base for "retreading". In order to conform to existing concrete gutter grades, it would be necessary to remove continuous strips of bituminous surface abutting the gutters, notwithstanding other conditions mentioned above which would prove detrimental in obtaining a first class retreading project.

(2) In the case of concrete road beds, where a retreading process is contemplated, it will be necessary to remove sections of concrete road bed abutting the existing monolithic curbs and gutters in order to obtain conformity with gutter grades.

MINUTES of the regular meeting of the Council of Salisbury, Wicomico County, Maryland, the same being the duly authorized and official governing body of The Mayor and Council of Salisbury, a municipal corporation of the State of Maryland, held in the Council Room of the City Hall, at Salisbury, Maryland, on Tuesday, September 13, 1938 at 7:30 o'clock P.M.

There were present: Councilmen John E. Morris, Werner T. Gardner, Hilary H. Taylor, I. Virgil Hitchens and William W. Nixon, being all the members of the Council of Salisbury. There was present also Mayor Arthur W. Boyce.

Councilman Werner T. Gardner introduced and offered the following Resolution, which was duly seconded by Councilman I. Virgil Hitchens and unanimously passed by the Council of Salisbury:

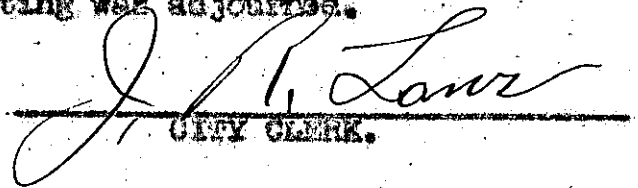
RESOLVED by The Mayor and Council of Salisbury that the Clerk of Salisbury do, and he is hereby authorized and directed to advertise at least two weeks prior to Monday, October 3rd, 1938, in one or more newspapers published in the City of Salisbury, Maryland, and in one or more newspapers published in the City of Baltimore, Maryland, for sealed bids for the purchase of Fifty Thousand Dollars (\$50,000.) par value of serial, coupon Salisbury, Maryland Water and Sewer Bonds, Series of 1938, to be issued in conformity with Sections 9 to 24, inclusive, of Article 31 of the Annotated Code of Maryland, 1935 Supplement, title "Debt - Public", sub-title "Public Works", including Section 19 of said Article as repealed and reenacted with amendments by Chapter 567 of the Acts of the General Assembly of Maryland, passed at its regular session of 1937; said bonds all to be dated November 1, 1938, in denominations of One Thousand Dollars (\$1000.) each, numbered from No. 1 to No. 50, inclusive, the redemption in series commencing with No. 1 and redeeming one (1) bond on the 1st day of November in each of the following years: 1939, 1940, 1941, 1942 and

1943, inclusive; two(2) bonds, continuing in the order of their numbers, on the 1st day of November in each of the following years: 1944, 1945, 1946, 1947 and 1948, inclusive; three(3) bonds, continuing in the order of their numbers, on the 1st day of November in each of the following years: 1949, 1950, 1951, 1952 and 1953, inclusive; and four(4) bonds, continuing in the order of their numbers, on the 1st day of November in each of the following years: 1954, 1955, 1956, 1957 and 1958, inclusive, at which latter date all of said bonds will have been retired, the bids to fix the rate of interest payable per annum, semi-annually on the 1st day of May and November; and bidders shall be notified in said advertisements that they are requested to indicate with their bids the rate of interest to be paid on the bonds, on which rate their bids are based and submitted; and that the rate named must be a multiple of one-fourth of one per cent. ($\frac{1}{4}$ of 1%) and must not exceed four per cent. (4%) per annum; said bonds to be awarded to the bidder naming the lowest rate of interest named in any legally acceptable proposal and offering to pay not less than par for the bonds; the lowest rate of interest to be determined on the basis of the lowest interest cost to the City of the bonds as to be issued, from their date of issue to the last date of maturity of any of said bonds; and as between bidders naming the same rate of interest, the proposal of the bidder offering to pay the largest premium to be accepted; said bids to be sealed and accompanied by certified check or cash for the sum of Five Hundred Dollars (\$500.00), and to be opened on the 3rd day of October, 1939, at the hour of eight o'clock P.M. at the City Hall, Sal-

Salisbury, Maryland.

The resolution was then presented to Mayor Arthur W. Boyce, who expressed his disapproval of the same, whereupon Councilman Hilary M. Taylor moved that the resolution be passed over the Mayor's disapproval. This motion was seconded by Councilman I. Virgil Hitchens and was unanimously passed by the Council of Salisbury.

There being no further business the meeting was adjourned.


CITY CLERK.

I HEREBY CERTIFY on this 14th day of September, 1933 that the foregoing is an exact copy of the Minutes of the meeting of the Council of Salisbury, held on September 13th, 1933.

CLERK TO COUNCIL OF SALISBURY.

MINUTES of the regular meeting of the Council of Salisbury, Wicomico County, Maryland, the same being the duly authorized and official governing body of The Mayor and Council of Salisbury, a municipal corporation of the State of Maryland, held in the Council Room of the City Hall, at Salisbury, Maryland, on Tuesday, September 13, 1938 at 7:30 o'clock P.M.

There were present: Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon, being all the members of the Council of Salisbury. There was present also Mayor Arthur W. Boyce.

Councilman Werner T. Gardner introduced and offered the following Resolution, which was duly seconded by Councilman I. Virgil Hitchens and unanimously passed by the Council of Salisbury:

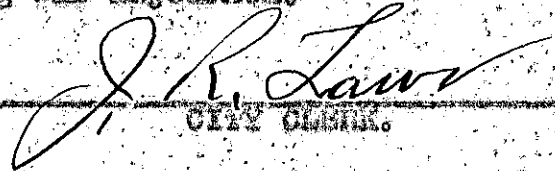
RESOLVED by The Mayor and Council of Salisbury that the Clerk of Salisbury be, and he is hereby authorized and directed to advertise at least two weeks prior to Monday, October 3rd, 1938, in one or more newspapers published in the City of Salisbury, Maryland, and in one or more newspapers published in the City of Baltimore, Maryland, for sealed bids for the purchase of Twenty-Five Thousand Dollars (\$25,000.) par value of serial, coupon Salisbury, Maryland Street and Drain Bonds, Series of 1938, to be issued in conformity with Sections 9 to 24, inclusive, of Article 31 of the Annotated Code of Maryland, 1938 Supplement, title "Debt - Public", sub-title "Public Works", including Section 19 of said Article as repealed and re-enacted with amendments by Chapter 367 of the Acts of the General Assembly of Maryland, passed at its regular session of 1937; said bonds all to be dated November 1, 1938, in denominations of One Thousand Dollars (\$1000.) each, numbered from No. 1 to No. 25, inclusive, the redemption in series commencing with No. 1 and redeeming one (1) bond on the 1st day of November

in each of the following years: 1939, 1940, 1941, 1942 and 1943, inclusive; and two (2) bonds, continuing in the order of their numbers, on the 1st day of November in each of the following years: 1944, 1945, 1946, 1947, 1948, 1949, 1950, 1951, 1952 and 1953, inclusive, at which latter date all of said bonds will have been retired, the bids to fix the rate of interest payable per annum, semi-annually on the 1st day of May and November; and bidders shall be notified in said advertisements that they are requested to indicate with their bids the rate of interest to be paid on the bonds, on which rate their bids are based and submitted; and that the rate named must be a multiple of one-fourth of one per cent. ($\frac{1}{4}$ of 1%) and must not exceed four per cent. (4%) per annum; said bonds to be awarded to the bidder naming the lowest rate of interest named in any legally acceptable proposal and offering to pay not less than par for the bonds; the lowest rate of interest to be determined on the basis of the lowest interest cost to the City of the bonds so to be issued, from their date of issue to the last date of maturity of any of said bonds; and as between bidders naming the same rate of interest, the proposal of the bidder offering to pay the largest premium to be accepted; said bids to be sealed and accompanied by certified check or cash for the sum of Five Hundred Dollars (\$500.00), and to be opened on the 3rd day of October, 1939, at the hour of eight o'clock P.M. at the City Hall, Salisbury, Maryland.

The resolution was then presented to Mayor Arthur W. Boyce, who expressed his disapproval of the same, whereupon Councilman Hilary M. Taylor moved that the resolution be passed over the Mayor's disapproval.

This motion was seconded by Councillor I. Virgil Hitchens and was unanimously passed by the Council of Salisbury.

There being no further business the meeting was adjourned.


CITY CLERK.

I HEREBY CERTIFY on this 14th day of September, 1939 that the foregoing is an exact copy of the Minutes of the meeting of the Council of Salisbury, held on September 13th, 1939.

CLERK TO COUNCIL OF SALISBURY.

TO THE PRESIDENT AND MEMBERS OF THE COUNCIL OF SALISBURY:

GENTLEMEN:

There has been introduced and passed by the Council tonight two resolutions authorizing and directing the Clerk of Salisbury to advertise for sealed bids for the purchase of \$75,000. par value of bonds to meet the City's participation in the construction of certain water mains, sanitary sewers, storm water drains and improvement of certain streets in the City of Salisbury under Contract P.W.A. Docket Maryland 1091-F, which contract was approved by the Council at your last meeting on September 6th. At that time I expressed my disapproval to the execution of this contract at the present time and tonight I am again expressing to you my unwillingness to agree to the proposed bond issues to provide the City's portion of the necessary funds. In order that my position may be entirely clear I will again give you my reasons for objecting to the issue of these bonds at the present time:

1. The City of Salisbury is now bonded in an amount in excess of \$1,000,000.00 and I think it unwise to increase the bonded indebtedness and thereby increase the tax rate at this time.

2. The expenditures for the current fiscal year have greatly exceeded the budget for the year, so that it will be necessary in preparing the budget for the succeeding year to increase the tax rate to take care of the existing deficiency.

3. The borrowing capacity of the City, which is limited by an Act of Legislature to \$50,000.00, has been almost reached.

4. The recent audit of the books of the City Treasurer will disclose that there is a very large amount of uncollected taxes extending back over a number of years.

5. Until the tax collections have been brought to date the temporary borrowings of the City have been materially reduced and until the sinking fund requirements of the various outstanding bond issues of the City are strictly complied with, I am opposed to adding to the bonded indebtedness of the City.

6. While the improvements contemplated in the said Contract P.W.A. Docket Maryland 1091-F may be worth while improvements, none of them are absolutely essential at the present time.

7. While the contract, as approved by the Council, adopts the program in its entirety the Advisory Committee recently appointed by me and approved by you, have recommended certain eliminations therefrom and I believe that the recommendations of the Advisory Committee should be followed in this instance.

I, therefore, respectfully request your reconsideration of the approval of said contract and that the proposed bond issues be deferred

until the exact financial condition of the City be more definitely determined.

Respectfully submitted,

MAYOR.

CITY HALL, SALISBURY, MARYLAND - SEPTEMBER 19, 1938

The Mayor and Council met in regular session at the City Hall on Monday, September 19, 1938, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

The minutes of the last regular meeting was read and approved.

Motion made and passed that Weekly Report of Chief N. H. Holland be received and filed.

Motion made and passed that the Annual Report of the Salvation Army be received and filed.

Motion made and passed that City Engineer be authorized to paint white traffic line on South side of Water Street, between Court Street and Baptist Street, in order to define parking facilities.

Messrs. Howard Johnson, John L. Morris, Thomas H. Mitchell, Jr., and J. Walter Mitchell appeared before the Mayor and Council requesting the widening of Fitzwater Street, across the property of the Salisbury Yatch Company and Thomas H. Mitchell, Jr. to Parsons Road. After a brief discussion, the City Council authorized City Engineer to make a survey and prepare plans for the proposed street widening.

Motion made and passed that City Engineer be authorized to purchase for use in the Engineering Department 150 Tracing Sheets, entitled "Sanitary Sewers" and "Storm Water Drains", at a cost not to exceed Sixty Dollars. X

Motion made and passed that City Engineer be authorized to purchase for use in the Engineering Department one 20-yard roll of Detail Paper and one Triangular Engineer's Scale.

Motion made and passed that City Engineer be authorized to enter a subscription under the name of "The Mayor and Council, Engineering Department" with the McGraw-Hill Publishing Company for a three years subscription to the Engineering News-Record for the total sum of Twelve Dollars. X

Motion made and passed that City Engineer be authorized to employ the following personnel for WPA Sewer Projects, now in progress:

(a) Edgar Gravenor, Foreman	\$30.00 per week	X
(b) Preston Wilkenson, Timberman	\$ 0.55 per hour	
(c) Roger Purcell, Pipe Layer	\$21.00 per week	

Motion made and passed that Dr. Seth Hurdle be authorized to notify Elmer C. Williams to install sanitary toilet, at his property located on Hazel Avenue, within thirty days; and, further, that if Mr. Williams does not comply with this request, Dr. Hurdle is authorized to place this matter before the City Solicitor.

Motion made and unanimously passed that the City Council employ Mr. F. L. Insley, to replace Mr. C. M. Freeman (who was unable to function in this capacity due to poor health), to obtain data and do such other work as may be assigned by the Council in connection with the improving and deepening of the Wicomico River, or for the preservation of the navigation X

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of the Wicomico River; further, a salary of Three Hundred Dollars per year be authorized by the Council.

Motion made and passed that Ordinance No. 354, regulating vehicular traffic on E. Church Street, between N. Division Street and Cathell Street, opposite the Flat Iron Building; on Broad Street, between N. Division Street and a point opposite Flat Iron Building, near Ellen Street; and on Quantico Road, between Isabella Street and W. Main Street, in the City of Salisbury, be passed for final reading.

Motion made and passed that City Engineer be authorized to erect appropriate signs for One Way Streets, in connection with Ordinance No. 354.

Motion made and passed that City Audit, prepared by F. W. La Frantz & Company, for nine months period ending June 30, 1938, as authorized by Mayor Arthur W. Boyce, be accepted as submitted and the City Clerk be authorized to publish the important sections of the Audit, as has been customary in the past, and particularly all information in detail pertaining to Income and Disbursements on all moneys received and expended by the Mayor and Council, together with full statements showing that the City Council established Surplus Funds in the operation of the various City Departments.

Motion made and unanimously passed by the City Council that Budget for General Expenses of the City Government for the Fiscal Year beginning October 1, 1938 and ending September 30, 1939, be adopted as follows:

ACCT. NO. 5 ---	Administrative and Administrative Expenses,	\$15,852.60
ACCT. NO. 10 --	General Expenses	5,230.00
ACCT. NO. 15 --	City Hall Expenses	912.00
ACCT. NO. 20 --	Police Department	20,000.00
ACCT. NO. 25 --	Fire Department	17,403.30
ACCT. NO. 30 --	Health Department (including Garbage Coll'n)	7,649.85
ACCT. NO. 35 --	Street Cleaning	5,939.09
ACCT. NO. 40 --	Street Maintenance	17,208.75
ACCT. NO. 41 --	Street Signs	1,366.00
ACCT. NO. 45 --	Street Lighting	15,300.00
ACCT. NO. 55 --	City Barn, Mill Street	1,206.00
ACCT. NO. 60 --	Emergency, Flood and Storm Anticipation ...	1,000.00
ACCT. NO. 65 --	Maintenance of City Park	2,306.00
ACCT. NO. 70 --	Street Improvements	5,550.00

Total of Accounts for General Purposes	\$116,927.59
Re-payment of Temporary Loans	14,000.00
Sinking Fund Requirements	<u>54,047.50</u>

Total Budget for General Purposes, Sinking Fund Requirements, and Re-payment of Temporary Loans \$184,975.09

Motion made and passed that the following memorandum, entitled "Estimated Revenue and Expense, Fiscal Year October 1, 1938 to September 30, 1939" be unanimously approved by the City Council:

ESTIMATED REVENUE & EXPENSE
FISCAL YEAR OCT. 1, 1938 TO SEPT. 30, 1939

SCHEDULE SHOWING DISTRIBUTION & RESERVE OF
UNCOLLECTED TAXES AS OF SEPTEMBER 1, 1938:

Note: Distribution and Reserve subject to
Adjustment as of October 1, 1938

<u>Levy</u>	<u>Uncollected Taxes</u>		<u>Reserve</u>	<u>Anticipated Collections</u>
1937	\$35,665.13	Less 60%	\$21,399.08	\$14,266.05
1936	24,380.14	Less 50%	12,190.07	12,190.07
1935	19,464.95	Less 35%	6,812.73	12,652.22
1934 & Prior	7,253.35	Less 20%	1,450.67	5,802.68
	<u>\$86,763.57</u>		<u>\$41,852.55</u>	<u>\$44,911.02</u>

DISTRIBUTION OF ANTICIPATED TAXES (Levy of 1934 to 1937, Inc.):

General Fund 65% of \$44,911.02	\$29,192.16	
Sinking Fund 35% of 44,911.02	<u>15,718.86</u>	<u>\$44,911.02</u>

1938 TAXES (GENERAL PURPOSES):

\$16,604,389 @ 65¢ per C ...	\$107,928.53	
Less 20% Reserve	<u>21,585.70</u>	\$86,342.83
Misc. Income		16,000.00
65% of Uncollected Taxes	<u>29,192.16</u>	
Total Estimated Income (General Fund)		<u>\$131,534.99</u>

Budget	\$116,927.59	
Payment of Temporary Loans	<u>14,000.00</u>	<u>130,927.59</u>
Total Estimated Surplus		<u>\$ 607.40</u>

SINKING FUND (GENERAL FUND) 1938 TAXES:

\$16,604,389 @ 30¢ per C	\$49,813.17	
Less 20% Reserve	<u>9,962.63</u>	\$39,850.54
35% of Uncollected Taxes	<u>15,718.86</u>	
Total Estimated Income (Sinking Fund)		<u>\$55,569.40</u>
Sinking Fund Requirements		<u>54,047.50</u>
Total Estimated Surplus		<u>\$ 1,521.90</u>

Note: Above figures are based on Tax Rate of \$0.95 per C of Assessed Valuation: General Purposes, 65¢ per C; Sinking Fund Purposes, 30¢ per C.

Upon motion made by Councilman Taylor, seconded by Councilman Hitchens, and unanimously passed by the Mayor and Council, the following levy be struck for the Fiscal Year beginning October 1, 1938:

General Purposes, 65¢ per \$100.00 on all the assessable property in the City of Salisbury.

Sinking Fund Requirements, for the purpose of making payment of Interest on Bonded Indebtedness and the Retirement of Bonds, 30¢ per \$100.00 on all assessable property in the City of Salisbury.

Motion made and passed that the City Clerk be authorized to publish, in one or more newspapers in Salisbury, a notice of levy as approved by the Mayor and Council for the Fiscal Year beginning October 1, 1938 and ending September 30, 1939. A copy of this notice be attached to these minutes.

Motion made and passed that Report from Nathan L. Smith, Clarence P. Taylor and George N. Lewis, Jr., of the State Roads Commission, pertaining to recommendations on traffic control signals for the Salisbury Boulevard By-Pass be received and filed.

Motion made and passed that the following requests for credit on Water Accounts not be allowed, due to the fact that the Office of the Water Department was not notified regarding vacancies in the several properties:

- (1) Calvin D. and Madora Morris - property located on E. Main Street; amount: \$3.75.
- (2) Mr. Sam Stoltz - property located on Fitzwater Street; amount: \$3.75.
- (3) Lee C. and Lola M. Collins - property located on 105 New York Avenue; amount: \$7.10.

Motion made and passed that Superintendent of Water Department be authorized to notify mortgagee of the Straughn Williams property, located at 132 W. Locust Street, regarding a delinquent water account in the amount of \$33.75.

Mr. Reeves, and his architects, appeared before the Mayor and Council to ascertain if it were possible to obtain sewer and water facilities for a proposed construction of approximately forty-two (42) apartment dwellings in Rich-Wil Park Sub-division abutting South Park Drive. Members of the City Council requested information from the City Engineer regarding the extensions required and were advised that under PWA Docket Md.1091-F, a sanitary sewer was to be constructed on South Park Drive to Bennett Avenue, thus necessitating only a short sewer extension of approximately 600 feet; and a water main extension of approximately 1,000 feet. After a discussion, involving estimated costs of sewer and water facilities in comparison to estimated revenues to be derived by the City, a motion was introduced by Councilman Hilary M. Taylor, seconded by Councilman I. Virgil Hitchens, and unanimously approved by all the members of the City Council and if sufficient evidence and guarantees are furnished by the proper authorities to the City that the apartment house project will be developed and completed, the Mayor and Council will make arrangements to proceed with the construction of a sanitary sewer (approximately 600 feet of extension) and a water main (approximately 1000 feet of extension) in South Park Drive, at the expense of the City, to a point opposite streets leading to the apartment house project.

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Motion made and passed that Vouchers from 10,085 to 10,091, inclusive, be approved for payment. X

There being no further business, meeting adjourned at 2:30 A.M.

Mr. John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

CITY OF SALISBURY

NOTICE OF LEVY

Pursuant to the provision of Section 282 of Article 23 of the Public Local Laws of Maryland 1930 I, J. Richie Laws, Clerk of Salisbury, hereby give notice that at a meeting of the Mayor and Council of Salisbury held on Monday, September 19, 1938, the Council of Salisbury made the levy for the fiscal year beginning October 1, 1938 as follows:

There was levied for General purposes under Section 291 of Article 23 the sum of \$107,928.53, the same being at the rate of sixty-five cents per hundred on the assessable property in the City of Salisbury.

There was levied for the purpose of the payment of Interest on Bonded Indebtedness and for the Retirement of Bonds under the several ordinances of the Mayor and Council of Salisbury the sum of \$49,813.17, the same being at the rate of thirty cents per hundred on the assessable property in the City of Salisbury, making the total Tax Rate for the fiscal year beginning October 1, 1938, ninety-five cents per one hundred dollars of assessable property.

J. RICHIE LAWS,
Clerk of Salisbury

September 20, 1938

CITY HALL, SALISBURY, MARYLAND - SEPTEMBER 26, 1938

The Mayor and Council met in regular session at the City Hall on Monday, September 26, 1938, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

The minutes of the last regular meeting was read and approved.

Motion made and passed that weekly report of Chief of Police Holland be received and filed.

Rev. Gibson (colored) appeared before the Mayor and Council requesting permission to park automobiles in front of Church, located on the North-west corner of Ellen and Broad Streets, during a convention for the colored people to be held next week. After a brief discussion, permission was granted by the Mayor and Council.

Mr. Ralph H. Grier of the Salisbury Housing Authority appeared before the Mayor and Council and stated that approximately \$2,000 would be required for preliminary expenses in connection with proposed slum clearance projects for Salisbury. No action was taken by the Mayor and Council.

At 9:00 P.M. the City Engineer presented sealed bids on a prospective purchase of 250 tons of 3/4-inch Gravel to be used in connection with curb, gutter and sidewalk work under W.P.A. Project No. 16. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Pocahontas Coal Co.	Salisbury, Md.	\$ 560.00
Arundel Corporation	Baltimore, Md.	650.00
Charles W. Davis	Hebron, Md.	585.00
Donald Bowden	Salisbury, Md.	612.50

Note: All prices include delivery to stock pile, Municipal Park, at Salisbury, Maryland.

Motion made and passed that contract for furnishing and delivering 250 tons of Gravel be awarded to the lowest bidder, Pocahontas Coal Company of Salisbury, Maryland, at the rate of \$2.24 per ton, or a total of \$560.00. X

At 9:30 P.M. the City Engineer presented sealed bids on proposed bulk-head repairs at the Wicomico River, opposite Public Alley leading from Sheppard's at the rear of the Alex Pollitt property. The following bids were received, in which was specified that the City was to furnish all steel sheet piling and the Contractor to furnish all labor, materials (other than steel piling), and equipment necessary to replace thirty-four (34) horizontal feet of bulkhead in accordance with City Engineer's specifications:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Mr. Otis S. Lloyd	Salisbury, Md.	\$482.01
Laws Construction Co.	Salisbury, Md.	898.50

Motion made and passed that contract for replacing 34 horizontal feet of bulkhead (City to furnish all steel sheet piling) be awarded to the lowest bidder, Mr. Otis S. Lloyd, for the sum of \$482.01. X

Motion made and passed that City Engineer be authorized to purchase one (1) right angle section of steel sheet piling for the above mentioned work. X

Motion made and passed that City Treasurer be authorized to transfer \$2,000.00 from Street Improvement Fund to General Fund to repay advances to Street Improvement Fund for construction work. X

Motion made and passed that City Treasurer be authorized to transfer \$1,000.00 from General Fund to Special Street Fund as part payment of a \$5,000.00 Loan. X

Motion made and passed that those sections of the Audit pertaining to Receipts and Disbursements from the General Fund, Capitol Fund, Sinking Fund, Water Department and Public Works Project Docket 1412, as published in The Salisbury Times' issue of September 24 from the Audit of F. W. LaFrantz Company, be also published in The Salisbury Advertiser's issue of September 29.

Motion made and passed that request, dated September 24, from the Citizens Gas Company pertaining to the construction of a 1 and 1/4-inch gas main across Potter's Field to serve the Doctor Pepper Bottling Company, be approved subject to the furnishing of proper plats from the Citizens Gas Company showing the location and depth of proposed gas main.

Motion made and passed that City Engineer be authorized to advise the Evans Heirs that the City will extend 75 linear feet of sanitary sewer without charge to serve their property, provided that the additional 100 linear feet of sewer required be paid by the Evans Heirs and, further, the entire proposition be conditioned upon the City obtaining the necessary rights of way across the B and E Tracks fronting the above mentioned property. X

Motion made and passed that City Engineer advise Joseph E. Calloway that a sewer extension of 75 linear feet will be required in order to serve his property located on Johnson Street and that the City will extend 50 linear feet at their cost and expense, and the remaining 25 linear feet to be paid for by said Calloway on the basis of \$1.00 per lin.ft., or a total of \$25.00, with the understanding that the sum of \$25.00 will be refunded if and when another dwelling is constructed and connected between the limits of the aforesaid extension. X

Motion made and passed that City Engineer notify the local Postoffice Department that a study of house numbering in Salisbury is now under consideration and it is expected that several of the duplications now existing in house numbering will be eliminated.

Motion made and passed that City Engineer be authorized to grade Short Street, between Ann and Elizabeth Streets, pursuant to an petition presented to the Mayor and Council on September 26.

Motion made and passed that City Engineer notify Mr. Ellett A. Lewis that the improvement of a public parking lot, located on the South side of Market Street, between Baptist Street and Poplar Hill Avenue, has been held for future consideration.

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Motion made and passed that City Engineer be authorized to transfer the following personnel from Street Department to W.P.A. Sanitary Sewer Projects and, further, the following wage scales be effective as of October 3:

OSCAR GRIER, Foreman \$30.00 per week
VAN SMITH, Helper to Timberman .. 35¢ per hour
EDWARD HEARN, Helper to Pipe Layer... 35¢ per hour
LEON CARTER, Gradenan 35¢ per hour

Motion made and passed that Vouchers from 10,092 to 10,171, inclusive, be approved for payment.

There being no further business, meeting adjourned at 11:30 P.M.

Mr. John E. Morris, President

Mr. L. Thomas Parker, Jr.,
Deputy Clerk

The Mayor and Council met in joint session with the City Traffic Commission at the City Hall on Thursday, September 29, 1938, at 8:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor and I. Virgil Hitchens; and W. Tracy Holland, Chairman of City Traffic Commission, Mr. C. L. Dickinson and Clarke Gardner.

The purpose of this meeting was to discuss regulatory ordinances governing movement of vehicular traffic, parking meters, parking lots and signal devices. After a discussion of the various measures, the following definite conclusions were reached:

1. That the City Solicitor be authorized to prepare a regulatory ordinance covering the installation of 125 parking meters on the following streets:
 - (a) North side of Main Street, Division Street to Market Street; parallel parking.
 - (b) North side of Main Street, Mill Street to State Roads Bridge at Wicomico River; parallel parking; with one space reserved for "loading and unloading" facilities.
 - (c) North side of E. Main Street, N. Division Street to Court Street; diagonal parking.
 - (d) South side of E. Main Street, N. Division Street to point opposite Court Street; parallel parking.
 - (e) East side of Market Street, Camden Street to Main Street; parallel parking; with two spaces provided for "loading and unloading" facilities.
 - (f) East side of St. Peters Street, Main Street to Church Street; parallel parking; with one space provided for "loading and unloading" facilities.
 - (g) East side of N. Division Street, Main Street to Water Street; parallel parking.
 - (h) South side of Water Street, Division Street to Court Street; diagonal parking.
 - (i) East side of S. Division Street, Camden Street to property of Salisbury Fire Department Headquarters No. 1; parallel parking.
 - (j) West side of S. Division Street, Camden Street to Circle Avenue; parallel parking; with one double space provided for "loading and unloading" facilities.
2. Provisions to be set forth in ordinance -- prescribing regulations relative to the parking of vehicles upon above mentioned public streets; providing for the installation, operation, maintenance, supervision, regulation and control of the use of parking meters; providing for the purchase and payment for parking meters and the installation and maintenance thereof and for supply parts therefor exclusively from the receipts obtained from the operation of parking meters; providing for a separate fund for receipts, to be known as "Traffic Fund"; providing for the enforcement hereof; providing penalties for the violation hereof; providing for the proper marking of streets; providing for the disbursement of all moneys from "Traffic Fund" by proper resolution of Mayor and Council; providing for rates for use of parking spaces and designated definite time limits of operation; providing for the collection of receipts from the parking meters; providing for penalties for tampering with parking meters or depositing slugs or metallic substitutes.

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3. The City Solicitor be authorized to review and pass upon contracts submitted by the DUAL PARKING METER COMPANY of Oklahoma City, Oklahoma, at the next regular meeting of the Mayor and Council.

There being no further business, meeting adjourned at 10:30 P.M.

Mr. John E. Morris, President

Mr. Clarke Gardner, Acting Secretary

MINUTES of the regular meeting of the Council of Salisbury, Wicomico County, Maryland, the same being the duly authorized and official governing body of The Mayor and Council of Salisbury, a municipal corporation of the State of Maryland, held in the Council Room of the City Hall, at Salisbury, Maryland, on Monday, October 3, 1938 at 7:30 o'clock P.M.

There were present: Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens, William W. Dixon, being all the members of the Council of Salisbury. There was present also Mayor Arthur W. Boyce.

Thomas L. Parker, Jr., Deputy Clerk to the Council, presented to the Council the sealed bids offered for TWENTY-FIVE THOUSAND DOLLARS (\$25,000.) Salisbury, Maryland, Street and Drain Bonds, Series of 1938, at rate of interest not exceeding four per centum (4%) per annum, to be determined upon the basis of the lowest interest cost, by the most favorable interest rate bid thereon and/or premium offered for same, said bonds to be dated November 1, 1938 and due November 1, 1939 - 1953, inclusive.

At eight o'clock P.M. The Mayor and Council opened said sealed bids, which were as follows:

Alex. Brown & Sons for all or none of said bonds at the rate of \$102.053 and accrued interest for each \$100 par value thereof, with a coupon interest rate of two and three-fourths per centum (2 3/4%) per annum.

Mackubin, Legg & Company; Baker, Watts & Company; Mercantile Trust Company; Stein Bros. & Boyce; Strother Brogden & Company; and W. W. Lanahan & Company for all or none of said bonds at the rate of \$100.539 and accrued interest for each \$100 par value thereof, with a coupon interest rate of two and three-fourths per centum (2 3/4%) per annum.

Dougherty, Corkran & Co. for all or none of said bonds at the rate of \$100.90 and accrued interest for each \$100 par value thereof, with a coupon interest rate of two and three-fourths per centum (2 3/4%) per annum.

The said Alex. Brown & Sons being the highest and best bidder

for said bonds, and all of said bids being at the same coupon interest rate of two and three-fourths per centum ($2\frac{3}{4}\%$) per annum, said bid of Alex. Brown & Sons was accepted in accordance with the terms of their bid letter under date of October 3, 1938, and their certified check of Five Hundred Dollars (\$500.00) was accepted as evidence of good faith and as a credit upon the purchase price of said bonds.

Said award and sale was accordingly made and confirmed upon motion of Councilman Werner T. Gardner, seconded by Councilman Hilary M. Taylor and duly carried and approved by the affirmative vote of all five members of the Council of Salisbury, said award being made and sale approved to Alex. Brown & Sons at the rate of \$102.053 and accrued interest for each \$100 par value of TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) two and three-fourths per centum ($2\frac{3}{4}\%$) Salisbury, Maryland, Street and Drain Bonds, Series of 1938, dated November 1, 1938 and due November 1, 1939 - 1953; inclusive.

CLERK TO COUNCIL OF SALISBURY.

CITY HALL, SALISBURY, MARYLAND - OCTOBER 3, 1938

The Mayor and Council met in regular session at the City Hall on Monday, October 3, 1938, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

The minutes of the last regular meeting were read and approved.

Motion made and passed that Weekly report of Chief N. H. Holland, together with Monthly report of Gasoline and Car Expenses of the Police Department, be received and filed.

Mrs. Mary Morris appeared before the Mayor and Council requesting an area (having a frontage of 347-1/2 feet on the South side of West Isabella Street, between Byrd and Branch Streets) be changed from Residential to Commercial.

~~Motion made and passed that City Solicitor be authorized to prepare an Ordinance to the effect~~ that No Parking is to be permitted on Baptist Street, between Church Street and Broad Street.

Mr. Lloyd Richardson appeared before the Mayor and Council requesting that a portion of Block B of the Rich-Wil Sub-division be changed from "lots" to "farm land" for assessment purposes.

Mr. Philip C. Cooper appeared before the Mayor and Council requesting permission to install a septic tank at the rear of his lot, located on South Park Drive in the Glen Acres Sub-division. After a brief discussion, the Mayor and Council refused permission to erect a cesspool in this area because property is located on the City's watershed. However, the City Engineer was authorized to make a survey and prepare plats for an easement to construct a sanitary sewer from Glen Avenue to the rear of the Cooper lot; said construction to be made so that sewerage facilities can be furnished at the rear of certain lots located in Glen Acres Sub-division.

Mr. Bennett, together with a delegation from Jackson Street, appeared before the Mayor and Council with a petition requesting curbing and guttering. The Mayor and Council agreed to curb and gutter this street provided that a 40-ft. width street could be obtained and Councilman Hilary M. Taylor stated that he would call on the Reddish Heirs to see if it was possible to work out a 5-ft. widening of Jackson Street on the West side. The matter was then held in abeyance pending Councilman Taylor's visit.

Mr. Herschell Smith, together with a delegation from the East Salisbury Parent-Teacher's Association appeared before the Mayor and Council and requested police protection to handle traffic in connection with the East Salisbury School. Mayor Boyce agreed to make arrangements for an officer to be stationed at the intersection of Church and Tilghman Streets.

Messrs. Marion Brown and Samuel Carey appeared before the Mayor and Council with insurance contracts covering all City Employees in regards to Workmen's Compensation and Employer's Liability. According to the policies presented, a substantial savings would result by placing the insurance under either Mr. Brown or Mr. Carey.

Minutes of Mayor and Council Meeting

Page 2

October 3, 1938

The Mayor and Council postponed definite action in this matter pending further discussion.

Mr. F. L. Insley, employed by the Mayor and Council to obtain data in connection with the dredging of the Wicomico River, rendered a report, copy of which is attached to these minutes.

Mr. Hammond appeared before the Mayor and Council with a petition to curb and gutter Truitt Street, between E. Church and E. Main Streets. After a brief discussion, the Mayor and Council authorized the City Solicitor to prepare an ordinance covering the curbing and guttering of the East and West sides of Truitt Street, between E. Church and E. Main Streets.

Motion made and passed that Building Inspector's report for September be received and filed.

Motion made and passed that Mayor Arthur W. Boyce's Proclamation on Fire Protection be attached to these minutes.

Motion made and passed that letter, dated October 1, 1938, from Elmer C. Williams, regarding settlement for Salisbury By-Pass right of way be attached to these minutes.

Motion made and passed that Deputy Clerk be authorized to write a letter to Elmer C. Williams advising him to appear at the office of the City Solicitor at 2:00 P.M., Thursday, October 6, 1938, in regards to a settlement of the Salisbury By-Pass Proposition, insofar as it affects Elmer C. Williams (see Voucher Nos. 10,192, 10,193 and 10,194, dated October 6, 1938), and further that a copy of this letter be attached to these minutes.

Motion made and passed that Mayor and President of Council execute a contract, subject to the approval of the City Solicitor, regarding a purchase of one hundred and twenty-five (125) automatic parking meters from the Dual Parking Meter Company of Oklahoma City, Oklahoma, at the rate of \$52.50, each, installed.

At 9:00 P.M. the City Engineer presented sealed bids on two (2) No. 3 hand diaphragm side suction pumps, together with four (4) 10' sections of suction hose, complete with malleable couplings. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Joseph G. Pollard Co., Inc.	Brooklyn, N.Y.	\$ 117.20
General Supply & Equip. Co.	Baltimore, Md.	116.14
R.D. Grier & Sons Co., Inc.	Salisbury, Md.	92.20

Note: The above equipment to be used on sewer maintenance and construction.

Motion made and passed that City Engineer be authorized to award contract to the lowest bidder, R. D. Grier & Sons Company of Salisbury, Maryland for furnishing two pumps with hose complete, for the sum of \$92.20, freight prepaid to Salisbury, Maryland.

Minutes of Mayor and Council Meeting

Page 3

October 3, 1938

At 9:15 P.M. the City Engineer presented bids on a purchase of 1,000 linear feet of 3/4-inch galvanized wrought iron pipe delivered to Mill Street Storage Yard. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>	<u>Discount</u>
Crane Company	Baltimore, Md.	\$112.00	2% 10th proximo
Hubert R. White Hdwe. Co.	Salisbury, Md.	131.10	2% - 10 days
L. W. Gunby Co.	Salisbury, Md.	133.50	None

Note: The above material to be used for service extensions by the Water Department.

Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Crane Company of Baltimore, Maryland, 1,000 linear feet of 3/4" galvanized wrought iron pipe, delivered to Mill Street Storage Yard, for the sum of \$112.00. Terms: two per cent (2%) 10th proximo.

At 9:30 P.M. the City Engineer presented sealed bids on 400 barrels of Portland Cement, in paper bags, freight prepaid to Mill Street Siding. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
National Conc. Vault Co.	Salisbury, Md.	\$908.00
The Farmers & Planters	Salisbury, Md.	908.00
Pocahontas Coal Co.	Salisbury, Md.	896.00

Note: The above material to be used on curb, gutter and sidewalk construction under WPA Project No. 16.

Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Pocahontas Coal Company, Salisbury, Maryland, 400 barrels of Portland Cement, in paper bags, freight prepaid to Mill Street Siding, for the sum of \$896.00.

The City Engineer presented correspondence from Brady J. Dayton, Area Representative of the Works Progress Administration, to the effect that the City's Street Program, submitted under Sponsor's Proposal No. 26 in the amount of \$42,090.04, had received Presidential approval and that work would begin as soon as the certified labor was available. The Mayor and Council authorized City Engineer to furnish complete details of the project to the Salisbury newspapers.

Motion made and passed that Resolution No. 3, together with extracts from Minutes and Certification of Clerk, pertaining to proposed wage scales for use under PWA Docket Md.1091-F, be attached to and become a part of these minutes.

The City Engineer presented correspondence under date of October 1 from Lewis Morgan & Son pertaining to fuel consumption on GE Oil Burner, installed by Morgan in the Municipal Water Plant; also, a bill in the amount of \$30.00 which, Morgan claims, was due him under contract with City for savings of gas used in heating water. After a brief discussion, the Mayor and Council authorized the City Engineer to place locks on oil tanks at the Municipal Pumping Station

Minutes of Mayor and Council Meeting

Page 4

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and to check on credits due Morgan from gas savings and render a report on same.

Motion made and passed that Superintendent of Water Department be authorized to allow credit on water accounts, as shown below:

- (1) Lee C. Mitchell, West Isabella Street: claims that bathroom fixtures were not in use until December 1, 1937 and requested a credit in the amount of 85 cents for October and November, 1937 Billing. Credit in the amount of 85 cents was authorized by the Mayor and Council.
- (2) Francis H. Dryden, North Division Street: requested credit due to vacancy from 6-1-38 to 9-22-38, in the amount of \$5.00. Inasmuch as Water Department Office was not notified, a Turning Off Fee of \$1.00 is hereby charged and a credit in the amount of \$4.00 allowed.

Motion made and passed that City Engineer be authorized to construct approximately 150-feet of curb and gutter on the South side of North Pinehurst Avenue, abutting property of Boyd Brittingham; and, further, the City to pay one-half the cost, provided that said Boyd Brittingham deposit the sum of \$37.50 (150-feet @ 25¢ per ft.), prior to construction.

The President of Council John E. Morris read a communication addressed to the Mayor and Council of Salisbury, under date of September 27, from Mr. Graham Gunby, representing the Salisbury Chamber of Commerce, to the effect that the Mayor and Council appoint a committee to review, ammend or adopt a new Charter, prior to the convening of the January Legislature.

Motion made and passed that communication be received and attached to these minutes. President of Council John E. Morris then suggested the appointment of the following committee to review present Charter and make recommendations to the Mayor and Council for revisions, amendments, or the adoption of a new Charter:

Mr. Paul E. Watson	- Chamber of Commerce
Mr. Avery W. Hall	- Lions Club
Mr. Alfred T. Truitt	- Elks Club
Mr. Clarke Gardner	- Rotary Club
Mrs. Walter S. Sheppard	- Women's Club
Mr. Ralph H. Grier	- E. Salisbury Business Men's Asso'n
Mr. Stanley G. Robins	- Masonic Order

Motion made and passed that the appointment of the members of the Committee, as suggested by President of Council Morris, be unanimously approved. Mayor Arthur W. Boyce concurred in the decision of the Council.

Motion made and passed that President of Council John E. Morris be authorized to reply to letter from the Salisbury Chamber of Commerce and to advise each member of the Committee of their appointment and that copies of these letters be attached to the minutes.

Minutes of Mayor and Council Meeting

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October 3, 1938

Motion made and passed that Police Budget, in the amount of \$20,000.00, as approved by the Mayor and Council at their regular meeting held on September 19, be revised to \$22,411.95.

Motion made and passed that City Treasurer be authorized to increase budgeted income, in the amount of \$900.00; which sum is to be given by the County Commissioners to the Mayor and Council in order to defray a part of the expenses in providing adequate policing at the City schools.

Motion made and passed that City Treasurer be authorized to decrease Notes Payable, as shown in budget for fiscal year ending September 30, 1939, from \$14,000 to \$12,500, in order to permit an increase in the budget of the Police Department.

Motion made and passed that official payroll of regular city employees, dated October 1, 1938, be approved and effective only for pay week ending October 6, 1938.

Motion made and passed that copy of Engineer's Estimated Cost of proposed 8-inch water main extension to the Maryland Tuberculosis Sanitarium be attached to these minutes and, further, that a committee, composed of Mayor Arthur W. Boyce and City Engineer Clarke Gardner, be authorized to call on the State Comptroller in order to determine the State's arrangement for financing the cost of the proposed water main extension and render a report to the Mayor and Council at their next regular meeting.

Motion made and passed that Vouchers 10,172 to 10,191, inclusive, be approved for payment.

There being no further business, meeting adjourned at 11:30 P.M.

Mr. John E. Morris, President

L. Thomas Parker, Jr.,
Deputy Clerk

MAYOR
ARTHUR W. BOYCE,
CITY ENGINEER
CLARKE GARDNER,
CITY SOLICITOR
LEVIN C. BAILEY,
CLERK - TREASURER
J. R. LAWS

for Mrs
City of Salisbury



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

P R O C L A M A T I O N

FIRE PREVENTION WEEK (OCTOBER 9 to 15th, Incl.)

WHEREAS, disastrous and destructive fire annually takes an enormous toll of human life and property and disrupts the orderly course of business productivity, and

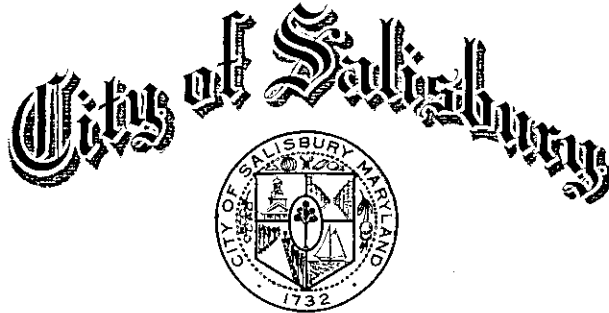
WHEREAS, it is the duty of every citizen to aid in the prevention of fires as far as possible, and

WHEREAS, such fires can be largely prevented by the exercise of proper care and the use of appropriate fire prevention measures.

NOW, THEREFORE, I, ARTHUR W. BOYCE, Mayor of the City of Salisbury, Maryland, do hereby proclaim and designate the week beginning October 9, 1938 as FIRE PREVENTION WEEK, and I particularly urge civic and commercial organizations, school authorities, the Clergy and the Press to aid our highly efficient local Fire Department, City Officials and The Chamber of Commerce in emphasizing the danger and the needless waste caused by fire and to encourage the study of ways and means whereby fire hazards and the disastrous consequences of fire may be prevented as far as possible.

Arthur W. Boyce,
Mayor

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MARYLAND

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

EXTRACTS FROM THE MINUTES OF A REGULAR MEETING
OF THE MAYOR AND COUNCIL OF SALISBURY, HELD ON
THE THIRD DAY OF OCTOBER, 1938

A regular meeting of The Mayor and Council of Salisbury, Wicomico County, Maryland was held on the third day of October, 1938.

The meeting was called to order by the President of Council John E. Morris and on roll call the following answered present: Mayor Arthur W. Boyce and Councilmen Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon. There were no absentees.

After discussion of proposed wage rates for PWA Docket Md.1091-F, involving the construction of Water and Sewer Extensions together with Street Improvements, the following Resolution, numbered 3, and entitled "A Resolution Fixing Minimum Wage Rates for PWA Docket Md.1091-F" was proposed by Councilman I. Virgil Hitchens and read in full:

RESOLUTION NO. 3

A RESOLUTION FIXING MINIMUM WAGE RATES FOR PWA DOCKET MD.1091-F:

WHEREAS, a thorough investigation has been made of the hourly wage rates which are being paid in the City of Salisbury, Wicomico County, Maryland, which is the locality in which the proposed Water, Sewer and Street Project under PWA Docket Md.1091-F is to be constructed by The Mayor and Council of Salisbury.

WHEREAS, employees in each trade or occupation engaged in work of a nature similar to the work to be performed in the construction of the above mentioned Project, and the prevailing hourly wage rates being paid in this locality to such employees for this type of work have been determined by The Mayor and Council of Salisbury, are as follows:

SALISBURY, WICOMICO COUNTY, MARYLAND

WATER & SEWER CONSTRUCTION - FORCE ACCOUNT
(From Oct. 1, 1937 to Sept. 30, 1938)

<u>Classification</u>	<u>Hourly Rate</u>
Common Labor	30¢
Timberman	55¢
Pipe Handler	30¢
Pipe Layers (Terra Cotta)	55¢
Operator--Trucks (1½ to 2 Ton, Dump)	35¢
" --Tractors	50¢
" --Road Roller	50¢
" --Cement Mixer (1-bag)	40¢
" --Trenching Machine	60¢
" --Air Compressor	75¢
Kettleman	35¢
Grademen	35¢
Cement Finisher	50¢
Pipe Caulker (Cast Iron)	50¢
Carpenter	60¢
Bricklayer--Tender	30¢
Brick Layer--Sewer Manhole	75¢ to \$1.00
Brick Layer--Paving	75¢ to \$1.00
Labor Foreman	\$30.00 per Week

CRISFIELD, SOMERSET COUNTY, MARYLAND

SEWERAGE SYSTEM & SEWAGE TREATMENT PLANT

PWA DOCKET 3057-R

(From Sept., 1936 to Mar., 1938)

General Contractor--GEORGE & LYNCH, Dover, Delaware

<u>Classification</u>	<u>Hourly Rate</u>
Common Labor	30¢
Semi-skilled Labor	50¢
Skilled Labor	80¢

OCEAN CITY, WORCESTER COUNTY, MARYLAND

INTERCEPTER SEWERS & SEWAGE TREATMENT PLANT

PWA DOCKET MD.1065-R

(From Mar., 1936 to May, 1937)

General Contractor--M. J. MCDERMOTT, Georgetown, Delaware

<u>Classification</u>	<u>Hourly Rate</u>
Common Labor	30¢
Semi-skilled Labor	50¢
Skilled Labor	80¢

SHARPTOWN, WICOMICO COUNTY, MARYLAND

WATER DISTRIBUTION SYSTEM

PWA DOCKET MD.1006-R

(From Mar., 1936 to June, 1936)

General Contractor--A. STANLEY MUNDY CO., Woodbridge, N.J.

<u>Classification</u>	<u>Hourly Rate</u>
Common Labor	30¢
Semi-skilled Labor	50¢
Skilled Labor	80¢

Another project, not of a similar nature, but involving the construction of seven schools in Wicomico County, is as follows:

WICOMICO COUNTY SCHOOLS, WICOMICO COUNTY, MARYLAND

PWA DOCKET MD.1001-3-RS

(From Sept., 1936 to Dec., 1937)

<u>Location of School</u>	<u>General Contractor</u>
Mardela, Maryland	Philip Lange, Audubon, New Jersey
Salisbury, Maryland	Philip Lange, Audubon, New Jersey
Fruitland, Maryland	Carlstrand Eng. Co., Baltimore, Maryland
Powellville, Maryland	John K. Ruff Co., Baltimore, Maryland
Salisbury, Maryland	J. Roland Dashiell, Salisbury, Maryland
Sharptown, Maryland	J. Roland Dashiell, Salisbury, Maryland
Delmar, Maryland	Cambridge Brick Co., Cambridge, Maryland

<u>Classification</u>	<u>Hourly Rate</u>
Common Labor	35¢
Semi-skilled Labor	50¢
Skilled Labor	80¢

NOW, THEREFORE, BE IT RESOLVED by The Mayor and Council of Salisbury, Wicomico County, Maryland, that the following rates for the respective trades or occupations listed below shall be and are hereby fixed as the minimum hourly wage rates and have been determined in accordance with rates prevailing for work of a similar nature in the locality in which the project is to be constructed:

WATER, SEWER & STREET CONSTRUCTION
PWA DOCKET MD.1091-F

<u>Classification</u>	<u>Hourly Rate</u>
Labor Foremen	\$33.00 per Week
Bricklayers - Paving	80¢
" - Sewer Manhole	80¢
" - Tenders	35¢
Carpenters	65¢
Caulkers - Pipe (Cast Iron)	55¢
Cement Finishers	60¢
Graders - Fine Graders	55¢
Kettlemen	40¢
Operator - Compressor	80¢
" - Crane-Dragline-Clamshell	80¢
" - Ditcher-Trench Machine	80¢
" - Grader-Backfiller	60¢
" - Mixers (1-bag)	60¢
" - Rollers	80¢
" - Tractors	80¢
" - Trucks (1½ to 2 ton, Dump)	55¢
Pipe Layers (Terra Cotta)	60¢
Pipe Handlers	35¢
Timberman	55¢
Laborers	35¢

BE IT FURTHER RESOLVED that the foregoing list of trades or occupations includes to the best of our knowledge, all the classifications of employees who will be engaged in work on said Project other than executive, supervisory, administrative, clerical or other non-manual workers as such.

BE IT FURTHER RESOLVED that the City Clerk be and he is hereby authorized and directed forthwith to send to the Federal Emergency Administration of Public Works three certified copies of the proceedings of the regular meeting in connection with the adoption of this Resolution, setting forth this Resolution and substantiated data in full, and such further documents or proofs as may be requested by the Federal Emergency Administration of Public Works.

THE MAYOR AND COUNCIL OF SALISBURY,

John E. Morris
John E. Morris, President of Council

Werner T. Gardner
Werner T. Gardner, Councilman

Hilary M. Taylor
Hilary M. Taylor, Councilman

I. Virgil Hitchens
I. Virgil Hitchens, Councilman

William W. Dixon
William W. Dixon, Councilman

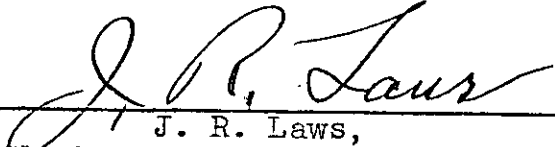
The above resolution was seconded by Councilman Hilary M. Taylor and was adopted, with the following voting aye: John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon; there being no members of the City Council voting in the negative.

The President of Council thereupon declared said Resolution carried and the Councilmen thereupon signed said Resolution in approval thereof.

CERTIFICATE OF CLERK

I. J. R. Laws, the duly elected, qualified and acting Clerk-Treasurer-Collector of Taxes of The Mayor and Council of Salisbury, Wicomico County, Maryland, do hereby certify that the attached copy of the extracts of the minutes of a regular meeting of The Mayor and Council of Salisbury, Wicomico County, Maryland, held on the third day of October, 1938, is a true, correct and compared copy of the original minutes of said meeting on file and of record, and I do further certify that the copy of the Resolution appearing in such minutes, entitled "A Resolution Fixing Minimum Wage Rates for PWA Docket Md.1091-F", is a true, correct and compared copy of the original Resolution adopted at said meeting, which Resolution is on file and of record.

Witness my hand and the seal of the said The Mayor and Council of Salisbury, Wicomico County, Maryland, this fourth day of October, 1938.



J. R. Laws,
City Clerk-Treasurer-Collector of Taxes

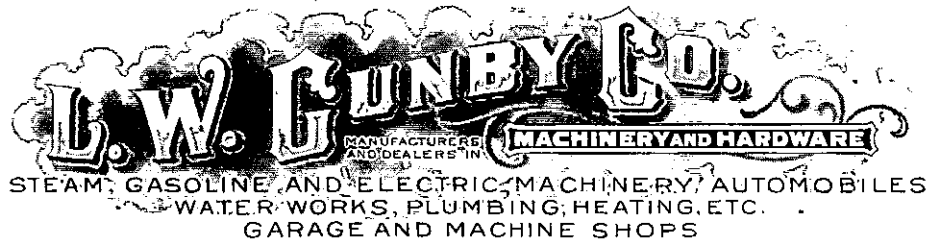
(SEAL)

HAS GROWN TO BE ONE OF THE LARGEST OF ITS KIND IN THE UNITED STATES

WE HAVE WHAT YOU WANT AND AT A PRICE THAT
WILL TAKE YOUR ORDER

ESTABLISHED 1872
— o —

SPECIAL ATTENTION GIVEN TO
ALL MAIL, TELEGRAPH AND TEL-
EPHONE COMMUNICATIONS



Salisbury, Md.

September 27, 1938

The Mayor and the City Council
Salisbury
Maryland

Gentlemen:

At a meeting of the Directors of the Salisbury Chamber of Commerce, after a discussion, the following resolution was offered and unanimously voted

"It is the studied opinion of the Board of Directors of the Salisbury Chamber of Commerce that an analysis of the City Charter, together with its amendments, be made to the end that the duties and responsibilities of the various departments of the city government be defined.

"And that after such analysis be made that study be given to changes in the charter and its amendments or the adoption of a new city charter.

"And it is recommended that the Mayor and Council appoint and authorize a committee to secure such services as may be necessary in order that this analysis may be complete and without prejudice."

This meeting was called at the writer's request. The purpose was to make a move toward defining the duties, responsibilities and authority of the elected officials and their appointees. If, as and when this is charted and made clear to all, it is believed smoother teamwork or less friction will exist. At the same time it can be learned whether or not any revisions are clearly needed.

This meeting was entirely without prejudice and purely in the interest of municipal government. We feel confident you all are of like mind and will welcome this request and promptly take such action as you feel proper.

If any change in our charter is found advisable it can be secured at the January legislature. There now being but three months intervening, it may be well to get the ball rolling promptly.

Sincerely,

Graham Gunby
Graham Gunby

GG
IB



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

October 4, 1938

The Salisbury Chamber of Commerce
Attn: Mr. Graham Gunby
Salisbury, Maryland

Gentlemen:

We have your letter of September 27 in which the Board of Directors of the Salisbury Chamber of Commerce voted unanimously that a Committee be appointed by the Mayor and Council for the purpose of analyzing the City Charter and make recommendations for revisions of the existing Charter or the adoption of a new City Charter.

This Body, as a whole, is heartily in accord with your suggestions and due to the limited time available before the January Legislature convenes, we have taken immediate action by appointing a Committee composed of seven persons who are representative of various business, civic and fraternal organizations in Salisbury.

The Committee is as follows:

Mr. Paul E. Watson	- Chamber of Commerce
Mr. Avery W. Hall	- Lions Club
Mr. Alfred T. Truitt	- Elks Club
Mr. Clarke Gardner	- Rotary Club
Mrs. Walter S. Sheppard	- Women's Club
Mr. Ralph H. Grier	- E. Salisbury Business Men's Asso'n
Mr. Stanley G. Robins	- Masonic Order

We wish to assure you of our continued cooperation in all matters pertaining to "better City Government".

Sincerely yours,
THE MAYOR & COUNCIL OF SALISBURY,

John E. Morris,
President of Council

JEM:VD

✓ (COPY FOR THE MINUTES)

sent to:

Mr. Avery W. Hall
Mr. Alfred T. Truitt
Mr. Clarke Gardner
Mrs. Walter S. Sheppard
Mr. Ralph H. Grier
Mr. Stanley G. Robins

October 4, 1938

Mr. Paul E. Watson
Farmers & Merchants Bank
Salisbury, Maryland

Dear Mr. Watson:

On Monday night, the Mayor and Council received a communication from the Salisbury Chamber of Commerce requesting this Body to appoint a Committee for the purpose of analyzing the City Charter and make recommendations for revisions to the existing Charter or the adoption of a New Charter.

After giving this matter due consideration and deliberation, we took the liberty of naming you on this Committee, which is composed of seven outstanding civic minded citizens.

For your information, the following Committee was appointed and unanimously approved by the Mayor and Members of the City Council:

Mr. Paul E. Watson	- Chamber of Commerce
Mr. Avery W. Hall	- Lions Club
Mr. Alfred T. Truitt	- Elks Club
Mr. Clarke Gardner	- Rotary Club
Mrs. Walter S. Sheppard	- Women's Club
Mr. Ralph H. Grier	- E. Salisbury Business Men's Assn
Mr. Stanley G. Robins	- Masonic Order

We trust that you will be in a position to serve on this Committee as your individual and collective efforts, in recommending any changes which you may deem necessary or advisable for better City Government in Salisbury, will be greatly appreciated.

In view of the importance of this matter, may we suggest that you and other members of this Committee meet at an early date and select your Chairman.

Sincerely yours,

THE MAYOR & COUNCIL OF SALISBURY,

John E. Morris,
President of Council

JEM:VD

✓ (Copy for Minutes)

MINUTES of the regular meeting of The Council of Salisbury, Wicomico County, Maryland, the same being the duly authorized and official governing body of The Mayor and Council of Salisbury, a municipal corporation of the State of Maryland, held in the Council Room of the City Hall, at Salisbury, Maryland, on Monday, October 10, 1938 at 8:00 o'clock P.M.

There were present: Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon, being all the members of the Council of Salisbury. There was present also Mayor Arthur W. Boyce.

Councilman Werner T. Gardner introduced and offered an Ordinance, designated as Ordinance No. 360, providing for the issue, execution and sale by The Mayor and Council of Salisbury of Twenty-five (25) Salisbury, Maryland, Street and Drain Bonds, Series of 1938, of the denomination of ONE THOUSAND DOLLARS (\$1000.) each, aggregating Twenty-Five Thousand Dollars (\$25,000.), for the purpose of defraying the cost of construction of storm water drains and street improvements in the City of Salisbury, and for other and incidental purposes; adopting a form for said bonds; providing for the levy of taxes to pay the principal and interest of the same, and for other and incidental purposes.

Said Ordinance was seconded by Councilman I. Virgil Hitchens and said Ordinance was read by L. Thomas Parker, Jr., Deputy Clerk to the Council of Salisbury.

Upon motion made by Councilman Hilary M. Taylor and seconded by Councilman William W. Dixon and duly carried and approved by the affirmative vote of all five members of the Council of Salisbury, J. Ritchie Laws, Clerk to the Council, was instructed to publish said Ordinance by posting a copy thereof on the Bulletin Board at the Court House door, in Salisbury, Maryland, on Tuesday, October 11th, 1938, and said

Ordinance was held for consideration until the next regular meeting of the Council of Salisbury, to be held on October 17, 1938.

J. R. Law
Clerk to Council of Salisbury.

CITY HALL, SALISBURY, MARYLAND, OCTOBER 10, 1938

The Mayor and Council met in regular session at the City Hall on Monday, October 10, 1938, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

The minutes of the last regular meeting were read and approved.

Motion made and passed that Weekly, Monthly and Yearly Reports of Chief N. H. Holland, be received and filed.

Motion made and passed that an ordinance providing for curbing and guttering of both sides of Truitt Street, from E. Church Street to E. Main Street, be passed for first reading.

Mr. Calvin D. Morris appeared before the Mayor and Council requesting a credit for four and one-half ($4\frac{1}{2}$) months water rent on E. Main Street ✓ property, on account of vacancy. The Mayor and Council reviewed the request and disallowed credit.

Mr. George Collins appeared before the Mayor and Council regarding re-assessment for lots located on Dover Street. The matter was referred to the Building Inspector.

X Messrs. Ralph Grier and James Larmer appeared before the Mayor and Council requesting that the City consider a forty-eight foot (48') width on a proposed extension of the Salisbury By-Pass, between E. Main Street and E. Isabella Street. The Mayor and Council reviewed plats submitted by Committee and agreed on the 48-ft. width between curbs. At the request of the By-Pass Committee, motion was duly made and passed that the Committee be authorized to obtain figures on cost of land and dwellings that would have to be demolished for the proposed road and render a report to the Mayor and Council as soon as possible.

Sergeant Wilson, of the Salisbury Police Force, appeared before the Mayor and Council and rendered his report of activities undertaken at the Police School held at the University of Maryland.

Messrs. W. W. Gavin, Rouse W. Kelly and Edgar Purnell, representing the American Legion, appeared before the Mayor and Council requesting permission to hold wrestling bouts on October 24, 1938. This permission was granted in accordance with provisions of the City Ordinance affecting boxing, wrestling, et cetera.

At 11:00 P.M. the City Engineer presented sealed bids on six tires and tubes to be used as replacement units on trucks in the Street Department. The following bids were received:

Name of Bidder	Address	Total Bid	Discount
The Taylor Oil Co., Inc.	Salisbury, Md.	\$189.40	2% - 10 Days
Bounds-Collins Co.	Salisbury, Md.	186.48	none
Firestone Service Store	Salisbury, Md.	195.28	2% - 30 days
X " " "	Salisbury, Md.	177.60	2% - 30 days
Goodrich Silvertown "	Salisbury, Md.	215.80	2% - 10 days
Wicomico Garage	Salisbury, Md.	282.88	none
R. D. Grier & Sons Co.	Salisbury, Md.	219.30	2% - 10 days

X Bid submitted was not on best line of tires.

Minutes of Mayor and Council Meeting

Page 2

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Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Taylor Oil Company, the following tire and tube equipment, for the sum of \$189.40, less a discount of 2 per cent for payment within ten days:

4- 32x6 10-ply Yale Tires @ \$32.15 each	\$128.60
4- 32x6 Tubes @ \$3.89 each	15.56
2- 650x20 6-ply Yale tires @ \$19.49 each	38.98
2- 650x20 Tubes @ \$3.13 each	6.26

At 11:30 P.M. the City Engineer presented sealed bids on a purchase of miscellaneous waterworks fittings. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Crane Company	Baltimore, Md.	\$ 77.47
L. W. Gunby Company	Salisbury, Md.	99.29
Hubert R. White Hdwe. Company	Salisbury, Md.	74.00

Motion made and passed that City Engineer be authorized to purchase miscellaneous waterworks fittings, in accordance with City Engineer's specifications under date of October 6, from the lowest bidder, Hubert R. White Hardware Company, for the sum of \$74.00, delivered to Mill Street Storage Yard.

Motion made and passed that City Engineer be authorized to call a meeting of the committee on "Proposed City Charter Revisions" at an early date.

Motion made and passed that Resolution No. 4, a copy of which is attached to these minutes, regarding a request for an extension of time under PWA Docket Md.1091-F, be forwarded to the PWA Authorities.

Motion made and passed that City Engineer be authorized to advertise for bids on Sanitary Sewer Extensions, under Contract 386-S, PWA Docket Md.1091-F, in the Engineering-News Record, a Baltimore City technical publication and a Salisbury newspaper, in accordance with PWA requirements.

City Engineer read correspondence from The Pennsylvania Railroad, in regards to opening of street across B and E Tracks at West Road.

Motion made and passed that Councilman Taylor be appointed as a committee of one to call on Mrs. Mary Morris and Mr. Pratt Phillips, regarding the closing of Cypress Street at the B and E Tracks.

Motion made and passed that a committee, composed of Councilmen Taylor, Dixon and City Engineer Gardner, be authorized to go before the County Commissioners regarding the opening of West Road.

Motion made and passed that Mayor Arthur W. Boyce, President of Council John E. Morris, and City Treasurer J. R. Laws, be authorized to execute the following WPA Work Projects, as prepared by City Engineer Clarke Gardner:

(a) Sponsor's Proposal No. 27 -- Construction of Sidewalks, Curbs and Gutters:

City's Contribution	\$18,676.50	
Federal "	<u>23,796.54</u>	
Total Estimated Cost of Project		\$42,473.04

(b) Sponsor's Proposal No. 28 -- Construction of Water and Sewer Extensions:

City's Contribution	\$29,448.60	
Federal "	<u>29,468.50</u>	
Total Estimated Cost of Project		\$58,917.10

Motion made and passed that City Engineer be authorized to submit WPA Proposal Nos. 27 and 28, respectively, (after execution by the above mentioned City Officials) to Mr. Brady J. Dayton, District Administrator of the Works Progress Administration, Salisbury, Md.

Motion made and passed that City Engineer be authorized to prepare and execute Work Schedules and Analysis of Labor, WPA Form 303, regarding Sponsor's Proposal Nos. 27 and 28, respectively, and submit same to Mr. Brady J. Dayton, District Administrator of the Works Progress Administration, Salisbury, Md.

Motion made and passed that all Property Owners in order to receive credits on water accounts due to property being vacant, must notify the Office of the Water Department, in writing, prior to time that property is to be vacated.

Motion made and passed that sewer extensions will be made at the cost and expense of the Mayor and Council, on the following basis, if funds are available:

I. Sanitary sewer facilities will be extended on any public thoroughfare, in accordance with Engineer's Design of Sewerage System (if lateral or trunk line sewers are located within close proximity), for a distance equal to Applicant's recorded lot frontage (but not in excess of 75 linear feet), said extension to begin at the terminus of existing sanitary sewer. The following exceptions are noted:

A. Where Applicant requests service for property adjoining corner lots, or between corner lots, and if sewer is available at an intersecting street, sewer will be extended:

1. on any public thoroughfare, in accordance with Engineer's design of Sewerage System, from existing lateral or trunk sewer, located in nearest intersecting street, for a distance equal to the recorded side footage of corner lot on Applicant's side of street (but not in excess of 150 linear feet), plus the distance of Applicant's recorded frontage (but not in excess of 75 linear feet).

B. Where Applicant requests service for a corner lot and no sewer is available in public thoroughfare abutting what may be properly called the "front" of the lot, sewer will be extended:

Minutes of Mayor and Council Meeting

Page 4

October 10, 1938

1. on any public thoroughfare abutting the side of the lot, in accordance with Engineer's Design of Sewerage System, from the end of the existing sewer for a distance equal to the Applicant's recorded frontage of the lot (but not in excess of 75 linear feet).

Motion made and passed that official payroll for regular city employees, dated October 10, 1938, be approved and effective only for pay week ending October 13, 1938.

At the request of Mayor Boyce, motion duly made and passed that Mayor's report, dated October 8, on Police Department Budget be attached to these minutes.

A communication from The Michie Company, law publishers of Charlottesville, Virginia, regarding the codification of Municipal Ordinances, was read by the City Engineer. No action was taken in the matter.

A telegram, dated October 7 from W. J. Driver, President of the National Rivers and Harbors Congress, requesting a contribution of \$200.00 a year, was read by the City Engineer. This proposition was rejected by the Mayor and Council.

Motion made and passed that Superintendent of Water Department be authorized to allow the following credits on water accounts:

1. Account of Board of Education, North Salisbury School; J. Roland Dashiell, Contractor: credit of \$4.00 per month on meter service charge was allowed during period of school construction due to the fact that the Contractor requested 5/8" meter but a 3" meter was installed at the request of the Board of Education in order to properly supply school upon completion.
2. Account of Standard Oil Company, John Wilkins, tenant, corner of West Main and West Isabella Streets: credit of \$14.18 allowed in adjusting June billing from \$28.38 to \$14.20 on account of faulty meter.

A request for credit on water account by Miss Elizabeth Slemons, 506 Camden Avenue, was presented by the Superintendent of Water Department. Miss Slemons' request was based on water being turned off inside of property from 1-1-38 to 6-1-38, which would amount to \$8.35. Credit was disallowed by City because Property Owner did not notify Water Department.

Motion made and passed that Vouchers 10,194 to 10,252, inclusive, with 10,192 and 10,193 marked void, be approved for payment.

There being no further business, meeting adjourned at 1:30 A.M.

Mr. John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

RESOLUTION NO. 4

WHEREAS, The Mayor and Council of Salisbury, a Municipal corporation, hereinafter called the "Owner", submitted an application to the Public Works Administration in which it was proposed to construct certain public improvements in Salisbury.

WHEREAS, the Public Works Administration subsequently approved the application and allocated a Grant in the amount of \$67,005.00 to assist in financing the cost of the Project.

WHEREAS, the PWA Offer, dated August 11, 1938, was not received by the Owner until August 30, 1938;

WHEREAS, the Owner could not proceed with the financial arrangements until the Offer was received;

WHEREAS, the Owner, after receipt of Mr. Gilmore's telegram dated September 26, did verbally authorize the Engineer on October 3 to execute with all possible dispatch the completion of surveys, plans and specifications for the first sub-unit, namely, Sanitary Sewer Extensions, and mail same to Mr. M. E. Gilmore, Regional Director, Public Works Administration, New York City, not later than October 12, 1938.

BE IT THEREFORE RESOLVED that the Owner request from the Public Works Administration an extension of time beginning as of October 6 and extending until such time as may be required by the PWA Authorities to examine, approve and fix the date of construction for work to be done under plans and specifications on the initial sub-unit for Sanitary Sewer Extensions.

BE IT FURTHER RESOLVED that the City Clerk be authorized to forward three certified copies of this Resolution to the Administrator of the Federal Emergency Administration of Public Works.

Approved this tenth day of October, 1938.

THE MAYOR AND COUNCIL OF SALISBURY,

John E. Morris.

John E. Morris,
President of Council

I hereby certify that the above is a true, exact and conformed copy of a Resolution appearing on the minutes of a regular meeting of the Mayor and Council held in the City Hall, Salisbury, Maryland, on October 10, 1938.

J. R. Laws

J. R. Laws,
City Clerk-Treasurer-Collector of Taxes



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND
October 8, 1938

TO: The Members of the Council.

SUBJECT: Police Department Budget.

1. Complying with your request at our regular meeting October 3, 1938, I herewith hand you a revised budget for the coming fiscal year, 10/1/38 to 9/30/39.

<u>Acct. #</u>		<u>Per Year</u>
20.1	Salary of Judge of People's Court	\$ 675.00
20.2 1.	Chief, N. H. Holland, Salary \$40.00 per wk. Duties: Supervision of entire police and Identification Departments, including finger printing, photography, classifying and filing finger prints, assisting in investigation work and general patrol work.	\$2,080.00 ✓
2.	Sgt., Carl W. Wilson, Salary \$30.00 per wk. Duties: Assistant to Chief of Police, general patrol work, school at Salisbury Boulevard. Five weeks day duty and five weeks night duty.	\$1,560.00 ✓
3.	Det., A. C. Hubbert, Salary \$30.00 per wk. Duties: Investigation, assisting and substituting in general patrol work.	\$1,560.00 ✓
4.	Patrolman, Fred C. Rau, Salary \$27.50 per wk. Duties: General patrol duty down town section. Five weeks day duty and five weeks night duty.	\$1,430.00 ✓
5.	Patrolman, Talbot L. Larmore, Salary \$27.50 per wk. Duties: General patrol work and colored school. Five weeks day duty and five weeks night duty.	\$1,430.00
6.	Patrolman, Leslie Johnson, Salary \$27.50 per wk. Duties: General patrol work and colored school. Five weeks day duty and five weeks night duty.	\$1,430.00 ✓
7.	Patrolman, M. L. Brewington, Salary \$27.50 per wk. Duties: General patrol work, school at Salisbury Boulevard. Five weeks day duty and five weeks night duty.	\$1,430.00 ✓

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	<u>8.</u> Patrolman, Elzey Briddell, Salary \$24.00 per wk. Duties: General patrol duty down town section. Five weeks day duty and five weeks night duty.	\$1,248.00✓
	<u>9.</u> Patrolman, Raymond Roth, Salary \$24.00 per wk. Duties: General patrol duty down town section. Five weeks day duty and five weeks night duty.	\$1,248.00✓
	<u>10.</u> Patrolman, Raymond Shores, Salary \$27.50 per wk. Duties: General patrol duty down town section. Five weeks day duty and five weeks night duty.	\$1,430.00✓
20.2a	<u>11.</u> Patrolman, Landis Dennis, Salary \$15.00 per wk. Duties: School at Upton & S. Division Sts. Saturdays, Main & Lake Street, colored section.	<u>39 Weeks</u> \$ 585.00
	<u>12.</u> Patrolman, E. H. Murray, Salary \$15.00 per wk. Duties: School at N. Division & Chestnut Sts. Saturdays, E. Main St. in vicinity of dispensary.	\$ 585.00
	<u>13.</u> Patrolman, Geo. H. Sullivan, Salary \$15.00 per wk. Duties: School at Camden Avenue & College Avenue during school hours. Patrolling Church & Broad Streets between school hours. Saturdays, Mill and Church Streets.	\$ 585.00
	<u>14.</u> Patrolman, Wm. J. Chatham, Salary \$15.00 per wk. Duties: General patrol duty in vicinity of Church and Tilghman Streets.	\$ 585.00
	<u>15.</u> Patrolman, S. O. Furniss, Salary \$5.00 per wk. Duties: Pensioned by recommendation and motion of the Council and to be used wherever possible.	<u>Per Year</u> \$ 260.00 - 520.00
	<u>16.</u> Patrolman, Geo. H. Williams: Traffic control of parking meters. Salary to be paid out of parking meter revenue.	7
	<u>17.</u> Night Janitor. Duties: Answering telephone, taking care of Police Light and making record of calls when policemen are not in building.	\$ 292.50 - 780.00
	<u>18.</u> J. W. Nottingham, Salary \$21.00 per wk. Duties: Clerk of Police Department.	\$1,092.00 - 920.00
	<u>19.</u> Extra Patrolman, Paul Kelly, Salary \$4.00 per Sat.	\$ 208.00✓
20.3	Uniforms and Equipment	\$ 500.00✓

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20.4	Police Car Expense	\$1,417.45✓
20.5	Miscellaneous: Telephone, Telegrams, Stationery, Stamps, Parking Tickets, Finger Print and Photograph equipment.	\$ 500.00 ✓ 50.00
20.6	Public Liability & Property Damage Insurance	\$ 69.50✓
	Contingent Fund: To be applied against any emergencies that may occur, which are not set forth in the above budget.	<u>\$ 211.50</u>
TOTAL		\$22,411.95

1. You will note Officer George H. Williams will be assigned to the duties of Traffic Patrol of Parking Meters. This duty will consist of collecting the moneys weekly and reporting to the Chief of Police when any of these machines are out of order.

2. I have recommended and fixed in this budget that Clerk to the Police Department, J. W. Nottingham's Salary be raised to \$21.00 per week, which I feel he is rightfully entitled to.

3. For your information the nine regular officers, excluding the Chief, when assigned to day work will be working in the neighborhood of eighty-eight hours per week with two days off per month and fifteen days vacation. Those officers assigned to night duty will be working eighty-four hours per week with two days off per month and fifteen days vacation.

4. In your statement some time ago you agreed with me that the previous organization of the department, with 89 hour week tour for the officers was imposing undue hardship.

At that time, and even now, I feel that those hours are entirely too long and should be reduced if possible. Under the present budget setup, based upon the funds allotted to the police department by the Council, only a slight reduction in working hours will be possible.

The Charter prescribes ten regular men in the department and, by a motion made and passed by the Council, four special officers were assigned to school duties following a request by the Board of Education. As the School Board had asked for five men on school work, one regular policeman must be used in this work.

At our last regular meeting on October 3, 1938, we were approached by a committee from the East Salisbury School requesting another officer be assigned to Church and Tilghman Streets.

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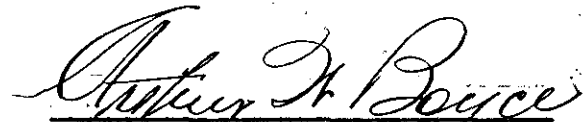
Fulfillment of this request, which we have done, puts six officers on part time school work. The officer for this section was assigned from the regular patrolmen, reducing the department to eight full time men.

This council is familiar with the conditions now existing in the City that require additional policing in its various sections. The enclosed budget shows the assignment of officers to fulfill all needs of the City and remains within the figures established by you.

I have held the budget within the appropriation for this year and have been able to provide a small contingency fund of \$211.50 with which to meet any extra cost which may develop from attempting to operate on this amount of money.

You will note that I have not included in my budget an additional \$900.00 given to the City by the County Commissioners for the policing of schools as I naturally assume, through lack of information to any other effect, that you consider it already included in the police appropriation.

Respectfully submitted,


Arthur W. Boyce, Mayor

CITY HALL, SALISBURY, MARYLAND - OCTOBER 17, 1938

THE Mayor and Council met in regular session at the City Hall on Monday, October 17, 1938, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

The minutes of the last regular meeting were read and approved.

Motion made and passed that Chief Holland's weekly report be received and filed.

1. Mr. Joseph Bennett appeared before the Mayor and Council regarding proposed improvements on Jackson Street. The Mayor and Council reviewed this matter and authorized the City Engineer to grade Jackson Street for a 26-ft. width; also, prepare a survey and plan and turn same over to Mr. Bennett to get signatures for a widening of 3-ft. on both sides of Jackson Street, between Washington Street and Lincoln Avenue.

2. Mr. William S. Moore, representing the Eastern Shore Public Service Company, appeared before the Mayor and Council and made a request that the assessment on the Lake Street Sub-station be reduced from \$105,000 to \$20,000. The matter was referred to the City Solicitor for a legal opinion and he advised that the reduction in assessment was proper. Motion was then made and duly passed that the assessment on the Lake Street Sub-station property of the Eastern Shore Public Service Company be reduced from \$105,000 to \$20,000.

3. Mr. Levin Merrill Morris appeared before the Mayor and Council in regards to assessments on his property located on S. Division Street. This matter was referred to the Building Inspector.

4. Messrs. Ralph Grier, Alfred T. Truitt, of the Salisbury Housing Authority, together with Mr. Paul of the United States Housing Authority, appeared before the Mayor and Council and discussed the details of a proposed "slum clearance project" in Salisbury. At the request of Mr. Ralph Grier, Chairman of the Salisbury Housing Authority, motion was made and passed that the Salisbury Housing Committee be authorized to make a survey of slum areas in Salisbury.

5. Motion made and passed that Mr. Alfred T. Truitt, Executive Secretary of the Salisbury Housing Authority, present all bills for expenses incurred during the preceding week to the Mayor and Council on each Monday night.

6. At 10:00 P.M. the City Engineer presented sealed bids on fuel oil requirements, outlined in City Engineer's letter dated October 15, 1938, which are as follows:

- (a) Fire Department Headquarters No. 2: 5,000 gallons No. 2 Grade
- (b) City Hall: 4,000 gallons No. 2 Grade
- (c) Municipal Water Plant: 3,000 gallons No. 4 Grade

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The following Bids were received:

TAYLOR OIL COMPANY, Salisbury, Maryland --

Base Bid: 6 cents per gallon for entire winter season.

Alternate Bid: 1/4 of one cent below market price, but in any event not to exceed 7 cents per gallon.

LEWIS MORGAN & SON COMPANY, Salisbury, Maryland --

Base Bid: 6 cents per gallon for Municipal Pumping Station -- only.

EASTERN SHORE OIL COMPANY, Salisbury, Maryland --

Base Bid: 5-3/4 cents per gallon on No. 2 Grade.

5-1/2 cents per gallon on No. 4 Grade.

GULF OIL COMPANY, Salisbury, Maryland --

Base Bid: This bid based on market price, but in any event not to exceed 7 cents, provided City will sign a contract for requirements at any location from October 1 to May 31.

STANDARD OIL COMPANY, Salisbury, Maryland --

Base Bid: This bid based on market price, but in any event not to exceed 7 cents.

TRI-STATE OIL COMPANY, Salisbury, Maryland --

Base Bid: 6 cents per gallon for entire winter season.

Alternate Bid: 1/4 of one cent below market price, but in any event not to exceed 7 cents per gallon.

Note: This bid based on deliveries in not less than 500-gallon lots and, further, the price bid is based on furnishing fuel for all of the City's requirements.

POCAHONTAS COAL COMPANY, Salisbury, Maryland --

Base Bid: This bid based on market price, but in any event not to exceed 7 cents.

Motion made and passed that contract for furnishing and delivering approximately 5,000 gallons of No. 2 Fuel Oil for consumption at Fire Department Headquarters Building No. 2 be awarded to the Taylor Oil Company at the rate of six cents (6¢) per gallon.

Slips of paper, with the names of Pocahontas Coal Company, Standard Oil Company and the Gulf Oil Company, were placed in a hat and the City Solicitor drew Dealers' names for fuel oil requirements as follows:

City Hall -- GULF OIL COMPANY; 4,000 gallons No. 2 Fuel

Municipal Water Plant -- STANDARD OIL COMPANY; 3,000 gallons No. 4 Fuel.

Motion made and passed that contract for furnishing and delivering 4,000 gallons of No. 2 Fuel Oil to the City Hall be awarded to the Gulf Oil

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Company at the rate of six cents (6¢) per gallon.

Motion made and passed that contract for furnishing and delivering 3,000 gallons of No. 4 Fuel Oil to the Municipal Water Plant be awarded to the Standard Oil Company at the rate of six cents (6¢) per gallon.

7. At 10:30 P.M. the Deputy Clerk presented sealed bids on approximately 35 tons of Stove Coal, for use at No. 1 Fire Department Headquarters Building. The following bids were received:

Name of Bidder	Bid Price	Discount
Farmers & Planters	\$11.00 per ton - Black Stove Coal	\$1.00 per ton
" "	11.25 " " - Blue Coal	1.00 " "
Nock Coal Co.	11.50 " " - Black Stove Coal	1.00 " "
Diamond Coal Co.	11.50 " " - " " "	1.00 " "
* Pocahontas Coal Co.	11.00 " " - " " "	1.00 " "

* Bid telephoned in by Mr. Norman Holland.

Motion made and passed that all bids be rejected and new bids authorized to be received on Monday night next.

8. Motion made and passed that City Solicitor be authorized to prepare an easement for public utilities to be located at the rear of lots fronting South Park Drive, between Snow Hill Road and Highland Avenue, substantial details of which are to be shown on a plat to be prepared by the City Engineer.

9. At the request of Marion A. Humphreys, Chairman of the Republican State Central Committee, motion made and duly passed that the Building Inspector be authorized to grant a permit for the erection of a banner across Main Street, said erection to be under the supervision of the Building Inspector.

10. Motion made and passed that the Building Inspector be authorized to notify the Eastern Shore Public Service Company to erect one street light on Truitt Street, Pole No. 33-A, which will be billed to the City on an annual basis -- which is as follows: 303 feet of circuit at \$0.019 per foot, or \$5.76; 1- 100 c.p. light, \$13.00; total billing of \$18.76.

11. Motion made and passed that City Engineer be authorized to write a letter to Mr. William S. Gordy in accordance with his request regarding an extension of a city water main along Riverside Road, from College Avenue to the Maryland Tuberculosis Sanitarium, and further, a copy of Engineer's letter and estimate be attached to these minutes.

12. Motion made and passed that City Engineer be authorized to extend water and sewer facilities on Fillmore Street for a distance of 100 feet in order to furnish water and sewer to lots noted as, Block 4, Lot 3; Block 4, Lot 10, in accordance with applications from the Larmar Corporation under date of October 13.

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October 17, 1938

13. Motion made and passed that City Engineer be authorized to write a letter granting permission to Mr. Phillip Cooper to erect a septic tank on his property located on North Park Drive. This letter to contain provisions to the effect that Mr. Phillip Cooper, or his heirs and assigns, agree to discontinue use of said septic tank (located on the City's Water Shed) within thirty (30) days after written notice is given by the City to said Cooper, his heirs or assigns, to connect to City's sewer, if and when built.

14. Motion made and passed that a direct telephone line be installed in City Engineer's Office.

15. Motion made and passed that Superintendent of Water Department be authorized to write a letter to Mr. I. L. Benjamin and to the Sunshine Laundry, care of Mr. Ernest O. Wheatley, and explain to them that under the present Rate Schedule the Ready-to-Serve charges, including Meter Service charges, are computed in the Metered Water Rate Schedules for the City of Salisbury and no deductions of Ready-to-Serve charges can be allowed.

16. Motion made and passed that Superintendent of Water Department be authorized to make adjustments in Water Account Billings, where basis for adjustment, in the opinion of the Superintendent, is reasonable, just and proper. Mayor Arthur W. Boyce concurred in the opinion of the Council.

17. Motion made and passed that official payroll for regular City Employees, dated October 17, 1938, be approved and effective for pay week ending October 20, 1938, inclusive.

18. Motion made and passed that Ordinance No. 358, providing for the curbing and guttering of both sides of Truitt Street, from East Church to East Main Streets, be passed for final reading.

19. Motion made and passed that Ordinance No. 361, Ninth Amendment to Zoning Ordinance No. 292, changing use zone of area on South side of W. Isabella Street, between a point 129 feet East of intersection of center line of W. Isabella Street with the East line of W. Main Street on the West and center line of Byrd Street, be read, posted, advertised, with all property owners notified within these limits, and passed for first reading.

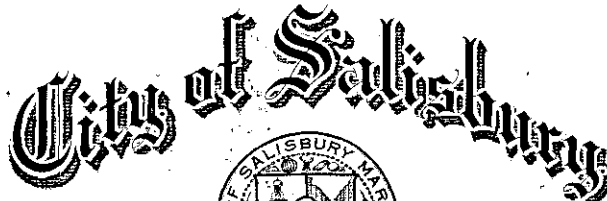
20. Motion made and passed that Vouchers 10,253 to 10,293, inclusive, be approved for payment.

There being no further business, meeting adjourned at 1:30 A.M.

Mr. John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

✓ COPY FOR MINUTES

October 18, 1938

Honorable William S. Gordy
State Comptroller
Annapolis, Maryland

Dear Mr. Gordy:

In accordance with your recent request regarding the cost of a water main extension along Riverside Road, from College Avenue to the Maryland Tuberculosis Sanitarium, I am enclosing herewith Engineer's Estimate, dated October 3, based on Force Account construction using City of Salisbury wage scales and material costs as of October 1, 1938.

Upon reviewing this schedule, you will note that the Property Owners' estimated contribution (based on 55 per cent of the total cost) will amount to \$5,843.70, which is contingent upon the Mayor and Council of Salisbury sponsoring this project and the Public Works Administration giving their approval thereon.

Due to the fact that the proposed water main would be located outside the corporate limits, and arrangements for financing must be done by parties other than the Mayor and Council of Salisbury, may I suggest that an agreement be drawn between the Mayor and Council of Salisbury and the State of Maryland, the terms and conditions of which shall be mutually agreeable to all parties concerned.

If we can be of further assistance in connection with this matter, please advise.

Very truly yours,
THE MAYOR & COUNCIL OF SALISBURY,

Clarke Gardner

City Engineer

CG:VD
Encl.



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

October 3, 1938

ENGINEER'S ESTIMATED COST (FORCE ACCOUNT)
OF PROPOSED 8-INCH WATER MAIN EXTENSION
ON RIVERSIDE ROAD, FROM W. COLLEGE AVENUE
TO POINT OPPOSITE FIRST ROADWAY ENTERING
MARYLAND TUBERCULOSIS SANITARIUM

Item	Description	Unit Price	Total
1.	4200 lin.ft. 8" Class 150 C.I. Pipe, in place	\$1.60	\$6,720.00
2.	300 lin.ft. 6" Class 150 C.I. Pipe, in place	1.20	360.00
3.	9- 6" Gate Valves, 325# Test Pressure, in place	\$37.	333.00
4.	3- 8" Gate Valves, 325# Test Pressure, in place	\$50.	150.00
5.	8- 5" Hydrants, Compression Type, in place	\$85.	680.00
6.	2.8- Tons Class D B&S C.I. Fittings, in place	\$120.	336.00
7.	2000- Lbs. Jointing Compound	\$0.12	240.00
8.	300- Lbs. Braided Hemp Gasket	\$0.10	30.00
9.	1400- Sq.yds. Macadam Road Replacement	\$0.40	560.00
10.	Rental of Machinery & Equipment	--	250.00
			\$9,659.00
	Administrative, Engineering, Legal, Inspection & Overhead Expenses (10%)		965.90
	TOTAL ESTIMATED COST OF PROJECT		\$10,624.90

Note: The above estimate is based on Force Account method of construction with City of Salisbury wage scales and cost of materials as of: October 1, 1938.

Property Owners' Estimated Contribution ... (55% of Total Cost) \$5,843.70
Estimated PWA Grant (contingent upon sponsorship by Mayor and Council) (45% of Total Cost) 4,781.20
\$10,624.90

(Copy filed under Contract # 346-A, PWA Project 1091-7)



MARYLAND

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

October 20, 1938

Mr. Phillip Cooper
Salisbury
Maryland

Dear Mr. Cooper:

Upon investigating the possibility of obtaining sanitary sewerage facilities to your property located in the Glen Acres Sub-division, abutting North Park Drive, we do not have the ways and means of financing the construction of this sanitary sewer at the present time. Under these conditions, the Mayor and Council herewith grants you temporary permission to construct a septic tank on your property, at the rear of your dwelling, the full construction details of which are subject to the approval of this office.

This permission is granted with the understanding that the Mayor and Council have the right to revoke same at any time and, further, that you, your heirs, or assigns, agree to discontinue use of said septic tank and connect the sewerage and waste from your dwelling to the sanitary sewer in North Park Drive (if, and when, built) within thirty days after written notice is directed to you, your heirs or assigns.

Very truly yours,

City Engineer

CG:VD

✓ COPY FOR MINUTES

MINUTES of the regular meeting of the Council of Salisbury, Wicomico County, Maryland, the same being the duly authorized and official governing body of The Mayor and Council of Salisbury, a municipal corporation of the State of Maryland, held in the Council Room of the City Hall, at Salisbury, Maryland, on Monday, October 17th, 1938 at 7:30 o'clock P.M.

There were present: Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon, being all the members of the Council of Salisbury. There was present also Mayor Arthur W. Boyce.

Deputy Clerk to the Council of Salisbury, L. Thomas Parker, Jr. reported to the Council that as authorized by the Council of Salisbury at its meeting on October 10th, 1938, J. Ritchie Laws, Clerk to the Council of Salisbury, had on October 11th, 1938, personally posted a complete copy of Ordinance No. 360, providing for the issue, execution and sale by The Mayor and Council of Salisbury of Twenty-five (25) Salisbury, Maryland, Street and Drain Bonds, Series of 1938, of the denomination of ONE THOUSAND DOLLARS (\$1000.) each, aggregating Twenty-Five Thousand Dollars (\$25,000.), for the purpose of defraying the cost of construction of storm water drains and street improvements in the City of Salisbury, and for other and incidental purposes; adopting a form for said bonds; providing for the levy of taxes to pay the principal and interest of the same, and for other and incidental purposes.

In further compliance with the provisions of Section 272 of Article 23 of the Code of Public Local Laws of Maryland, Edition 1930, said Ordinance was read a second time by the said L. Thomas Parker, Jr., Deputy Clerk to the Council of Salisbury.

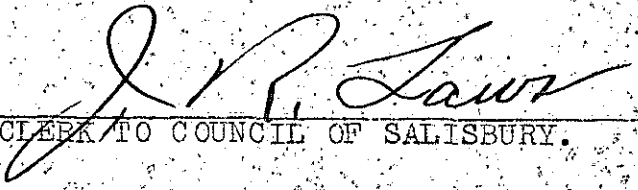
Thereupon said Ordinance having been duly published as required by said Section of the Charter of Salisbury, for at least five days; upon motion made by Councilman Hilary M. Taylor and seconded by Councilman I. Virgil Hitchens, said Ordinance as submitted and read

at the regular meeting of the Council of Salisbury on October 10th, 1938, was duly and finally passed and approved upon the affirmative vote of all five members of the Council of Salisbury, and John E. Morris, President of the Council of Salisbury, was directed to affix his signature to said Ordinance, thereby effectually approving same and the final passage thereof by the City Council of Salisbury.

After the said Ordinance was signed by John E. Morris, President of the Council of Salisbury, the same was delivered by L. Thomas Parker, Jr., Deputy Clerk to the Council of Salisbury, to Mayor Arthur W. Boyce for his approval. Mayor Arthur W. Boyce immediately disapproved said Ordinance and returned the same to L. Thomas Parker, Jr., Deputy Clerk to the Council, with his disapproval indorsed thereon. Whereupon Councilman William W. Dixon moved that the said Ordinance be passed over the Mayor's disapproval. This motion was seconded by Councilman Werner T. Gardner and was unanimously passed by the affirmative vote of all five members of the Council of Salisbury, whereby under the provisions of Section 270 of Article 23 of the Code of Public Local Laws of Maryland, Edition 1930, the said Ordinance was finally and effectually passed and approved.


CLERK TO THE COUNCIL OF SALISBURY.

I, J. Ritchie Laws, Clerk to the Council of Salisbury, do hereby certify that I did on the morning of October 11th, 1938, publish by personally posting a full and complete copy of Ordinance No. 360 of The Mayor and Council of Salisbury on the Bulletin Board at the front of the Court House, the same being a prominent and public place in the City of Salisbury, Wicomico County, Maryland, said Ordinance providing for the issue, execution and sale by The Mayor and Council of Salisbury of Twenty-five (25) Salisbury, Maryland, Street and Drain Bonds, Series of 1938, of the denomination of ONE THOUSAND DOLLARS (\$1000.) each, aggregating Twenty-Five Thousand Dollars (\$25,000.), for the purpose of defraying the cost of construction of storm water drains and street improvements in the City of Salisbury, and for other and incidental purposes; adopting a form for said bonds; providing for the levy of taxes to pay the principal and interest of the same, and for other and incidental purposes, said Ordinance being thereby published by posting the same in a public place in the City of Salisbury, as provided by Section 272 of Article 23 of the Code of Public Local Laws of Maryland, Edition 1930, and I further certify that said Ordinance was published and posted in all respects in accordance with said law and the uniform custom relative to publication of ordinances after their first reading and prior to final passage thereof by The Mayor and Council of Salisbury.


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There were present: Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon, being all the members of the Council of Salisbury. There was present also Mayor Arthur W. Boyce.

Deputy Clerk to the Council of Salisbury, L. Thomas Parker, Jr. reported to the Council that as authorized by the Council of Salisbury at its meeting on October 10th, 1938, J. Ritchie Laws, Clerk to the Council of Salisbury, had on October 11th, 1938, personally posted a complete copy of Ordinance No. 359, providing for the issue, execution and sale by The Mayor and Council of Salisbury of Fifty (50) Salisbury, Maryland, Water and Sewer Bonds, Series of 1938, of the denomination of One Thousand Dollars (\$1000.) each, aggregating Fifty Thousand Dollars (\$50,000.), for the purpose of defraying the cost of extensions to the sanitary sewer system and water distribution system of the City of Salisbury and other and incidental purposes, adopting a form for said bonds, providing for the collection of charges for the use of water and the levy of taxes to pay the principal and interest of the same, and for other and incidental purposes.

In further compliance with the provisions of Section 272 of Article 23 of the Code of Public Local Laws of Maryland, Edition 1930, said Ordinance was read a second time by the said L. Thomas Parker, Jr., Deputy Clerk to the Council of Salisbury.

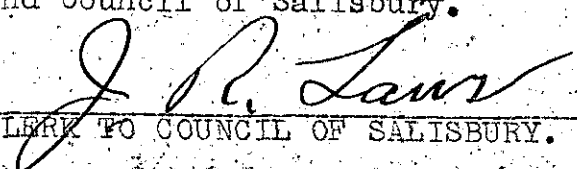
Thereupon said Ordinance having been duly published as required by said Section of the Charter of Salisbury, for at least five days, upon motion made by Councilman Hilary M. Taylor and seconded by

Councilman I. Virgil Hitchens, said Ordinance as submitted and read at the regular meeting of the Council of Salisbury on October 10th, 1938, was duly and finally passed and approved upon the affirmative vote of all five members of the Council of Salisbury, and John E. Morris, President of the Council of Salisbury, was directed to affix his signature to said Ordinance, thereby effectually approving same and the final passage thereof by the City Council of Salisbury.

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CLERK TO COUNCIL OF SALISBURY.

CITY HALL, SALISBURY, MARYLAND -- OCTOBER 24, 1938

The Mayor and Council met in regular session at the City Hall on Monday, October 24, 1938, at 6:00 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

The minutes of the last regular meeting were read and approved.

1. Motion made and passed that Chief Holland's weekly report be received and filed.

2. Mr. Alfred T. Truitt, Chairman of City Charter Committee, appeared before the Mayor and Council and furnished a detailed explanation of suggested changes in form of government as made by the City Charter Committee and requested an opinion from the Mayor and Council as to the proposed recommendations.

The City Council unanimously went on record as being in favor of the proposed changes in the form of government.

Mayor Arthur W. Boyce withheld his opinion on the Charter revision pending a discussion with the City Solicitor.

3. Motion made and passed, as per recommendation of Traffic Commission, that the following parking regulations be effective:

- (a) "No Parking" -- both sides of Poplar Hill Avenue, between Main Street and Old Water Street.
- (b) "One Hour Parking" -- both sides Poplar Hill Avenue, from Old Water Street to Church Street.

4. Messrs. Tracy Holland and C. L. Dickinson, of the Traffic Commission, appeared before the Mayor and Council regarding spaces for "Loading and Unloading" purposes on streets where parking meters are to be installed. The Mayor and Council concurred in the opinion of the Traffic Commission that no spaces for "Loading and Unloading" purposes would be designated as such, but that all trucks would be permitted to park in metered spaces, without charge, for the purpose of "Loading and Unloading".

5. At 8:30 P.M. the Deputy Clerk presented sealed bids on approximately 35 tons of stove coal, for use in No. 1 Fire Department Building. The following bids were received:

<u>Name of Bidder</u>	<u>Description</u>	<u>Bid Price</u>
Farmers & Planters	Black Stove Coal	\$10.00 per ton
Farmers & Planters	Blue Stove Coal	\$10.25 per ton
Pocahontas Coal Co.	Black Stove Coal	\$10.00 per ton

Motion made and passed that all bids be held for future consideration.

Minutes of Mayor & Council Meeting

Page 2

October 24, 1938

6. Mr. William T. Holland, of the Pocahontas Coal Company, appeared before the Mayor and Council with a proposition involving the installation of an "Iron Fireman", without cost to the City, for use in No. 1 Fire Department Building providing that the City would purchase coal requirements for the next five (5) years, based on coal consumption for the Fall and Winter seasons of 1937 and 1938. This proposition was held for future consideration.

7. Motion made and passed that a Committee, composed of Councilmen Dixon and Gardner, be appointed to act with Chief of Police Holland in the selection of overcoats for the Police Department.

8. Motion made and passed that City Solicitor be authorized to prepare a deed for land to be acquired from Mrs. Millie J. Maddox for the purpose of opening Adams Street, between Jackson Street and Madison Street, substantial details of which are shown on plat prepared by City Engineer.

9. City Engineer read a letter from the State Roads Commission regarding a meeting to be held in Baltimore on Wednesday, October 26, between the Mayor and Council and the State Roads Commission for the purpose of discussing the roadway grade, in relation to the sidewalk grade on Camden Avenue, between South Boulevard and the City Limits.

Motion made and passed that the Mayor, City Engineer, and as many members of the City Council as possible, together with Messrs. Norman Holland and Henry Roberts, representing the property owners on Camden Avenue, go before the Commission on this proposition.

10. City Engineer read a letter from the Civic Improvements Committee of the Lions Club regarding proposed improvements and City Engineer was authorized to reply to letter.

11. City Engineer presented a letter from the Public Works Administration regarding suggested changes in wage rates of the following classifications to be effective under PWA Docket Md.1091-F:

Brick Masons:	\$1.00 per hour
Pipe Layers:	0.80 per hour
Pipe Caulkers:	0.80 per hour
Kettlemen:	0.50 per hour

Motion made and passed that City Engineer be authorized to notify the Regional Engineer of the Public Works Administration that the above mentioned wage scales have been approved by the Mayor and Council of Salisbury.

12. Motion made and passed that City Engineer prepare surveys and plats covering a utility easement for pole lines in Glen Acres Sub-division.

13. Motion made and passed that City Engineer be authorized to grant permission, by letter, to the Eastern Shore Public Service Company to erect a pole in the existing utility easement area, shown on plat of Glen Acres Sub-division. Pole to be located 145 feet South from the North side of Glen Avenue in the existing utility easement area.

14. Upon recommendation of Mayor Arthur W. Boyce, motion was made and passed that Claude Bailey and Graham Gunby be appointed as members of the City Charter Committee.

15. The City Engineer presented a request by letter dated October 22 from George P. Chandler for curbing and guttering of South Park Drive, between Snow Hill Road and Pond Street; also, West side of Snow Hill Road, South Park Drive to Arch Street. The approval of the construction of this project was withheld until funds become available.

16. Motion made and passed that Mayor and Council meet in special session on Thursday, October 27, at 8:00 P.M. for the purpose of discussing the City Budget in various departments.

17. Motion made and passed that Vouchers 10,294 to 10,300, inclusive, be approved for payment with Voucher 10,294 marked void. ✓

There being no further business, meeting adjourned at 12:30 P.M.

Mr. John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - OCTOBER 27, 1938

The Mayor and Council met in special session at the City Hall on Thursday, October 27, 1938, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, I. Virgil Hitchens and William W. Dixon.

1. The City Solicitor presented a tentative draft of a proposed parking meter ordinance which was reviewed by the Mayor and Council. The Council suggested certain changes and requested the City Solicitor to re-submit ordinance incorporating said changes.

2. The City Council reviewed the City Budget for fiscal year ending September 30, 1939, including departmental budgets submitted by Heads of Departments, which were revised incorporating a two per cent (2%) reduction. After reviewing the various items, final action was deferred.

There being no further business, meeting adjourned at 9:00 P.M.

Mr. John E. Morris, President

L. Thomas Parker, Jr.,
Deputy Clerk

SALARIES OF CITY EMPLOYEES
EFFECTIVE WEEK BEGINNING OCTOBER 28, 1938
FOR FISCAL YEAR ENDING SEPTEMBER 30, 1939

CITY TREASURER'S OFFICE:

J. R. Laws \$ 34.61 Weekly
 Edna P. Payne 21.00 "
 L. Thos. Parker, Jr. 32.00 "

ENGINEERING DEPARTMENT:

Clarke Gardner \$150.00 Mthly
 George W. Purnell 42.50 Weekly
 Richard Cooper 25.00 "
 Filbert Hitch 19.10 "
 Oakley Valliant 18.00 "
 Vivian Disharoon 19.50 "

BUILDING INSPECTOR:

Harry S. Hastings \$ 32.50 Weekly

CLEANING CITY HALL:

Lula Kerney \$ 4.00 Weekly

CLEANING BEDROOMS-FIRE HOUSE NO. 1:

Marie LeCato \$ 12.00 Mthly

CITY SOLICITOR:

L. C. Bailey \$ 33.33 Mthly

JUDGES OF PEOPLE'S COURT:

M. A. Humphreys \$ 56.25 Mthly

HARBOR MASTER:

F. L. Insley \$ 25.00 Mthly

CITY BARN, STOCK CLERK:

Samuel Broughton \$ 18.00 Weekly

WATER DEPARTMENT:

Clarke Gardner \$200.00 Mthly
 Sherman Waller 13.75 Weekly
 I. J. Wootten 30.00 "
 James Chatham 30.00 "
 Gladys Wootten 23.00 "
 William Savage 17.50 "
 James A. White 30.00 "
 J. R. Guy 21.00 "
 C. O. Wootten 30.00 "
 Nelson Messick .40 Hrly
 Virgil Dale .35 "

SUPERINTENDENT OF PARKS:

W. F. Bounds \$ 15.00 Weekly

POLICE DEPARTMENT:

N. H. Holland \$ 40.00 Weekly
 A. C. Hubbert 30.00 "
 Carl Wilson 30.00 "
 F. C. Rau 27.50 "
 Morris Brewington 27.50 "
 Talbot Larmore 27.50 "
 Leslie Johnson 27.50 "
 Raymond Shores 27.50 "
 Elzey Briddell 24.00 "
 Raymond Roth 24.00 "
 George H. Williams 20.00 "
 S. O. Furniss 5.00 "
 Paul Kelly 4.00 "
 Wesley Nottingham 19.50 "
 J. M. Benson 15.00 "
 William Chatham 15.00 "
 Landis Dennis 15.00 "
 Ernest Murray 15.00 "

HEALTH DEPARTMENT:

Dr. S. H. Hurdle \$ 25.00 Mthly
 John Davis \$ 19.00 Weekly
 Franklin Parsons 19.00 "
 Henry Davis 16.00 "
 Wilbur Payne 16.00 "
 John Lynch 15.50 "
 Harry Disharoon 15.50 "
 Francis Hillman 13.00 "

FIRE DEPARTMENT:

Norman Perdue \$27.50 Weekly
 Chas. Livingston 27.50 "
 Edgar Gordy 20.00 "
 Sherman Waller 13.75 "

HIGHWAYS DEPARTMENT:

Lawrence Littleton \$33.00 Weekly
 Burton Gordy 23.00 "
 Wilson Taylor 23.00 "
 Talbot Bounds 23.00 "
 Isaac Messick 18.50 "
 Charles Davis 18.00 "
 Robert Arvey 17.50 "
 Russell Townsend 17.50 "
 Larry Niblett 17.00 "
 Wood Brittingham 15.00 "
 Bennie Hearn 15.00 "
 Edgar Broughton 15.00 "
 John Bozman 15.00 "
 George Clark 15.00 "

CITY HALL, SALISBURY, MARYLAND -- OCTOBER 28, 1938

A special meeting of the Mayor and Council was called at the request of Mr. J. R. Laws, City Treasurer, at 10:00 A.M. on Friday, October 28, with the following present: Councilmen John E. Morris, Werner T. Gardner, I. Virgil Hitchens and William W. Dixon, and Hilary M. Taylor.

1. Motion made and passed that Budget for year beginning October 1, 1938 and ending September 30, 1939 be revised from \$116,927.59 to \$116,962.87, with the following distribution allocated to major accounts, as listed below:

Acct. 5 -- Administrative	\$ 15,652.60
Acct. 10 -- General Expenses	5,125.00
Acct. 15 -- City Hall	894.00
Acct. 20 -- Police Department	21,962.78
Acct. 25 -- Fire Department	17,233.30
Acct. 30 -- Health Department	7,500.35
Acct. 35 -- Street Cleaning	5,939.09
Acct. 40 -- Street Maintenance	16,743.75
Acct. 41 -- Street Signs	1,341.00
Acct. 45 -- Street Lighting	14,700.00
Acct. 55 -- City Barn, Mill Street	1,181.00
Acct. 60 -- Emergency Flood & Storm Anticipation .	980.00
Acct. 65 -- Maintenance of City Park	2,260.00
Acct. 70 -- Street Improvements	5,450.00

Total of Budget for General Purposes \$116,962.87

Note: Budget for general purposes, showing all items under major accounts, is attached to these minutes.

2. Motion made and passed that Payroll, dated October 28, 1938, showing salaries of all regular employees (a copy of which is attached to these minutes), as provided for in approved budget, revised as of 10-28-38, be approved and in effect for period beginning 10-28-38 and ending as of 9-30-39.

3. Motion made and passed that City Treasurer is hereby authorized to present to the Mayor and Council, on or before the 10th of each and every month, a financial statement of the General Fund showing collection of Taxes, miscellaneous Revenue and budget expenditures.

4. Motion made and passed that City Treasurer is hereby authorized to publish in one or more newspapers of the City of Salisbury, each and every month, a financial statement of the General Fund showing collection of Taxes, miscellaneous Revenue and budget expenditures.

There being no further business, meeting adjourned at 11:00 A.M.

John E. Morris, President of Council

L. Thomas Parker, Jr.,
Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - OCTOBER 31, 1938

The Mayor and Council met in regular session at the City Hall on Monday, October 31, 1938, at 7:00 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

Motion made and passed that minutes of the last regular meeting, held on October 24, together with minutes of special meetings held in the City Hall on October 27 and 28, respectively, be approved as read.

1. Motion made and passed that Chief Holland's weekly report be received and filed.

2. Messrs. C. L. Dickinson and Donald Baysinger, of the City Traffic Commission, appeared before the Mayor and Council and discussed certain matters pertaining to ordinance for parking meters, which was read by City Solicitor Bailey. After a review of the parking meter ordinance, a motion was made and passed that Ordinance No. 362, pertaining to the installation, regulation and maintenance of parking meters, be introduced, posted and passed for first reading.

3. Mr. C. L. Dickinson also made a request for a donation of \$150.00 to be used in connection with the Boys' Band. This matter was held for further consideration.

4. Mr. Fields appeared before the Mayor and Council requesting ornamental lights for Main Street, between the State Roads Bridge and Fitzwater Street. A committee, composed of Mayor Boyce, Councilmen Dixon, Gardner and Taylor, was appointed to meet with the Eastern Shore Public Service Company to work out a proposition regarding the installation of these lights and render a report to the Mayor and Council on Monday next.

5. City Solicitor be authorized by the Council to insert in Section 9 of Ordinance No. 362, words to the effect that "a person be employed by the Mayor and Council to collect parking meter receipts", in lieu of having "the person appointed by the Mayor and Confirmed by the Council". At this point, Mayor Boyce requested a recorded vote from individual members of the Council on the insertion of the clause, regarding "employment of a person by the Mayor and Council to collect parking meter receipts". Councilmen Taylor, Gardner and Hitchens voted in the affirmative and Councilman Dixon voted in the negative.

6. Motion made and passed that City Solicitor be authorized to prepare a contract incorporating the terms and conditions of letters from Pocahontas Coal Company, under dates of October 24 and 31st, regarding the installation of an Iron Fireman in No. 1 Fire Headquarters Building at the corner of S. Division and Market Streets, and further, that the contract be submitted to the Mayor and Council at their next regular meeting on Monday next.

7. Mr. Alfred T. Truitt, Chairman of the City Charter Committee, appeared before the Mayor and Council regarding a correct City Limits Survey for insertion in the new City Charter. Motion was made and passed that City Engineer be authorized to survey the easterly and southerly corporate limits in accordance with Mr. Truitt's request.

8. At 8:30 P.M. the City Engineer presented sealed bids on 10,000 gallons of Maryland "E" Asphalt, delivered in tank car to Mill Street Siding, Salisbury, for use on street maintenance work. The following bids were received:

Name of Bidder	Address	Price per Gallon	Discount
The Texas Company	New York City	\$0.0617	none
Standard Oil Co. of N.J.	Baltimore, Md	0.0545	2% - 10 days
Pan American Petroleum Trans	New York City	0.0545	2% - 10 days

Motion made and passed that contract for furnishing and delivering 10,000 gallons of Maryland "E" Asphalt in tank car, freight prepaid to Mill Street Siding, Salisbury, Maryland, be awarded to the Standard Oil Company of New Jersey at the rate of \$0.0545 per gallon, subject to a discount of two per cent (2%) for payment within ten days. ✓

9. At 9:00 P.M. the City Engineer presented sealed bids on sixty (60) gallons of White, Yellow and Red Traffic Paint for use on streets in connection with parking meters and traffic requirements. The following bids were received:

Name of Bidder	Address	Total Bid	Discount
W. E. Sheppard Co.	Salisbury, Md	\$ 81.00	none
August Miller & Son	Baltimore, Md	70.75	1% - 10 days
Everseal Mfg. Co., Inc.	New York City	89.00	none
Hubert White Mfg. Co.	Salisbury, Md	83.80	none
Roland Johnson	Salisbury, Md.	109.50	none
Howard Paint Mfg. Co.	Salisbury, Md	90.50	none
L. W. Gunby Co.	Salisbury, Md.	86.40	2% - 20 days
Tropical Paint & Oil Co.	Laurel, Del.	114.10	none
Dorman & Smyth Hdwe Co.	Salisbury, Md	150.10	none
James Bradford Co.	Wilmington, Del	109.25	none
E.S. Adkins Co.	Salisbury, Md	129.00	2% - 10 days
L. Sonneborn Sons, Inc.	New York City	130.00	none
Madison Paint Co.	Salisbury, Md	136.75	none

Motion made and passed that City Engineer be authorized to divide the business as much as possible.

10. Motion made and passed that City Engineer be authorized to construct curbing and guttering on the South side of South Park Drive, from New Snow Hill Road to Highland Avenue, provided that property owners' participation of cost is collected prior to construction. Appropriation authorized as City's participation, \$275.00. ✓

11. Motion made and passed that Committee, composed of Mayor Boyce, Councilmen Taylor and Dixon, together with City Engineer Gardner, be

authorized to call on Mr. Pratt Phillips regarding the closing of Delaware Street, between Isabella and Cypress Streets, and render a report at the next regular meeting to be held on Monday next.

12. Motion made and passed that Citizens Gas Company be permitted to construct a 3-inch gas main on Evergreen Avenue, between South Pinehurst Avenue and North Pinehurst Avenue, for a distance of approximately 465 feet, in accordance with Permit No. G-105 and Drawing No. L-38-69. ✓

13. Motion made and passed that Citizens Gas Company be permitted to construct a 3-inch gas main on Druid Hill Avenue, between Russell Avenue and the City Limits, for a distance of approximately 900 feet, in accordance with Permit No. G-106 and Drawing No. L-38-70. ✓

14. Motion made and passed that City Engineer be authorized to construct a sewer connection in Walnut Street to property to C. I. Gaskill, located at 611 North Division Street, subject to a release from said Gaskill waiving any and all damages from the City in event that sewer backs up or overflows on his premises.

15. Motion made and passed that Vouchers 10,301 to 10,377, inclusive, be approved for payment. ✓

There being no further business, meeting adjourned at 12:00 P.M.

Mr. John E. Morris, President of Council L. Thomas Parker, Jr.,
Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - NOVEMBER 7, 1938

The Mayor and Council met in regular session at the City Hall on Monday, November 7, 1938, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Motion made and passed that Chief Holland's weekly report be received and filed.

3. The City Charter Committee, composed of Alfred T. Truitt, Graham Gunby, Mrs. Walter Sheppard, Avery Hall, Ralph Grier, Stanley Robins and Claude Bailey, appeared before the Mayor and Council and submitted three tentative forms of government for consideration; viz: present Mayor and Council form of government; Mayor and Council form of government, composed of five members - the Mayor to be selected by the electorate; Mayor and Council form of government, composed of five members, the Mayor to be selected by the Council.

The Mayor and Council discussed the various forms of government presented and motion was made and unanimously passed by members of the City Council that the Charter Committee continue with their study of the present City Charter and make any recommendations they deem necessary or proper towards the revision of the present form of government.

Mayor Boyce objected to changing the present form of government unless it conformed to the wishes of the people and Mr. Stanley Robins suggested that the Charter be prepared and submitted to the Legislature for their approval, subject to a referendum vote by the people at the next regular City Election. Mayor Boyce thought that the people should vote first on a proposed change in the form of government and then submit the matter to the Legislature.

4. Amendment to Section 3 of Ordinance No. 362, pertaining to the installation, control and maintenance of parking meters, which reads:

"The provisions of this Section shall be in force only from 8:00 o'clock A.M. to 6:00 o'clock P.M. on week days, exclusive of Saturday, and from 8:00 o'clock A.M. to 10:00 o'clock P.M. on Saturdays, and none of the provisions of this Section shall be in force on Sundays or legal holidays." --

was approved by the Mayor and Council.

5. Motion made and passed that Ordinance No. 362, providing for installation of parking meters, et cetera, be passed for final reading as amended.

6. Motion made and passed that City Solicitor be authorized to prepare a general parking ordinance and insert provisions from Section 7 of Ordinance No. 362, pertaining to the payment of fines for violations, under this ordinance, to the City Treasurer's office at the City Hall, Salisbury, Maryland.

November 7, 1938

7. Mr. Upshur Morris and Doctor Vernon Richards appeared before the Mayor and Council regarding the Camden Avenue Community Sewer and expressed their willingness to turning the sewer over to the City provided that they could be reimbursed the amount expended by them towards the construction of this sewer.

This matter was referred to the City Solicitor with a request that he investigate the title and rights of way, et cetera, and render a report to the Mayor and Council at an early date.

8. At 9:30 P.M. the City Engineer presented sealed bids to the Mayor and Council on four hundred (400) barrels of Portland Cement for use in curb, gutter and sidewalk work:

Name of Bidder	Address	Price Bid per Barrel	Discount
Farmers & Planters	Salisbury, Md.	\$2.48	10% per bbl
E. S. Adkins Company	Salisbury, Md.	2.48	10% per bbl
National Concrete Vault Co.	Salisbury, Md.	2.38	none
Pocahontas Coal Company	Salisbury, Md.	2.38	none

Motion made and passed that City Engineer be authorized to award a contract to the lowest bidder, Farmers and Planters of Salisbury, for furnishing four hundred (400) barrels Portland Cement, freight prepaid to Mill Street Siding, at the rate of \$2.48 per barrel less a discount of ten per cent (10%) per barrel.

9. At 10:00 P.M. the City Engineer presented sealed bids to the Mayor and Council on four hundred (400) tons of 3/4-inch Gravel, delivered to stock pile for use in curb, gutter and sidewalk work. The following bids were received:

Name of Bidder	Address	Bid per Ton
Pocahontas Coal Company	Salisbury, Md.	\$2.25
J. Edwin Rosser	Federalsburg, Md.	2.40
Hannaman-Burroughs Company	Salisbury, Md.	2.65
Waller Paving Company	Salisbury, Md.	2.49

Motion made and passed that City Engineer be authorized to award a contract to the lowest bidder, Pocahontas Coal Company of Salisbury, Maryland, for furnishing and delivering four hundred (400) tons of 3/4-inch Gravel to stock pile in Municipal Park at the rate of \$2.25 per ton.

✓ 10. Resolution regarding designation of depositories for funds of the City of Salisbury, Maryland:

"WHEREAS there are three banks located in the City of Salisbury, Maryland and

"WHEREAS each of these banks is the owner of real estate and a substantial taxpayer in the city, and

"WHEREAS each and all of these banks are sound and conservatively managed so far as the knowledge of the members of the City Council extends, and

"WHEREAS the members of the City Council of Salisbury are desirous that all of these banks be treated fairly in so far as the matter of deposit of public funds is concerned,

"THEREFORE BE IT RESOLVED by the City Council of Salisbury, Maryland, that the Treasurer of the City of Salisbury, Maryland, is hereby authorized to consider the following named banks as designated depositories for the handling of the City's funds:

"The Salisbury National Bank, Salisbury, Maryland
The Farmers & Merchants Bank, Salisbury, Maryland
The County Trust Co. of Maryland, Salisbury, Md.

"AND BE IT FURTHER RESOLVED that the various accounts shall be carried in the name of 'The Mayor and Council of Salisbury, Maryland' and funds so deposited shall be withdrawable upon the presentation of checks only when signed by the Treasurer of Salisbury and countersigned by the President of the Council of Salisbury, Maryland.

"Introduced by Councilman Gardner, read in full and its adoption moved by Councilman Taylor, seconded by Councilman Hitchens, and declared passed by the unanimous vote of the Council."

11. A petition signed by Mr. Lewis Merryman and Others, requesting curbing and guttering around a grass plot located at the intersection of College Avenue and River Road was presented to the Mayor and Council. The City Engineer was authorized to refer the matter to the City Solicitor for investigation of title.

12. Motion made and passed that City Engineer be authorized to construct a water service to the property of Mr. C. I. Gaskill, located on the corner of North Division and Walnut Streets, provided said Gaskill will pay the difference between the cost of installing a standard 3/4-inch service and the larger service as requested.

13. Motion made and passed that Friday, November 11, 1938, Armistice Day, be designated as a Legal Holiday and all City Offices be closed.

14. Motion made and passed that Building Inspector's report for the month of October be received and filed.

15. At 11:30 P.M., Harry S. Hastings, Building Inspector, presented bids for painting No. 1 and No. 2 Fire Department Buildings in Salisbury. The following bids were received:

Name of Bidder	Address	Price Bid #1 Bldg.	Price Bid #2 Bldg.
James B. Adkins	Ocean City Blvd., City	\$475.00	\$75.00
G. Harold Ingersoll	Salisbury, Maryland	494.00	68.00
Howard Brown	Salisbury, Maryland	---	55.00

Note: Above bids include all labor, materials, equipment, insurance, et cetera, necessary or proper to complete contract in a manner satisfactory to the Mayor and Council.

Another bid was presented by Mr. Hastings, Building Inspector, for Mr. Stephen Olson, which called for furnishing labor only for painting Fire Department Buildings, as follows:

Price Bid on No. 1 Bldg.	Price Bid No. 2 Bldg.
\$119.00	\$75.00

Upon recommendation of Building Inspector, Harry Hastings, a motion was made and passed that contract for furnishing materials and

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painting No. 1 Fire Headquarters Building be awarded to G. Harold Ingersoll for the sum of \$494.00.

Upon a second recommendation by Building Inspector, Harry Hastings, a motion was made and passed that contract for furnishing material and painting No. 2 Fire Headquarters Building be awarded to Howard Brown for the sum of \$55.00.

El6: Motion made and passed that Vouchers 10,378 to 10,391, inclusive, be approved for payment.

There being no further business, meeting adjourned at 1:00 A.M.

Mr. John E. Morris, President of Council

L. Thomas Parker, Jr.,
Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - NOVEMBER 10, 1938

The Mayor and Council met in special session at the City Hall on Thursday, November 10, 1938, at 1:45 P.M. with the following present: Mayor Boyce, Councilmen Taylor, Gardner, Hitchens and Dixon.

1. At the request of the City Engineer, the Mayor and Council reviewed bids received on Monday, November 7, 1938, regarding a prospective purchase of 400 barrels of Portland Cement. At the meeting held on Monday last, the contract was awarded to the lowest bidder, Farmers and Planters Company of Salisbury, on the basis of \$2.48 per barrel less a ten per cent (10%) discount per barrel, leaving a net bid of \$2.23 per barrel. A letter dated November 8 from the Farmers and Planters, presented by the City Engineer, in which the Farmers and Planters stated that their bid should have read "less 10 cents per barrel cash in fifteen days" in lieu of "10 per cent per barrel".

Due to the fact that the bid of the Farmers and Planters was changed by them, it was necessary to draw by lot the successful bidder or bidders from the original bids as presented on November 7. The names of three bidders -- Pocahontas Coal Company, National Concrete Vault Company and E. S. Adkins Company -- were placed in a hat and the names of two companies were drawn from the lot: National Concrete Vault Company and Pocahontas Coal Company.

Motion was then duly made and passed that a contract for furnishing and delivering one-half of the order (200 barrels) be awarded to the National Concrete Vault Company at the rate of \$2.38 per barrel, freight prepaid to Mill Street Siding.

A second motion was introduced and passed that contract for remainder of order (200 barrels) be awarded to the Pocahontas Coal Company at the rate of \$2.38 per barrel, freight prepaid to Mill Street Siding.

2. Another motion was subsequently introduced and passed to the effect that the City Engineer be authorized to divide the cement business among all local dealers in Salisbury by utilizing the rotation method, provided that prices were reasonable and proper in the judgment of the Mayor and Council.

3. The City Engineer presented a proposition from the County Commissioners regarding the use of prison labor for cleaning up Cranberry Bog; City Engineer also presented WPA Proposal No. 18, dated 9-27-37, which called for the cutting, burning and eradication of weeds, including ditching and drainage of Coty Cox Branch, Cranberry Bog, Mulberry Swamp and various public streets within the corporate limits of Salisbury.

After reviewing both propositions, the Mayor and Council authorized the Engineer to request a "go order" from Mr. Brady J. Dayton, Area Representative of the Works Progress Administration, and proceed with this work under WPA Project No. 18.

4. The City Engineer presented proposition received from Mr. K. R. Vought, Superintendent of the Pennsylvania Railroad, regarding the opening of a grade crossing at West Road, in which Mr. Vought agreed to recommend a grade crossing at this point, provided the Mayor and Council would make arrangements to close Cypress Street with the understanding that

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November 10, 1938

the railroad crossing would be left as a private crossing for Phillips Brothers.

City Engineer pointed out that two property owners controlling property located on the two corners of Isabella and Cypress Streets, would have to be consulted regarding the closing of this street as a public street. The Mayor and Council authorized the Engineer to contact the above mentioned property owners; also, Pratt Phillips in regards to this proposition and render a report at the earliest possible date.

There being no further business, meeting adjourned at 3:00 P.M.

Mr. Hilary M. Taylor, President pro tem.--L. Thomas Parker, Jr.,
Deputy Clerk

CITY HALL - SALISBURY, MARYLAND, NOVEMBER 14, 1938

The Mayor and Council met in regular session at the City Hall on Monday, November 14, 1938, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting, held on November 7, together with minutes of special meeting held in the City Hall on November 10, be approved as read.

2. Motion made and passed that Chief Holland's weekly report be received and filed.

3. Mr. Thomas H. Mitchell, Jr., appeared before the Mayor and Council and made a request for a water main on Mitchell Road in order to furnish fire protection to the Salisbury Brick Company. This matter was referred to the City Engineer.

4. Motion made and passed that Ordinance No. 361, Ninth Amendment to Zoning Ordinance No. 292, changing Use Zone of area on South side of W. Isabella Street between a point 129 feet East of intersection of center line of W. Isabella Street with the East line of West Main Street, on the West, and center line of Byrd Street, be given second reading after all property owners have been notified, in accordance with attached list, and said ordinance having been advertised and posted in accordance with law, be passed for final reading.

5. Motion made and passed that Ordinance No. 362, providing for the installation of parking meters, et cetera, be introduced, read, posted and passed for first reading.

6. At 7:50 P.M. the City Engineer stated that bids on Sanitary Sewers, under Contract No. 386-S, PWA Docket Md.1091-F, were to be opened at 8:00 P.M. and prior to this bid opening certain PWA Regulations regarding Engineer's Addenda would be read.

Engineer's Addendum No. 1, dated November 2, 1938, and Engineer's Addendum No. 2, dated November 3, 1938, were read aloud by City Engineer at this time. At the suggestion of the Engineer, a motion was duly made and passed that copies of these addenda, together with Engineer's written statement, be attached to these minutes.

7. At 8:00 P.M. the City Engineer presented sealed bids involving the construction of Sanitary Sewer Extensions under Contract No. 386-S, PWA Docket Md.1091-F, from the following contractors:

Name of Bidder	Address	Total Bid
1. George and Lynch	Dover, Delaware	\$ 29,020.35
2. David A. Calabrese	Arlington, Virginia	\$ 33,361.75
3. J. Roland Dashiell	Salisbury, Maryland	\$ 34,050.61
4. Blackwell Eng. & Con. Co.	Arlington, Virginia	\$ 35,375.48
5. Ligon & Ligon	Baltimore, Maryland	\$ 51,790.30

Note:

(1.) (George and Lynch) Certified check in the amount of \$1,500, drawn on the Equitable Trust Co., Wilmington, Del., accompanied this bid.

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Page 2

November 14, 1938

- (2) (David A. Calabrese) Bid Bond in the amount of \$2,500, drawn by The Century Indemnity Company, Hartford, Conn., accompanied this bid.
- (3) (J. Roland Dashiell) Bid Bond in the amount of \$2,000, drawn by the U. S. Fidelity & Guaranty Co., Baltimore, Md., accompanied this bid.
- (4) (Blackwell Eng. & Cons. Co.) Bid Bond in the amount of \$2,000, drawn by Indemnity Insurance Co. of North America (General Offices in Philadelphia, Pa.), accompanied this bid.
- (5) (Ligon & Ligon) Bid Bond in the amount of \$3,000, drawn by the U. S. Fidelity & Guaranty Co., Baltimore, Md., accompanied this bid.

8. The Mayor and Council requested the City Engineer to examine and check the extensions and additions of all bids received. The City Engineer complied with this request and recommended that an award be made to the lowest responsible bidder, George and Lynch of Dover, Delaware, subject to the approval of the Public Works Administration.

No. 5

9. Motion made and passed that Resolution, together with Certificate of Clerk, pertaining to an award of a contract to George and Lynch, Contractors of Dover, Delaware, for the construction of Sanitary Sewers and Appurtenances under Contract 386-S, PWA Docket Md.1091-F, be attached to these minutes.

10. Motion made and passed that a tabulation of bids, showing the unit bid prices and the total bid as presented by each Contractor, be attached to these minutes.

11. Motion made and passed that Engineer's Transit, personally owned by Clarke Gardner, City Engineer, be repaired at the expense of the City due to the fact that this equipment was extensively used by the City's Engineering Department during the past two years without any rental charges having been made by the City Engineer. The City Engineer, Clarke Gardner, thanked the Members of the Council for their consideration but would not accept any financial reimbursement for repairs of this equipment.

12. Motion made and passed that City Engineer be authorized to purchase, for the City's Engineering Department, one (1) Warren-Knight Transit in accordance with their quotation for the sum of Three Hundred Thirty Dollars, (\$330.00), less a discount of two per cent (2%) for payment in ten days.

13. Motion made and passed that City Solicitor be authorized to prepare ordinance for Mr. Curtis W. Long for filling station to be erected on the North side of E. Church Street, between Poplar Hill Avenue and the intersection of Church and Broad Streets.

14. Motion made and passed that City Solicitor be authorized to prepare Amendment to Zoning Ordinance No. 292 as per the recommendations of the Building Inspector Harry S. Hastings.

15. Motion made and passed that City Engineer be authorized to repair City Hall driveway and also provide for an additional parking area, along the East side of the City Hall, for the parking of the City owned Police and Engineering cars.

Minutes of Mayor and Council Meeting

Page 3

November 14, 1938

16. Motion made and passed that Vouchers 10,392 to 10,400, inclusive, together with Vouchers 11,401 to 11,411, inclusive, be approved for payment. ✓

There being no further business, meeting adjourned at 12:00 Midnight.

Mr. John E. Morris, President of Council

L. Thomas Parker, Jr., Deputy Clerk

CONTRACT NO. 386-S
SANITARY SEWERS & APPURTENANCES
PWA DOCKET MD.1091-F, SALISBURY, MARYLAND

ENGINEER'S ADDENDUM NO. 1

NOTICE TO CONTRACTORS

Sealed bids for the construction of Sanitary Sewers and Appurtenances under Contract No. 386-S, PWA Docket Md.1091-F, will be received at the City Hall, Salisbury, Md., until 8:00 P.M. Monday, November 14, 1938, and will not be received at 8:00 P.M. Friday, November 11, as shown in the Advertisement on account of Friday, November 11, being Armistice Day, a National Holiday.



CLARKE GARDNER,
City Engineer

November 2, 1938

CONTRACT NO. 386-S
SANITARY SEWERS & APPURTENANCES
PWA DOCKET MD.1091-F, SALISBURY, MARYLAND

ENGINEER'S ADDENDUM NO. 2

NOTICE TO CONTRACTORS

The attention of Contractors is called to the following changes in the Specifications which form a part of the above Contract. The underscored portions represent the actual changes.

1. Paragraph No. 6, under "INFORMATION TO BIDDERS", shall be changed to read:

"6. LIQUIDATED DAMAGES FOR FAILURE TO ENTER INTO CONTRACT--
The successful bidder, upon his failure or refusal to execute and deliver the contract and bond required within eight (8) days after he has received notice of the acceptance of his bid, shall forfeit to the Owner, as liquidated damages for such failure or refusal, the security deposited with his bid."

2. The first paragraph, after Item No. 34 in the "Bid or Proposal", shall be changed to read:

"If written notice of the acceptance of this Bid is mailed, telegraphed or delivered to the undersigned within forty-five (45) days after the date of opening of the bids, or any time thereafter before this bid is withdrawn, the undersigned will, within eight (8) days after the date of such mailing, telegraphing or delivering of such notice, execute and deliver a contract in the form of Contract attached to the Information for Bidders."

3. Paragraph 11.2 (b), under "CONSTRUCTION TERMS AND CONDITIONS", with reference to amounts of insurance required, shall be amended to read as follows:

"Public Liability Insurance in an amount not less than \$10,000.00 for injuries, including wrongful death to any one person, and subject to the same limit for each person, in an amount not less than \$20,000.00 on account of one accident."

"Property Damage Insurance in an amount not less than \$10,000.00 for damages on account of any one accident, and in an amount not less than \$20,000.00 for damages on account of all accidents."


CLARKE GARDNER,
City Engineer.

November 3, 1938

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

Engineer's Certificate of Compliance with P.W.A.
Requirements regarding Addenda to Specifications
under Contract 386-S (Sanitary Sewer Extensions,
Salisbury, Maryland), PWA Docket Md.1091-F

I, Clarke Gardner, the duly appointed and qualified City Engineer of The Mayor and Council of Salisbury, acting as the Owner's Chief Engineer on P.W.A. Project Docket Md.1091-F, do hereby certify that Engineer's Addenda No. 1 and No. 2, dated November 2 and November 3, respectively, were issued under Contract No. 386-S (Sanitary Sewer Extensions) to the following prospective bidders, namely: George & Lynch, Wilmington, Delaware; David A. Calabrese, Arlington, Virginia; Blackwell Engineering & Construction Company, Arlington, Virginia; Roland Dashiell, Salisbury, Maryland; Beedle & Flanigan, Brooklyn, Maryland; and, Ligon & Ligon, Baltimore, Maryland; in ample time for them to prepare and submit a proposal to the Owner prior to a Public Bid Opening held at a regular meeting of the Mayor and Council in the City Hall, Salisbury, Maryland at 8:00 P.M. Monday, November 14, 1938.

I, Clarke Gardner, do further certify that the aforesaid Addenda No. 1 and No. 2 were personally read aloud by me in the presence of the Mayor and Members of the City Council, Mr. H. A. Brooks, representing the Public Works Administration,

Engineer's Certificate of Compliance
with P.W.A. Requirements --
Page 2

and others, prior to the time set for the opening of bids under
this Contract.

Witness my hand and the seal of the said Mayor and Council
of Salisbury this fourteenth day of November, 1938.



CLARKE GARDNER,
City Engineer



(SEAL)

November 14, 1938

✓
(Copy for Mayor & Council Minutes)

RESOLUTION NO. 5

WHEREAS, The Mayor and Council of Salisbury, a Municipal Corporation, received bids at 8:00 o'clock P.M. on November 14, 1938 for the construction of Sanitary Sewers and Appurtenances under Contract No. 386-S, in connection with the Water, Sewer and Street Improvement Project at Salisbury, Maryland under PWA Docket Md.1091-F.

WHEREAS, all bids received have been considered and compared;

WHEREAS, it appears that the bidder, hereinafter designated, is the lowest qualified and responsible bidder on the aforesaid contract.

NOW, THEREFORE, BE IT RESOLVED by The Mayor and Council of Salisbury that the contract for constructing Sanitary Sewer Extensions and Appurtenances, in accordance with plans and specifications prepared by the City Engineer under Contract No. 386-S and subsequently approved by the PWA Authorities, be awarded to George and Lynch, Contractors of Dover, Delaware, on the basis of the estimated quantities set forth on the Proposal Sheet and the unit prices contained therein, which are as follows:

<u>Item No.</u>	<u>Unit Price</u>	<u>Total</u>
1	\$ 0.41	\$ 993.84
2	0.47	399.50
3	0.74	1571.76
4	0.89	445.00
5	0.49	501.27
6	0.47	244.40
7	0.74	296.00
8	0.93	2557.50
9	1.41	366.60
10	1.78	3454.98
11	2.37	639.90
12	1.80	288.00
13	0.40	1017.60
14	0.50	1660.00
15	0.80	5718.40
16	0.80	11.20
17	1.70	130.90
18	2.31	203.28
19	22.20	821.40
20	5.00	90.00

<u>Item No.</u>	<u>Unit Price</u>	<u>Total</u>
21	\$ 6.00	\$ 30.00
22	13.32	13.32
23	11.84	11.84
24	13.32	13.32
25	12.58	25.16
26	9.32	3802.56
27	21.00	210.00
28	25.00	125.00
29	6.66	199.80
30	4.00	400.00
31	0.10	20.00
32	98.66	887.94
33	3.18	209.88
34	0.83	<u>1660.00</u>

Total of Contract --
(Items 1 to 34, inclusive) \$29020.35

BE IT FURTHER RESOLVED That the City Engineer of The Mayor and Council of Salisbury be authorized and hereby instructed to prepare three certified copies of this resolution, three certified copies of the tabulation of all bids received, three copies of a statement furnishing the qualifications of the low bidder, together with the names of proposed surety companies for Performance Bond, Labor and Materialmen's Bonds, and submit the same immediately to the Regional Director, Region No. 1, Federal Emergency Administration of Public Works, for his approval.

This resolution introduced by Councilman William W. Dixon, seconded by Councilman I. Virgil Hitchens, and unanimously approved by the Members of the Council of Salisbury,

THE MAYOR AND COUNCIL OF SALISBURY,

John E. Morris
John E. Morris,
President of Council

November 13, 1938

APPROVED, as to form and
legal sufficiency --

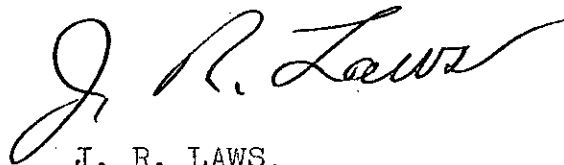
Levin C. Bailey
Levin C. Bailey, City Solicitor to
The Mayor and Council of Salisbury

✓ (Original Copy for Minutes)

CERTIFICATE OF CLERK

I, J. R. Laws, the duly elected, qualified and acting Clerk-Treasurer-Collector of Taxes, of The Mayor and Council of Salisbury of Salisbury, Wicomico County, Maryland, do hereby certify that the above copy of the extracts of the minutes of a regular meeting of the Mayor and Council of the City of Salisbury, Wicomico County, Maryland, held on the 14th day of November, 1938, is a true, correct, and compared copy of the original minutes of said meeting on file and of record, and I do further certify that the copy of the Resolution appearing in such minutes is a true, correct, and compared copy of the original Resolution adopted at said meeting, which resolution is on file and of record.

WITNESS my hand and the seal of the said The Mayor and Council of Salisbury this fifteenth day of November, 1938.



J. R. LAWS,
City Clerk-Treasurer-Collector of Taxes

(Seal)



CITY HALL, SALISBURY, MARYLAND - NOVEMBER 17, 1938

The Mayor and Council met in special session at the City Hall on Thursday, November 17, 1938, at 2:00 P.M., with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor and I. Virgil Hitchens.

This meeting was called for the purpose of discussing parking violations, rights of way for submarine water main crossing, PWA and WPA Projects, and Garbage Incineration and Sewage Disposal sites.

1. The City Engineer presented propositions from Larmer Corporation, Cannon Heirs and Salisbury Realty Company, pertaining to a right of way for the construction of a submarine water main crossing under PWA Docket Md.1091-F. The routes and propositions are as follows:

- Route 1 -- running from Market Street to Meadow Street, through the property of the Larmer Corporation and the Cannon Heirs;
- (a) Cost of right of way from Cannon Heirs, \$200.00;
 - (b) Cost of right of way from Larmer Corporation -- involved the construction of 160 lin.ft. of curb and gutter, 880 sq.ft. of sidewalk, moving one building, and the sleeving of a cast iron water main -- representing an approximate total cost of \$900.00.

- Route 2 -- running from Market Street to Meadow Street, through the property of the Salisbury Realty Company on the Westerly side of Lot 117, Block C, and the Westerly side of Lot 205, Block D;
- (a) Cost of a 10-ft. uniform width right of way, through the above mentioned lots, \$300.00.

After a brief discussion, motion was duly made and passed that City Engineer prepare surveys and plats for the rights of way to be acquired from the Salisbury Realty Company; and the City Solicitor to prepare the necessary deeds. Consideration, \$300.00.

2. The City Engineer presented a telegram, dated November 15, 1938, from the Public Works Administration which stated: "DOCKET MARYLAND TEN NINE ONE IMPERATIVE THAT CONTRACT DOCUMENTS FOR THE REMAINING WORK ON THIS PROJECT BE IN THIS OFFICE PRIOR TO NOVEMBER 24, 1938".

The City Engineer explained that second contract, involving the construction of Water Mains and Appurtenances, would be mailed to New York prior to November 24, but that it was practically impossible to comply with the Government's request on the remaining contracts, regarding Storm Drains and Street Improvements, due to rights of way difficulties and, further, that this Season of the year is not suitable for extensive street repair work involving asphaltic applications.

The Mayor and Council discussed the matter in detail and suggested that the two remaining projects (Storm Water Drains and Street Improvements) be constructed under the Works Progress Administration and that the Sanitary Sewers and Water Mains be constructed under the Public Works Administration. The City Engineer stated it was necessary to notify the Public Works Administration that compliance with their telegraphic request was practically impossible due to the above mentioned reasons, and that the amount of Grant for this Project should be applied only to Sanitary Sewers and Water Mains.

Minutes of Mayor and Council Special Meeting

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November 17, 1938

3. Motion was duly made and passed that City Engineer request the Public Works Administration to apply the Federal Grant only on the Sanitary Sewer and Water Main Projects.

4. Motion was duly made and passed that the City Engineer be authorized to construct the Street and Drainage Program (as outlined in the original Public Works Application) under the Works Progress Administration.

5. Motion made and passed that City Clerk-Treasurer be authorized to deposit check received from Alex. Brown & Son, covering sale of \$50,000 Water and Sewer Bonds, in the amount of \$50,098.79, in the Farmers and Merchants Bank of Salisbury, Maryland. This account to be designated as "The Mayor and Council of Salisbury, Maryland, PWA Docket Md.1091-F".

6. Motion made and passed that City Clerk-Treasurer be authorized to deposit check received from Alex. Brown & Son, covering sale of \$25,000 Street and Drain Bonds, in the amount of \$25,041.90, in the Capital Fund of the County Trust Bank of Salisbury, Maryland.

7. Mayor Arthur W. Boyce and Chief of Police discussed various complaints which they had received in connection with the rigid enforcement of traffic laws and the penalties imposed for traffic violations. Mayor Boyce discussed particularly those complaints from business houses on Church Street, and the general effect on out of town trade.

There being no further business, meeting adjourned at 4:00 P.M.

Mr. John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - NOVEMBER 21, 1938

The Mayor and Council met in regular session at the City Hall on Monday, November 21, 1938, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting, held on November 14, together with minutes of special meeting held in the City Hall on November 17, be approved as read.

2. Motion made and passed that Chief Holland's weekly report be received and filed.

3. A delegation of Property Owners residing on Lincoln Avenue appeared before the Mayor and Council requesting that the street be hard-surfaced. This matter was held for further consideration.

4. Mr. John W. Downing appeared before the Mayor and Council with a petition from Property Owners, owning property on New Water Street, requesting that the Mayor and Council change the name of Water Street to Calvert Street.

Motion was made and passed that the City Solicitor be authorized to prepare an ordinance changing the name of "Water Street" (between North Division Street and a point on Water Street, between Poplar Hill Avenue and Cathell Street) to "Calvert Street".

5. Motion made and passed that the Mayor and President of Council execute a resolution regarding the inclusion of a sanitary sewer extension on College Avenue, between Russell Avenue and River Road, and authorized the City Engineer to submit same to the Public Works Administration (Engineer's cost of Project, based on unit prices of Contract with George and Lynch, amounts to \$2,739.43).

6. Motion made and passed that Rouse W. Kelly be designated as Inspector on Sanitary Sewer Extensions, Contract 386-S, PWA Docket Md.1091-F, at a salary of \$40.00 per week.

7. Motion made and passed that Mrs. Rebecca Brittingham be designated as Bookkeeper-Typist for PWA Docket Md.1091-F at a salary of \$12.00 per week.

8. Motion made and passed that City Engineer be authorized to prepare a Project Application for the Works Progress Administration regarding the codification of City Ordinances.

9. Motion made and passed that the areas, noted below, have restricted parking as follows:

- (a) Broad Street, N. Division Street to Poplar Hill Avenue: 2-Hour Parking Limit on North Side.
- (b) Bush Street, W. Church Street to Mill Street: No Parking on East Side.
- (c) High Street, N. Division Street to Mill Street: No Parking on South Side.

November 21, 1938

- (d) Lemon Street, W. Church Street to High Street: No Parking on East Side.

The above restrictions to be effective as of November 22, 1938.

10. Motion made and passed that Mayor Arthur W. Boyce and President of Council John E. Morris be authorized to execute a contract between the Mayor and Council of Salisbury and George and Lynch, Contractors, covering the construction of Sanitary Sewer Extensions under Contract 386-S, PWA Docket Md.1091-F, in accordance with their unit bid prices for a total sum of \$29,020.35, subject to the approval of the Public Works Administration.
11. Motion made and passed that Mayor Arthur W. Boyce and President of Council John E. Morris be authorized to execute Resolution No. 6, requesting deletion of Unit No. 3 (Storm Water Drains) and Unit No. 4 (Street Improvements) from PWA Docket Md.1091-F, and a copy of this Resolution be attached to these minutes.
12. Motion made and passed that President of Council John E. Morris be authorized to execute Resolution No. 7, pertaining to a Submarine Water Main Crossing across the Wicomico River under Contract 388-W, PWA Docket Md.1091-F, in which the City Engineer is authorized to request a formal permit from the War Department, and further a copy of this Resolution be attached to these minutes.
13. Motion made and passed that Ordinance No. 363, making illegal parking, operating or driving vehicles on streets of Salisbury contrary to directions of signs posted on said Streets, and providing penalties for violation, be given second reading and said ordinance having been posted in accordance with Law, be finally passed.
14. Motion made and passed that Ordinance No. 364 to permit Curtis W. Long to construct a filling station at the Southwest corner of South Division Street and Salisbury Boulevard, in the City of Salisbury, Maryland, be given first reading, posted, advertised, and all property owners within three hundred feet be notified to appear at the City Hall at 8:00 P.M. Monday, December 5, 1938.
15. Motion made and passed that Ordinance No. 365 to permit Curtis W. Long to construct a filling station at the corner of Broad and East Church Streets, in the City of Salisbury, Maryland, be given first reading, posted, advertised, and all property owners within three hundred feet be notified to appear at the City Hall at 8:00 P.M. Monday, December 5, 1938.
16. Motion made and passed that Ordinance No. 366 to permit John A. Price to construct frame filling station on Northwest side of East Main Street and Northeast of and adjoining building occupied by S. Liebovitz & Sons, Inc., as a shirt factory, in the City of Salisbury, Maryland, be given first reading, posted, advertised, and all property owners within three hundred feet be notified to appear at the City Hall at 8:00 P.M. Monday, December 5, 1938.
17. Motion made and passed that Ordinance No. 367 to permit John A. Price to construct frame filling station on South side of Wilson Street, Salisbury Maryland, be given first reading, posted, advertised, and all property owners within three hundred feet be notified to appear at the City Hall at 8:00 P.M. Monday, December 5, 1938.

Minutes of Mayor & Council Meeting
Page 3
November 21, 1938

18. Motion made and passed that Vouchers 10,401 to 10,475, inclusive, ✓
be approved for payment.

There being no further business, meeting adjourned at 11:30 P.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

RESOLUTION NO. 6

WHEREAS, The Mayor and Council of Salisbury, a Municipal Corporation, hereinafter called the Owner, submitted an application to the Public Works Administration in which it was proposed to construct certain Sewer Extensions, Water Mains, Storm Water Drains and Street Improvements in Salisbury, Maryland.

WHEREAS, the Public Works Administration subsequently approved the application and allocated a Grant in the amount of \$67,005.00 to assist in financing the cost of the Project.

WHEREAS, the Owner has under contract Unit No. 1, entitled "Sanitary Sewer Extensions" (contract price, \$29,020.35).

WHEREAS, the Owner has submitted plans and specifications for Unit No. 2, entitled "Water Main Extensions", which includes a Submarine Water Main Crossing under the Wicomico River (Engineer's estimated construction cost, \$59,585.35).

WHEREAS, the Owner, because of right of way difficulties on Unit No. 3 (Storm Water Drains) and Unit No. 4 (Street Improvements) must consider condemnation proceedings before construction could possibly proceed;

WHEREAS, the Owner, by resorting to condemnation proceedings would cause cumbersome and lengthy delays, notwithstanding the additional expense and cost of same.

BE IT THEREFORE RESOLVED That the Public Works Administration consider the deletion of Unit No. 3 (Storm Water Drains) and Unit No. 4 (Street Improvements) and apply the forty-five per cent (45%) Grant basis only on the total cost of Unit No. 1 (Sanitary Sewer Extensions) and Unit No. 2 (Water Main Extensions, including Submarine Crossing), together with such items as, Preliminary Expenses, Construction Costs,

Engineering, Interest during Construction, Legal and Administrative Costs.

BE IT FURTHER RESOLVED that the City Engineer prepare and submit to the Public Works Administration revised Cost Estimates on the Water and Sewer Extensions, including Submarine Water Main Crossing, and other applicable costs, such as Preliminary Expenses, Construction Costs, Engineering, Interest during Construction, Legal and Administrative Costs.

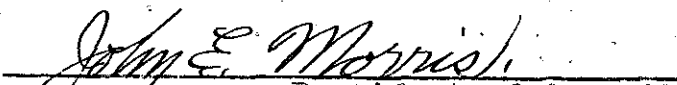
NOW, THEREFORE, BE IT RESOLVED that the City Clerk be authorized to forward three certified copies of this Resolution to the Regional Director, Region No. 1, Federal Emergency Administration of Public Works, New York City.

This Resolution introduced by Councilman Hilary M. Taylor and seconded by Councilman William W. Dixon and unanimously approved by The Mayor and Council of Salisbury.

Approved this 21st day of November, 1938,

THE MAYOR AND COUNCIL OF SALISBURY,


Mayor


President of Council

November 21, 1938

CONTROL ESTIMATE (Revised 11-28-38)
PWA DOCKET MD. 1091-F, SALISBURY, MARYLAND
WATER AND SEWER EXTENSIONS

Corporate Name of Applicant: The Mayor & Council of Salisbury --
Salisbury, Wicomico County, Maryland

Name and Address of Applicant's Official Correspondent:
Mayor and Council of Salisbury,
Attn: Clarke Gardner, City Engineer
City Hall, Salisbury, Maryland

1. Preliminary Expenses	\$	900.00	
2. Land, rights-of-way		0.00	
3. Construction Cost:			
(a) Sanitary Sewers --			
14,000 l.f. 6" to 10"			
V.P. Sewer, including			
40 Manholes (440 v.f.)	\$32,000.00		
(b) Water Mains --			
19,000 l.f. 6" to 12"			
c.i. pipe water mains			
including 35 hydrants,			
80 gate valves and 12"			
submarine crossing under			
Wicomico River	\$60,000.00		
(c) Contingencies (5%)	\$ 4,600.00	\$ 96,600.00	96,600.00
4. Engineering, Architectural & Other Fees			4,000.00
5. Legal, Administration & Overhead Costs			1,500.00
6. Interest during Construction			<u>1,000.00</u>
TOTAL ESTIMATED COST			<u>\$104,000.00</u>

PROJECT TO BE FINANCED AS FOLLOWS ---

PWA ALLOTMENT (Grant)	\$ 46,800.00
PWA ALLOTMENT (Loan)	0.00
APPLICANT'S FUNDS	<u>57,200.00</u>
	<u>\$104,000.00</u>

Note: This Control Estimate to supersede, by Change Order or otherwise, the "Statement of Grant Amount and Project Costs as per Previously Approved Application Basis of Allotment" as set forth in Regional Director's letter dated August 12, 1938.

RESOLUTION NO. 7

WHEREAS, The Mayor and Council of Salisbury, a Municipal Corporation, hereinafter called the "Owner", submitted an application to the Public Works Administration in which it was proposed to construct certain public improvements in Salisbury, Maryland, and, particularly, a 12-inch submarine water main crossing under the Wicomico River;

WHEREAS, the Public Works Administration subsequently approved the application (conditioned upon the Owner obtained all necessary permits, etc.) and allocated a Grant to assist in financing the cost of the project.

WHEREAS, in the interest of public health and public safety, it is essential that a submarine water main crossing be constructed in Camden District of Salisbury, Wicomico County, Maryland, in order to assist in providing an increased supply of water for domestic and fire fighting purposes.

BE IT THEREFORE RESOLVED that the City Engineer prepare and submit plans to the War Department and request a permit covering the construction of said submarine water main crossing.

AND BE IT FURTHER RESOLVED that the City Clerk be authorized to forward three certified copies of Resolution No. 7 (approved by the Mayor and Council on November 21, 1938) to the District Engineer, War Department, United States Engineer Office, 332 Post Office Building, Baltimore, Maryland.

This Resolution introduced by Councilman I. Virgil Hitchens and seconded by Councilman Hilary M. Taylor and unanimously approved by all the Members of the City Council of Salisbury.

Approved this 21st day of November, 1938,

THE MAYOR & COUNCIL OF SALISBURY,

John E. Morris
President of Council

November 22, 1938

re: PWA Docket Md.1091-F
Contract No. 386-S
Sanitary Sewer Extensions
Salisbury, Maryland

George and Lynch
Dover
Delaware

Gentlemen:

Please be advised that the contract for the construction of Sanitary Sewer Extensions under Contract 386-S, PWA Docket Md.1091-F, has been awarded to you by the Mayor and Council of Salisbury, Maryland in accordance with the unit bid prices submitted in your Proposal dated November 14, 1938 for a total amount of \$29,020.35 (based on estimated quantities) and approved by Mr. M. E. Gilmore, Regional Director, Region No. 1, Public Works Administration.

Under these circumstances, you are hereby specifically authorized to proceed with the construction of this project on November 25, 1938. Kindly make your arrangements accordingly.

Very truly yours,
THE MAYOR & COUNCIL OF SALISBURY,



City Engineer

CG:VD

✓ Copy for Minutes

cc: Mr. M. E. Gilmore
PWA Regional Director
New York City

REGISTERED MAIL - Return Receipt



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

November 23, 1938

Eastern Shore Public Service Company
Attn: Mr. Wallace Keys
Salisbury, Maryland

Gentlemen:

Permission is hereby granted to construct poles and transmission lines in proposed public utility area, located at the rear of lots fronting on South Park Drive and at the rear of lots fronting on Buena Vista Avenue, from New Snow Hill Road to Highland Avenue, in accordance with details shown on enclosed plat, entitled "Proposed Easement for Public Utilities", dated November 9, 1938, and further referred to as City Drawing No. M-38-72.

The above permission is granted for the purpose of furnishing and maintaining electrical services to the various lots shown in this particular subdivision.

Very truly yours,

THE MAYOR & COUNCIL OF SALISBURY,

City Engineer

CG:VD
Encl.

✓ copy for Minutes

CITY HALL, SALISBURY, MARYLAND - NOVEMBER 28, 1938

The Mayor and Council of Salisbury met in regular session at the City Hall on Monday, November 28, 1938, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Motion made and passed that Chief Holland's weekly report be received and filed.

3. Motion made and passed that Mayor Boyce and President of Council Morris execute an agreement with the Pocahontas Coal Company regarding the installation and maintenance of a heating unit (trade name -- "Iron Fireman") in the Salisbury Fire Department Headquarters Building No. 1, pursuant to the terms of an agreement prepared by City Solicitor Levin C. Bailey.

4. Motion made and passed that Building Inspector be authorized to notify the Eastern Shore Public Service Company to erect one street light on the corner of Priscilla Street and Phillips Avenue, which will be billed to the City on an annual basis -- which is as follows: 614 feet of circuit at \$0.019 per foot, or \$11.67; 100 c.p. light, \$13.00; total billing, \$24.67.

5. Motion made and passed that President of Fire Department G. Harold Ingersoll be authorized to purchase from lowest responsible bidder, L. W. Gunby Company, radiator shields for Salisbury Fire Headquarters Building No. 1, for the sum of \$50.70.

6. Motion made and passed that City Engineer be authorized to erect "One Hour Parking" signs on Broad Street, between N. Division Street and Poplar Hill Avenue, as a temporary measure until "Two Hour Parking" signs are made available.

7. Motion made and passed that City Engineer be authorized to construct an 8-inch sanitary sewer, together with a 2-inch water main, on Hammond Street for a distance of approximately 360-feet beginning at Preston Street and continuing in a general direction towards North Division Street.

8. The Chief of Police, N. H. Holland, presented sealed bids on a supply cabinet and a finger print file. The following bids were received:

(1) Supply Cabinet --

<u>Name of Bidder</u>	<u>Address</u>	<u>Description</u>	<u>Bid Price</u>
White & Leonard	Salisbury, Md	(a) Cabinet: 24x78x19½ Catalog #319 SC	\$24.65
		(b) Cabinet: 36x78x19½ Catalog #419 SC	\$29.75
		(c) Cabinet: 36x78x25 Catalog #425 SCW	\$34.85

Minutes of Mayor & Council Meeting

Page 2

November 28, 1938

(1) Supply Cabinet, cont'd --

<u>Name of Bidder</u>	<u>Address</u>	<u>Description</u>	<u>Bid Price</u>
Willing's	Salisbury, Md	(a) Cabinet: 36x72x18 Catalog #1401	\$27.50
		(b) Cabinet: 36x72x25½ Catalog #1411	\$32.50

(2) Finger Print File --

<u>Name of Bidder</u>	<u>Address</u>	<u>Description</u>	<u>Bid Price</u>
White & Leonard	Salisbury, Md	(a) Size: 3x5; five drawer; Catalog #5029	\$12.65
Willing's	Salisbury, Md	(a) Size: -- ; Catalog #5029	\$16.25

9. Motion made and passed that Chief of Police be authorized to purchase from the lowest bidder, Willing's, one (1) supply cabinet, size 36x72x25½; Catalog No. 1411, for the sum of \$32.50. ✓

10. Motion made and passed that Chief of Police be authorized to purchase from the lowest bidder, White & Leonard's, one finger print file, as described above, for the sum of \$12.65. ✓

11. Motion made and passed that City Engineer be authorized to maintain City-controlled parking lots from Traffic Funds.

12. Motion made and passed that City Engineer be authorized to paint curb (RED) on both sides of Camden Avenue, between Meadow and Market Streets.

13. Motion made and passed that City Engineer be authorized to advertise contract for water main extensions, under PWA Docket No. Md.1091-2-F, in the Engineering-News Record, Manufacturers Record and The Salisbury Advertiser, publication issues of December 1 and 8, respectively.

14. Motion made and passed that Mayor Boyce and President of Council Morris be authorized to execute Resolution No. 8, pertaining to the inclusion of a Sanitary Sewer on College Avenue, between Russell Avenue and Riverside Road under Contract 386-S, recently awarded to George and Lynch, and further a copy of this resolution be attached to these minutes.

15. The City Engineer presented sealed bids on a prospective purchase of sixty-nine (69) parking signs, and the following bids were received:

Minutes of Mayor & Council Meeting

Page 3

November 28, 1938

	<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
(a)	Aeroil Burner Co., Inc.	West New York, N.J.	\$ 101.60
(b)	Municipal St. Sign Co.	Brooklyn, N. Y.	\$ 128.16

16. Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Aeroil Burner Co., Inc., of West New York, New Jersey, sixty-nine (69) parking signs for the sum of \$101.60, freight prepaid to Salisbury, Maryland, less a discount of one per cent (1%) for payment within ten days. ✓

17. Motion made and passed that Vouchers 10,476 to 10,497, inclusive, be approved for payment. <

There being no further business, meeting adjourned at 11:45 P.M.

Mr. John E. Morris, President

Mr. L. Thomas Parker, Jr.,
Deputy Clerk

RESOLUTION NO. 8

WHEREAS, The Mayor and Council of Salisbury, a Municipal Corporation, hereinafter called the "Owner", executed a contract on November 22, 1938 with George and Lynch, Contractors of Dover, Delaware, to construct certain Sanitary Sewer Extensions under Contract No. 386-S, PWA Docket Md.1091-F;

WHEREAS, the Owner's contract was based on certain estimated quantities and unit prices in which the right was reserved by the Owner to increase said quantities at the unit prices bid by George and Lynch, Contractors;

WHEREAS, the Owner wishes to extend said contract to include a 10-inch Sanitary Sewer on College Avenue, between Russell Avenue and Riverside Road, in accordance with plans attached.

WHEREAS, the Owner's estimated cost of the aforesaid Sanitary Sewer Extension on College Avenue, in accordance with City Engineer's Estimate (copy attached--based on George and Lynch's unit contract price), will amount to \$2,739.43.

WHEREAS, the Owner's original contract price (\$29,020.35) together with cost of aforesaid College Avenue extension (\$2,739.43) will amount to \$31,759.78, which is less than allocated funds (\$36,973.00) as set forth in Project Change No. 1-Project-M, dated September 26, 1938, and signed by M. E. Gilmore, Regional Director.

WHEREAS, the continued useage of cesspools and the absence of a municipal sanitary sewer on the aforesaid College Avenue, is prejudicial to public health;

BE IT THEREFORE RESOLVED that City Engineer submit cost estimates and plans to the Public Works Administration for their consideration and approval.

BE IT FURTHER RESOLVED that the City Clerk be authorized to forward three certified copies of this resolution to the Regional Director, Region No. 1, Federal Emergency Administration of Public Works, New York City.

This Resolution introduced by Councilman I. Virgil Hitchens, seconded by Councilman Werner T. Gardner, and unanimously approved by the Mayor and Council of Salisbury.

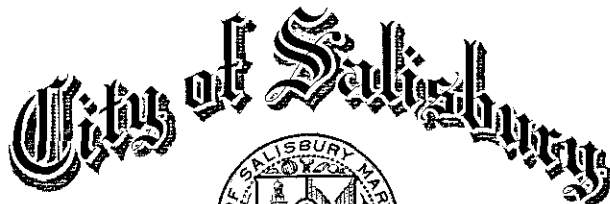
Approved this 28th day of November, 1938,

THE MAYOR AND COUNCIL OF SALISBURY,


Mayor

President of Council

November 28, 1938



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
L. V. HITCHENS
W. W. DIXON

MARYLAND

November 28, 1938

ENGINEER'S ESTIMATED COST OF 10-INCH SANITARY SEWER
W. COLLEGE AVE., RUSSELL AVE. TO RIVERSIDE ROAD
(Extension to Contract 386-S, PWA Docket Md.1091-F)

Quantity	Description	Unit Price	Total
250 lin.ft.	Excav. for 6" T.C. Pipe House Conn's.	\$ 0.41	\$102.50
210 lin.ft.	Excav. for 10" T.C. Sewers, 14' to 16' deep	1.78	373.80
265 lin.ft.	Excav. for 10" T.C. Sewers, 12' to 14' deep	1.41	373.65
210 lin.ft.	Excav. for 10" T.C. Sewers, 10' to 12' deep	0.93	195.30
190 lin.ft.	Excav. for 10" T.C. Sewers, 8' to 10' deep	0.74	140.60
82 lin.ft.	Excav. for 10" T.C. Sewers, 6' to 8' deep	0.47	38.54
160 lin.ft.	Excav. for 10" T.C. Sewers, 4' to 6' deep	0.49	78.40
250 lin.ft.	Furn. & Lay. 6" T.C. House Conn's.	0.40	100.00
1073 lin.ft.	Furn. & Lay. 10" T.C. Sewers	0.80	858.40
22-	Furn. & Lay. 10" x 6" Wye Branches	2.31	50.82
3-	Manhole Frames & Covers	22.20	66.60
1-	10" Stub	6.00	6.00
1-	8" Stub	5.00	5.00
26 ver.ft.	Manholes complete, except frames & covers	9.32	242.32
1 MBM ft.	Lumber in Foundations	25.00	25.00

Engineer's Estimated Cost
of 10-inch Sanitary Sewer

Page 2

November 28, 1938

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
20 cu.yd.	Furn. & Plac. Class "C" Concrete	\$ 4.00	\$ 80.00
25 cu.yd.	Excav. & Refill below Sub-Grade	0.10	<u>2.50</u>
Total Estimated Construction Cost, based on unit prices submitted by George and Lynch, Contractors, for the initial contract, which was awarded to them by the Mayor and Council on November 22, 1938			<u>\$2739.43</u>

Prepared by,

Clarke Gardner

CLARKE GARDNER,
City Engineer

EASTERN SHORE PUBLIC SERVICE COMPANY

GENERAL OFFICES

SALISBURY, MARYLAND



November 26, 1938

Mayor & City Council
Salisbury, Maryland

Attention of: Mr. Hastings

Dear Sir:

This is to advise you of the price for the street light on Priscilla and Phillips Avenue, there is to be 614 feet of circuit to be installed at \$.019, which is \$11.67, plus \$13.00 for a 100 C. P. street light, making a total of \$24.67.

Hoping this is satisfactory, I remain

Yours truly,

W. N. Keys
District Manager

SEM/

CITY HALL, SALISBURY, MARYLAND - DECEMBER 5, 1938

The Mayor and Council met in regular session at the City Hall on Monday, December 5, 1938, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Motion made and passed that Chief Holland's weekly report be received and filed.

3. Motion made and passed that Police Department's Car Expense Report, for month of November, 1938, be received and filed.

4. Motion made and passed that Ordinance No. 364, to permit Curtis W. Long to construct a filling station at the Southwest corner of South Division Street and Salisbury Boulevard, in the City of Salisbury, Maryland, be given second reading and said ordinance, having been posted, advertised and all property owners notified within 300-feet and no objections made, be finally passed.

5. Motion made and passed that Ordinance No. 365, to permit Curtis W. Long to construct a filling station at the corner of Broad and East Church Streets, in the City of Salisbury, Maryland, be given second reading and be deferred until Monday night, December 12.

6. Motion made and passed that Ordinance No. 366, to permit John A. Price to construct frame filling station on Northwest side of East Main Street and Northeast of and adjoining building occupied by S. Liebovitz & Sons, Inc., as a shirt factory, in the City of Salisbury, Maryland, be given second reading and be deferred until Monday night, December 12.

7. Motion made and passed that Ordinance No. 367, to permit John A. Price to construct frame filling station on South side of Wilson Street, Salisbury, Maryland, be given second reading and said ordinance, having been posted, advertised and all property owners notified within 300-feet and no objections made, be finally passed.

8. Motion made and passed that beginning as of this date, the Building Inspector shall present a plat containing the names of all property owners surrounding proposed filling station sites.

9. Will Moore Wright (colored) appeared before the Mayor and Council requesting a street light on Third Street in the vicinity of Hill Street. This matter referred to Building Inspector for recommendation.

10. Mr. Leighton Moore appeared before the Mayor and Council requesting permission to allow parking opposite his place of business located on Market Street, between Camden Street and Circle Avenue. This matter deferred and City Engineer was authorized to make a survey and ascertain the tentative cost of widening Market Street, between Camden Street and Circle Avenue.

Minutes of Mayor and Council Meeting

Page 2

December 5, 1938

11. Motion made and passed that letter from City Traffic Commission, dated December 5, 1938, concerning the use of a motor cycle patrol in Salisbury, be received and held for further consideration; in the meantime, the Chief of Police be authorized to obtain price on a Harley-Davidson make with a side-car unit, and a price without a side-car unit.

12. Motion made and passed that City Solicitor be authorized to prepare a deed for the proposed widening of Jackson Street, from Lincoln Avenue to Washington Street, substantial details shown on plat prepared by City Engineer under date of December 5, 1938, City Drawing No. P-38-100.

13. Motion made and passed that City Engineer be authorized to make a survey for the purpose of acquiring public utility areas in connection with ornamental street lighting for West Main Street, between State Roads Bridge and Fitzwater Street.

14. The City Engineer presented a letter, dated December 5, from the Pocahontas Coal Company suggesting that the City purchase their Slag requirements during the Winter months as it was possible to save a substantial sum of money and, further, offered to deliver to stock pile: 1500 tons No. 4 Slag at \$2.25 per ton, less a discount of five per cent (5%) for cash. The City Engineer pointed out that under Budget Account General 40.5 the sum of \$2,400 was designated as "Stone for Maintenance" and, further, under a proposed street program, as originally submitted to the Public Works Administration, the sum equal to 55 per cent of \$10,000, or \$5,500, was issued in bonds for street improvements, thus making a total of \$7,900 available for the purchase of materials, a portion of which is to be used for the same street projects which were subsequently transferred from PWA to WPA.

Motion made and unanimously passed that the City Engineer be authorized to purchase 1500 tons No. 4 Slag at the best possible price, but not to exceed \$2.25 per ton, discounted at 5 per cent, making a net cost per ton in the amount of \$2.1375 per ton. ✓

15. Motion made and passed that City Engineer be authorized to extend water and sewer, approximately 300-feet, on South Park Drive, between Snow Hill Road and Pennsylvania Railroad Tracks, in accordance with applications submitted.

16. Motion made and passed that City Engineer be authorized to extend water and sewer on Hill Street, between Second and Third Streets, for a distance of approximately 75-feet in order to furnish facilities to property of Bertha M. Milbourne in accordance with application dated November 25, 1938.

17. Motion made and passed that City Treasurer be authorized to draw a voucher in the amount of \$75.00 to F. L. Insley to cover car expense for September, October and November, 1938, in connection with the acquisition of disposal sites and the release of oyster bed areas in connection with the proposed dredging of the Wicomico River. ✓

Minutes of Mayor and Council Meeting

Page 3

December 5, 1938

18. Motion made and passed that City Engineer be authorized to purchase shrubbery for City Hall grounds. Appropriation authorized not to exceed Fifty Dollars (\$50.00). ✓

19. Motion made and passed that City Engineer be authorized to furnish an additional sewer connection to the Colored High School on Lake Street for connection to drinking fountain, in accordance with request from Mr. James M. Bennett, Superintendent of Schools.

20. Motion made and passed that City Treasurer be authorized to draw a voucher in the amount of \$10.00 to refund Samuel C. Broughton for cost of survey made by Roy Moore of the Lee Insley's marsh land for the purpose of acquiring a site for sewage disposal and garbage incineration. ✓

21. Motion made and passed that Plumbing Inspector's report, dated November 29, and covering operations from March 1, 1938 to November 1, 1938, be received and filed.

22. Motion made and passed that Engineer's Report, dated September 30, on Curbing and Guttering Assessment for work done by the Mayor and Council in cooperation with the Works Progress Administration on E. College Avenue, between Camden Avenue and the Pennsylvania Railroad's Right of Way, be received and filed.

23. Motion made and passed that Engineer's Report, dated October 17, 1938, covering construction of Concrete Curbs and Gutters in cooperation with the Works Progress Administration from January 1, 1938 to October 1, 1938, be received and filed.

24. Motion made and passed that Engineer's Report, dated October 17, 1938, covering construction of Sidewalks in cooperation with the Works Progress Administration from January 1, 1938 to October 1, 1938, be received and filed.

25. Motion made and passed that Engineer's Monthly Report, dated October 1, 1938, covering Sidewalks constructed during September, 1938 in conjunction with the Works Progress Administration, be received and filed.

26. Motion made and passed that Engineer's report of Assessments, dated October 7, 1938, pertaining to the construction of curbs and gutters on Powell Avenue (Camden Avenue to Hanover Street), Smith Street and other miscellaneous streets, be received and filed.

27. Motion made and passed that City Treasurer be authorized to advertise in one Salisbury newspaper, regarding Curbing and Guttering Assessment on College Avenue, and setting a date for hearing at 8:00 P.M. Monday, December 19, 1938, pursuant to provisions of Ordinance No. 328.

28. Motion made and passed that City Engineer be authorized to purchase street name signs for Camden Avenue, North Division Street, E. Main Street, E. Church Street, W. Main Street. Appropriation authorized, from Traffic Fund, not to exceed \$300.00. ✓

Minutes of Mayor and Council Meeting

Page 4

December 5, 1938

29. Motion made and passed that Building Inspector's Report, for November, 1938, be received and filed.

30. Motion made and passed that City Treasurer J. R. Laws be authorized to deduct from Officer Shores' salary, \$1.00 per week for a period of six weeks, beginning week ending December 9, 1938, in order to pay Officers Dennis and Chatham \$3.00, each, for extra hours that they were on duty because of Officer Shores' absence. <

31. Motion made and passed that PWA Vouchers 1 to 7, inclusive, be passed for payment. <

32. Motion made and passed that Vouchers 10,498 to 10,520, inclusive, be passed for payment. <

There being no further business, meeting adjourned at 2:00 A.M.

Mr. John E. Morris, President . . . L. Thomas Parker, Jr.,
Deputy Clerk

CITY TRAFFIC COMMISSION

W. TRACY HOLLAND, CHAIRMAN
C. L. DICKINSON
DONALD H. BAYSINGER

EX-OFFICIO MEMBERS

ARTHUR W. BOYCE, MAYOR
JOHN E. MORRIS, PRESIDENT COUNCIL
N. H. HOLLAND, CHIEF OF POLICE
CLARKE GARDNER, CITY ENGINEER



MARYLAND

December 5, 1938

The Mayor and Council of Salisbury
Salisbury
Maryland

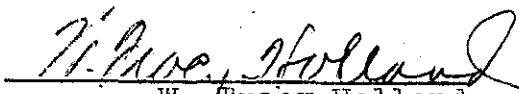
Gentlemen:

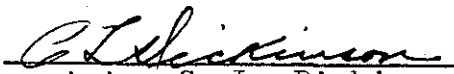
In continuing our study of the traffic problems in Salisbury, we believe that the introduction of a motor cycle patrol is desirable and will prove advantageous for the following outstanding reasons:

1. A psychological effect will be created in which motorists will automatically reduce vehicular speed on the main thoroughfares and in other sections of Salisbury.
2. A more effective control of the restricted parking zones.
3. A possible reduction of Policemen required for traffic duties in the down-town area which, in turn, will allow a reassignment of officers so that working hours per week may be shortened.
4. No increase in Police Budget is necessary as one of your present Officers could operate the motor cycle.

In conclusion, we feel that the addition of a motor cycle patrol is another forward step in promoting "safer and saner driving" in our Community.

CITY TRAFFIC COMMISSION,


W. Tracy Holland


C. L. Dickinson

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

Nov. 29, 1938.

The Mayor & Council
Salisbury, Maryland

Gentlemen:-

I wish to submit the following report showing scope of work covered by the Plumbing Division of the Water Department from March 1, 1938 to September 30, 1938.

Report for month of March 1938

- 27 - Plumbing Permits issued.
- 16 - New Sewer Connections.
- 8 - New Water Connections.
- 2 - Connection from old sewer to new sewer.
- 14 - Additional Fixtures.

During the month of March \$46.75 was collected for plumbing permit fees.

Inspection of plumbing fixtures will increase the revenue \$21.00 per annum.

Report for month of April 1938

- 23 - Plumbing Permits issued.
- 11 - New Sewer Connections.
- 10 - New Water Connections.
- 50 - Additional Fixtures.
- 2 - Connections from old sewer to new sewer.
- 1 - Permit, change location of fixtures. (No Charge)

During the month of April \$41.50 was collected for plumbing permit fees.

Inspection of plumbing fixtures will increase the revenue \$8.00 per annum.

Report for month of May 1938

- 32 - Plumbing Permits issued.
- 16 - New Sewer Connections.
- 14 - New Water Connections.
- 111 - Additional Fixtures.

- 1 - Connection from old sewer to new sewer.
- 1 - Permit, change location of fixtures. (No Charge)

During the month of May \$72.75 was collected for plumbing permit fees.

Collection of delinquent accounts in Water Department was \$642.25.

Report for month of June 1938

- 27 - Plumbing Permits issued.
- 15 - New Sewer Connections.
- 8 - New Water Connections.
- 56 - Additional Fixtures.
- 1 - Connection from old sewer to new sewer.

During the month of June \$46.50 was collected for plumbing permit fees.

Collection of delinquent accounts in Water Department was \$341.50.

Report for month of July 1938

- 35 - Plumbing Permits issued.
- 21 - New Sewer Connections
- 10 - New Water Connections.
- 74 - Additional Fixtures.

During the month of July \$63.50 was collected for plumbing permit fees.

Inspection of plumbing fixtures will increase the revenue \$12.00 per annum.

Report for month of August 1938

- 38 - Plumbing Permits issued.
- 16 - New Sewer Connections.
- 14 - New Water Connections.
- 75 - Additional Fixtures.
- 1 - Connection from old sewer to new sewer.

During the month of August \$69.00 was collected for plumbing permit fees.

Report for month of September 1938

- 36 - Plumbing Permits issued.
- 16 - New Sewer Connections.
- 17 - New Water Connections.
- 91 - Additional Fixtures.
- 2 - Permits, change location of fixtures (No Charge)

During the month of September \$67.25 was collected for plumbing permit fees.

Collection of delinquent accounts in Water Department was \$874.54.

Respectfully submitted,

James H. White
Plumbing Inspector. *E. G.*

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

September 30, 1938

Engineer's Report of Curbing and Guttering Assessments chargeable to Property Owners on North & South sides of E. College Avenue, Camden Avenue to the Penna. R. R. R/W, 50% of Cost (after deducting value of Federal aid participation by Works Progress Administration) charged to abutting property.

The following Curb and Gutter was completed pursuant to the provisions of Ordinance No. 328, along with certain miscellaneous streets, approved by the Mayor & Council of Salisbury at its meeting held in the City Hall, Salisbury, Md. on April 4, 1938:

E. COLLEGE AVE. - SOUTH SIDE

MARYLAND STATE TEACHERS COLLEGE

1815.5 lin. ft. plain curb & gutter	@ 25¢ per lin. ft.	-\$453.88
10.3 sq. ft. plain sidewalk	@ 12¢ per sq. ft.	1.24

E. COLLEGE AVE. - NORTH SIDE

HELEN & D. C. WEATHERHEAD

44.0 lin. ft. plain curb & gutter	@ 25¢ per lin. ft.	11.00
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WILLIAM P. BROWN

65.0 lin. ft. plain curb & gutter	@ 25¢ per lin. ft.	16.25 (Paid)
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T. J. CARRUTHERS

76.8 lin. ft. plain curb & gutter	@ 25¢ per lin. ft.	19.20 (Paid)
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ANNE H. MATTHEWS

76.0 lin. ft. plain curb & gutter	@ 25¢ per lin. ft.	19.00 (Paid)
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CONRAD LONG

71.8 lin. ft. plain curb & gutter	@ 25¢ per lin. ft.	17.95 (Paid)
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IDA BELL THOMAS

65.5 lin. ft. plain curb & gutter	@ 25¢ per lin. ft.	16.38 (Paid)
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LARMAR CORPORATION

513.9 lin. ft. plain curb & gutter	@ 25¢ per lin. ft.	128.48 (Paid)
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City Engineer

BENJAMIN QUILLEN

65.5 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$16.38 (Paid)

J. B. & CONRAD LONG

65.5 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$16.38 (Paid)

F. H. BATTLE

71.6 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$17.90 (Paid)

GEORGE P. CHANDLER

60.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$15.00 (Paid)

GERTRUDE M. WOOTTEN

66.4 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$16.60 (Paid)

HENRY ROBERTS

145.1 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$36.28 (Paid)

O. STRAUGHN LLOYD

198 lin. ft. plain gutter
(without curb)

Non-assessable

SUMMARYTotal Amount Assessable to Property Owners

3202.6 lin. ft. of curb & gutter	@ 25¢ per lin. ft.	\$800.68
10.3 Sq. ft. of Sidewalk	@ 12¢ per sq. ft.	1.24
		<u>\$801.92</u>

Total Amount Assessable to Mayor & Council

3202.6 lin. ft. of curb & gutter	@ 25¢ per lin. ft.	\$800.68
10.3 sq. ft. of Sidewalk	@ 12¢ per sq. ft.	1.24
198.0 lin. ft. of plain gutter	@ 25¢ per lin. ft.	49.50
		<u>\$851.42</u>

Memorandum showing Distribution of Costs for
Curbing & Guttering East College Avenue, Camden
Avenue to the Pennsylvania R. R. R/W.

TOTAL AMOUNT ASSESSABLE. \$801.92

Assessable to Md. State Teachers College & billed
to them as of September 25, 1938. \$455.12

Assessable to other Property Owners. \$346.80

Paid by Other Property Owners. \$335.80

Balance owed by Other Property Owners. \$ 11.00*

*List of Property Owners owing:

Helen & D. C. Weatherhead; \$ 11.00

Prepared by:

Richard W. Cooper

Ass't. to Engineer

Approved by:

Clark Gardner

City Engineer

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK-TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

October 17, 1938

Engineer's Report of Work done by the Mayor and Council under Contract 1-38-SI in construction of Concrete Curb and Gutters, from January 1, 1938 to October 1, 1938 in cooperation with the property owner of the City of Salisbury and in conjunction with the Works Progress Administration.

Brooklyn Avenue, W. London Avenue & Boston Avenue
2275.0 lin. ft. of plain gutter completed 2/14/38

Philadelphia Avenue, Barclay Street & Linwood Avenue
3443.8 lin. ft. of plain gutter
124.5 lin. ft. of plain curb & gutter
54.0 lin. ft. of plain V-gutter completed 2/21/38

Liberty Street, E. Main Street, Court House, Wade Street
Huston Terrace, W. Vine Street, & Center Street.
1070.1 lin. ft. of plain gutter
15.2 lin. ft. of plain curb
56.2 lin. ft. of plain V-gutter completed 3/21/38

Wade Street, Royal Street, Huston Terrace, Mitchell St.,
Ohio Avenue, E. Hazel Avenue, Penna. Ave. & Smith St.
1948.7 lin. ft. of plain gutter
113.1 lin. ft. of plain curb & gutter
62.4 lin. ft. of plain V-gutter, completed 4/6/38

Glen Haven
5526.2 lin. ft. of plain curb & gutter
183.7 lin. ft. of plain V-gutter, completed 6/24/38

Alvin Avenue, Monument Street, Salisbury Blvd.,
W. Main St., Mount St., Center St., and Truitt St.
43.6 lin. ft. plain curb
1969.8 lin. ft. plain curb & gutter
91.5 lin. ft. plain V-gutter completed 7/25/38

College Avenue, Salisbury Blvd., & W. Main Street
198.0 lin. ft. plain gutter
3366.0 lin. ft. plain curb & gutter, completed 9/6/38

SUMMARY

8935.6 lin. ft. or 1.7 miles of plain concrete
Gutter.
58.8 lin. ft. of plain concrete Curbing
11,099.6 lin. ft. or 2.1 miles of plain concrete
Curb & Guttering.
447.8 lin. ft. of plain concrete V. Gutters
20,541.8 lin. ft. or 3.9 miles.

Prepared by: Richard H. Coyle
Asst. to Engineer

Approved by: Clark Gardner
City Engineer

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MARYLAND

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

October 17, 1938.

Engineer's Report of Sidewalks constructed
under Contract 1-38-S1 from January 1, 1938
to October 1, 1938 by the Mayor and Council
in cooperation with the property holders and
the Works Progress Administration.

WADE STREET

329 lin. ft. of 4.0 ft. width or 1316 sq. ft. of plain concrete
sidewalks.

LIBERTY STREET

50 lin. ft. of 5.0 ft. width or 250 sq. ft. of plain concrete
sidewalks.

CENTER STREET

50 lin ft. of 4.5 ft. width or 225 sq. ft. of plain concrete
sidewalks.

ROYAL STREET

649 lin. ft. of 5.0 ft. width or 3245 sq. ft. of plain concrete
sidewalks.

W. VINE STREET

100 lin. ft. of 4.5 ft. width or 450 sq. ft. of plain concrete
sidewalks.

SMITH STREET

247 lin. ft. of 5.0 ft. width or 1235 sq. ft. of plain concrete
sidewalks.

PENNSYLVANIA AVE.

96 lin. ft. of 5.0 ft. width or 480 sq. ft. of plain concrete
sidewalks.

PARKE STREET

100 lin. ft. of 5.0 ft. width or 500 sq. ft. of plain concrete
sidewalks.

UNNAMED STREET OF N. H. HOLLAND

1223.4 lin. ft. of 5.0 ft. width or 6117 sq. ft. of plain
concrete sidewalks.

RUSSELL AVENUE

75 lin. ft. of 5.0 ft. width or 375 sq. ft. of plain concrete sidewalks.

HANOVER STREET

210 lin. ft. of 5.0 ft. width or 1050 sq. ft. of plain concrete sidewalk.

PHILLIPS STREET

100 lin. ft. of 5.0 ft. width or 500 sq. ft. of plain concrete sidewalk.

W. MAIN STREET

142.5 lin. ft. of 5.5 ft. width or 784 sq. ft. of plain concrete sidewalk.

SALISBURY BLVD.

98.5 lin. ft. of 4.0 ft. width or 394 sq. ft. of plain concrete sidewalk.

COLLEGE AVENUE

206 lin. ft. of 5.0 ft. width or 1030 sq. ft. of plain concrete sidewalk.

POWELL AVENUE & E. PINEHURST AVENUE

2094.75 lin. ft. of 5.0 ft. and 344.2 lin. ft. of 4.5 ft. width or 12,022.65 sq. ft. of plain concrete sidewalks.

-SUMMARY-

5771.15 lin. ft. of plain concrete sidewalk or 29,973.65 sq. ft. of sidewalks.

Prepared by:

Richard H. Cooper
Ass't to Engineer

Approved by:

Charles Gardner
City Engineer

City of Salisbury



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

October 1, 1938

Engineer's Monthly Report of sidewalks constructed during September, 1938, through the participation of the Property Holders and in conjunction with the Works Progress Administration. (Copy Attached)

Prepared by: Richard A. Cooper
Asst. to Engineer

Approved by: Clarke Gardner
City Engineer

--MONTH OF SEPTEMBER--
--1938--

ENGINEER'S RECORD OF PARTICIPATION IN SIDEWALK PROGRAM

Date of Agreement	Name of Property Owners	Location of Property	Size of Walk and Rate per ft.	Length Constructed	Amount of Payment	Date of Payment
9/6/38	Lloyd U. Watson	Powell, Smith etc.	5.0'-60¢	1589.0'	\$953.40	9/6/38
9/8/38	Ella Lee Betts	Powell & Smith Sts.	4.5'-54¢	73.0'	39.42	9/8/38
9/9/38	Fred Battle	E. College Ave.	5.0'-60¢	71.0'	42.60	9/15/38
9/17/38	Richard Pillsbury	Powell & Smith	5.0'-60¢	262.77'	157.66	9/17/38
9/26/38	H. O. Langrall	Powell Ave.	4.5'-54¢	50.0'	27.00	9/26/38
9/26/38	E. Sheldon Jones	Powell Ave.	4.5'-54¢	51.6'	27.86	9/27/38
9/27/38	Lewis Morgon	Powell Ave.	4.5'-54¢	60.0'	32.40	9/27/38
9/28/38	Otis W. Shores	Powell Ave.	4.5'-54¢	61.0'	36.60	9/28/38
9/29/38	N. H. Holland	Powell Ave.	4.5'-54¢	62.0'	33.48	9/29/38
9/26/38	R. H. Hodgson	Powell Ave.	4.5'-54¢	47.6'	27.50	9/30/38
Total Amt. of Payment -					\$1,377.92	

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

October 7, 1938

Engineer's Report of Curbing and Guttering Assessments chargeable to Property Owners on North and South sides of Powell Avenue, Camden Avenue to Hanover Street and on certain miscellaneous Streets. 50% of Cost (after deducting value of Federal aid participation by Works Progress Administration) charged to Abutting Property.

The following Curb and Gutter work was completed pursuant to the provisions of Ordinance No. 331, along with certain miscellaneous streets approved by Resolutions by the Mayor & Council of Salisbury.

POWELL AVE. - NORTH SIDE

FRANCIS BAKER

313.75 lin. ft. plain curb & gutter @ 25¢ per lin. ft.
(Paid for in conjunction with Sidewalk- see Sidewalk agreement dated May 10, 1938)

RICHARD & MARGARET PILLSBURY

131.5 lin. ft. plain curb & gutter @ 25¢ per lin. ft.
(Paid for in conjunction with Sidewalk- see Sidewalk agreement dated 9/17/38)

MRS. ELLA LEE BETTS

73.5 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$18.38 (Paid)

RICHARD H. HODGSON

48.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 12.00 (Paid)

E. SHELDON JONES

51.6 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 12.90 (Paid)

H. O. LANGRALL

50.0 lin. ft. of plain curb & gutter @ 25¢ per lin. ft. 12.50 (Paid)

N. H. HOLLAND

62.0 lin. ft. of plain curb & gutter @ 25¢ per lin. ft. 15.50 (Paid)

CLIFFORD DUFFY

95.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 23.75 (Paid)

LEWIS MORGAN

60.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$15.00 (Paid)

POWELL AVE. - SOUTH SIDELLOYD ^UV. WATSON

541.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$135.25 (Paid)

OTIS W. SHORES

61.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$ 15.25 (Paid)

LEWIS MORGAN

95.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$ 23.75 (Paid)

SMITH STREET - E. PINEHURST TOWARD MONTICELLOLLOYD ^UV. WATSON

568 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$142.00 (Paid)

RICHARD & MARGARET PILLSBURY

131.27 lin. ft. plain curb & gutter @ 25¢ per lin. ft.

(Paid for in conjunction with Sidewalk - see Sidewalk agreement dated 9/17/38)

ELLA LEE BETTS

131.5 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$32.88 (Paid)

SUMMARYTotal Amount Assessable to Property Holders:

1836.6 lin. ft. plain concrete Curb & Gutter @ 25¢ per lin. ft.	
576.52 lin. ft. plain concrete Gutter @ 25¢ per lin. ft.	\$459.15
	(Non-Assessable)
Total Assessable & Chargeable to the property holders.	<u>\$459.15</u>

Total Amount Assessable to the Mayor and Council

1836.6 lin. ft. plain concrete Curb & Gutter	
@ 25¢ per lin. ft.	\$459.16
576.52 lin. ft. plain concrete Gutter	
@ 25¢ per lin. ft.	144.13
Total	<u>\$603.29</u>

Note: All assessments to the property holders were paid prior to the construction of the improvements.

Prepared by:

Richard H. Cooper
Ass't. to Engineer

Approved by:

Charles Gardner
City Engineer

City Hall, Salisbury, Maryland - December 5, 1938

Councilman William W. Dixon introduced the following Resolution:

WHEREAS The Fireman's Fund Indemnity Company, New York, has signified its willingness to furnish bond in the amount of \$30,000.00 to cover James Ritchie Laws, City Treasurer-Clerk of Salisbury, Md., said bond to become effective Dec. 15, 1938, and

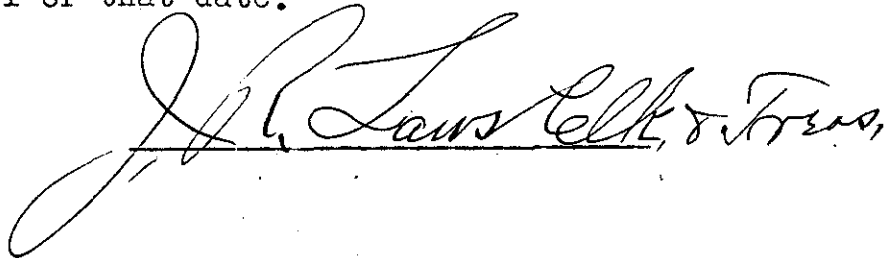
WHEREAS James Ritchie Laws is at present bonded with the Maryland Casualty Company, the premium on this bond having been paid to December 15, 1938, and

WHEREAS The City Council of Salisbury proposes to substitute the bond of the Fireman's Fund Indemnity Company in place of the present bond;

NOW THEREFORE BE IT RESOLVED by the City Council of Salisbury that the Maryland Casualty Company be released from all liability under its bond for any and all acts of any kind or nature committed or occurring subsequent to the 15th day of December, 1938.

Adoption of the Resolution was moved by Councilman Hilary M. Taylor and seconded by Councilman W. T. Gardner The motion was duly carried.

I hereby certify that the above resolution was introduced, read in full and passed by the City Council of Salisbury, Md., on Monday, December 5, 1938 and forms a part of the minutes of the meeting of the Council of that date.


J. R. Laws Clerk & Treas.

CITY HALL, SALISBURY, MARYLAND - DECEMBER 12, 1938

The Mayor and Council met in regular session at the City Hall on Monday, December 12, 1938, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read, except that Mayor Boyce voiced his objection to the transferring of City Treasurer J. R. Laws' Bond from the Maryland Casualty Company to the Fireman's Fund Indemnity Company.

2. Motion made and passed that Chief Holland's weekly report, together with Monthly report of November, be received and filed.

3. Mr. Marsh Gollner appeared before the Mayor and Council requesting permission to erect a sign overhanging the sidewalk in front of the Arcade Theatre and the Building Inspector was instructed not to grant any permits for signs unless they conformed to the Building Code and City Ordinances.

4. Motion made and passed that Alfred T. Truitt, Executive Secretary of the Salisbury Housing Authority, prepare a resolution for approval by the City Council pertaining to tax exemption on the first unit of the Salisbury Housing Authority's Slum Clearance Project involving one hundred (100) white families and fifty (50) colored families.

5. Motion made and passed that Ordinance No. 365, to permit Curtis W. Long to construct a filling station at the corner of Broad and East Church Streets, in the City of Salisbury, Maryland, be given second reading and said ordinance having been posted, advertised and all property owners notified within 300-feet and all objectors having been heard, was finally passed.

6. Motion made and passed that Ordinance No. 366, to permit John A. Price to construct frame filling station on Northwest side of East Main Street and Northeast of and adjoining building occupied by S. Liebovitz & Sons, Inc., as a shirt factory, in the City of Salisbury, Maryland, be given second reading and said ordinance having been posted, advertised, and all property owners notified within 300-feet and all objectors having been heard, was finally passed.

7. Motion made and passed that Ordinance No. 368, changing name of Water Street and New Water Street to CALVERT Street, be introduced, read, posted and passed for first reading.

8. Motion made and passed that City Engineer be authorized to notify Mr. John Spence that an additional sewer connection can be obtained for his property from Hill Street at a cost of Thirteen Dollars (\$13.00). ✓

9. Motion made and passed that City Engineer be authorized to rent trenching machine from Mr. A. P. Isaksen to excavate sewer trenches for a distance of approximately 2500 linear feet on Priscilla Street, ✓

Pyle Street and Hammond Street, at the rate of ten cents (10¢) per running foot, which price includes fuel lubricants and maintenance, with the understanding that the City will furnish and pay the wages of the Operator.

10. Chief of Police, N. H. Holland, presented a bid from the Heinz Motor Company of Baltimore, Maryland on a 1939 Harley-Davidson Motor Cycle Police Model. Their bid was as follows:

1- 1939 Harley Davidson Model No. 74	\$424.00
Standard Police Equipment, etc.	41.00
1- 1939 Harley Davidson with Sidecar & Mudguard Lamp	164.00
	<u>\$629.00</u>
Less Excise Tax	12.53
Total	<u>\$616.47</u>

Action on the purchase of this equipment was deferred.

11. At 9:30 P.M. the City Engineer presented sealed bids on 1300 linear feet of 27-inch reinforced concrete pipe to be used in connection with Storm Water Drainage Project on Long Avenue and E. Main Street, in cooperation with the Works Progress Administration. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>	<u>Discount</u>
Lock Joint Pipe Co.,	Ampere N.J.	\$3,224.00	--
Conc. Products Co. of America	Philadelphia	3,419.00	½ of 1%, 10 day
Midatlantic Concrete Pipe Co	Dover, Del.	2,535.00	2%, 10 days
Gray Concrete Co.	Baltimore, Md.	2,964.00	2%, 15 days

12. Motion made and passed that City Engineer be authorized to enter an order with the lowest bidder, Midatlantic Concrete Pipe and Products Company of Dover, Delaware, for furnishing and delivering 1300 linear feet of 27-inch reinforced concrete pipe (A.S.T.M. Specifications C75-35) to job sites, under Contract 387-SW, at the rate of \$1.95 per linear foot, or a total bid of \$2,535.00 subject to a discount of two per cent for payment within ten days.

13. At 10:00 P.M. the City Engineer presented sealed bids for 150 water service boxes, to be used in connection with water mains and service extensions by the regular forces of the Water Department. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>	<u>Discount</u>
Bingham & Taylor	Buffalo, N.Y.	\$175.50	--
Crane Company	Baltimore, Md	154.50	2%, 10 days
W. H. Kirkland Co.	Anniston, Ala.	138.00	2%, 10 days
Buffalo Pipe & Foundry Company	Buffalo, N.Y.	187.50	--

14. Motion made and passed that City Engineer be authorized to place an order with the lowest bidder, W. H. Kirkland Company of Anniston, Alabama, for furnishing and delivering 150 water service boxes, freight prepaid to Mill Street Storage Yard for the sum of \$138.00, subject to a discount of two per cent for payment within ten days.

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15. Motion made and passed that City Engineer be authorized to construct approximately 820 linear feet of concrete gutters on the North side of Pennsylvania Avenue, between Camden Avenue and Oakhill Avenue; and on the South side of Pennsylvania Avenue, between Camden Avenue and Federal Street. Appropriation authorized, not to exceed \$250.00. ✓

16. Motion made and passed that proposition submitted by Harry Dallas for surveying the Southerly and Northeasterly corporate limits of Salisbury for the sum of One Hundred and Ninety Dollars (\$190.00) be approved and all work to be done under the supervision of the City Engineer. ✓

17. Motion made and passed that City Treasurer be authorized to refund the One Dollar (\$1.00) fines which were imposed on the "first violators" of City Traffic Ordinances, from the period beginning November 14 and ending December 10, 1938, inclusive. ✓

18. Motion made and passed that all persons violating the parking meter regulations (after December 10) shall be subject to a fine of \$1.00, or more, and all persons violating the parking ordinance in restricted zones on and after December 10 will be excused on first offence only, up to and including March 31, 1939. ✓

19. Motion made and passed that Assistant Treasurer be authorized to sign checks refunding the \$1.00 fines which were imposed on the "first violators" of City Traffic Ordinances, from the period beginning November 14 and ending December 10, 1938, inclusive. ✓

20. Motion made and passed that P.W.A. Voucher No. 8 be passed for payment. ✓

21. Motion made and passed that City Voucher Nos. 10,522 to 10,534, inclusive, be passed for payment. ✓

There being no further business, meeting adjourned at 12:30 A.M.

Mr. John E. Morris, President ././. L. Thomas Parker, Jr.,
Deputy Clerk

The Mayor and Council met in ^{special} regular session at the City Hall on Thursday, December 15, 1938, at 8:45 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Mayor Boyce presented to the Council summons of Edward Brimer, Snow Hill, Maryland, Ticket No. 733, for violation of Parking Ordinance on W. Church Street, in front of H. S. Todd & Company's store. The Council requested Mayor Boyce to instruct the Policeman who issued this summons to give him a complete report on this case for presentation to the Council at their next regular meeting.

2. Deputy Clerk Thomas Parker presented to the Mayor and Council, Parking Ticket No. 784 which had been placed on car owned and operated by Mrs. Mary Betts of Crisfield, Maryland. Mrs. Betts' excuse for over-time parking in Space No. 79 was that her understanding of the Parking Meter Regulations was to the effect that Five Cents should be deposited when car was first parked and that for all time over the One-Hour parking period could be paid for upon returning. After reviewing this case, the Council--upon motion duly made and passed--believing Mrs. Betts' excuse to be legitimate and reasonable, authorized the Deputy Clerk to record the summons as a non-violation.

3. The City Engineer requested the Council to have Mr. Parker audit the expenditures under PWA Docket Md.1091-F, in view of the fact that this same work was done by Mr. Parker under PWA Docket 1412 in such a manner that was very satisfactory with the PWA Authorities. Councilman Dixon introduced a motion to increase the salary of Mr. Parker, in the amount of \$5.00 per week, with the understanding that \$12.00 per week of his total salary be paid from PWA Funds and the residue be paid from the General Fund. Motion was seconded by Councilman Hitchens and unanimously approved by the Mayor and Council. *The opinion of the Mayor was not requested on Mr. Parker's increase but stating that this was all up to the Council's province they felt the City funds was sufficient.*

4. Councilman Dixon then introduced a motion that City Engineer Gardner's salary be increased \$6.23 per week, or a total of \$300.00 per year, as added compensation due to the extra construction work that is being done under his supervision that is over and above his regular duties as City Engineer.

City Engineer requested an opinion from Mayor Arthur Boyce before the passage of the motion. Mayor Boyce stated that during his term of office he had made a close observation of the City Engineer's duties and thought that the City Engineer was doing a good job and should be paid more money but that he had nothing to do with the disbursement of funds as this matter was entirely in the hands of the Council.

and providing that the Mayor & Council finance was such to do so.
Councilman Dixon re-introduced his motion, recommending that the City Engineer's salary be increased \$300.00 per year which was seconded by Councilman Hitchens and approved by Council Members Taylor, Morris, Hitchens and Dixon. Councilman Werner T. Gardner would not vote on this matter.

There being no further business, meeting adjourned at 9:20 P.M.

John E. Morris, President

././.

L. Thos. Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - DECEMBER 15, 1938

The Mayor and Council met in special session at the City Hall on Thursday, December 15, 1938, at 7:45 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon. Absentees: None.

Mr. E. S. Deakyne, Resident Engineer Inspector of the Public Works Administration, together with City Engineer Clarke Gardner and Messrs. George Purnell and Percy Sterling, Assistant Engineers, and L. Thomas Parker, Jr., Deputy Clerk, were also present at the bid opening.

The purpose of this meeting was to receive bids on Water Main Extensions under Contract 388-W, PWA Docket Md.1091-2-F.

At 7:55 P.M. the City Engineer read a statement to the effect that no clarification or interpretation of the specifications under this contract were requested by bidders and no addenda were, therefore, issued. (a copy of this statement is attached to these minutes.)

At 8:00 P.M. the City Engineer presented sealed bids, involving the construction of Water Main Extensions under Contract No. 388-W, PWA Docket Md.1091-2-F, which were read aloud. The bids were as follows:

<u>Name of Bidder</u>	<u>Address</u>	<u>Base Bid</u>	<u>Alternate Bid</u>
1. A. Stanley Mundy & Co.	Woodbridge, N.J.	\$50,398.87	\$51,110.87
2. W. G. Fritz Co., Inc.	West Orange, N.J.	52,494.53	52,494.53
3. George and Lynch	Wilmington, Del.	52,907.69	54,307.45
4. A. G. Pinkston & Co.	Norfolk, Va.	56,990.80	56,595.80

BASE BID:

Covered Item Nos. 1 through 13, 14A, 15A, 16A, 17A, 18A, 19A, 20 through 31, of Engineer's Specifications incorporating Valves and Hydrants of the Darling Valve and Manufacturing Company, which complied with the standardization requirements in Salisbury.

ALTERNATE BID:

Covered Item Nos. 1 through 13; 14B, 15B, 16B, 17B, 18B, 19B, 20 through 31, of Engineer's Specifications permitting the Contractor to substitute the name of an alternate hydrant and valve that would meet the specification requirements.

1.(A. Stanley Mundy & Co., Inc.) Bid Bond in the amount of \$5,000.00, drawn by the Fidelity & Deposit Company of Maryland, Baltimore, Maryland, accompanied this bid.

2.(W. G. Fritz Co., Inc.) Bid Bond in the amount of \$5,000.00, drawn by the Seaboard Surety Company of New York, N.Y., accompanied this bid.

3.(George and Lynch) Bid Bond in the amount of \$4,000.00, drawn by the United States Guarantee Company of New York, accompanied this bid.

4.(A. G. Pinkston & Co.) Bid Bond in the amount of \$3,300.00, drawn by the Massachusetts Bonding & Insurance Company, Boston, Mass., accompanied this bid.

Motion made and passed that City Engineer be authorized to prepare a Resolution awarding the contract to the lowest responsible bidder, A. Stanley Mundy and Company of Woodbridge, New Jersey, on the basis of

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complying with the standardization requirements of hydrants and valves, as shown in Base Bid of Engineer's Specifications, for the sum of \$50,398.87, subject to the approval of the Public Works Administration and, further, a copy of this Resolution (No. 9) be attached to these minutes.

Motion made and passed that a tabulation of bids, showing the unit bid prices and the total bid as presented by each Contractor, be attached to these minutes.

There being no further business, meeting adjourned at 8:45 P.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

The Mayor and Council met in regular session at the City Hall on Monday, December 19, 1938, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting, held on December 12, together with minutes of special meetings held in the City Hall on December 15, at 7:45 P.M. and 8:45 P.M., respectively, be approved as corrected.
2. Motion made and passed that Chief Holland's weekly report be received and filed.
3. Messrs. S. Franklyn Woodcock, John W. Downing, Upshur W. Morris, Watson Mitchell and George P. Chandler appeared before the Mayor and Council protesting tax exemption on the proposed Slum Clearance Project which is being sponsored by the Salisbury Housing Authority.
4. Motion made and passed that City Solicitor be authorized to prepare ordinance covering tax exemption privileges on property to be used for the Salisbury Housing Project.
5. Mayor Boyce requested permission of the Council to allow the Homestead Dairy's representative to collect milk bottles from the City's refuse site. The Council authorized the City Engineer to give a letter to Mr. Hillman granting permission to the Mayor's request.
6. Mr. A. C. Blades appeared before the Mayor and Council objecting to the collection of paper boxes, et cetera, by the City's garbage trucks from business establishments which in his opinion was supposed to be collected by private individuals.
7. Mr. Seth Taylor appeared before the Mayor and Council requesting a refund of Fortune Teller's license for his client, Mr. Tene. This matter was postponed until the next meeting of the Mayor and Council.
8. Motion made and passed that Saturday Afternoon, December 24, and Monday, December 26, be designated as Legal Holidays for City Employees.
9. Motion made and passed that Building Inspector be authorized to have the Eastern Shore Public Service Company install one street light on Truitt Street, between E. Isabella and E. Church Streets; total cost to City, \$13.00 per year.
10. Motion made and passed that City Engineer be authorized to submit Sponsor's Proposal No. 29, calling for codification of ordinances, completion of property maps, and the establishment of a file system for the cancellation of bonds, to the Works Progress Administration.
11. Motion made and passed that Superintendent of Water Department be authorized to refund over-charges of water rent to Mr. A. W. Goswellen, in the amount of \$21.72, covering a period of four (4) years.
12. Motion made and passed that City Engineer be authorized to execute a contract with the Standard Oil Company of New Jersey for furnishing

and delivering fuel oil requirements to the Municipal Pumping Station, E. Main Street, at the rate of six cents (\$0.06) per gallon, for the season ending May 31, 1939.

13. Motion made and passed that Plumbing Inspector's report for the months of October and November, 1938, be received and filed.

14. Motion made and passed that letter, dated December 16, 1938, from Mr. F. H. Battle, Chairman of the Civic Improvements Committee of the Lion's Club, be referred to the Traffic Commission.

15. Chief N. H. Holland presented to the Mayor and Council the following parking tickets; numbered 267, 352, 420, 520, 553, 566, 601, 610, 633, 634, 657, 701, 728, 747, 753, 755, 777 and 729; and Deputy Clerk Thomas Parker, Jr., presented the following parking tickets, 740 and 861. The Mayor and Council reviewed the complaints on the above tickets and motion was duly made and passed that all violators be classed as "first offenders" and, therefore, be excused.

16. Motion made and passed that Ordinance No. 368, changing name of Water Street and New Water Street to CALVERT STREET, be given second reading and finally passed.

17. Motion made and passed that salary of George W. Purnell be increased \$2.50 per week and to be in effect for the period during construction.

18. Mr. Lawrence Littleton, Foreman, and other Members of the Street Department, appeared before the Mayor and Council citing grievances which existed among the different employees of this Department.

19. Motion made and passed that Mayor Arthur W. Boyce be authorized to send a telegram to the Honorable Mayor and Aldermen of Salisbury, England, extending the Season's greetings.

20. Motion made and passed that City Vouchers, 10535 to 10,625, inclusive, be passed for payment.

21. Motion made and passed that PWA Vouchers, 9 to 20, inclusive, be passed for payment.

There being no further business, meeting adjourned at 1:30 P.M.

Mr. John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

Engineer's Certificate of Compliance with P.W.A.
Requirements regarding Addenda to Specifications
under Contract 388-W (Water Main Extensions --
Salisbury, Maryland), PWA Docket Md.1091-2-F

I, Clarke Gardner, the duly appointed and qualified City Engineer of The Mayor and Council of Salisbury, acting as the Owner's Chief Engineer on P.W.A. Project Docket Md.1091-2-F, do hereby certify that no clarification or interpretation of plans and specifications on Water Main Extensions under Contract 388-W, PWA Docket Md.1091-2-F, were requested prior to a public bid opening held at a special meeting of the Mayor and Council in the City Hall, Salisbury, Maryland, at 8:00 P.M. Thursday, December 15, 1938; therefore, no addenda were issued.

I, Clarke Gardner, do further certify that the aforesaid statement was personally read aloud in the presence of the Mayor and Members of the City Council, Mr. E. S. Deakyne, representing the Public Works Administration, and Others, prior to the time set for the opening of bids under this contract.

Witness my hand and the seal of the said Mayor and Council of Salisbury this fifteenth day of December, 1938.

Clarke Gardner

CLARKE GARDNER,
City Engineer

December 15, 1938

RESOLUTION NO. 9

WHEREAS, The Mayor and Council of Salisbury, a Municipal Corporation, received bids at 8:00 o'clock P.M. on December 15, 1938 for the construction of Water Main Extensions under Contract No. 388-W, PWA Docket Md.1091-2-F, in connection with the Water and Sewer Project at Salisbury, Maryland.

WHEREAS, all bids received have been considered and compared;

WHEREAS, it appears that the bidder, hereinafter designated, is the lowest qualified and responsible bidder on the aforesaid contract.

NOW, THEREFORE, BE IT RESOLVED by The Mayor and Council of Salisbury that the contract for constructing Water Main Extensions, in accordance with plans and specifications prepared by Clarke Gardner, City Engineer, under Contract 388-W, PWA Docket Md. 1091-2-F, and subsequently approved by the PWA Authorities, be awarded to A. Stanley Mundy and Company, Incorporated, Contractors of Woodbridge, New Jersey, on the basis of the estimated quantities and the unit prices contained in the Base Bid, as set forth on the Proposal Sheet, which are as follows:

<u>Item No.</u>	<u>Unit Price</u>	<u>Total</u>
1	\$ 0.70	\$ 4,235.70
2	0.40	621.20
3	0.40	1,808.00
4	0.30	1,576.20
5	2.55	15,098.55
6	1.80	2,761.20
7	1.40	6,259.40
8	1.02	5,234.64
9	160.00	2,560.00
10	66.00	66.00
11	93.00	93.00
12	66.00	132.00
13	66.00	66.00
14-A	75.00	1,275.00
15-A	60.00	180.00
16-A	38.00	342.00
17-A	26.00	1,196.00
18-A	52.00	104.00
19-A	67.00	2,278.00
20	--	2,465.00

<u>Item No.</u>	<u>Unit Price</u>	<u>Total</u>
21	\$ 1.00	\$ 100.00
22	80.00	80.00
23	50.00	50.00
24	0.36	289.08
25	1.25	217.50
26	2.25	868.50
27	1.00	30.00
28	0.80	129.60
29	0.80	28.80
30	0.50	148.50
31	15.00	<u>105.00</u>

Total of Contract --
(Items 1 through 13, 14A,
15A, 16A, 17A, 18A, 19A,
20 through 31) \$50,398.87

BE IT FURTHER RESOLVED That the City Engineer of The Mayor and Council of Salisbury be authorized and hereby instructed to prepare three certified copies of this Resolution, three certified copies of the tabulation of all bids received, three copies of a statement furnishing the qualifications of the low bidder, together with the names of proposed surety companies for Performance Bond, Labor and Materialmen's Bonds, and submit the same immediately to M. E. Gilmore, Regional Director, Region No. 1, Federal Emergency Administration of Public Works, for his approval.

This Resolution introduced by Councilman Hilary M. Taylor, seconded by Councilman Werner T. Gardner, and unanimously approved by the Members of the Council of Salisbury,

THE MAYOR AND COUNCIL OF SALISBURY,

President of Council

December 15, 1938

APPROVED, as to form and legal
sufficiency --

John E. Morris

Levin C. Bailey
Levin C. Bailey, City Solicitor to
The Mayor and Council of Salisbury

Dec. 19, 1938.

The Mayor & Council
Salisbury, Maryland

Gentlemen:

I wish to submit the following report showing scope of work covered by the Plumbing Division of the Water Department from October 1, 1938 to October 31, 1938.

Report for month of October 1938

- 35 - Plumbing Permits issued.
- 22 - New Sewer Connections.
- 22 - New Water Connections.
- 29 - Additional Fixtures.
- 5 - Relocation of fixtures. - No charge.

During the month of October \$81.00 was collected for plumbing permit fees.

Inspection of plumbing fixtures will increase the revenue \$8.00 per annum.

Respectfully submitted,

James A. White.
Plumbing Inspector

Dec. 19, 1938.

The Mayor & Council
Salisbury, Maryland

Gentlemen:

I wish to submit the following report showing scope of work covered by the Plumbing Division of the Water Department from November 1, 1938 to November 30, 1938.

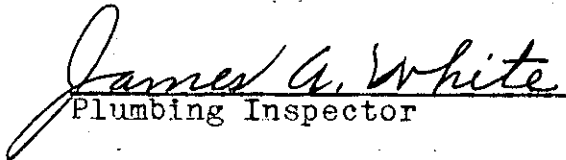
Report for month of November 1938

- 24 - Plumbing Permits issued.
- 16 - New Sewer Connections.
- 12 - New Water Connections.
- 23 - Additional Fixtures.
- 1 - Old Sewer changed to New Sewer. - No charge.

During the month of November \$56.50 was collected for plumbing permit fees.

Collection of delinquent accounts in Water Department was \$437.25.

Respectfully submitted,


Plumbing Inspector

The Mayor and Council met in regular session at the City Hall on Tuesday, December 27, 1938, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Motion made and passed that City Engineer be authorized to construct curb and gutter on the West side of Riverside Road abutting the properties of Parsons, Merryman and Weaver (not to extend beyond the Corporate Limits in conjunction with WPA participation, provided that the Property Owners' portion of funds is deposited prior to construction. Appropriation authorized, not to exceed \$150.00.

3. Motion made and passed that City Solicitor be authorized to prepare an ordinance granting the power to execute the Co-operation Agreement between the City of Salisbury, Maryland and the Salisbury Housing Authority.

4. Motion made and passed that City Engineer be authorized to write a letter to the State Roads Commission with a request that they install lights on the Isabella Street Bridge.

5. Motion made and passed that Superintendent of Water Department be authorized to bill all seasonal operations and large consumers of water on a monthly basis and, further, that this order be effective January 1, 1939. *in accordance with present schedule of Rates*

6. Motion made and passed that the City Treasurer be authorized to turn over to the City Solicitor all delinquent Curb and Gutter and Special Street Improvement Accounts, for collection.

7. Motion made and passed that City Solicitor be authorized to draw an ordinance establishing a 5-foot building line on the North and South sides of the existing 40-foot street line of Meadow Street, between Camden Avenue and the Salisbury Boulevard. Councilman Dixon objected to the establishment of a 5-foot building line.

8. At 9:30 P.M. the City Engineer presented sealed bids on terra cotta pipe and fittings under Contract 389-S to be used in connection with the construction of Sanitary Sewers under WPA Sponsor's Proposal No. 28. The following bids were received:

Name of Bidder	Address	Total Bid	Discount
Steele & Company	Baltimore, Md.	\$787.60	2%, payment 15 days
Pocahontas Coal Company	Salisbury, Md.	872.90	2%, payment 10 days
Standard Clay Products Co.	Philadelphia, Pa.	836.20	None

Note: The above prices to include delivery to Willow Street Storage Yard and are subject to inspection at Salisbury in accordance with City Engineer's Specifications, Serial No. S-VTC-37.

9. Motion made and passed that contract for furnishing and delivering terra cotta pipe and fittings be awarded to the lowest bidder, Steele and Company of Baltimore, Maryland, for a total of \$787.60, subject to a cash discount of two per cent (2%) for payment within fifteen days.

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December 27, 1938

10. At 10:00 P.M. the City Engineer presented quotations for inspection of cast iron pipe and fittings to be used in water main construction under Contract 388-W, PWA Docket Md.1091-2-F. The following bids were received:

Name of Bidder	Address	Unit Price	Total
Standard Testing & Inspection Serv.	Pittsburgh, Pa.	25¢ per ton	\$ 94.25
Robert W. Hunt Company	Pittsburgh, Pa.	40¢ per ton	156.40
Pittsburgh Testing Laboratory	Pittsburgh, Pa.	--	94.64
Delaware Testing Laboratories	Wilmington, Del.	--	254.65

11. Motion made and passed that City Engineer be authorized to contract with the lowest bidder, Standard Testing and Inspection Service Company of Pittsburgh, Pennsylvania, for testing all cast iron pipe and fittings under Contract No. 388-W, PWA Docket Md.1091-2-F, at the rate of twenty-five cents (25¢) per ton, or a total bid of \$94.25.

12. Motion made and passed that City Treasurer be authorized to refund to R. D. Grier & Sons Company, Incorporated, \$92.30 in Taxes on account of double assessment (see Voucher No. 10,651).

13. Mayor Boyce returned a check, in the amount of \$5.00, which was paid him by the City for services rendered in connection with a special meeting of the Mayor and Council held in the City Hall on Thursday, December 15, 1938, regarding the receiving of bids and awarding a contract for the construction of water main extensions under Contract No. 388-W, PWA Docket Md.1091-2-F. In returning his check, Mayor Boyce ventured an opinion that it was illegal to receive any additional compensation over and above the specified amount, as written in the City Charter.

14. Motion made and passed that Monday, January 2, be designated as a Legal Holiday for City Employees.

15. Motion made and passed that City Engineer be authorized to insert an advertisement in the newspaper requesting the Property Owners to conform to regulations of the City's Garbage Ordinance in the Business Districts.

16. Motion made and passed that the regular meeting of the Mayor and Council be postponed from Monday, January 2, to Wednesday, January 4, and further that the City Clerk be authorized to insert an ad in the newspaper to this effect.

17. Motion made and passed that City Vouchers, 10,626 to 10,651, inclusive be passed for payment with City Voucher 10,636 marked void.

18. Motion made and passed that PWA Vouchers, 21 to 26, inclusive, be passed for payment.

There being no further business, meeting adjourned at 11:30 P.M.

Mr. John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk